



APPLICATION FOR COMMERCIAL BUILDING & ZONING PERMIT - INCLUDES MULTI-FAMILY 3+ UNITS

Planning & Zoning, 300 South Church Street, Jonesboro, AR 72403 – (870) 932-0406, fax (870) 336-3036 www.ionesboro.org

(OFFICE USE ONLY) PERMIT NO. ISSUED:			DATE:
Property Information		2	Parcel No. (if known)
Address: 3000 E. Parker Road	City Jonesbo	ro	
Zoning Classification: $R\text{-}1$			_
Please describe proposed use: Parking Lot			, /
Applicant's Name (All Correspondence will be return	ned to this indi	vidual):	
Address: Bayird Auto Pox 488			
City: Paragould	State: AR	2	ZIP Code: 72451
Phone: 970, 335, 5045	Email Address:		
870-335-5045 Arkansas Contractor License #:	Privilege #:		
Owner's Name: (If Same, Input Same) Same	3		
Address:			
City:	State:		ZIP Code:
Phone:	Email Address:		
Asbestos Requirement (State of Arkansas): State inspections prior to renovation or alterations of compensation of Environmental Quality (ADEQ) at:	mercial structu	uire contract res. You are	ors to have lead and asbestos e required to contact: Arkansas
Three (3) Copies of Site Plan: (Yes) No (Please circle)	Three (3) Compl	ete Set of Cor	nstruction Documents: Yes / No (Please
Type of Construction:	Code Review Inc	cluded: Yes/	No (Please circle)
Seismic Zone #3 Signed Certification: Yes / No (Please circle)			
Engineering Firm:			
Engineer's Certification and Signature: Yes / No (Please circle))	Phone:	
Address:	City:	Sta	te:
Architectural Firm:			
Architect's Certification and Signature: Yes / No (Please circle))	Phone:	
Address:	City:	Sta	te:
CONTRACTED PRICE OF PROJECT: \$			
Flood Plain: Yes No (Please circle)	* , ;		Flood Zone District:
Elevation Certificate Required: Yes No (Please circle)	11	*	
FEMA CLOMA/LOMA Required: Yes / No (Please circle)	GF Issuance:	3	Certificate #:

APPI	LICATION FOR COMMERCIAL	BUILDING & ZONING P	RMIT APPLICATION PAGE 2
TYPE OF IMPROVE	MENT (CHECK ALL THAT APPL	Y): PROPOSED US	E (CHECK ALL THAT APPLY):
New Building:		Multi-Family:	
Addition:		Institution:	
Interior Alteration:		Assembly:	
Demolition: X		Industrial:	
Moving:		Business:	
Foundation Only:		Storage:	
Change of Use:		Mercantile:	
Sign:		Hazardous:	
Site & Drainage/Grad	ing Permit: X		
Other: Parking l	Lot		
		ENTS (OFFICE USE ONLY)
Sanitation Departmen			
Building Department	Remarks:		
Review Status:			
Zoning Dept.:	Engineering Dept.:	Fire Marshall:	Building Dept.:
knowledge.			ne are true and complete to the best of my
Print Name :		Designation:	Phone/Fax:
Email:			
Signature:			Date:

Planning

Single Family Residential Approvals - Planning	Review
New Single Family Dwelling (per structure)	\$50
New Multiple Family Dwellings (per plan submittal)	\$100
Additions to Residential Dwellings (increase in footprint)	\$25
Detached Buildings & Other Accessory or Temporary Structure	\$25
Alterations or Repairs of Residential Dwelling	\$25
Swimming pools (above or below ground)	\$25
Walls, fences, decks, antenna towers & satellite dishes	\$50
Multi-family Additions	\$50
Multi-family Accessory Structures	\$50
Multi- family Dwellings 5 units and above	\$500
Commercial Building Permits - Planning Review	v
0 sq ft to 10,000 sq ft Commercial Building Area	\$500
10,001 sq ft or more Commercial Building Area	\$1,000
Interior alterations/repairs of commercial or industrial structures	\$250
Awnings and Canopies	\$250
Accessory buildings, walls, fences, decks	\$250
Cellular towers/antenna & satellite (new)	\$100
Cellular towers/antenna & satellite (existing)	\$100
Parking Lots	\$100
Landfill and Extractions (land use only)	\$1,000
Gravel Mining	\$1,000
Change of Use Certificate	\$100
Commercial Storage Tanks	\$250
Temporary Tents, Trailers & Structures	\$250
Rezoning Fees	
Base Fee +	\$500
Special District Applications	
Village Residential Overlay	\$500
JMA-O Jonesboro Municipal Airport Overlay District	\$500
Planned Development District	
Fee per stage (Preliminary, Final, Modifications)	\$500

