



# City of Jonesboro

Municipal Center  
300 S. Church Street  
Jonesboro, AR 72401

## Meeting Agenda Finance & Administration Council Committee

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Tuesday, March 31, 2020

4:00 PM

Municipal Center

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### 1. Call To Order

### 2. Roll Call by City Clerk Donna Jackson

### 3. Approval of minutes

[MIN-20:028](#) Minutes for the Finance Committee meeting on March 10, 2020

Attachments: [Minutes](#)

### 4. New Business

#### *RESOLUTIONS TO BE INTRODUCED*

[RES-20:040](#) RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS TO PROVIDE FOR THE EXECUTION AND MAINTENANCE OF A LETTER OF CREDIT TO BE ISSUED TO THE ARKANSAS DEPARTMENT OF ENERGY AND ENVIRONMENT, DIVISION OF ENVIRONMENTAL QUALITY (DEQ)

Sponsors: Finance

[RES-20:041](#) RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 1403 OAKHURST, JONESBORO, ARKANSAS 72401, OWNED BY A+ PROPERTY MANAGEMENT LLC.

Sponsors: Code Enforcement

Attachments: [1403 Oakhurst](#)

[RES-20:042](#) RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT MIDDLEFIELD, PARCEL NUMBER 01-144284-07900, JONESBORO, ARKANSAS 72401, OWNED BY 3B HOLDINGS, LLC.

Sponsors: Code Enforcement

Attachments: [Middlefield](#)

[RES-20:043](#) RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT NORTH THIRD, PARCEL NUMBER 01-144182-22000, JONESBORO, ARKANSAS 72401, OWNED BY ALMA LETICIA AND NICHOLAS MATA

**Sponsors:** Code Enforcement

**Attachments:** [North Third](#)

**5. Pending Items**

**6. Other Business**

**7. Public Comments**

**8. Adjournment**



# City of Jonesboro

300 S. Church Street  
Jonesboro, AR 72401

## Legislation Details (With Text)

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**File #:** MIN-20:028    **Version:** 1    **Name:**  
**Type:** Minutes    **Status:** To Be Introduced  
**File created:** 3/11/2020    **In control:** Finance & Administration Council Committee  
**On agenda:**    **Final action:**  
**Title:** Minutes for the Finance Committee meeting on March 10, 2020  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [Minutes](#)

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

Minutes for the Finance Committee meeting on February 25.2020.



# City of Jonesboro

Municipal Center  
300 S. Church Street  
Jonesboro, AR 72401

## Meeting Minutes Finance & Administration Council Committee

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Tuesday, March 10, 2020

4:00 PM

Municipal Center

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### 1. Call To Order

### 2. Roll Call by City Clerk Donna Jackson

*Mayor Harold Perrin was in attendance.*

**Present** 5 - Ann Williams; John Street; David McClain; LJ Bryant and Joe Hafner

**Absent** 1 - Charles Coleman

### 3. Approval of minutes

[MIN-20:024](#)

Minutes for the Finance Committee meeting on February 25, 2020.

**Attachments:** [Minutes](#)

**A motion was made by Councilperson John Street, seconded by Councilperson Ann Williams, that this matter be Passed . The motion PASSED with the following vote.**

**Aye:** 4 - Ann Williams; John Street; David McClain and LJ Bryant

**Absent:** 1 - Charles Coleman

### 4. New Business

#### *RESOLUTIONS TO BE INTRODUCED*

[RES-20:035](#)

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 1403 OAKHURST, JONESBORO, ARKANSAS 72401, OWNED BY A+ PROPERTY MANAGEMENT, LLC

**Sponsors:** Code Enforcement and Land Bank Commission

**Attachments:** [1403 Oakhurst](#)

*Chair Joe Hafner stated the lien is for \$665.00.*

**A motion was made by Councilperson John Street, seconded by Councilperson Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 4 - Ann Williams;John Street;David McClain and LJ Bryant

**Absent:** 1 - Charles Coleman

[RES-20:036](#)

A RESOLUTION TO APPROVE THE DESTRUCTION OF RECORDS BY THE FINANCE DEPARTMENT IN ACCORDANCE WITH RESOLUTION 93:1369

**Sponsors:** Finance

**Attachments:** [General Affidavit](#)  
[Record retention laws](#)

*Chair Joe Hafner explained for clarification that he did talk with Finance Director, Steve Purtee about the destruction of financial records, such as accounts payable, payroll, and collections. Mr. Hafner explained that the city will retain scanned copies of these records for access if needed. Mayor Harold Perrin explained that the city did this between three and five years ago, and I believe, Councilmember John Street you were there. Councilmember John Street said, yes I stood there with them all day while the shredding was taking place. Finance Director, Steve Purtee said, it has been ten years since the city had records destroyed.*

*Councilmember David McClain asked, how often do we destroy records, and is there a standard of how often we should do this? Mayor Harold Perrin said there is a state statute on that. Chair Joe Hafner explained that there is not a standard on how often you should, but there is a record retention policy. You could do it every year, but you might just be getting rid of only one year. Mayor Harold Perrin explained the cost of the destruction of records is not cheap, we have an independent company do it and that is why we don't do it yearly.*

**A motion was made by Councilperson John Street, seconded by Councilperson Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 4 - Ann Williams;John Street;David McClain and LJ Bryant

**Absent:** 1 - Charles Coleman

[RES-20:037](#)

A RESOLUTION AUTHORIZING THE CITY OF JONESBORO TO AMEND THE 2020 ANNUAL BUDGET FOR THE CODE ENFORCEMENT DEPARTMENT

**Sponsors:** Code Enforcement

*Councilmember John Street said, that piece of property is definitely not worth that much money. I would move that we do keep it and use it maybe to expand the Salvation Army, or somehow make it useful for the homeless. I am not for giving it away. Councilmember David McClain asked, is this the old Ice House? Councilmember Street said, yes.*

