



City of Jonesboro

Municipal Center
300 S. Church Street
Jonesboro, AR 72401

Meeting Agenda Finance & Administration Council Committee

Tuesday, May 11, 2021

4:00 PM

Municipal Center, 300 S. Church

1. Call To Order

2. Roll Call by City Clerk April Leggett

3. Approval of minutes

[MIN-21:035](#) Minutes for the Finance Committee meeting on April 27, 2021.

Attachments: [FA Minutes 04272021](#)

4. New Business

RESOLUTIONS TO BE INTRODUCED

[RES-21:073](#) RESOLUTION TO EXECUTE A TRAFFIC CONTROL DEVICE AGREEMENT TO MAINTAIN A CONTROL DEVICE LOCATED AT THE INTERSECTION OF HIGHWAY 18 AND QUALITY WAY

Sponsors: Engineering

Attachments: [Traffic Control Device Agreement - Job 101062](#)

[RES-21:074](#) RESOLUTION EXPRESSING THE WILLINGNESS OF THE CITY OF JONESBORO, ARKANSAS TO UTILIZE FEDERAL-AID RECREATIONAL TRAILS PROGRAM FUNDS AND AUTHORIZING THE CITY OF JONESBORO GRANTS AND COMMUNITY DEVELOPMENT DEPARTMENT TO APPLY FOR THE FY21 RECREATIONAL TRAILS PROGRAM (RTP) FROM THE ARKANSAS DEPARTMENT OF TRANSPORTATION

Sponsors: Grants and Parks & Recreation

Attachments: [05.11.2021 Rec Trails FY21 RTP Budget](#)

[RES-21:075](#) RESOLUTION EXPRESSING THE WILLINGNESS OF THE CITY OF JONESBORO, ARKANSAS TO UTILIZE FEDERAL-AID TRANSPORTATION ALTERNATIVES PROGRAM FUNDS AND AUTHORIZING THE CITY OF JONESBORO GRANTS AND COMMUNITY DEVELOPMENT DEPARTMENT TO APPLY FOR THE FY21 TRANSPORTATION ALTERNATIVES PROGRAM FROM THE ARKANSAS DEPARTMENT OF TRANSPORTATION

Sponsors: Grants

Attachments: [corrected resolution.pdf2](#)

5. Pending Items

6. Other Business

7. Public Comments

8. Adjournment



City of Jonesboro

300 S. Church Street
Jonesboro, AR 72401

Legislation Details (With Text)

File #:	MIN-21:035	Version:	1	Name:	Minutes for the Finance Committee meeting on April 27, 2021.
Type:	Minutes	Status:		Status:	To Be Introduced
File created:	4/29/2021	In control:		In control:	Finance & Administration Council Committee
On agenda:		Final action:		Final action:	
Title:	Minutes for the Finance Committee meeting on April 27, 2021.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	FA Minutes 04272021				

Date	Ver.	Action By	Action	Result
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Minutes for the Finance Committee meeting on April 27, 2021.



City of Jonesboro

Municipal Center
300 S. Church Street
Jonesboro, AR 72401

Meeting Minutes Finance & Administration Council Committee

Tuesday, April 27, 2021

4:00 PM

Municipal Center, 300 S. Church

1. Call To Order

2. Roll Call by City Clerk April Leggett

3. Approval of minutes

[MIN-21:030](#)

Minutes for the Finance Committee meeting on April 13, 2021

Attachments: [Minutes](#)

A motion was made by Councilperson David McClain, seconded by Councilperson Ann Williams, that this matter be Passed . The motion PASSED with the following vote.

Aye: 5 - Charles Coleman;Ann Williams;David McClain;LJ Bryant and Brian Emison

Absent: 1 - John Street

4. New Business

ORDINANCES TO BE INTRODUCED

[ORD-21:018](#)

AN ORDINANCE TO AUTHORIZE THE ISSUANCE OF INDUSTRIAL DEVELOPMENT REVENUE BONDS UNDER THE MUNICIPALITIES AND COUNTIES INDUSTRIAL DEVELOPMENT REVENUE BOND LAW FOR THE PURPOSE OF SECURING AND DEVELOPING INDUSTRY; TO AUTHORIZE THE SALE OF THE BONDS AND THE APPROVAL OF A BOND PURCHASE AGREEMENT AND A PAYMENT IN LIEU OF TAXES AGREEMENT IN CONNECTION THEREWITH; TO AUTHORIZE THE EXECUTION AND DELIVERY OF A TRUST INDENTURE SECURING THE BONDS; TO AUTHORIZE AND PRESCRIBE CERTAIN MATTERS PERTAINING TO THE PROJECT, THE ACQUISITION, CONSTRUCTION, AND EQUIPPING THEREOF, AND THE FINANCING THEREOF; TO AUTHORIZE THE EXECUTION AND DELIVERY OF A LEASE AGREEMENT RELATING TO THE PROJECT; AND FOR OTHER PURPOSES.

