



## Legislation Text

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**File #:** ORD-21:044, **Version:** 1

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**AN ORDINANCE TO CONTRACT FOR PAYROLL AND HR SOFTWARE, WAIVE COMPETITIVE BIDDING AND APPROPRIATE FUNDS**

WHEREAS, it has been determined that the City of Jonesboro's existing payroll and human resources (HR) software programs do not provide for efficiency of self-service use by employees, lack planning/forecasting ability for Managers, lack the ability of interface between programs and replacement software is desired; and

WHEREAS, Seven vendors were compared for adequacy of services necessary to best meet the needs for payroll and HR services of the City; and

WHEREAS, provisions of A.C.A. 14-58-303 allow for the waiver of competitive bidding by the City's governing body in exceptional situations where bidding is deemed not feasible nor practical; and

WHEREAS, SyncHR by PrimePay software has been identified as the software which best meets the City's Payroll and HR software goals and requirements of use; and

WHEREAS, the contract for services provides a Human Capital Management (HCM) Suite of services including Payroll Processing, HR Management, Time & Attendance, Advanced Scheduling, Learning Management System, SyncHR-Performance, FMLA Tracker and recruiting tool ATS Recruit;

WHEREAS, the annual subscription fee is based on a per unit price of \$16.90 per employee per month for a total estimated subscription cost of \$121,680, annually for the three year initial contract period; and

WHEREAS, the 2021 adopted City budget will need to be amended \$15,000 for implementation services and \$20,280 in service fees for the remainder of 2021;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Jonesboro, Arkansas that:

SECTION 1: The City of Jonesboro shall enter into a contract for and implementation of SyncHR by PrimePay software for a three-year contract period.

SECTION 2: The sum of \$35,280 is appropriated from the General Fund unappropriated fund balance for the contract with SyncHR by PrimePay software.

SECTION 3: Replacement software is deemed necessary for effective management of the City; therefore, competitive bidding is waived in accordance with provisions of A.C.A. 14-58-303.

PASSED AND APPROVED THIS 19TH DAY OF OCTOBER 2021.