*Mayor Perrin said, correct me if I am wrong, but I believe there are two lots there. Mayor Perrin explained that it was a good size area. Code Enforcement Director, Mike Tyner explained that the building does sit on two separate parcels. Mayor Harold Perrin said, you are right in that we are paying out \$125,000 for a piece of property that isn't worth that. But, where it sits in there who knows what's going to happen, but we could use it for future development. The Homeless Committee met today, and there is other committees that are working on things now. The Salvation Army at one time wanted to add on to their facility, and there is a piece of property that she will still own in between*

*the chapel and this property we are talking about.*

*Councilmember David McClain said, so this property is at 700 Cate? Code Enforcement Director, Mike Tyner said, yes, 700 Cate is the front parcel, and the annex of the building actually sits on the rear parcel. Mr. McClain said, so we are tearing down the entire piece? Mr. Tyner said, yes. This will be two separate parcels and we will file a lien on both parcels. Mayor Harold Perrin explained that one house has already been torn down and that she paid for that. Mr. Tyner said, yes. Mayor Perrin explained that we now have to take care of the Ice House and it will be clear all the way down to another house, which will probably have to be condemned.*

*Code Enforcement Director Mike Tyner explained that that house will be subject to the new boarding and securing ordinance, and or condemnation depending upon what you do with it. Mayor Perrin said, right, and there are several trailers that are going to have to be moved out of there. The trailers are not attached to the building. However, those trailers are worth some money, but she will have the expense of moving all of those trailers. Last time I counted there were three in there. Mr. Tyner said, correct.*

*Chair Joe Hafner asked, Is she under any sort of time line to get those trailers out of there? Mayor Perrin said he did not know on the agreement and he will let Mike Tyner explain that. Code Enforcement Director Mike Tyner explained that we have a contractor that is finishing up a few others. They have gotten several bids on city demo jobs through Grants and Engineering. In the mean time they had another private job for a different organization in Missouri. It was a large school building that they were taking down. With all of this work going on and the weather not cooperating it pushed our timelines back. Mr. Tyner explained that we had the two grant funded jobs that had to get done due to time constraints. We just could not get this one scheduled or worked into the schedule until the first part of this year. We just ran out of time for last year's budget. I am working with her and the contractor to get the trailers moved off of the site, so that they can get equipment in and get started. Chair Hafner said, just make sure the contractor is clear on the address.*

*Councilmember David McClain said, I know John you said don't give the property away, But, to be clear on that if somebody wants to buy that they would have to pay the liens off? Councilmember Street said, yes, and Mr. McClain said that would be \$125,000 in liens. Mayor Harold Perrin said, that is right. Councilmember John Street said, and nobody is ever going to do that.*

**A motion was made by Councilperson John Street, seconded by Councilperson Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 4 - Ann Williams;John Street;David McClain and LJ Bryant

**Absent:** 1 - Charles Coleman

## **5. Pending Items**

## **6. Other Business**

## **7. Public Comments**

**8. Adjournment**

**A motion was made by Councilperson LJ Bryant, seconded by Councilperson David McClain, that this meeting be Adjourned . The motion PASSED with the following vote.**

**Aye:** 4 - Ann Williams;John Street;David McClain and LJ Bryant

**Absent:** 1 - Charles Coleman



Legislation Details (With Text)

**File #:** RES-20:040    **Version:** 1    **Name:**

**Type:** Resolution    **Status:** To Be Introduced

**File created:** 3/25/2020    **In control:** Finance & Administration Council Committee

**On agenda:**    **Final action:**

**Title:** RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS TO PROVIDE FOR THE EXECUTION AND MAINTENANCE OF A LETTER OF CREDIT TO BE ISSUED TO THE ARKANSAS DEPARTMENT OF ENERGY AND ENVIRONMENT, DIVISION OF ENVIRONMENTAL QUALITY (DEQ)

**Sponsors:** Finance

**Indexes:** Contract

**Code sections:**

**Attachments:**

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS TO PROVIDE FOR THE EXECUTION AND MAINTENANCE OF A LETTER OF CREDIT TO BE ISSUED TO THE ARKANSAS DEPARTMENT OF ENERGY AND ENVIRONMENT, DIVISION OF ENVIRONMENTAL QUALITY (DEQ)

WHEREAS, on May 11, 1998 the City of Jonesboro executed a Contract of Obligation with the Arkansas Department of Pollution Control and Ecology (ADPCE) related to the closure and post-closure costs of the Jonesboro Municipal Landfill, and said contract binds the City payment in the amount of \$500,000.00 in the event of default; and,

WHEREAS, the Arkansas Department of Energy and Environment, Division of Environmental Quality (DEQ) (as successor agency to ADPCE), has advised City that pursuant to Regulation 22.1403(c) the above Contract of Obligation may be rescinded upon receipt of a letter of credit in the amount equal to 20% of estimated post-closure maintenance costs; and,

WHEREAS, this letter of credit must be renewed annually, and the amount adjusted based on an annual inflation factor provided by DEQ; and,

WHEREAS, Centennial Bank, as primary depository for the City, has tentatively agreed to provide an irrevocable standby letter of credit in favor of the Arkansas Department of Energy and Environment, Division of Environmental Quality (DEQ) for this purpose and to renew said letter of credit annually, as needed,

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, THAT:

Section 1: The Mayor and City Clerk are hereby authorized to execute any and all instruments necessary for the issuance of the mentioned letter of credit.