Board of Zoning Appeals Fees

Residential Appeal - Compatible Non-Conforming Use (BZA)	\$200
Commercial Appeal - Compatible Non-Conforming Use (BZA)	\$400
Conditional Use (MAPC)	\$400
Subdivision Fees	
Minor Plats & Replats (Administrative Approvals)	
Base Fee	\$400
Reviews requiring MAPC Approval	
Subdivisions: 0 to 20 acres	
Base Fee	\$500
Per Lot Fee	\$4
Subdivisions: Over 20 to 40 acres	\$1,000
Subdivisions: Over 40 acres	\$1,500
On/Off Premise Sign Permits	
Bill Board Base Fee	\$1,000
Construction Base Fee	\$100
Ground Sign New Base Fee	\$100
Wall & Awning Signs Base Fee	\$100
Pole Sign Base Fee	\$100
Marquee Sign Base Fee	\$100
Monument Sign Base Fee	\$100
Promotional Event Signs Base Fee	\$100
Banners	\$50
Mapping Services	
Zoning Research Letter	\$500
Zoning Letter (simple)	\$50
Additional Fees Not being Charged	
Multi-Family Dwelling Review (3rd submittal)	\$1,000
Commercial/Industrial Review (3rd submittal)	\$1,000

INSPECTIONS & PLANNING

FEES

THE CITY OF **JONESBORO**



INSPECTIONS

300 S. Church St. Jonesboro, AR 72401 870-933-4602

PLANNING

300 S. Church St. Jonesboro, AR 72401 870-932-0406

www.jonesboro.org

Planning: RES-17:091 Inspections: RES-17:092

Inspections

Swimming Pool Elec Bond	\$5
Street Cut Permit	\$4
Storm Shelter	\$5
Residential Water Meter Permit	\$4
Residential Swimming Pool	Project Cos
Residential Storage	Project Cos
Residential Sprinkler Permit	\$6
Residential Single Family	Project Cos
Residential Sewer Stubout Permit	\$4
Residential Sewer Permit	\$4
Residential Sewer Connection & Street Cut	\$8
Reinspection Fee	R - \$40 C - \$10
Residential Plumbing	05 sq
Residential HVAC	05 sq
Residential Gas Test	\$4
Residential Electrical	05 sq t
Residential Electric Alteration	\$50
Residential Building - Duplex	Project Cos
Residential Alterations	\$100 min
Residential Additions	Project Cos
Re-Roofing PermitR - \$100 0	C - Project Cos

RElectrical Reconnect	\$5
Plumbing Changeout	\$4
Multi-family Building Permit	Project Co
Multi Family Plumbing	
Multi Family HVAC	
Multi Family Electric	pa 30.
Mobile Vending Permit	\$4
HVAC C/O VentAHood	\$40 C/a \$55 C/O & Du
Grading Permit	Engineering Fe
Fire Sprinkler Permit	\$50 - Fire Dep
Fire Alarm	\$50 - Fire Dep
Fence Permit	Planning Fe
Existing Structure CO	\$5
Driveway Permit	Engineering Fe
Demolition Permit	R - \$100 C - \$25
Communication Tower	Project Co
Commercial Water Meter Permit	\$5
Commercial Temp Power	\$5
Commercial Storage	Project Co
Commercial Sprinkler Permit	\$8
Commercial Signs	Project Co
Commercial Sewer/Stubout	\$5

Commercial Sewer Connec	tion & Street Cut	\$100
Commercial Plumbing		7 sq ft
Commercial HVACR	0	7 sq ft
Commercial Gas Test		\$50
Commercial Electric - Site T	railer	. \$100
Commercial Electric Recon	nect	\$55
Commercial Electric Alterati	on	\$55
Commercial Electric	0	7 sq ft
Commercial Building Permit	tProjec	ct Cost
Commercial Alterations	Projec	t Cost
Commercial Additions	Projec	t Cost
Canopy Permit		\$50
Backflow Permit		k - \$40
Temp Pole		\$55
Low Voltage	R - \$50 C	- \$100
Temp Co	R - \$50 C	- \$500
Foundation & Footing	040,000 sq ft \$50 10,001-+ sq ft \$	\$1,000
Tent Permit		\$50
Moving Permit		\$50
HVAC Duct Only		\$40

ENGINEERING & STREET DEPARTMENTS

FEES

THE CITY OF JONESBORO



www.jonesboro.org

Engineering Dept: RES-17:089 Street Dept: RES-17:088

Engineering Fees

Driveway Permit (per driveway)\$50 (includes one form inspection & one final inspection)
Driveway Re-Inspection Fee\$30
Lane/Traffic Closure Permit:
One Traffic Lane Closure Permit\$25
Street Closure (Collector)\$100
Street Closure (Arterial)\$200
Floodplain Development Permit \$100 per acre (\$25 min.)
Orainage Alteration/Modification Permit\$25 plus \$0.10 per linear ft. of drainage system modification/alteration)
Grading Permit\$100 per acre (\$50 minimum)
Stormwater Management Plan Permit:
for subdivision\$1,000 minimum
additional lots over 10\$100 per lot
for commercial site \$350 minimum
additional acres over 3.5 acres \$100 per acre
Stormwater Appeal Fee\$200
Encroachment Permit\$50
Residential Site Permit\$25

