



City of Jonesboro

Municipal Center
300 S. Church Street
Jonesboro, AR 72401

Meeting Agenda Public Works Council Committee

Tuesday, March 2, 2021

5:00 PM

Municipal Center, 300 S. Church

1. Call To Order

2. Roll Call by City Clerk April Leggett

3. Approval of minutes

[MIN-21:009](#) Minutes for the Public Works Council Committee Meeting on February 2, 2021

Attachments: [Public Works Minutes 02022021](#)

4. New Business

ORDINANCES TO BE INTRODUCED

[ORD-21:010](#) AN ORDINANCE TO AMEND ORDINANCE 117-2 AND ORDINANCE 117-139 TO DEFINE AND PROVIDE ZONING CLASSIFICATIONS FOR HOMELESS SHELTERS

Sponsors: Planning

RESOLUTIONS TO BE INTRODUCED

[RES-21:039](#) A RESOLUTION TO THE CITY OF JONESBORO, ARKANSAS TO AUTHORIZE THE MAYOR AND CITY CLERK TO ACCEPT A PERMANENT DRAINAGE EASEMENT FROM BRASHER INVESTMENTS, LLLP FOR THE PURPOSE OF MAKING DRAINAGE IMPROVEMENTS

Sponsors: Engineering

Attachments: [03.02.2021 Resolution Attachment - RGB Easement](#)

[RES-21:040](#) A RESOLUTION OF THE CITY OF JONESBORO, ARKANSAS APPROVING A CONTRACT FOR PROFESSIONAL SERVICES WITH TCHERNESHOF CONSULTING, INC. FOR ADA EVALUATION SERVICES AND THE DEVELOPMENT OF A PLAN FOR IMPROVEMENTS AS NEEDED

Sponsors: Engineering and Human Resources

Attachments: [Exhibit B to Jonesboro Contract for year 2021](#)

[Jonesboro, AR Contract for year 2021](#)

5. Pending Items

6. Other Business

7. Public Comments

8. Adjournment



City of Jonesboro

300 S. Church Street
Jonesboro, AR 72401

Legislation Details (With Text)

File #: MIN-21:009 **Version:** 1 **Name:** Minutes for the Public Works Council Committee Meeting on February 2, 2021

Type: Minutes **Status:** To Be Introduced

File created: 2/3/2021 **In control:** Public Works Council Committee

On agenda: **Final action:**

Title: Minutes for the Public Works Council Committee Meeting on February 2, 2021

Sponsors:

Indexes:

Code sections:

Attachments: [Public Works Minutes 02022021](#)

Date	Ver.	Action By	Action	Result
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Minutes for the Public Works Council Committee Meeting on February 2, 2021



City of Jonesboro

Municipal Center
300 S. Church Street
Jonesboro, AR 72401

Meeting Minutes Public Works Council Committee

Tuesday, February 2, 2021

5:00 PM

Municipal Center, 300 S. Church

Election of a Chair

Councilmember Mitch Johnson motioned, seconded by Councilmember Chris Moore, to nominate John Street as Chair of the Public Works Committee and to cease nominations. All voted aye.

1. Call To Order

2. Roll Call by City Clerk April Leggett

Mayor Copenhaver in attendance.

Present 6 - Mitch Johnson; John Street; Chris Moore; Charles Coleman; LJ Bryant and Ann Williams

3. Approval of minutes

[MIN-20:125](#)

MINUTES FOR THE PUBLIC WORKS MEETING ON DECEMBER 1, 2020

Attachments: [Public Works Minutes 12012020](#)

A motion was made by Councilperson Mitch Johnson, seconded by Councilperson Charles Coleman, that this matter be Passed . The motion PASSED with the following vote.

Aye: 5 - Mitch Johnson; Chris Moore; Charles Coleman; LJ Bryant and Ann Williams

4. New Business

RESOLUTIONS TO BE INTRODUCED

[RES-21:016](#)

A RESOLUTION OF THE CITY OF JONESBORO, ARKANSAS TO APPROVE SUPPLEMENTAL AGREEMENT NO. 2 WITH FISHER ARNOLD TO PROVIDE ENGINEERING AND SURVEYING SERVICES FOR THE JONESBORO DOWNTOWN TO ASU CONNECTION PROJECT (JOB 100971)

Attachments: [Supplemental Agreement No. 2](#)