Legislation Details (With Text)

**File #:** RES-20:041    **Version:** 1    **Name:** MUNICIPAL LIEN ON PROPERTY LOCATED AT 1403 OAKHURST, JONESBORO, ARKANSAS 72401, OWNED BY A+ PROPERTY MANAGEMENT LLC.

**Type:** Resolution    **Status:** To Be Introduced

**File created:** 3/25/2020    **In control:** Finance & Administration Council Committee

**On agenda:**    **Final action:**

**Title:** RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 1403 OAKHURST, JONESBORO, ARKANSAS 72401, OWNED BY A+ PROPERTY MANAGEMENT LLC.

**Sponsors:** Code Enforcement

**Indexes:** Property liens

**Code sections:**

**Attachments:** [1403 Oakhurst](#)

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 1403 OAKHURST, JONESBORO, ARKANSAS 72401, OWNED BY A+ PROPERTY MANAGEMENT LLC.  
 LEGAL DESCRIPTION: WILSON 2ND ADD ALL 31-32 & PT 33 62X137

WHEREAS, A+ PROPERTY MANAGEMENT LLC, the owner of record, was properly notified of a code violation at 1403 OAKHURST, Jonesboro, AR 72401, and refused to remove or correct the conditions identified by the code enforcement officer of the City of Jonesboro, Arkansas; and,

WHEREAS, the code enforcement officer corrected the code violation using city funds in the amount of \$665.00; and,

WHEREAS, the City of Jonesboro seeks to perfect a lien against the affected property to cover the cost of the work pursuant to A.C.A 14-15-903; and,

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, THAT:

1. The city should proceed with placing a lien on the property located at 1403 OAKHURST, Jonesboro, AR 72401.



Office of Code Enforcement  
P.O. Box 1845, Jonesboro, AR 72403

870-933-4658

AFFIDAVIT

A + Property Management LLC

P.O. Box 20102

Jonesboro, AR 72402

RE: 1403 Oakhurst, Jonesboro, AR 72401

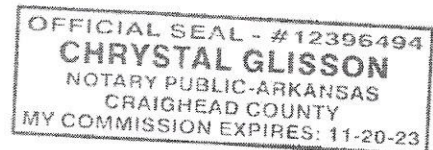
I, Michael Tyner, a Code Enforcement Officer, being duly sworn upon oath, that I served the attached notice(s) upon each of the persons or firms therein addressed, by depositing copies thereof in the United States Mail, enclosed within envelopes plainly addressed, as shown with postage fully prepaid, at the Jonesboro, Arkansas Post Office located at 310 East Street, Suite A., before 3:00 P.M., on the 31 day of December, 2019.

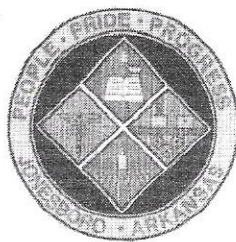
  
\_\_\_\_\_  
Michael Tyner  
Jonesboro Code Enforcement

Subscribed and sworn to before me the 31 day of December, 2019.

Chrystal Glisson  
\_\_\_\_\_  
Notary Public

My commission expires: 11-20-23





**CITY OF JONESBORO  
CODE ENFORCEMENT**

DATE: 12/30/2019

TO: A + Property Management LLC  
P O Box 20102  
Jonesboro, AR 72402

In regards to property located at 1403 OAKHURST  
JONESBORO, AR 72401 .

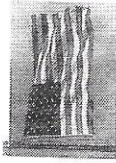
Our records show that you own the property listed above. We have observed that the property has items piled up at curb and trash and debris in the front and back yard. We are sending this letter and are allowing you the chance to correct the violation that is mentioned below by 1-09-2020. If the issue is not corrected by the date listed, the City will clean-up and haul off all items and place a lien on your property. Please call the Code Enforcement Office at (870) 933-4658 if you have any questions. If you would like to view the ordinance in violation online, they are available on City Clerk section of [www.jonesboro.org](http://www.jonesboro.org)

- Section 1. Sec. 30-3 - Illegal Disposal  
2. Sec. 30-3 - Trash/Littering  
3. Sec. 30-5 - Unsightly or Unsanitary Conditions

*Mike McQuay*  
Mcquay, Mike

98700351-4258

Code Enforcement Officer



FOREVER / USA



City of Jonesboro  
Office of Code Enforcement  
P.O. Box 1845  
Jonesboro, AR 72403

A + Property Management LLC  
P O Box 20102  
Jonesboro, Ar 72402



City of Jonesboro  
Office of Code Enforcement  
P.O. Box 1845  
Jonesboro, AR 72403

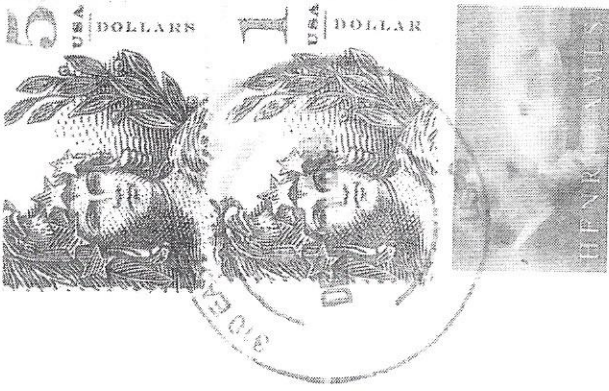


7019 1120 0000 4160 6350

*Returned Back*

A + Property Management LLC  
P O Box 20102  
Jonesboro, Ar 72402

*undelivered  
1-2-20*



7019 1120 0000 4160 6350



*A + Property Management LLC  
P O Box 20102  
Jonesboro, Ar 72402*





**CITY OF JONESBORO**  
**Code Enforcement**  
Request For Invoice

Date: 1-13-2020

To: Tosha Moss

Property Address: 1403 Oakhurst Parcel # 01-143133-23700  
Jonesboro, AR 72401

Need to send the following charges to this person.

