



Legislation Text

File #: RES-18:046, **Version:** 1

RESOLUTION ESTABLISHING GUIDELINES FOR THE GRANT APPLICATION PROCESS, FOR THE PURPOSE OF CREATING EFFICIENCY AND CLARITY FOR THE JONESBORO CITY COUNCIL AS WELL AS THE CITIZENS OF JONESBORO, ARKANSAS

WHEREAS, the grant application process is highly competitive and requires detailed applications to be submitted in a timely manner; AND

WHEREAS, the monies received from various grants are critical to the day-to-day operations of the City of Jonesboro; AND

WHEREAS, grants fall under two categories, grants that require matching funds and those that do not require matching funds; AND

WHEREAS, the Jonesboro City Council has the responsibility for the management and control of the city finances; AND

WHEREAS, the citizens of Jonesboro, Arkansas deserve to have complete disclosure of grants being awarded;

BE IT THEREFORE RESOLVED, that the process for applying for, and the acceptance of, all grants shall be as follows:

Section 1: The Grants Department shall be responsible for all grant writing applications and be allowed to pursue any and all grants available for each department.

Section 2: The Grants Department may apply for all grants available that do not require a local match, and any grants that require a local match shall be approved by resolution by the Jonesboro City Council prior to the application being submitted.

Section 3: Upon being awarded a grant, the Grants Department shall submit a resolution of acceptance or an ordinance of appropriation and acceptance which shall be entered into Legistar for the Finance Committee agenda.

Section 4: The resolution of acceptance, or the ordinance of appropriation and acceptance, shall contain the following information: Name of the grant agency - The total amount of the grant project - A description of the type of grant/project - The match breakdown - Any financial obligation the City of Jonesboro may incur - Any timelines for the funds - Identify the location of the funding in the City of Jonesboro budget.

Section 5: All resolutions or parts of resolutions in conflict herewith are repealed to the extent of the conflict.

PASSED AND APPROVED this 17th day of April, 2018.