Street Fees

(includes one form inspection & one final inspection)	\$45
Each additional street plate delivered (up to 60 days)	\$15
Street Repair	. \$200
Base Asphalt	\$30
Barricades (contractors - street cuts and repairs)	375/ea
Barricades (block parties, etc.)	310/ea
Cones	\$5/ea
Replacement of Regulatory Sign & Post - accidents, etc	\$150
Replacement of Street Identifier Sign & Post - accidents, etc	. \$150
New Regulatory Sign & Post for Subdivisions	. \$150
New Street Identifier Sign & Post for Subdivisions	. \$250
Replacement for Damaged Sign Post - accidents, etc	\$50





Customer	Customer #		City Official	
Site: Address:	Tı	racking No.:		
Description:	T	otal Amount Due: _		
Total Pages				
Property Owner Search		Zon	ing Certification Lette	r
Zoning Map 36"x50"			x17" Map	3
☐ 8 ½" x 11" BW Copies	☐ 8 ½" x 11" Color	Map Ove	r Size Page	oning Resolution
Mapping and Duplicatir	ng Services Per Page	01-0735:		
Zoning Sign Deposit 01	<u>0155</u> :	Number of Signs		
Corner or Interior Pard	1	The state of the s		
Promo Event	Special Event Sig			pening Sign
Directional Sign				wningSqft SignSqft
Construction Sign	Ground Sign		122	BoardSqft
On/Off-Premise Signag Billboards	High Rise Inters			
		MAPC Approval:		Acres
Minor Plats & Replats		AAADC Ammanali	10.	
Subdivision Planning Fe	_	Conditional Use	Compatible Non-	Conforming Use
Board of Zoning Appea Residential	Commercial	Constitution III		
Planned Developmen		phase (prelir	minary, final, modifica	tion)
Village Residential Ov			Municipal Overlay Dist	
Special District Applica				
	entsAcres			
Non-Residential Zoning		<u> Map Amendmer</u>	nts) 01-0516 :	
Multi Family Districts				
Single Family Districts				
Residential Zoning Dist		Amendments) ()1-0516:	
Temp Tents, Trailers				
Gravel Mining	Change of Use		Storage Tanks	
Accessory Bldgs, etc.	Parking Lots		Landfill and Extr	action
BuildingS	iqft. 🔲 Interior Alterat	ions/Repairs	Awnings/Canopi	es
Commercial Approvals	- Planning Review	select all that a	pply) 01-0732	2:
Walls, Fences, Decks	Etc Multi Family A	dditions	Multi Family Acc	
Single Family Additio			Swimming Pools	
Residential Approvals Single Family Dwellin			Detached/Acces	

Zoning & **Building Permit: Multi-Family 3+ Units/Commercial**



Application & Plans

- See and complete Step I on reverse.
- Bring complete application and required documents from to planning@jonesboro.org. Thursday's Plan Review meeting; also, bring or Email PDF files Step I to Planning Department by 4 pm on Tuesday for

75K sq. ft. or Multi-family

developments over

For commercial

over 48 units and LUO's,

MAPC approval is

required before

Late packages will NOT be included in the current Plan Review.

proceeding with Permits (Digital Files required).

Plans are reviewed by Planning, Engineering, Building, Sanitation, Health¹, Arkansas Department of Environmental Quality and other applicable agencies (i.e. FAA, Corps of Engineers, etc.) Fire Marshall, City Water and Light, Arkansas Department of Plan Review

Approved Change Orders

Change Orders During Construction

Submit to the appropriate department

Submittal of Revisions)

S

fee after 3nd Re-

Submit Revisions (Add

Pre-Permit

Building and / or Site Plans Approved and fees paid Call from Inspections Department (for pickup or revisions)

2 !

Temporary Permit

Building Permits, if approved by City of Jonesboro (fee required). Grading, Footing and Foundation Permits may be issued prior to

Permit Issued

- Pickup permit at Collections Department, 300 S. Church St. Questions? Call Inspections Department (870) 932-0540

buildings must obtain ¹All commercial/public

Must be approved PRIOR to construction of changed item **Change Orders**

Construction

During construction, complete Step II on reverse and current signed set of plans will remain onsite at all times for review.