Property Owner: A + Property Management LLC  
P O Box 20102  
Jonesboro, Ar 72402

| <u>ITEMS</u>                | <u>AMOUNTS</u> |
|-----------------------------|----------------|
| Clean-up and haul off trash | \$ 550.00      |
| Admin Fee                   | \$ 100.00      |
| Filing Fee                  | \$ 15.00       |
| <hr/>                       |                |
| Total                       | \$ 665.00      |

Thank you,

Michael McQuay  
Code Enforcement Division  
PO Box 1845  
Jonesboro, AR 72403



Office of Code Enforcement  
P.O. Box 1845, Jonesboro, AR 72403

870-933-4658

AFFIDAVIT

A+ Property Management LLC

P.O. Box 20102

Jonesboro, AR 72402

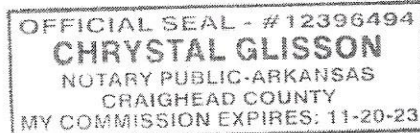
RE: 1403 Oakhurst, Jonesboro, AR 72401

I, Michael Tyner, a Code Enforcement Officer, being duly sworn upon oath, that I served the attached notice(s) upon each of the persons or firms therein addressed, by depositing copies thereof in the United States Mail, enclosed within envelopes plainly addressed, as shown with postage fully prepaid, at the Jonesboro, Arkansas Post Office located at 310 East Street, Suite A., before 3:00 P.M., on the 22 day of January, 2020.

Michael Tyner  
Michael Tyner  
Jonesboro Code Enforcement

Subscribed and sworn to before me the 22 day of January, 2020.

Chrystal Glisson  
Notary Public



My commission expires: 11-20-23



| DATE      | INVOICE NO |
|-----------|------------|
| 1/13/2020 | 0062355    |

|  |
|--|
| <b>BILL TO</b>   |
| A + Property Management LLC<br>PO Box 20102<br>Jonesboro, AR 72402 |

| DUE DATE  |
|-----------|
| 1/31/2020 |

| DESCRIPTION                  | QUANTITY | EFFECTIVE RATE | AMOUNT        | DISCOUNT    | CREDIT      | BALANCE       |
|------------------------------|----------|----------------|---------------|-------------|-------------|---------------|
| PREVIOUS OUTSTANDING BALANCE |          |                |               |             |             | 0.00          |
| Code Enforcement Charges:    |          |                |               |             |             |               |
| Filing Fee-                  | 1.00     | 15.00          | 15.00         | 0.00        | 0.00        | 15.00         |
| Admn. Fee-                   | 1.00     | 100.00         | 100.00        | 0.00        | 0.00        | 100.00        |
| Clean-Up and Haul Off Trash  | 1.00     | 550.00         | 550.00        | 0.00        | 0.00        | 550.00        |
| <b>INVOICE TOTAL:</b>        |          |                | <b>665.00</b> | <b>0.00</b> | <b>0.00</b> | <b>665.00</b> |

If payment is not made within (30) days, the lien may be certified to Craighead County for collection on real estate taxes or City may pursue a judicial foreclosure in accordance with Ark. Code Ann. § 14-54-904.

  
 \_\_\_\_\_  
 Jonesboro Code Enforcement

PLEASE DETACH BOTTOM PORTION & REMIT WITH YOUR PAYMENT

For questions please contact us at (870) 932-3042

Customer Name: A + Property Management LLC  
 Customer No: 000144  
 Account No: 0035162 - 1403 Oakhurst Parcel#01-143-133-23700

| DUE DATE  | INVOICE NO |
|-----------|------------|
| 1/31/2020 | 0062355    |

Please remit payment by the due date to:

City of Jonesboro  
 300 South Church Street  
 PO Box 1845  
 Jonesboro, AR 72403

|                 |        |
|-----------------|--------|
| Invoice Total:  | 665.00 |
| Discounts:      | 0.00   |
| Credit Applied: | 0.00   |
| Ending Balance: | 665.00 |

**INVOICE BALANCE: \$665.00**  
**AMOUNT PAID: \_\_\_\_\_**





**City of Jonesboro**  
**Office of Code Enforcement**  
**P.O. Box 1845**  
**Jonesboro, AR 72403**

**A+ Property Management LLC**  
**P.O. Box 20102**  
**Jonesboro, AR 72402**



U.S. Postal Service<sup>TM</sup>  
CERTIFIED MAIL<sup>®</sup> RECEIPT

Domestic Mail Only

For use with mail items only. See instructions on the back of this receipt.

08/21/15 1535

Certified Mail Fee

Extra charges for large containers, not for an opportunity

Return Receipt (hardcopy) \$

Return Receipt (electronic) \$

Certified Mail Restricted Delivery \$

Adult Signature Required \$

Adult Signature Restricted Delivery \$

Return Receipt (hardcopy) \$

Return Receipt (electronic) \$

Certified Mail Restricted Delivery \$

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Adult Signature Required \$

Adult Signature Restricted Delivery \$

Postmark:  
Here

At Property Management LLC  
P.O. Box 2102  
Gresham, OR 97030

7079 0700 0002 4554 3554



Legislation Details (With Text)