A motion was made by Councilperson Mitch Johnson, seconded by Councilperson Charles Coleman, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 5 - Mitch Johnson;Chris Moore;Charles Coleman;LJ Bryant and Ann Williams

[RES-21:017](#)

A RESOLUTION OF THE CITY OF JONESBORO, ARKANSAS TO ACCEPT THE LOW BID AND ENTER INTO AN AGREEMENT WITH TATE GENERAL CONTRACTORS, INC. FOR THE ANIMAL CONTROL RENOVATIONS PROJECT (2021:02)

Attachments: [Agreement](#)
 [Bid Tab Certified](#)

A motion was made by Councilperson Mitch Johnson, seconded by Councilperson Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 5 - Mitch Johnson;Chris Moore;Charles Coleman;LJ Bryant and Ann Williams

[RES-21:019](#)

A RESOLUTION TO THE CITY OF JONESBORO, ARKANSAS TO ENTER INTO AN AGREEMENT WITH PICKERING FIRM, INC. TO PERFORM PROFESSIONAL ENGINEERING SERVICES RELATED TO SOUTH CARAWAY WIDENING

Attachments: [Agreement - South Caraway Widening](#)
 [Ranking - RFP](#)

A motion was made by Councilperson Mitch Johnson, seconded by Councilperson Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 5 - Mitch Johnson;Chris Moore;Charles Coleman;LJ Bryant and Ann Williams

[RES-21:020](#)

A RESOLUTION OF THE CITY OF JONESBORO, ARKANSAS TO ENTER INTO AN AGREEMENT WITH W. WILLIAM GRAHAM JR., INC. TO PROVIDE PROFESSIONAL SERVICES FOR THE JONESBORO INDUSTRIAL LEAD RAIL SPUR (NESTLE ROAD RAIL YARD CAR STORAGE EXPANSION) PROJECT

Attachments: [Agreement 2020 97 Railspur](#)

Councilmember John Street motioned, seconded by Councilmember Dr. Charles Coleman, to amend RES-21:019 to reflect the correct funding source on the fourth WHEREAS and Section 2. All voted aye.

A motion was made by Councilperson Mitch Johnson, seconded by Councilperson Chris Moore, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 5 - Mitch Johnson;Chris Moore;Charles Coleman;LJ Bryant and Ann Williams

5. Pending Items

[ORD-20:030](#)

AN ORDINANCE AMENDING THE JONESBORO CODE OF ORDINANCES, SECTION 117.330(c), KNOWN AS THE SIDEWALK ORDINANCE OF THE CITY OF JONESBORO, ARKANSAS, PROVIDING FOR AN EXEMPTION FOR PROPERTY IN PLANNED INDUSTRIAL PARKS

Attachments: [Letter to Council 9.8.20](#)
[Casteel email 09142020](#)
[Carlson email 11132020](#)
[Allen email 11142020](#)
[Vellozo email 11142020](#)
[McAvoy email 11152020](#)
[RWilliams email 11162020](#)
[Vellozo email 11162020](#)
[Only email 11162020](#)
[JWilliams email 11162020](#)
[Vance email 11172020](#)
[Nadzam email 11172020](#)
[Joshi email 11172020](#)
[Hardy email 11172020](#)
[Cormier email 11172020](#)
[Burns email 11172020](#)

Joe Hafner, 920 Lombardy Circle, Jonesboro, approaches and says "I appreciate you looking at this again, I am the one that asked that it come back to committee. I have a couple of comments about this. The first being I don't agree that businesses in industrial park should be given a blanket exemption from working on connectivity, someone out there made a comment that sidewalks out there would make it more dangerous for pedestrians, I don't believe that, but during the time I've asked for this to be tabled so we could look at additional resolutions on it I've met with Darryl Smith, Planning and Zoning Director, and Michael Black, Jets Transportation Director, a few different times to look at maybe public transit, unfortunately we decided that wouldn't be a good long term solution just to the different logistics to different plant closing times or shift changes ect. A couple weeks ago I met with Mayor Harold Copenhaver, Brian Richardson, Chief Administrative Officer, Darryl Smith, Planning and Zoning Director, and Michael Black, Jets Transportation Director, to discuss a few things and I think when it comes down to it the industrial park businesses should continue to contribute to connectivity and they should not be given a blanket exemption as they are asking for. If Mayor Harold Copenhaver would like to make any comments feel free obviously, I appreciate the additional time, there just wasn't a good resolution to come up with for an amendment to this."