Attachments: [Bond Ordinance \(Nice-Pak 2021\)](#)
[Bond Purchase Agreement \(Nice-Pak 2021\)](#)
[Lease Agreement \(Nice-Pak 2021\)](#)
[PILOT Agreement \(Nice-Pak 2021\)](#)
[Trust Indenture \(Nice-Pak 2021\)](#)

Councilmember David McClain said, it states that we are not to exceed a certain number. Do we know what that number is? Michele Allgood, Bond Counsel with Mitchel & Williams, explained that the number we have is \$65,000,000. The estimate from the company right now is closer to \$50,000,000. But there is no penalty on behalf of the city or the company for having some capacity in there. With the recent pandemic crisis construction prices continue to fluctuate. So, we wanted to make sure that we had capacity for the entirety of the project cost. Councilmember McClain said, okay. Ms. Allgood also addressed Chairman Joe Hafner in stating that this is the standard form and that the city is offering the maximum abatement so the company is going to pay 35% of what wouldn't otherwise be due for twenty years. Which is the typical provisions' that the city grants.

A motion was made by Councilperson Brian Emison, seconded by Councilperson LJ Bryant, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 5 - Charles Coleman;Ann Williams;David McClain;LJ Bryant and Brian Emison

Absent: 1 - John Street

RESOLUTIONS TO BE INTRODUCED

[RES-21:068](#)

A RESOLUTION AUTHORIZING THE CITY OF JONESBORO, ARKANSAS TO ENTER INTO AGREEMENT WITH THE NATIONAL CORPORATION OF COMMUNITY SERVICE AND ACCEPT THE FY21 AMERICORPS VISTA PROGRAM GRANT

Chairman Joe Hafner stated that he was not familiar with the wording of "capacity building and asked for the definition. Community Development Director Regina Burkett said it essentially means more people to help with the work.

A motion was made by Councilperson LJ Bryant, seconded by Councilperson Charles Coleman, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 5 - Charles Coleman;Ann Williams;David McClain;LJ Bryant and Brian Emison

Absent: 1 - John Street

[RES-21:069](#)

A RESOLUTION FOR THE CITY OF JONESBORO TO APPROVE THE 2021 CDBG ACTION PLAN THAT INCLUDES THE 2021 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECTS, ACTIVITIES AND BUDGET

Attachments: [2021 Action Plan_FINAL DRAFT_04272021](#)

Councilmember David McClain said, I know that 20% is maximum for planning and administration cost. Do we apply and get that much? What are we using that \$132,000 for? I feel like the breakdown wasn't real clear on the planning and administration information. Community Development Director Regina Burkett said, we have always taken 20% for administrative cost. It goes for training and salaries and other things that have to be bought through that program, and there is also different outreach

programs that it is used for. I can get you more information if you would like. Councilmember McClain said, yes I would like that. I guess my big question is that if we do not utilize all of the monies can it go into another line item? Ms. Burkett said, normally all of the money is used, and sometimes we are even short. Everyone has a portion of their salary paid out of that money that is in the department. Plus, we have to buy supplies and different things like that. Right now, any money that is not spent goes into rehabs. We are getting ready to do a comp plan for 2022 and hopefully we can change some of that and have another program that it can go into so that it can be spent in a broader range.

Councilmember Dr. Charles Coleman said, the only question I have is when you use the term public facility does that include the parks? Ms. Burkett said, yes. There is a correction that will need to be made to remove previous Councilmember Gene Vance's name and add current Councilmember Brian Emison. Also, it is out for a thirty-day public comment. It does state in the rules that we can do that and it still go before the Council for approval. Mr. McClain asked could something change since it would still be out for public comment. For instance, if someone brought a project or had different ideas, would more money be available? Ms. Burkett said no, there would be no more money available. Right now, this is just how it is being allocated and yes that could change that is why we have the public comment. Chairman Joe Hafner said, we would just have to change the allocation, Ms. Burkett said, it will have to be amended if we change it. Chairman Hafner explained that the name changes that we spoke about earlier is in the supporting documents, not in the resolution itself. Ms. Burkett said correct.