|                       |   |                      |   |              |   |
|-----------------------|---|----------------------|---|--------------|---|
| <b>File #:</b>        | RES-20:042  | <b>Version:</b>      | 1 | <b>Name:</b> | PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT MIDDLEFIELD, PARCEL NUMBER 01-144284-07900, JONESBORO, ARKANSAS 72401, OWNED BY 3B HOLDINGS, LLC. |
| <b>Type:</b>          | Resolution  | <b>Status:</b>       |   |              | To Be Introduced  |
| <b>File created:</b>  | 3/25/2020   | <b>In control:</b>   |   |              | Finance & Administration Council Committee  |
| <b>On agenda:</b>     |   | <b>Final action:</b> |   |              |   |
| <b>Title:</b>         | RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT MIDDLEFIELD, PARCEL NUMBER 01-144284-07900, JONESBORO, ARKANSAS 72401, OWNED BY 3B HOLDINGS, LLC. |                      |   |              |   |
| <b>Sponsors:</b>      | Code Enforcement  |                      |   |              |   |
| <b>Indexes:</b>       | Property liens  |                      |   |              |   |
| <b>Code sections:</b> |   |                      |   |              |   |
| <b>Attachments:</b>   | <a href="#">Middlefield</a>   |                      |   |              |   |

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT MIDDLEFIELD, PARCEL NUMBER 01-144284-07900, JONESBORO, ARKANSAS 72401, OWNED BY 3B HOLDINGS, LLC.  
LEGAL DESCRIPTION: G2 JONESBORO AR LLC REPLAT OF LOT 3-R OF THE REPLAT OF LOT 3 WHITEMAN CREEK COMMONS NEA BAPTIST CLINIC

WHEREAS, 3B HOLDINGS, LLC, the owner of record, was properly notified of a code violation at MIDDLEFIELD, PARCEL NUMBER 01-14428407900 Jonesboro, AR 72401, and refused to remove or correct the conditions identified by the code enforcement officer of the City of Jonesboro, Arkansas; and,

WHEREAS, the code enforcement officer corrected the code violation using city funds in the amount of \$265.00; and,

WHEREAS, the City of Jonesboro seeks to perfect a lien against the affected property to cover the cost of the work pursuant to A.C.A 14-15-903; and,

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, THAT:

1. The city should proceed with placing a lien on the property located at MIDDLEFIELD, PARCEL NUMBER 01-144284-07900 Jonesboro, AR 72401.



Office of Code Enforcement  
P.O. Box 1845, Jonesboro, AR 72403

870-933-4658

AFFIDAVIT

3B Holdings LLC  
824 Salem Rd, Unit 210  
Conway, AR 72034

RE: Middlefield, parcel 01-144284-07900  
Jonesboro, AR 72401

I, Michael Tyner, a Code Enforcement Officer, being duly sworn upon oath, that I served the attached notice(s) upon each of the persons or firms therein addressed, by depositing copies thereof in the United States Mail, enclosed within envelopes plainly addressed, as shown with postage fully prepaid, at the Jonesboro, Arkansas Post Office located at 310 East Street, Suite A., before 3:00 P.M., on the 25 day of October, 2019.

[Signature]  
Michael Tyner  
Jonesboro Code Enforcement

Subscribed and sworn to before me the 25 day of October, 2019.

Crystal Blinson  
Notary Public



My commission expires: 11-20-23



**CITY OF JONESBORO  
CODE ENFORCEMENT**

DATE: 10/24/2019

TO: 3B Holdings LLC  
824 Salem Road, Unit 210  
Conway, AR 72034

In regards to property located at

Middlefield  
Jonesboro, AR 72401 .

**Parcel# 01-144284-07900**

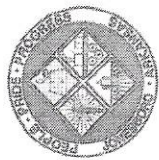
Our records show that you own the property listed above. We have observed that the property is overgrown on the north east side that butts up against Matt Dr. and Middlefield Dr. We are sending this letter and are allowing you the chance to correct the violation that is mentioned below by 11/4/19. If the issue is not corrected by the date listed, the City will mow and weed eat the property using an outside contractor, and place a lien on your property. Please call the Code Enforcement Office at (870) 933-4658 if you have any questions. If you would like to view the ordinance in violation online, they are available on City Clerk section of [www.jonesboro.org](http://www.jonesboro.org)

Section    1. Sec. 30-5 - Overgrown Grass, Weeds, Vines, or Low hanging Limbs  
2. Sec. 30-5 - Unsightly or Unsanitary Conditions

Robinson, Aaron

**870-351-2572**

Code Enforcement Officer



City of Jonesboro  
Office of Code Enforcement  
P.O. Box 1845  
Jonesboro, AR 72403



FOREVER 7 USA

3B Holdings LLC  
824 Salem Road # 210  
Conway AR 72034



SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed To:

3B Hdd, ss LLC  
 824 Salem Road #210  
 Conway AK 72034



9590 9402 4193 8121 6262 34

2. Article Number (Transfer from service label)

7019 1120 0000 4160 6671

PS Form 3811, July 2015 PSN 7538-02-000-90058

COMPLETE THIS SECTION ON DELIVERY

A. Signature *[Signature]*  Agent  
 Addressee  
 B. Received by (Printed Name) *[Signature]* C. Date of Delivery

D. Is delivery address different from item 1?  Yes  
 If YES, enter delivery address below:  No

Middle Field  
 01-144284-07900

3. Service Type
- Adult Signature
  - Adult Signature Restricted Delivery
  - Certified Mail®
  - Collect on Delivery
  - Collect on Delivery Restricted Delivery
  - Insured Mail™
  - Insured Mail Restricted Delivery
  - Mail Restricted Delivery
  - Priority Mail Express®
  - Registered Mail™
  - Registered Mail Restricted Delivery
  - Return Receipt for Merchandise
  - Signature Confirmation™
  - Signature Confirmation Restricted Delivery