Councilmember Dr. Charles Coleman commented by saying "I have talked about this once before of given exemptions, once we start doing these kinds of things we are going to go backwards again and I remember the last time we had council we need to start off right period as a council hopefully staying together, not saying we would all be going to like but I guess I just have a problem with I thought 9 years for sidewalks and all of a sudden we are going to give someone exemptions because they are different from other places. That is my comment on this now and will probably have more when we vote on it in council."

Mayor Harold Copenhaver added "I would like to follow up with comment and conversations that I have had with Mark Young, President & CEO of the Jonesboro Chamber of Commerce, as well and I think it is a congregant effort that we come back to the table and be able to facilitate a plan of action that we all can agree on moving forward so they are aware that we are ready to adjust accordingly but we want to work together on this issue before it moves to city council."

Councilmember Chis Moore commented "With that in mind Mayor Harold Copenhaver, this committee is the right place to make those adjustments not on the council floor so following Councilmember Dr. Charles Coleman's lead then I would make a motion that we postpone this item temporarily until we can come and meet with the Chamber of Commerce in your office and not forward it to the full council." Councilmember Dr. Charles Coleman stated "I want to second that but when they meet Mayor Harold Copenhaver but I would like to be part of that and listen to what someone has to say." Councilmember Chris Moore added "my motion is to postpone temporarily until the Mayor's administration and the Chamber of Commerce can work out some form of compromise and we will take that up at this committee meeting."

Councilmember Ann Williams raised hand to speak and added "I was just going to say earlier that I wanted to remind everyone that for years waivers were granted to industries and developers almost automatically. As a result we are woefully behind on sidewalks and that is why the sidewalk committee was formed and they work really hard on our ordinances and I don't want to do anything to undermine that effort. In fact and make a mockery to all the work they did by undermining the ordinance that was drafted and created by them."

Councilmember Dr. Charles Coleman spoke up and said "I need to make a comment, I understand that Mayor Harold Copenhaver is going to get with the Chamber of Commerce but I think it's still unfair for the people that have worked so hard for this to not be a part of that meeting." Chairman John Street responded by saying "That means it would turn it into another public meeting again Councilmember Dr. Charles Coleman which they are going to have that opportunity regardless of what comes back." Councilmember Dr. Charles Coleman said "Ok I just want to make sure."

A motion was made by Councilperson Chris Moore, seconded by Councilperson Charles Coleman, that this matter be Postponed Temporarily . The motion PASSED with the following vote.

Aye: 4 - Mitch Johnson;Chris Moore;Charles Coleman and Ann Williams

Nay: 1 - LJ Bryant

6. Other Business

7. Public Comments

Patti Lack, 4108 Forrest Hill Road, Jonesboro, called in and said "I guess this comment is for all the committee councilmembers and I think Chairmember John Street, when all of you are reading each one of these resolutions it would be helpful if you would mention like the survey cost or the engineering cost are. I know you mentioned how much it was going to cost to redo the Animal Control with Tate Construction and I know you said that was going to be like \$187,000.00 but with all the surveying and all that I think the citizens would appreciate it if you would tell how much each survey would cost. I know it may take a little bit more time but I think it would be helpful and we would be better informed with that."

8. Adjournment

A motion was made by Councilperson Chris Moore, seconded by Councilperson Mitch Johnson, that this meeting be Adjourned . The motion PASSED with the following vote.

Aye: 5 - Mitch Johnson;Chris Moore;Charles Coleman;LJ Bryant and Ann Williams



Legislation Details (With Text)

File #:	ORD-21:010	Version:	1	Name:	TO AMEND ORDINANCE 117-2 AND ORDINANCE 117-139 TO DEFINE AND PROVIDE ZONING CLASSIFICATIONS FOR HOMELESS SHELTERS
Type:	Ordinance	Status:			To Be Introduced
File created:	2/23/2021	In control:			Public Works Council Committee
On agenda:		Final action:			
Title:	AN ORDINANCE TO AMEND ORDINANCE 117-2 AND ORDINANCE 117-139 TO DEFINE AND PROVIDE ZONING CLASSIFICATIONS FOR HOMELESS SHELTERS				
Sponsors:	Planning				
Indexes:	Code of Ordinances amendment				
Code sections:	Chapter 117 - Zoning				
Attachments:					

Date	Ver.	Action By	Action	Result
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AN ORDINANCE TO AMEND ORDINANCE 117-2 AND ORDINANCE 117-139 TO DEFINE AND PROVIDE ZONING CLASSIFICATIONS FOR HOMELESS SHELTERS