A motion was made by Councilperson David McClain, seconded by Councilperson Charles Coleman, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 5 - Charles Coleman;Ann Williams;David McClain;LJ Bryant and Brian Emison

Absent: 1 - John Street

5. Pending Items

6. Other Business

7. Public Comments

8. Adjournment

A motion was made by Councilperson Brian Emison, seconded by Councilperson LJ Bryant, that this meeting be Adjourned . The motion PASSED with the following vote.

Aye: 5 - Charles Coleman;Ann Williams;David McClain;LJ Bryant and Brian Emison

Absent: 1 - John Street



Legislation Details (With Text)

File #:	RES-21:073	Version:	1	Name:	EXECUTE A TRAFFIC CONTROL DEVICE AGREEMENT TO MAINTAIN A CONTROL DEVICE LOCATED AT THE INTERSECTION OF HIGHWAY 18 AND QUALITY WAY
Type:	Resolution	Status:			To Be Introduced
File created:	5/5/2021	In control:			Finance & Administration Council Committee
On agenda:		Final action:			
Title:	RESOLUTION TO EXECUTE A TRAFFIC CONTROL DEVICE AGREEMENT TO MAINTAIN A CONTROL DEVICE LOCATED AT THE INTERSECTION OF HIGHWAY 18 AND QUALITY WAY				
Sponsors:	Engineering				
Indexes:	Contract				
Code sections:					
Attachments:	Traffic Control Device Agreement - Job 101062				

Date	Ver.	Action By	Action	Result
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RESOLUTION TO EXECUTE A TRAFFIC CONTROL DEVICE AGREEMENT TO MAINTAIN A CONTROL DEVICE LOCATED AT THE INTERSECTION OF HIGHWAY 18 AND QUALITY WAY WHEREAS, the City of Jonesboro has received an Arkansas Department of Transportation Traffic Control Device Agreement;

WHEREAS, this Traffic Control Device Agreement is for the purposes of maintaining a Traffic Control Device being installed the intersection of Highway 18 and Quality Way;

WHEREAS, the City of Jonesboro believes said Agreement is for the use and benefit of the City of Jonesboro and all of its residents; and

WHEREAS, it is in the best interest of the City of Jonesboro that the City Council authorizes the execution of this agreement.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF JONESBORO, ARKANSAS THAT:

Section 1: The Mayor and City Clerk are hereby authorized to execute said Traffic Control Device Agreement.

**ARKANSAS DEPARTMENT OF TRANSPORTATION
TRAFFIC CONTROL DEVICE AGREEMENT**

AGREEMENT NO.: 1130

Date: **4/30/2021**

Maintenance Authority: Jonesboro

Job No: 101062

DISTRICT No: 10 COUNTY: CRAIGHEAD

Street Name of primary local corridor:

Route No(s) : 18 Section: 4

WHEREAS,

authority for the control of the locations and types of all traffic control devices on State Highways has been delegated to the State Highway Commission by Section 109(d), Title 23, U.S. Code, and Ann. 27-52-104, 105, and 106; and

WHEREAS,

the State Highway Commission has officially adopted a Manual and Specifications for a uniform system of traffic control devices, and the Minute Order 2001-141 of July 11, 2001 has implemented these statutes to the operation of traffic control devices by local governments;

NOW THEREFORE,

in accordance with these authorizations, the following agreement is made between the agency herein designated as Maintenance Authority and the Arkansas Department of Transportation:

- 1) The Maintenance Authority hereby agrees to provide electrical power to the controller (s) for the traffic control device(s) and to maintain the traffic control device(s) being installed by the Arkansas Department Of Transportation at the intersection(s) listed below at no cost to the Department.

Description:

Install a traffic signal at the intersection of Highway 18 and Quality Way.

- 2) No modifications to the traffic control device installation or changes in the controller phase data and operations of the traffic control device will be made without approval from the Department.

- 3) The Maintenance Authority will save the Department harmless from any and all damage claims that may arise during the period that the traffic control devices are being maintained by the Maintenance Authority.

