



**APPLICATION FOR COMMERCIAL BUILDING & ZONING PERMIT
- INCLUDES MULTI-FAMILY 3+ UNITS**

Planning & Zoning, 300 South Church Street, Jonesboro, AR 72403 – (870) 932-0406, fax (870) 336-3036
www.jonesboro.org

(OFFICE USE ONLY) PERMIT NO. ISSUED:		DATE:
Property Information		Parcel No. (if known) _____
Address: 3000 E. Parker Road	City Jonesboro	
Zoning Classification: R-1		
Please describe proposed use: Parking Lot		
Applicant's Name (All Correspondence will be returned to this individual):		
Address: Bayird Auto Pox 488		
City: Paragould	State: AR	ZIP Code: 72451
Phone: 870-335-5045	Email Address:	
Arkansas Contractor License #:	Privilege #:	
Owner's Name: (If Same, Input Same) Same		
Address:		
City:	State:	ZIP Code:
Phone:	Email Address:	
Asbestos Requirement (State of Arkansas): State regulations require contractors to have lead and asbestos inspections prior to renovation or alterations of commercial structures. You are required to contact: Arkansas Department of Environmental Quality (ADEQ) at: 501-682-0718.		
Three (3) Copies of Site Plan: <input checked="" type="radio"/> Yes / No (Please circle)	Three (3) Complete Set of Construction Documents: <input checked="" type="radio"/> Yes / No (Please circle)	
Type of Construction:	Code Review Included: Yes / No (Please circle)	
Seismic Zone #3 Signed Certification: Yes / No (Please circle)		
Engineering Firm:		
Engineer's Certification and Signature: Yes / No (Please circle)		Phone:
Address:	City:	State:
Architectural Firm:		
Architect's Certification and Signature: Yes / No (Please circle)		Phone:
Address:	City:	State:
CONTRACTED PRICE OF PROJECT: \$		
Flood Plain: Yes <input checked="" type="radio"/> No (Please circle)	Flood Zone District:	
Elevation Certificate Required: Yes <input checked="" type="radio"/> No (Please circle)		
FEMA CLOMA/LOMA Required: Yes / No (Please circle)	GF Issuance:	Certificate #:

(Please sign Page 2)

APPLICATION FOR COMMERCIAL BUILDING & ZONING PERMIT APPLICATION PAGE 2			
TYPE OF IMPROVEMENT (CHECK ALL THAT APPLY):		PROPOSED USE (CHECK ALL THAT APPLY):	
New Building:		Multi-Family:	
Addition:		Institution:	
Interior Alteration:		Assembly:	
Demolition: X		Industrial:	
Moving:		Business:	
Foundation Only:		Storage:	
Change of Use:		Mercantile:	
Sign:		Hazardous:	
Site & Drainage/Grading Permit: X			
Other: Parking Lot			
COMMENTS (OFFICE USE ONLY)			
Planners Remarks:			
Fire Inspections Remarks:			
Sanitation Department Remarks:			
Engineering Remarks:			
Building Department Remarks:			
Review Status:			
Zoning Dept.:	Engineering Dept.:	Fire Marshall:	Building Dept.:
APPLICANT'S CERTIFICATION			
I certify that the answers to the above questions and any statements made on same are true and complete to the best of my knowledge.			
Print Name :		Designation:	Phone/Fax:
Email:			
Signature:			Date:

Planning

Single Family Residential Approvals - Planning Review

New Single Family Dwelling (per structure)	\$50
New Multiple Family Dwellings (per plan submittal)	\$100
Additions to Residential Dwellings (increase in footprint)	\$25
Detached Buildings & Other Accessory or Temporary Structure	\$25
Alterations or Repairs of Residential Dwelling	\$25
Swimming pools (above or below ground)	\$25
Walls, fences, decks, antenna towers & satellite dishes	\$50
Multi-family Additions	\$50
Multi-family Accessory Structures	\$50
Multi-family Dwellings 5 units and above	\$500

Commercial Building Permits - Planning Review

0 sq ft to 10,000 sq ft Commercial Building Area	\$500
10,001 sq ft or more Commercial Building Area	\$1,000
Interior alterations/repairs of commercial or industrial structures	\$250
Awnings and Canopies	\$250
Accessory buildings, walls, fences, decks	\$250
Cellular towers/antenna & satellite (new)	\$100
Cellular towers/antenna & satellite (existing)	\$100
Parking Lots	\$100
Landfill and Extractions (land use only)	\$1,000
Gravel Mining	\$1,000
Change of Use Certificate	\$100
Commercial Storage Tanks	\$250
Temporary Tents, Trailers & Structures	\$250

Rezoning Fees

Base Fee +	\$500
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Special District Applications

Village Residential Overlay	\$500
JMA-O Jonesboro Municipal Airport Overlay District	\$500
Planned Development District	
Fee per stage (Preliminary, Final, Modifications)	\$500