WHEREAS, the City of Jonesboro is aware of the need for a Homeless Shelter in our city; and

WHEREAS, the existing code of the City of Jonesboro does not specifically list this type of facility; and

WHEREAS, the City of Jonesboro wishes to amend its ordinances in order to facilitate and regulate the placement of Homeless Shelters.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS:

SECTION ONE: That Ordinance 117-2 shall be amended to add the following definitions:

Homeless Shelter means a residential facility operated by a provider, which provides temporary accommodations to persons or families with low income for a period of generally not more than six months. Such use may also provide meals, counseling, and other services, as well as common areas for users of the facility. Such facility may have individual rooms, but is not developed with individual dwelling units.

SECTION TWO: A Homeless Shelter shall be allowed by right in the I-1 Limited Industrial District and allowed by conditional use in the C-3 General Commercial District. That Ordinance 117-139 Use Table which

contains the schedule of uses shall be amended to add Homeless Shelter as set out herein.



Legislation Details (With Text)

File #:	RES-21:039	Version:	1	Name:	TO ACCEPT A PERMANENT DRAINAGE EASEMENT FROM BRASHER INVESTMENTS, LLLP FOR THE PURPOSE OF MAKING DRAINAGE IMPROVEMENTS
Type:	Resolution	Status:			To Be Introduced
File created:	2/23/2021	In control:			Public Works Council Committee
On agenda:		Final action:			
Title:	A RESOLUTION TO THE CITY OF JONESBORO, ARKANSAS TO AUTHORIZE THE MAYOR AND CITY CLERK TO ACCEPT A PERMANENT DRAINAGE EASEMENT FROM BRASHER INVESTMENTS, LLLP FOR THE PURPOSE OF MAKING DRAINAGE IMPROVEMENTS				
Sponsors:	Engineering				
Indexes:	Easement				
Code sections:					
Attachments:	03.02.2021 Resolution Attachment - RGB Easement				

Date	Ver.	Action By	Action	Result
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A RESOLUTION TO THE CITY OF JONESBORO, ARKANSAS TO AUTHORIZE THE MAYOR AND CITY CLERK TO ACCEPT A PERMANENT DRAINAGE EASEMENT FROM BRASHER INVESTMENTS, LLLP FOR THE PURPOSE OF MAKING DRAINAGE IMPROVEMENTS WHEREAS, the City of Jonesboro, Arkansas desires to accept the following described easement for the purpose of making drainage improvements:

A part of Lot 1 of the RGB Minor Plat, Jonesboro, AR, being more particularly described as follows:

A drainage easement fifteen feet (15') in width, being centered (seven and one half feet - 7.5' - either side) on the following described lines; From the Southeast corner of Lot 1 of the Plaza Tire Minor Plat, thence run S 59° 03'09" W, a distance of 25.19 feet to a point, said point being the POINT OF BEGINNING; thence S 73° 03'41" E, a distance of 82.28 feet to a point; thence S 33°11'18" E, a distance of 158.45 to a point, said point being the POINT OF TERMINATION.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF JONESBORO OF JONESBORO, ARKANSAS THAT:

Section 1. The Mayor and City Clerk are hereby authorized by the City Council for the City of Jonesboro, Arkansas to accept the easement described above.

EASEMENT – DRAINAGE

Page 1 of 4

KNOW ALL MEN BY THESE PRESENTS: For a consideration deemed and here stated to be of value, the receipt of which is hereby acknowledged by Grantors, the undersigned Grantors who hereby covenant that they will defend the Grantees rights hereunder against all claims or objections, do hereby Grant, Sell, Convey unto The City of Jonesboro, Jonesboro, Arkansas, and its successors and assigns, an ingress and egress easement and right of entry over and across the following described land, to wit:

A part of the Northwest Quarter of the Northeast Quarter of Section 10, Township 14 North, Range 4 East, Craighead County, City of Jonesboro, Arkansas, more particularly described as follows:

Part of Parcel Number: 01-144101-15300
4221 East Johnson Avenue, Jonesboro, AR 72401

LEGAL DESCRIPTION; DRAINAGE EASEMENT:

A part of Lot 1 of the RGB Minor Plat, Jonesboro, AR, being more particularly described as follows:

A drainage easement fifteen feet (15') in width, being centered (seven and one half feet – 7.5' – either side) on the following described lines;
From the Southeast corner of Lot 1 of the Plaza Tire Minor Plat, thence run S 59°03'09" W, a distance of 25.19 feet to a point, said point being the POINT OF BEGINNING;
thence S 73°03'41" E, a distance of 82.28 feet to a point;
thence S 33°11'18" E, a distance of 158.45 to a point, said point being the POINT OF TERMINATION.