Maintenance Authority:

Jonesboro

**ARKANSAS DEPARTMENT
OF
TRANSPORTATION**

BY _____

Title: **Mayor**



Title: **Trinity D. Smith
Engineer of Roadway Design**

DATE _____

DATE 05-03-2021



Legislation Details (With Text)

File #:	RES-21:074	Version:	1	Name:	TO UTILIZE FEDERAL-AID RECREATIONAL TRAILS PROGRAM FUNDS AND AUTHORIZING THE CITY OF JONESBORO GRANTS AND COMMUNITY DEVELOPMENT DEPARTMENT TO APPLY FOR THE FY21 RECREATIONAL TRAILS PROGRAM (RTP) FROM THE ARKANSAS DEPARTMENT OF TRANSPORTATION
Type:	Resolution	Status:			To Be Introduced
File created:	5/5/2021	In control:			Finance & Administration Council Committee
On agenda:		Final action:			
Title:	RESOLUTION EXPRESSING THE WILLINGNESS OF THE CITY OF JONESBORO, ARKANSAS TO UTILIZE FEDERAL-AID RECREATIONAL TRAILS PROGRAM FUNDS AND AUTHORIZING THE CITY OF JONESBORO GRANTS AND COMMUNITY DEVELOPMENT DEPARTMENT TO APPLY FOR THE FY21 RECREATIONAL TRAILS PROGRAM (RTP) FROM THE ARKANSAS DEPARTMENT OF TRANSPORTATION				
Sponsors:	Grants, Parks & Recreation				
Indexes:	Grant				
Code sections:					
Attachments:	05.11.2021 Rec Trails FY21 RTP Budget				

Date	Ver.	Action By	Action	Result
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RESOLUTION EXPRESSING THE WILLINGNESS OF THE CITY OF JONESBORO, ARKANSAS TO UTILIZE FEDERAL-AID RECREATIONAL TRAILS PROGRAM FUNDS AND AUTHORIZING THE CITY OF JONESBORO GRANTS AND COMMUNITY DEVELOPMENT DEPARTMENT TO APPLY FOR THE FY21 RECREATIONAL TRAILS PROGRAM (RTP) FROM THE ARKANSAS DEPARTMENT OF TRANSPORTATION

WHEREAS, the City of Jonesboro, Arkansas understands Federal-aid Recreational Trails Program (RTP) funds are available at 80% federal participation and 20% local match to construct pedestrian walking and running trail at Southside Park; and

WHEREAS, the total project cost is \$277,085, and the City of Jonesboro is requesting \$221,668 in RTP funding and will provide a local match of \$55,417; and

WHEREAS, the City of Jonesboro, Arkansas understands that Federal-aid Funds are available for this project on a reimbursable basis, requiring work to be accomplished and proof of payment prior to actual monetary reimbursement; and

WHEREAS, the use of federal funding requires this project to be open and available for use by the general public and maintained by the applicant for the life of the project.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF JONESBORO, ARKANSAS THAT:

SECTION 1: The Jonesboro City Council supports the submission of the 2021 application to the Recreational Trails Program to construct a pedestrian walking and running trail at Southside Park, and

SECTION 2: The Mayor and the City Clerk are hereby authorized by the City Council for the City of Jonesboro, Arkansas to execute all necessary documents to effectuate the application; and

SECTION 3: The City of Jonesboro, Arkansas will participate in accordance with its designated responsibility, including maintenance of this project.

ARKANSAS RECREATIONAL TRAILS PROGRAM (RTP) NONMOTORIZED TRAILS PROJECT APPLICATION -- FFY 2021

Sponsor: City of Jonesboro

Project Name: Southside Park Walking Trail

Project Construction Estimate

This form is limited to 20 items. If you will have more than 20 items, please utilize the provided Excel Sheet to submit the Project Construction Estimate.

	Item of Work	Quantity	Units	Unit Cost	Item Cost
1	Compacted embankment	1,000	cu. yd.	\$10.00	\$10,000.00
2	8' wide concrete walk	4,700	sq. yd.	\$50.00	\$235,000.00
3	Mobilization	1	l.s.	\$2,000.00	\$2,000.00
4	Seeding	1	acres	\$1,500.00	\$1,500.00
5	Lime	1	tons	\$100.00	\$100.00
6	Mulch cover	1	acres	\$1,000.00	\$1,000.00
7	Water for seeding	125	mgal	\$5.00	\$625.00
8	Silt fence	2,500	l.f.	\$3.00	\$7,500.00
9	Thermoplastic PaveMarking	36	l.f.	\$10.00	\$360.00
10	24"ReinforcedConcretePipe	60	l.f.	\$50.00	\$3,000.00
11	Sidwalk drains	10	each	\$600.00	\$6,000.00
12	Trash receptacles	4	each	\$1,200.00	\$4,800.00
13	Benches	4	each	\$1,300.00	\$5,200.00
14					
15					
16					
17					
18					
19					
20					