Domestic Return Receipt

U.S. POSTAL SERVICE  
 CERTIFIED MAIL™ RECEIPT

7019 1120 0000 4160 6671

01 EAST 871 72401

001215 700

3B Holdings LLC  
 824 Salem Road #210  
 Conway AK 72034



Office of Code Enforcement  
P.O. Box 1845, Jonesboro, AR 72403

870-933-4658

AFFIDAVIT

3B Holdings LLC  
824 Salem Rd, Ste 210  
Conway, AR 72034

RE: Middlefield - parcel # 01-144834-07900  
Jonesboro, AR 72401

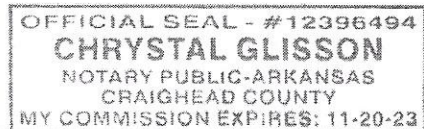
I, Michael Tyner, a Code Enforcement Officer, being duly sworn upon oath, that I served the attached notice(s) upon each of the persons or firms therein addressed, by depositing copies thereof in the United States Mail, enclosed within envelopes plainly addressed, as shown with postage fully prepaid, at the Jonesboro, Arkansas Post Office located at 310 East Street, Suite A., before 3:00 P.M., on the 7 day of January, 2020.

Michael Tyner  
Michael Tyner  
Jonesboro Code Enforcement

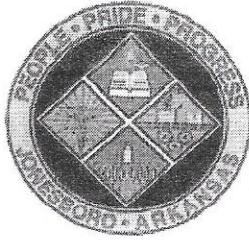
Subscribed and sworn to before me the 7 day of January, 2020.

Chrystal Glisson  
Notary Public

My commission expires: 11-20-23







|            |            |
|------------|------------|
| DATE       | INVOICE NO |
| 11/19/2019 | 0062317    |

|   |
|---|
| <b>BILL TO</b>  |
| 3B Holdings LLC<br>824 Salem Rd Suite 210<br>Conway, AR 72034 |

|                 |
|-----------------|
| <b>DUE DATE</b> |
| 12/31/2019      |
| <b>BALANCE</b>  |

| DESCRIPTION                                   | QUANTITY | EFFECTIVE RATE | AMOUNT        | DISCOUNT    | CREDIT      | BALANCE       |
|---|----------|----------------|---------------|-------------|-------------|---------------|
| PREVIOUS OUTSTANDING BALANCE                  |          |                |               |             |             | 0.00          |
| Code Enforcement Charges:                     |          |                |               |             |             |               |
| Filing Fee-Parcel # 01-144284-07900           | 1.00     | 15.00          | 15.00         | 0.00        | 0.00        | 15.00         |
| Admin. Fee-Parcel # 01-144284-07900           | 1.00     | 100.00         | 100.00        | 0.00        | 0.00        | 100.00        |
| Mowing & Trim Yard - Parcel # 01-144284-07900 | 1.00     | 150.00         | 150.00        | 0.00        | 0.00        | 150.00        |
| <b>INVOICE TOTAL:</b>                         |          |                | <b>265.00</b> | <b>0.00</b> | <b>0.00</b> | <b>265.00</b> |

If payment is not made within (30) days, the lien may be certified to Craighead County for collection on real estate taxes or City may pursue a judicial foreclosure in accordance with Ark. Code Ann. § 14-54-904.

*Mike F.*  
 \_\_\_\_\_  
 Jonesboro Code Enforcement

PLEASE DETACH BOTTOM PORTION & REMIT WITH YOUR PAYMENT

For questions please contact us at (870) 932-3042

Customer Name: 3B Holdings LLC  
 Customer No: 017536  
 Account No: 0034507 - Mowing Account

|            |            |
|------------|------------|
| DUE DATE   | INVOICE NO |
| 12/31/2019 | 0062317    |

Please remit payment by the due date to:

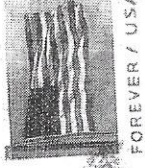
City of Jonesboro  
 300 South Church Street  
 PO Box 1845  
 Jonesboro, AR 72403

|                 |        |
|-----------------|--------|
| Invoice Total:  | 265.00 |
| Discounts:      | 0.00   |
| Credit Applied: | 0.00   |
| Ending Balance: | 265.00 |

**INVOICE BALANCE: \$265.00**  
**AMOUNT PAID: \_\_\_\_\_**



**City of Jonesboro**  
**Office of Code Enforcement**  
P.O. Box 1845  
Jonesboro, AR 72403



FOREVER / USA

3B Holdings LLC  
824 Salem Rd, Suite 210  
Conway, AR 72034

U.S. Postal Service  
**CERTIFIED MAIL® RECEIPT**  
 Domestic Mail Only

First-class postage paid at [City, State, ZIP]

**CERTIFIED MAIL**

Certified Mail Fee: \$0.00

Extra Services & Fees (check for each an additional fee):

- Return Receipt for Registered Mail
- Return Receipt for Insured Mail
- Certified Mail Restricted Receipt
- Adult Signature Required
- Adult Signature Restricted
- Signature Restricted
- Signature Restricted

Postmark: [City, State, ZIP]

Postage and Fees: \$0.00

Weight: [ ]

Dimensions: [ ]

Registered Mail: [ ]

Insured Mail: [ ]

Signature Restricted: [ ]

Adult Signature Restricted: [ ]

Adult Signature Required: [ ]

Postage and Fees Paid: [ ]