This easement is for the purpose of permitting the construction, laying, placement, operation, use, repair, relocations, removal, or abandonment of drainage features, including all pipes, tiles, valves, connections, detention facilities, and necessary equipment or appurtenances and to convey a right of ingress and egress for the purposes aforesaid. The consideration deemed and here stated to be of value shall include periodic maintenance of the area herein described, for a period of time beginning on the date of execution of this easement, and shall continue in perpetuity.

2020R-021586
FILED
JONESBORO DISTRICT
CRAIGHEAD COUNTY, ARKANSAS
CANDACE EDWARDS, CLERK & RECORDER
09/21/2020 11:47:35 AM
FFF 30 00
PAGES: 4
MACY GRAVES



EASEMENT – DRAINAGE

Page 2 of 4

And, I the Grantor, Blake Brasher, member of Brasher Investments, LLLP, for a consideration deemed and here stated to be of value do hereby release and relinquish unto the Grantee, all our rights of dower, curtesy and homestead in and to said lands.

IN WITNESS WHEREOF, the Grantors have hereunto set their hands this 8th day of

Sept., 2020.

Blake Brasher

Brasher Investments, LLLP
Blake Brasher, Member

Amy Brasher

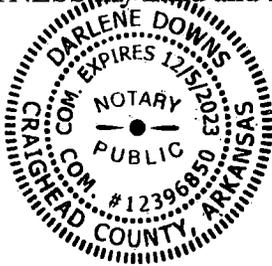
EASEMENT – DRAINAGE

Page 3 of 4

STATE OF ARKANSAS)
) ss. ACKNOWLEDGEMENT
COUNTY OF CRAIGHEAD)

BE IT REMEMBERED, that on this day came before me, the undersigned, a notary public within and for the County aforesaid, duly commissioned and acting, Blake Brasher, Member of Brasher Investments, LLLP, to me well known as the grantor in the foregoing instrument, and purpose therein mentioned and set forth

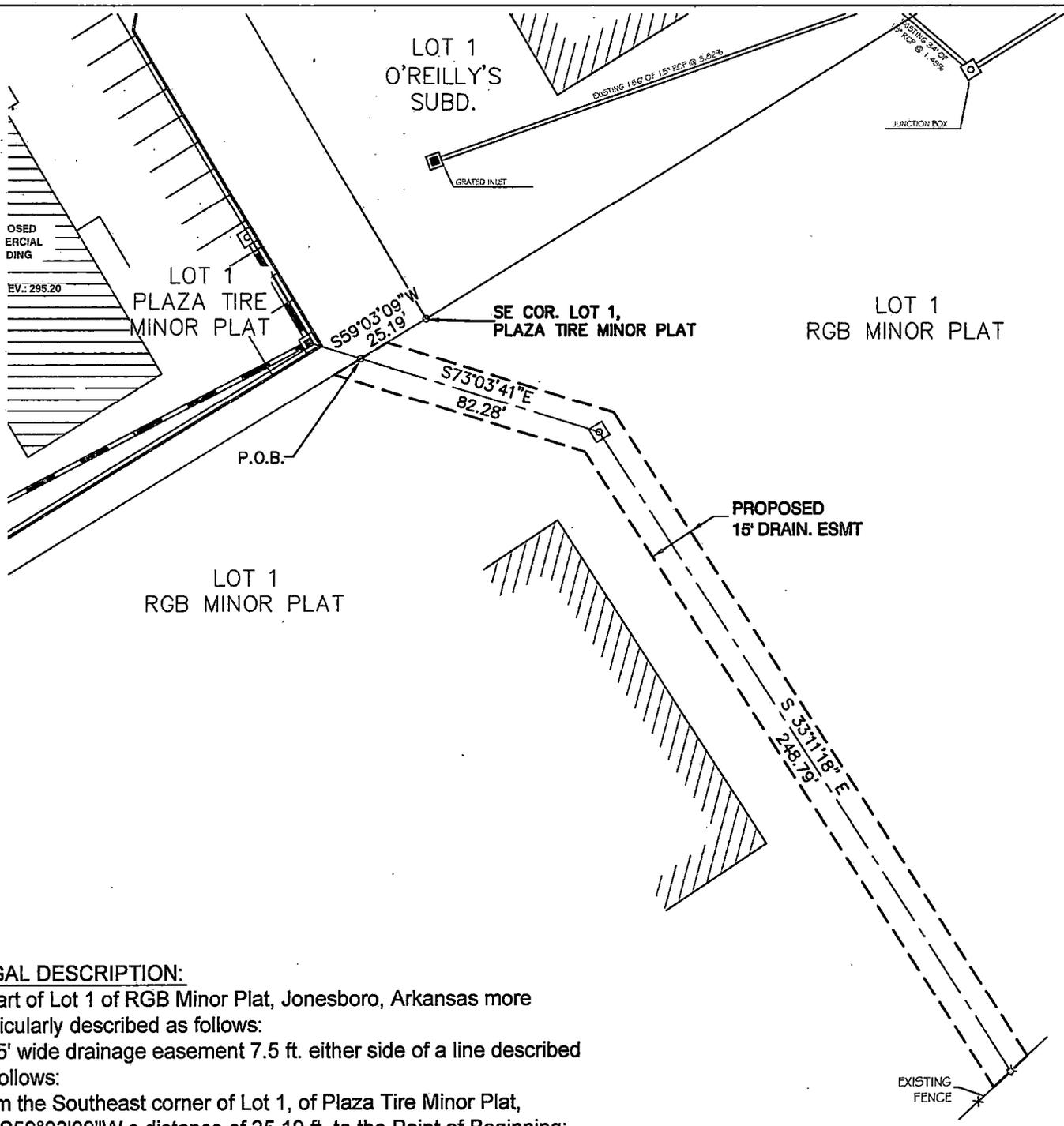
WITNESS my hand and seal as such Notary Public this 8th day of September, 2020.