Total Estimated Project Construction Cost \$277,085.00

Requested RTP Funds \$221,668.00

Local Match (20% minimum) \$55,417.00

% Federal (80% maximum) 80%



Legislation Details (With Text)

File #:	RES-21:075	Version:	1	Name:	TO UTILIZE FEDERAL-AID TRANSPORTATION ALTERNATIVES PROGRAM FUNDS AND AUTHORIZING THE CITY OF JONESBORO GRANTS AND COMMUNITY DEVELOPMENT DEPARTMENT TO APPLY FOR THE FY21 TRANSPORTATION ALTERNATIVES PROGRAM FROM THE ARKANSAS DEPARTMENT OF TRANSPORTATION
Type:	Resolution	Status:			To Be Introduced
File created:	5/5/2021	In control:			Finance & Administration Council Committee
On agenda:		Final action:			
Title:	RESOLUTION EXPRESSING THE WILLINGNESS OF THE CITY OF JONESBORO, ARKANSAS TO UTILIZE FEDERAL-AID TRANSPORTATION ALTERNATIVES PROGRAM FUNDS AND AUTHORIZING THE CITY OF JONESBORO GRANTS AND COMMUNITY DEVELOPMENT DEPARTMENT TO APPLY FOR THE FY21 TRANSPORTATION ALTERNATIVES PROGRAM FROM THE ARKANSAS DEPARTMENT OF TRANSPORTATION				
Sponsors:	Grants				
Indexes:	Grant				
Code sections:					
Attachments:	corrected resolution.pdf2				

Date	Ver.	Action By	Action	Result
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RESOLUTION EXPRESSING THE WILLINGNESS OF THE CITY OF JONESBORO, ARKANSAS TO UTILIZE FEDERAL-AID TRANSPORTATION ALTERNATIVES PROGRAM FUNDS AND AUTHORIZING THE CITY OF JONESBORO GRANTS AND COMMUNITY DEVELOPMENT DEPARTMENT TO APPLY FOR THE FY21 TRANSPORTATION ALTERNATIVES PROGRAM FROM THE ARKANSAS DEPARTMENT OF TRANSPORTATION

WHEREAS, the City of Jonesboro, Arkansas understands Federal-aid Transportation Alternatives Program Funds are available at 80% federal participation and 20% local match to complete the University Heights trail as part of the Quality of Life and Connectivity Master Plan; and

WHEREAS, the entire cost to finish the University Heights trail is \$871,186.90; the City will be requesting the maximum amount of \$500,000 in TAP funds with a local match of \$100,000;and

WHEREAS, the remaining funds for this phase will either be procured from private donations or other grant opportunities; and

WHEREAS, the City of Jonesboro, Arkansas understands that Federal-aid Funds are available for this project on a reimbursable basis, requiring work to be accomplished and proof of payment prior to actual monetary reimbursement; and

WHEREAS, the use of federal funding requires this project to be open and available for use by the general public and maintained by the applicant for the life of the project.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF JONESBORO, ARKANSAS THAT:

SECTION 1: The Jonesboro City Council supports the submission of the 2021 application to the Transportation Alternatives Program to complete the University Heights trail to ASTATE link project; and

SECTION 2: The Mayor and the City Clerk are hereby authorized by the City Council for the City of Jonesboro, Arkansas to execute all necessary documents to effectuate the application; and

SECTION 3: The City of Jonesboro, Arkansas will participate in accordance with its designated responsibility, including maintenance of this project.

ARKANSAS TRANSPORTATION ALTERNATIVES PROGRAM (TAP)

PROJECT APPLICATION -- FFY 2021

Sponsor:

Project Name:

Project Construction Estimate

	Item of Work	Quantity	Units	Unit Cost	Item Cost
1	Cleaning and Grubbing	2.00	acres	\$4,500.00	\$9,000.00
2	R & D Curb and Gutter	500.00	LF	\$4.00	\$2,000.00
3	R & D Concrete	285.00	yd ²	\$6.00	\$1,710.00
4	R & D Asphalt	1,300.00	yd ²	\$4.00	\$5,200.00
5	Subgrade preperation	50.00	sta	\$400.00	\$20,000.00
6	Asphalt Hot Mix overlay	1,108.00	tons	\$90.00	\$99,720.00
7	Class 7 Aggregate Base	635.00	tons	\$25.00	\$15,875.00
8	Asphalt Hot Mix Concrete 3" depth	240.00	tons	\$90.00	\$21,600.00
9	Curb and Gutter	13,412.00	LF	\$16.00	\$214,592.00
10	Concrete Driveway	285.00	yd ²	\$47.00	\$13,395.00
11	Mobilization	1.00	L.S	\$6,000.00	\$6,000.00
12	Maintenance of Traffic	1.00	L.S	\$21,000.00	\$21,000.00
13	concrete sidewalk	6,710.00	yd ²	\$33.59	\$225,388.90
14	Landscape Plan	1.00	L.S	\$99,000.00	\$99,000.00
15	Bicycle Symbol/Arrow	33.00	each	\$450.00	\$14,850.00
16	Signs	500.00	sq ft	\$10.00	\$5,000.00
17	Storm Water prevention plan	1.00	L.S	\$35,000.00	\$35,000.00
18	Thermoplastic Pavement Markings (4") white	5,033.00	L.F	\$2.00	\$10,066.00
19	Thermoplastic Pavement Markings (4") yellow	500.00	LF	\$2.00	\$1,000.00
20	Thermoplastic Pavement Markings (12") crosswalk	1,900.00	LF	\$7.00	\$13,300.00
21	Standard Sign	300.00	sq ft	\$23.30	\$6,990.00
22	Channel Post Sign Support	17.00	each	\$100.00	\$1,700.00
23	Wheel Chair Ramp	192.00	yd ²	\$150.00	\$28,800.00
24					
25					
26					
27					
28					
29					

ARKANSAS TRANSPORTATION ALTERNATIVES PROGRAM (TAP) PROJECT APPLICATION -- FFY 2021

Sponsor:

Project Name:

Project Construction Estimate

	Item of Work	Quantity	Units	Unit Cost	Item Cost
30					
31					
32					
33					
34					
35					
36					
37					
38					
39					
40					
41					
42					
43					
44					
45					
46					
47					
48					
49					
50					

Total Estimated Construction Cost

Requested TAP Funds

Local Match (20% minimum)

% Federal (80% maximum)

ARKANSAS TRANSPORTATION ALTERNATIVES PROGRAM (TAP) PROJECT APPLICATION -- FFY 2020

Sponsor: City of Jonesboro, AR

Project Name: University Heights Trail Phase 2

Project Budget

Phase/Item	Estimated Costs			
	Total	Federal	Local	
Preliminary Engineering/Design		\$0.00	\$0.00	
Environmental Documentation				
Right of Way Acquisition		\$0.00	\$0.00	
Utility Relocation		\$0.00	\$0.00	
Construction	\$871,186.90	\$500,000.00	\$371,186.90	
Construction Engineering/Inspection		\$0.00	\$0.00	
1% ArDOT Administrative Fee		\$0.00	\$0.00	
Totals	\$871,186.90	\$500,000.00	\$371,186.90	

Notes:

1) ARDOT TAP funds will not be allowed for these expenses. As such, if Federal funds are not going to be used for the design or construction inspection of this project, ARDOT does not need to know how your consultant is procured. However, if you do have Federal funds from another source that will be utilized for design or construction inspection, you will need to follow the Local Agency Consultant Procurement procedures established by ARDOT.

2) ARDOT will handle routine environmental documentation for TAP projects. However, should anything additional be required (i.e. archeological studies, endangered species studies/relocation, wetland mitigation, U.S. Army Corps of Engineers permitting, etc.) it will be the responsibility of the Sponsor.

3) ARDOT TAP funds will not be allowed for these expenses. Right of way acquisition and utility relocation, if necessary, are the full responsibility of the Sponsor.

4) ARDOT TAP funds are allowed. Sponsors may apply for a minimum of \$20,000 and a maximum of \$500,000 in TAP funds. This Federal funding will be part of an 80/20 funding split, with the Sponsor to be responsible for a minimum 20% match. For example: if your project is estimated to cost \$250,000, you may request \$200,000 in TAP funds and would be required to match the additional \$50,000. If applying for the maximum of \$500,000, any construction costs over \$500,000 will be the full responsibility of the Sponsor.

5) ARDOT TAP funds will not be allowed for use on this item. The administrative fee is 1% of the low-bid construction amount and is due when requesting concurrence in award for a project. The administrative fee pays for ARDOT's costs associated with oversight and assistance for your project, including design reviews, environmental documentation and construction oversight.

This sheet is for the Applicant's Use to better anticipate total project costs that will be their responsibility. This is not a required submittal with the application.