**3B Holdings LLC**  
**804 Salem Rd, Attn: A10**  
**Conway, AR 72034**

7019 434 499 0020 0020 6702



Legislation Details (With Text)

|                       |  |                      |   |              |  |
|-----------------------|--|----------------------|---|--------------|--|
| <b>File #:</b>        | RES-20:043   | <b>Version:</b>      | 1 | <b>Name:</b> | PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT NORTH THIRD, PARCEL NUMBER 01-144182-22000, JONESBORO, ARKANSAS 72401, OWNED BY ALMA LETICIA AND NICHOLAS MATA |
| <b>Type:</b>          | Resolution   | <b>Status:</b>       |   |              | To Be Introduced   |
| <b>File created:</b>  | 3/25/2020  | <b>In control:</b>   |   |              | Finance & Administration Council Committee   |
| <b>On agenda:</b>     |  | <b>Final action:</b> |   |              |  |
| <b>Title:</b>         | RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT NORTH THIRD, PARCEL NUMBER 01-144182-22000, JONESBORO, ARKANSAS 72401, OWNED BY ALMA LETICIA AND NICHOLAS MATA |                      |   |              |  |
| <b>Sponsors:</b>      | Code Enforcement   |                      |   |              |  |
| <b>Indexes:</b>       | Property liens   |                      |   |              |  |
| <b>Code sections:</b> |  |                      |   |              |  |
| <b>Attachments:</b>   | <a href="#">North Third</a>  |                      |   |              |  |

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT NORTH THIRD, PARCEL NUMBER 01-144182-22000, JONESBORO, ARKANSAS 72401, OWNED BY ALMA LETICIA AND NICHOLAS MATA  
LEGAL DESCRIPTION: NORTHWEST ADD

WHEREAS, ALMA LETICIA AND NICHOLAS MATA, the owner of record, was properly notified of a code violation at NORTH THIRD, PARCEL NUMBER 01-144182-22000 Jonesboro, AR 72401, and refused to remove or correct the conditions identified by the code enforcement officer of the City of Jonesboro, Arkansas; and,

WHEREAS, the code enforcement officer corrected the code violation using city funds in the amount of \$915.00; and,

WHEREAS, the City of Jonesboro seeks to perfect a lien against the affected property to cover the cost of the work pursuant to A.C.A 14-15-903; and,

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, THAT:

1. The city should proceed with placing a lien on the property located at NORTH THIRD, PARCEL NUMBER 01-144182-22000, Jonesboro, AR 72401.



Office of Code Enforcement  
P.O. Box 1845, Jonesboro, AR 72403

870-933-4658

AFFIDAVIT

Alma Leticia & Nicholas Mata  
619 Bradley  
Jonesboro, AR 72401

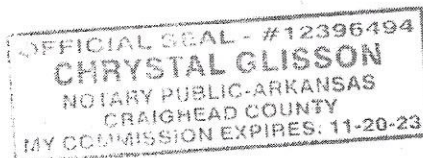
RE: N. Third, parcel 01-144182-22000  
Jonesboro, AR 72401

I, Michael Tyner, a Code Enforcement Officer, being duly sworn upon oath, that I served the attached notice(s) upon each of the persons or firms therein addressed, by depositing copies thereof in the United States Mail, enclosed within envelopes plainly addressed, as shown with postage fully prepaid, at the Jonesboro, Arkansas Post Office located at 310 East Street, Suite A., before 3:00 P.M., on the 13 day of November, 2019.

[Signature]  
Michael Tyner  
Jonesboro Code Enforcement

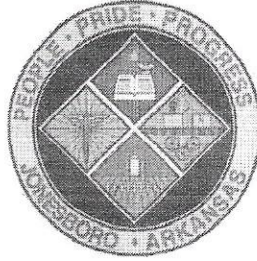
Subscribed and sworn to before me the 13 day of November, 2019.

Chrystal Glisson  
Notary Public



My commission expires: 11-20-23





**CITY OF JONESBORO  
CODE ENFORCEMENT**

DATE: 11/12/2019

TO: Alma Leticia & Nicolas MATA  
619 BRADLEY  
JONESBORO, AR 72401

In regards to property located at N THIRD  
JONESBORO, AR 72401 .

*Parcel # 01-144182-02000*

Our records show that you own the property listed above. We have observed that there is overgrown grass, trash, litter, inoperable vehicles, and junk on lot. We are sending this letter and are allowing you the chance to correct the violation that is mentioned below by 11-28-19. If the issue is not corrected by the date listed, the City will mow, weed eat, remove all items, and place a lien on your property. Please call the Code Enforcement Office at (870) 933-4658 if you have any questions. If you would like to view the ordinance in violation online, they are available on City Clerk section of [www.jonesboro.org](http://www.jonesboro.org)

- Section \_\_ 1. Sec. 30-5 - Overgrown Grass, Weeds, Vines, or Low hanging Limbs
2. Sec. 30-5 - Unsightly or Unsanitary Conditions
3. Sec. 30-5 - Inoperative Vehicles on Property
4. Sec. 30-5 - Unlawful storage.
5. Sec. 30-3 - Trash/Littering

Schmett, Eric

Code Enforcement Officer

(870)351-2813



FOREVER / USA

City of Jonesboro  
Office of Code Enforcement  
P.O. Box 1845  
Jonesboro, AR 72403

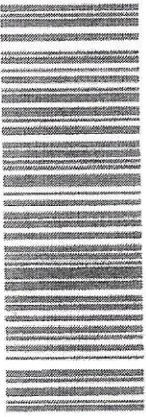
Alma Leticia & Nicolas Mata  
619 Bradley  
Jonesboro, AR 72401





City of Jonesboro  
Office of Code Enforcement  
P.O. Box 1845  
Jonesboro, AR 72403