Darlene Downs
NOTARY PUBLIC

My Commission Expires:

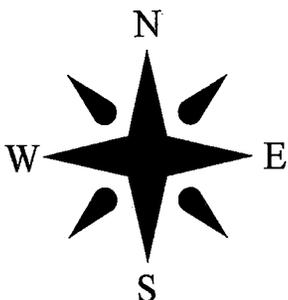
12.5.23



LEGAL DESCRIPTION:

A part of Lot 1 of RGB Minor Plat, Jonesboro, Arkansas more particularly described as follows:
 A 15' wide drainage easement 7.5 ft. either side of a line described as follows:
 From the Southeast corner of Lot 1, of Plaza Tire Minor Plat, run S59°03'09"W a distance of 25.19 ft. to the Point of Beginning; thence S73°03'41"E a distance of 82.28 ft. to a point; thence S33°11'18"E a distance of 158.45 ft. to a point.

DRAINAGE EASEMENT



SCALE: 1"=50'

JOB NO.: 119108

Page 4 of 4

ENGINEERS	PLANNERS	SURVEYORS
<i>Civilogic</i>		
203 Southwest Dr. - Jonesboro, AR - (870)932-7880 - www.civilogic.net		



Legislation Details (With Text)

File #:	RES-21:040	Version:	1	Name:	APPROVING A CONTRACT FOR PROFESSIONAL SERVICES WITH TCHERNESHOFF CONSULTING, INC. FOR ADA EVALUATION SERVICES AND THE DEVELOPMENT OF A PLAN FOR IMPROVEMENTS AS NEEDED
Type:	Resolution	Status:			To Be Introduced
File created:	2/23/2021	In control:			Public Works Council Committee
On agenda:		Final action:			
Title:	A RESOLUTION OF THE CITY OF JONESBORO, ARKANSAS APPROVING A CONTRACT FOR PROFESSIONAL SERVICES WITH TCHERNESHOFF CONSULTING, INC. FOR ADA EVALUATION SERVICES AND THE DEVELOPMENT OF A PLAN FOR IMPROVEMENTS AS NEEDED				
Sponsors:	Engineering, Human Resources				
Indexes:	Contract				
Code sections:					
Attachments:	Exhibit B to Jonesboro Contract for year 2021 Jonesboro, AR Contract for year 2021				

Date	Ver.	Action By	Action	Result
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A RESOLUTION OF THE CITY OF JONESBORO, ARKANSAS APPROVING A CONTRACT FOR PROFESSIONAL SERVICES WITH TCHERNESHOFF CONSULTING, INC. FOR ADA EVALUATION SERVICES AND THE DEVELOPMENT OF A PLAN FOR IMPROVEMENTS AS NEEDED