- Driveways, Parking and Landscaping complete³
- wN Letter and Architectural Certification Letter for Special Inspections Prior to Final C.O. Inspection, submit the Engineering Certification

³Driveways (Permit

paid before a Utility Tap will be issued. ²Permit fees must be Development Guide. Phone: See page 6 of Department of Health approval from State plumbing/sanitary

- C.O. Inspection (See Step III on reverse)
- Pre-C.O. Final Inspections / All Fire Marshal Inspections Completed & Passed
- 21 Call Building Inspections to schedule Final C.O. Inspection by other departments:

low 3-days for completion of Final C.O. Inspection

w Failed inspections are subject to a re-inspection fee after second failure

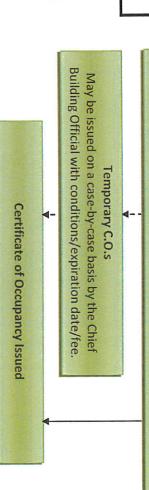


approved.

Occupancy will be

inspected before to be installed and and Landscaping must and/or City), Parking required from State

Certificate of







Application to C.O. Process

Date: _ Permit Number: _

Permittee: Project Name:

Comp	y wi	ittal	Comply with proper zoning prior to the application process Submittal Requirements	II. D	uring	Cons	II. During Construction Requirements*
Tark			经过程的过去式和过去分词 计对数 医水水素 医水水素 医水水素 医多种性神经炎 医多种种种 医多种种种种种种种种种种种种种种种种种种种种种种种种种种种种种种		ALL C	HAN	ALL CHANGE ORDERS SHALL BE SUBMITTED & APPROVED PRIOR TO
Yes	No	N/N	Yes No N/A Planning Requirements (870) 932-0406	Yes	NO	N	No N/A Inspections Requirements (870) 933-4602
	T	十	Current Zoning				
	П	П	Current Plat	П	П	\forall	Plumbing Rough-in**
	Π	T	Adjacent Zone	T	T	\dagger	Rough-in HVAC***
I	T	1	Landscape	T	T	\dagger	Plumbing Top Out****
I	T	\top	Parking Lot Striping		\top	\top	Intermediate Elevation Certificates
T	T	\top	Traffic Flow Arrows		\sqcap	H	Slab Inspection**
\Box	П	\top	Buffer Zone	П	П	П	Framing***
		Н	Vicinity Map	T	T	T	CWL Inspection Reconnect***
	Γ	T	Dumpster Location	T	T	\dagger	Final Plumbing***
T	Τ	T	Screening		T	\dagger	Final HVAC
T	T	\dagger	Sidowalks	1	T	\dagger	Rough Inspection for Hood***
T		\dagger	Photometrics	T	1	\dagger	If reg'd: Submit spec insp's prior to calling Insp Dept
		7	ADA Requirements	* Fa	iled I	nspec	* Failed Inspections are subject to Reinspection Fee
Yes	No	N/A		** 5	ched	uled f	** Scheduled for Same Day Inspection
Π		T	Contact CWL for Design & Pricing Info.	* *	Sche	duled	*** Scheduled for Next Day Inspection
Π		\dagger	Utility Site Plan for Water, Sewer & Electric	Notes:	:SE		
		T	Sewer - Grease Interceptor / Carwash	-			
П	П	\forall	Electrical Load - Service Size	Yes	No		N/A Fire Department (870) 932-2428
Yes	No	N/A	- particular		T	\dagger	Underground Fire Line
T	T	十	Civil Site Plans by Professional Engineer		1	\dagger	Final Alarm
		T	Stormwater Management Plan			7	Trip Test
			Elevation Certificate	* Fa	iled I	nspec	* Failed Inspections are subject to Reinspection Fee
			Floodplain Permit	Notes:	es:		
9	200	14/2	Plans by AR Licensed Design Professionals	Vac	20	NA	Fingingering Requirements (870) 932-2438
		7	Plans Shall Be Code Compliant		_		Engineering Certification Letter
	П	П	2012 AFPC		П	Н	Final Elevation Certificates
		T	2010 Mechanical			H	GIS Submittals
T	Τ	T	2014 NEC	Notes:	es:		
T		\dagger	2006 Gas		prtif	cate	III. Certificate of Occupancy - (Minimum 3 Day Notice)
T		\forall	2010 ADA with Addendums	Yes	No	Z	Yes No N/A Final C.O. Inspection (870) 933-4602
	П	Н	2014 Energy	П	П	Н	s Complet
Γ		T	Special Inspection requirements tur	T	T	\vdash	All Fire Requirements
Yes	No	N/A	-		T	r	Landscaping Completed
T		十	Fire Alarm	1	+	\dagger	Parking Lot Paved and Striped
T	T	7	Fire Fixed System	1	1	\forall	Stormwater Management Completed
			Comments:	Ì			
			Confidence.				
T							