Board of Zoning Appeals Fees

Residential Appeal - Compatible Non-Conforming Use (BZA)	\$200
Commercial Appeal - Compatible Non-Conforming Use (BZA)	\$400
Conditional Use (MAPC)	\$400

Subdivision Fees

Minor Plats & Replats (Administrative Approvals)

Base Fee	\$400
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Reviews requiring MAPC Approval

Subdivisions: 0 to 20 acres

Base Fee	\$500
Per Lot Fee	\$4
Subdivisions: Over 20 to 40 acres	\$1,000
Subdivisions: Over 40 acres	\$1,500

On/Off Premise Sign Permits

Bill Board Base Fee	\$1,000
Construction Base Fee	\$100
Ground Sign New Base Fee	\$100
Wall & Awning Signs Base Fee	\$100
Pole Sign Base Fee	\$100
Marquee Sign Base Fee	\$100
Monument Sign Base Fee	\$100
Promotional Event Signs Base Fee	\$100
Banners	\$50

Mapping Services

Zoning Research Letter	\$500
Zoning Letter (simple)	\$50

Additional Fees Not being Charged

Multi-Family Dwelling Review (3rd submittal)	\$1,000
Commercial/Industrial Review (3rd submittal)	\$1,000

INSPECTIONS & PLANNING

FEES

THE CITY OF JONESBORO



INSPECTIONS

300 S. Church St.
Jonesboro, AR 72401
870-933-4602

PLANNING

300 S. Church St.
Jonesboro, AR 72401
870-932-0406

www.jonesboro.org

Planning: RES-17.091

Inspections: RES-17.092

Inspections

Swimming Pool Elec Bond	\$50
Street Cut Permit	\$40
Storm Shelter	\$50
Residential Water Meter Permit	\$40
Residential Swimming Pool	Project Cost
Residential Storage	Project Cost
Residential Sprinkler Permit	\$60
Residential Single Family	Project Cost
Residential Sewer Stubout Permit	\$40
Residential Sewer Permit	\$40
Residential Sewer Connection & Street Cut	\$80
Reinspection Fee.....	R - \$40 C - \$100
Residential Plumbing05 sq ft
Residential HVAC05 sq ft
Residential Gas Test.....	\$40
Residential Electrical05 sq ft
Residential Electric Alteration	\$50
Residential Building - Duplex	Project Cost
Residential Alterations	\$100 min.
Residential Additions	Project Cost
Re-Roofing Permit	R - \$100 C - Project Cost

RElectrical Reconnect	\$50
Plumbing Changeout	\$40
Multi-family Building Permit	Project Cost
Multi Family Plumbing06 sq ft
Multi Family HVAC06 sq ft
Multi Family Electric06 sq ft
Mobile Vending Permit	\$40
HVAC C/O VentAHood	\$40 C/a \$55 C/O & Duct
Grading Permit	Engineering Fee
Fire Sprinkler Permit	\$50 - Fire Dept.
Fire Alarm	\$50 - Fire Dept.
Fence Permit	Planning Fee
Existing Structure CO	\$50
Driveway Permit	Engineering Fee
Demolition Permit	R - \$100 C - \$250
Communication Tower	Project Cost
Commercial Water Meter Permit	\$50
Commercial Temp Power	\$55
Commercial Storage	Project Cost
Commercial Sprinkler Permit	\$85
Commercial Signs	Project Cost
Commercial Sewer/Stubout	\$50

Commercial Sewer Connection & Street Cut	\$100
Commercial Plumbing07 sq ft
Commercial HVACR07 sq ft
Commercial Gas Test	\$50
Commercial Electric - Site Trailer	\$100
Commercial Electric Reconnect	\$55
Commercial Electric Alteration	\$55
Commercial Electric07 sq ft
Commercial Building Permit	Project Cost
Commercial Alterations	Project Cost
Commercial Additions	Project Cost
Canopy Permit	\$50
Backflow Permit	C - \$50 R - \$40
Temp Pole	\$55
Low Voltage	R - \$50 C - \$100
Temp Co	R - \$50 C - \$500
Foundation & Footing040,000 sq ft \$50 10,001-+ sq ft \$1,000
Tent Permit	\$50
Moving Permit	\$50
HVAC Duct Only	\$40

ENGINEERING & STREET DEPARTMENTS

FEES

THE CITY OF JONESBORO



www.jonesboro.org

Engineering Dept: RES-17-089

Street Dept: RES-17-088

Engineering Fees

Driveway Permit (*per driveway*) \$50
(*includes one form inspection & one final inspection*)

Driveway Re-Inspection Fee\$30

Lane/Traffic Closure Permit:

One Traffic Lane Closure Permit \$25

Street Closure (Collector) \$100

Street Closure (Arterial) \$200

Floodplain Development Permit \$100 per acre (\$25 min.)