WHEREAS, the City of Jonesboro, Arkansas settled an Americans with Disabilities Act lawsuit involving sidewalks in 2019; and,

WHEREAS, a part of that court settlement, the City agreed to hire Tcherneshoff Consulting, Inc. to review and inspect all City properties, sidewalks, and programs to ensure compliance with the Americans with Disabilities Act and to make recommendations for improvements as needed; and,

WHEREAS, the City desires to enter into this agreement with Tcherneshoff Consulting, Inc. for the second year of what is expected to be a multi-year project.

THEREFORE BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF JONESBORO, ARKANSAS THAT:

Section 1. The City of Jonesboro approved the contract for services with Tcherneshoff Consulting, Inc. to review, inspect, and make recommendations for improvements, as needed, to ensure compliance with the Americans with Disabilities Act.

Section 2. The Mayor and the City Clerk are hereby authorized by the City Council for the City of Jonesboro to execute all documents necessary to effectuate the contract.

Exhibit B for 2021- Properties to be surveyed by Tcherneshoff Consulting for the City of Jonesboro, AR

Prop Bk #	Common Name	Address	COMMENTS	Approximate hours for survey and report prep
17	Allen Park #1	3609 Race		40 hours
18	Allen Park #2	3706 Landsbrook		6 hours
19	City Water & Light Park	737 West Cherry/ 1123 S Culberhouse		8 hours
28	Parker Park and Community Center	1506 North Church		20 hours
25	Miles Park	1605 North Bridge		2 hours
22	Earl Bell - Julian James Mem Park	1212 South Church		32 hours
36	Harland Henry Senior Citizens Center	1200 South Church		18 hours
38	The Forum	115 East Monroe		18 hours
39	City Park (North of Forum)	106 East Monroe		3 hours
48	Parking Lot - NW of Main & Burke	118 Burke		2 hours
49	Parking Lot - NW of Church & Cate	200 South Church		4 hours
50	Parking Lot - SE of Church & Cate	310 South Church		3 hours
51	Parking Lot - NW of Main & Monroe	327 South Main		3 hours
52	Parking Lot - NW of Union & Monroe	407 Union		2 hours
53	Parking Lot - SE of Church & Monroe	213 East Monroe		1 hour
86	Parking Lot-SE of Union & Huntington	312 Union		3 hours
88	Parking Lot-SE of Church & Huntington	310 South Church		3 hours
98	Jonesboro Rec center (old YMCA)	1421 West Nettleton		40 hours
123	Jonesboro Shooting Sports Complex	3702 Moore Rd		12 hours
124	Veterans Village including housing and community center	920 Aggie		15 hours plan review
	Veterans Village including housing and community center	920 Aggie		20 survey and report
125	Sidewalk random checks and curbs			8

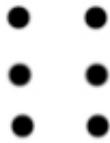
Expenses for 2 Trips

Round Trip 13 Hours x 2 trips= 26 Total travel hours x \$100.00= \$2,600.00
Hotel 2 hotel stays x 6 nights= 12 total nights x \$125.00 a night = \$1,500.00
Rental Car \$50.00 x 14 days= \$700
Meals 14 days x \$65 per day = \$910.00 maximum
Gasoline dollar for dollar not to exceed \$250.00

Total Cost
for
Expenses \$5,960.00
Total
Report,
Survey
and Plan 263 hours x \$225.00= \$59,175.00
review
hours
Self-
Evaluation
Costs* 34,865.00

* All estimates given above are approximate. If it takes less time for survey work, more time will be dedicated to the self-evaluation process. If it takes more time to survey than anticipated then we will spend less time on the self-evaluation process.

Grand
Total for \$100,000.00
2021



TCHERNESHOFF CONSULTING, INC.

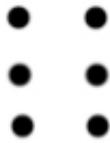
Your ADA partner for creating results

Contract for Services

This contract shall be between Tcherneshoff Consulting Inc. and the City of Jonesboro, Arkansas. Tcherneshoff Consulting, Inc. will be providing ADA (Americans with Disabilities Act) consultation services for the City of Jonesboro, Arkansas. The purpose of this contract is to outline the responsibilities and obligations of each party throughout this process.