REGISTERED MAIL

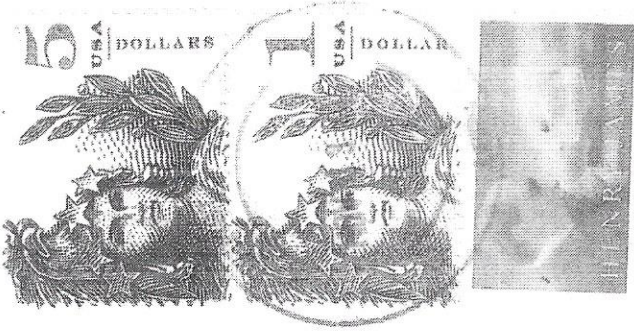


7019 0160 0000 8545 1924

UNCLAIMED

Alma Leticia & Nicolas Metz  
619 Bradley  
Jonesboro, AR 72401

11-14-10 AM  
11-19  
11-29



U.S. Postal Service  
CERTIFIED MAIL RECEIPT

619  
602 60 100  
NOV 20 2010  
JONESBORO, AR 72401

Postmark Here

Alma Leticia & Nicolas  
619 Bradley  
Jonesboro, AR 72401

7019 0160 0000 8545 1924





Office of Code Enforcement  
P.O. Box 1845, Jonesboro, AR 72403

870-933-4658

AFFIDAVIT

Alma Leticia & Nicolas Mata  
619 Bradley  
Jonesboro, AR 72401

RE: 71. Third St, parcel # 01-144182-22000  
Jonesboro, AR 72401

I, Michael Tyner, a Code Enforcement Officer, being duly sworn upon oath, that I served the attached notice(s) upon each of the persons or firms therein addressed, by depositing copies thereof in the United States Mail, enclosed within envelopes plainly addressed, as shown with postage fully prepaid, at the Jonesboro, Arkansas Post Office located at 310 East Street, Suite A., before 3:00 P.M., on the 7 day of January, 2020.

[Signature]  
Michael Tyner  
Jonesboro Code Enforcement

Subscribed and sworn to before me the 7 day of January, 2020.

Chrystal Glisson  
Notary Public



My commission expires: 11-20-23



| DATE       | INVOICE NO |
|------------|------------|
| 12/20/2019 | 0062316    |

|   |
|---|
| <b>BILL TO</b>  |
| Alma Leticia & Nicolas Mata<br>619 Bradley<br>Jonesboro, AR 72401 |

| DUE DATE   |
|------------|
| 12/31/2019 |

| DESCRIPTION | QUANTITY | EFFECTIVE RATE | AMOUNT | DISCOUNT | CREDIT | BALANCE |
|-------------|----------|----------------|--------|----------|--------|---------|
|-------------|----------|----------------|--------|----------|--------|---------|

PREVIOUS OUTSTANDING BALANCE 0.00

Code Enforcement Charges:

|                                    |      |        |        |      |      |        |
|------------------------------------|------|--------|--------|------|------|--------|
| Filing Fee-Parcel #01-144182-22000 | 1.00 | 15.00  | 15.00  | 0.00 | 0.00 | 15.00  |
| Admin. Fee-Parcel #01-144182-22000 | 1.00 | 100.00 | 100.00 | 0.00 | 0.00 | 100.00 |
| Clean-Up - Parcel #01-144182-22000 | 1.00 | 800.00 | 800.00 | 0.00 | 0.00 | 800.00 |

**INVOICE TOTAL:** 915.00 0.00 0.00 915.00

If payment is not made within (30) days, the lien may be certified to Craighead County for collection on real estate taxes or City may pursue a judicial foreclosure in accordance with Ark. Code Ann. § 14-54-904.

*[Signature]*  
**Jonesboro Code Enforcement**

PLEASE DETACH BOTTOM PORTION & REMIT WITH YOUR PAYMENT

For questions please contact us at (870) 932-3042

Customer Name: Alma Leticia & Nicolas Mata  
Customer No: 020837  
Account No: 0035159 - Mowing Account - Parcel # 01-144182-22000 N Third

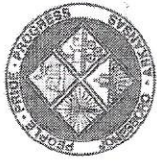
| DUE DATE   | INVOICE NO |
|------------|------------|
| 12/31/2019 | 0062316    |

Please remit payment by the due date to:

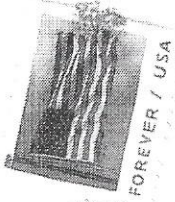
City of Jonesboro  
300 South Church Street  
PO Box 1845  
Jonesboro, AR 72403

|                 |        |
|-----------------|--------|
| Invoice Total:  | 915.00 |
| Discounts:      | 0.00   |
| Credit Applied: | 0.00   |
| Ending Balance: | 915.00 |

**INVOICE BALANCE:** \$915.00  
**AMOUNT PAID:** \_\_\_\_\_



City of Jonesboro  
Office of Code Enforcement  
P.O. Box 1845  
Jonesboro, AR 72403



Alma Leticia & Nicolas Mata  
619 Bradley  
Jonesboro, AR 72401

U.S. Postal Service  
CERTIFIED MAIL RECEIPT

Domestic Mail Only

For delivery information, visit [www.usps.com](http://www.usps.com)

OFFICIAL USE

Certified Mail Fee \$

Extra Services to Post Office and fee in parentheses

Return Receipt (hardcopy) \$

Return Receipt (e-mail) \$

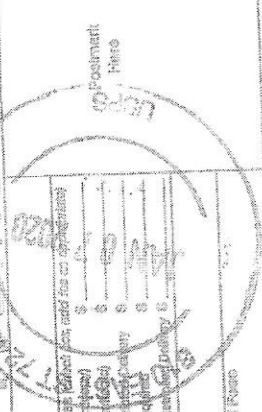
Certified Mail Restricted Delivery \$

Adult Signature Required \$

Adult Signature Restricted \$

Postage \$

Total Postage and Fees \$



*Alma Servio y Nicolas Plata*

*619 Broadway*

*Somerville, MA 02141*

7079 0200 0001 4534 3622