Drainage Alteration/Modification Permit \$25
(*plus \$0.10 per linear ft. of drainage system modification/alteration*)

Grading Permit \$100 per acre (\$50 minimum)

Stormwater Management Plan Permit:

for subdivision\$1,000 minimum

additional lots over 10 \$100 per lot

for commercial site \$350 minimum

additional acres over 3.5 acres \$100 per acre

Stormwater Appeal Fee \$200

Encroachment Permit \$50

Residential Site Permit \$25

Street Fees

Street Plate - 1st plate delivered (*up to 60 days*) \$45
(*includes one form inspection & one final inspection*)

Each additional street plate delivered (*up to 60 days*)..... \$15

Street Repair \$200

Base Asphalt \$30

Barricades (contractors - street cuts and repairs) \$75/ea

Barricades (block parties, etc.) \$10/ea

Cones \$5/ea

Replacement of Regulatory Sign & Post - *accidents, etc.* \$150

Replacement of Street Identifier Sign & Post - *accidents, etc.* \$150

New Regulatory Sign & Post for Subdivisions..... \$150

New Street Identifier Sign & Post for Subdivisions \$250

Replacement for Damaged Sign Post - *accidents, etc.* \$50



Residential Approvals – Planning Review (select all that apply) 01-0731:

- | | | |
|---|--|--|
| <input type="checkbox"/> Single Family Dwelling | <input type="checkbox"/> Multiple Family Dwelling | <input type="checkbox"/> Detached/Accessory Bldg |
| <input type="checkbox"/> Single Family Additions | <input type="checkbox"/> Single Family Alterations | <input type="checkbox"/> Swimming Pools |
| <input type="checkbox"/> Walls, Fences, Decks Etc | <input type="checkbox"/> Multi Family Additions | <input type="checkbox"/> Multi Family Accessory Bldg |

Commercial Approvals – Planning Review (select all that apply) 01-0732:

- | | | |
|--|---|--|
| <input type="checkbox"/> Building _____ Sqft. | <input type="checkbox"/> Interior Alterations/Repairs | <input type="checkbox"/> Awnings/Canopies |
| <input type="checkbox"/> Accessory Bldgs, etc. | <input type="checkbox"/> Parking Lots | <input type="checkbox"/> Landfill and Extraction |
| <input type="checkbox"/> Gravel Mining | <input type="checkbox"/> Change of Use | <input type="checkbox"/> Storage Tanks |
| <input type="checkbox"/> Temp Tents, Trailers & Structures | | |

Residential Zoning Districts : (Zoning Map Amendments) 01-0516:

- ☐ Single Family Districts _____ Acres
- ☐ Multi Family Districts _____ Acres

Non-Residential Zoning Districts : (Zoning Map Amendments) 01-0516:

- ☐ Zoning Map Amendments _____ Acres

Special District Applications 01-0516:

- ☐ Village Residential Overlay ☐ JMA-O, Jonesboro Municipal Overlay District
- ☐ Planned Development District _____ phase (preliminary, final, modification)

Board of Zoning Appeals Fee 01-0516:

- ☐ Residential ☐ Commercial ☐ Conditional Use ☐ Compatible Non-Conforming Use

Subdivision Planning Fees 01-0733:

- ☐ Minor Plats & Replats ☐ Reviews MAPC Approval: _____ Lots _____ Acres

On/Off-Premise Signage Permits – Planning Review 01-0734:

- | | | |
|--|---|--|
| <input type="checkbox"/> Billboards | <input type="checkbox"/> High Rise Interstate _____ faces | <input type="checkbox"/> Bulletin Board _____ Sqft |
| <input type="checkbox"/> Construction Sign | <input type="checkbox"/> Ground Sign _____ Sqft | <input type="checkbox"/> Wall & Awning _____ Sqft |
| <input type="checkbox"/> Directional Sign _____ Sqft | <input type="checkbox"/> Pole Sign _____ Sqft | <input type="checkbox"/> Marquee Sign _____ Sqft |
| <input type="checkbox"/> Promo Event | <input type="checkbox"/> Special Event Sign | <input type="checkbox"/> Grand Opening Sign |
| <input type="checkbox"/> Corner or Interior Parcel Sign _____ Sqft Faces _____ | | |

Zoning Sign Deposit 01-0155: ☐ _____ Number of Signs

Mapping and Duplicating Services Per Page 01-0735:

- | | | | |
|---|---|--|--|
| <input type="checkbox"/> 8 ½" x 11" BW Copies | <input type="checkbox"/> 8 ½" x 11" Color Map | <input type="checkbox"/> Over Size Page | <input type="checkbox"/> Zoning Resolution |
| <input type="checkbox"/> Zoning Map 36"x50" | <input type="checkbox"/> Land Use (36"x44") | <input type="checkbox"/> 11"x17" Map | |
| <input type="checkbox"/> Property Owner Search/Plat Map | | <input type="checkbox"/> Zoning Certification Letter | |

Total Pages _____

Description: _____ Total Amount Due: _____

Site: Address: _____ Tracking No.: _____

Customer

Customer #

City Official

Date

Zoning & Building Permit: Multi-Family 3+ Units/Commercial