Tcherneshoff Consulting Inc. shall provide the following services:

1. Conduct a self-evaluation working with all program directors throughout the city to determine all programs and services offered and where those programs and services are offered.
2. Review any existing policies and procedures that are in place to ensure that any discriminatory practices towards people with disabilities are eliminated and also to add policies and procedures that provide appropriate accommodations in each program for citizens with disabilities.
3. Survey all properties that are open to the public where programs and services are held to identify physical barriers and make recommendations for removal of such barriers. Attached as Exhibit B, which is the current anticipated list of properties to be surveyed and the anticipated hours associated with surveying each property for this calendar year (2021) and preparing a report for same. Also the estimated costs for completing the transition plan are given in Exhibit A including travel and administrative costs. Once all properties have been surveyed and reports are completed, this will become the transition plan. It is anticipated that the full survey of all properties and reports for same will take between 5 and 7 years depending on the budget for the City of Jonesboro.
4. Once the self evaluation is completed it will be placed on display on the City website and other locations for public comment.
5. Work closely with all relative personnel at the City of Jonesboro throughout the process to ensure that full compliance with the ADA is realized over a several year period.



TCHERNESHOFF CONSULTING, INC.

Your ADA partner for creating results

6. It is anticipated that during year one there will be several teleconferences and email exchanges to determine who the appropriate players are and to establish a clear outline as to the course of direction throughout the process and what milestones will be set to accomplish during each year. Also during year one the highest priority physical barriers (which may be some of the sidewalks, the municipal Center, or other) will be identified by a site visit with a full survey and recommendations for removing barriers.

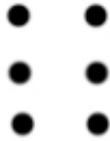
In subsequent years depending on budget the continued audits of each property will continue until all properties have been surveyed. It is anticipated that the self-evaluation can be completed no later than the end of year 2, with the full self-evaluation being put on display for public comment for a three-year period. At the end of this time Tcherneshoff Consulting, Inc. will work closely with the city of Jonesboro to consider all comments from the public and make any necessary changes to the final self-evaluation. It is anticipated that the self evaluation will not exceed a grand total of \$75,000. This includes working with all the program directors, developing new policies and procedures, and assisting with implementing public comments to include in the final self evaluation.

7. The cost of services provided to the City of Jonesboro By Tcherneshoff Consulting, Inc. in year two (2021), shall not exceed \$100,000 unless otherwise directed by the City of Jonesboro.

Fee schedule*

In exchange for the above services, the City of Jonesboro, Arkansas will compensate Tcherneshoff Consulting, Inc. a fee of \$225 per hour for survey and report preparation, \$300 per hour if deposition is taken or court appearances are necessary, plus travel time of \$100 per hour and travel expenses directly related to Tcherneshoff Consulting, Inc's consultative services contemplated by this contract for services. The City of Jonesboro, Arkansas agrees to reimburse Tcherneshoff Consulting, Inc. up to a total of \$65 dollars per day for meals. Rental car and hotel will be reimbursed dollar for dollar. A retainer fee of \$10,000 will be due before work commences and will be taken off the final bill of this calendar year 2021.

All payments are to be made to Tcherneshoff Consulting Inc. within 30 days of receipt of invoice. Tcherneshoff Consulting, Inc. agrees to provide an itemized invoice of services rendered and expenses incurred. All invoices not paid within 30 days shall incur a 1.5% interest rate per month. The total amount of the unpaid invoice will be compounded monthly until paid in full. Tcherneshoff Consulting, Inc. further agrees to provide receipts of expenses upon request. The City of Jonesboro, Arkansas can terminate the contract at any time, with or without cause. If the contract is terminated prior to the completion of the consulting services, the City of Jonesboro, Arkansas agrees to pay Tcherneshoff Consulting for any and all work performed up to the date of termination of



TCHERNESHOFF CONSULTING, INC.

Your ADA partner for creating results

the contract.

*Fees provided above are subject to change with inflation over time. Tcherneshoff Consulting, Inc. shall obtain approval for increased rates by the City of Jonesboro prior to invoicing for increased rates.

All information regarding this project including emails, photographs, reports generated, and other items relevant to this project shall be treated as confidential information to be shared only between Tcherneshoff Consulting Inc. and the City of Jonesboro, Arkansas.

By signing this contract, both parties agree to the above responsibilities and obligations.

Kirk Tcherneshoff

Representative for Tcherneshoff Consulting, Inc.

02/20/2021

Date

Representative for the City of Jonesboro, Arkansas

Date