

900 West Monroe Jonesboro, AR 72401

Meeting Agenda Public Works Council Committee

Tuesday, October 5, 2010 5:30 PM Huntington Building

1. Call To Order

2. Approval of minutes

Minutes for the Public Works Committee meeting on September 7, 2010.

Attachments: Minutes 9/7/10

MIN-10:088 Minutes for the special called Public Works Committee meeting on September 27,

2010.

Attachments: Minutes

3. New Business

Resolutions To Be Introduced

RES-10:123 A RESOLUTION TO THE CITY OF JONESBORO, ARKANSAS TO AUTHORIZE THE

MAYOR AND CITY CLERK TO ACCEPT A PERMANENT DRAINAGE EASEMENT

FROM MALL AT TURTLE CREEK, LLC FOR THE PURPOSE OF MAKING

DRAINAGE IMPROVEMENTS

<u>Sponsors:</u> Engineering

<u>Attachments:</u> <u>Easement.pdf</u>

RES-10:124 A RESOLUTION TO THE CITY OF JONESBORO, ARKANSAS TO AUTHORIZE THE

MAYOR AND CITY CLERK TO ACCEPT A PERMANENT DRAINAGE EASEMENT FROM REALTY ASSOCIATES BROKERAGE, INC. FOR THE PURPOSE OF MAKING

DRAINAGE IMPROVEMENTS

<u>Sponsors:</u> Engineering

<u>Attachments:</u> <u>Easement.pdf</u>

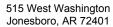
4. Pending Items

Long-range facilities update

5. Other Business

6. Public Comments

7. Adjournment





Legislation Details (With Text)

File #: MIN-10:080 Version: 1 Name:

Type: Minutes Status: To Be Introduced

File created: 9/8/2010 In control: Public Works Council Committee

On agenda: Final action:

Title: Minutes for the Public Works Committee meeting on September 7, 2010.

Sponsors:

Indexes:

Code sections:

Attachments: Minutes 9/7/10

Date Ver. Action By Action Result

File #: MIN-10:080, Version: 1

title

Minutes for the Public Works Committee meeting on September 7, 2010.



900 West Monroe Jonesboro, AR 72401

Meeting Minutes - Draft Public Works Council Committee

Tuesday, September 7, 2010

5:30 PM

Huntington Building

1. Call To Order

Mayor Perrin was also in attendance.

Present 5 - Gene Vance; Chris Moore; John Street; Mitch Johnson and Darrel Dover

Absent 1 - Jim Hargis

2. Approval of minutes

MIN-10:071 Minutes for the Public Works Committee meeting on August 3, 2010.

Attachments: Minutes 8/3/2010

A motion was made by Councilman Gene Vance, seconded by Councilman Darrel Dover, that this matter be Passed . The motion PASSED by a unanimous vote

Aye: 4 - Gene Vance; Chris Moore; Mitch Johnson and Darrel Dover

Absent: 1 - Jim Hargis

MIN-10:078 Minutes for the special called Public Works Committee meeting on August 10, 2010.

Attachments: Minutes 8/10/10

A motion was made by Councilman Gene Vance, seconded by Councilman Darrel Dover, that this matter be Passed . The motion PASSED by a unanimous

Aye: 4 - Gene Vance; Chris Moore; Mitch Johnson and Darrel Dover

Absent: 1 - Jim Hargis

3. New Business

Ordinances To Be Introduced

ORD-10:071

AN ORDINANCE TO AMEND ORDINANCE NO. 10:029 AND SECTION 117-32 OF CHAPTER 117 OF THE JONESBORO CODE OF ORDINANCES OF THE CITY OF JONESBORO, ARKANSAS FOR THE PURPOSE OF CLARIFICATION ON THE PERMIT DRAWING REQUIREMENTS AS IT RELATES TO MULTI-FAMILY AND COMMERCIAL APPLICATIONS

Sponsors: Planning and Inspections

Attachments: Memo of Intent_Building Permit Submission Requirements

Chief Building Inspector Terry Adams explained this will clarify the ordinance and have it more in line with State law. He added the ordinance currently says a licensed registered architect, but State law says a licensed registered design professional, which will allow for more clarification between the architect and engineers.

Councilman Vance stated he highly recommends the City do this.

Mayor Perrin asked if this is less restrictive. Councilman Vance answered no it is not less restrictive.

A motion was made by Councilman Darrel Dover, seconded by Councilman Gene Vance, that this matter be Recommended to Council . The motion PASSED by a unanimous vote

Aye: 4 - Gene Vance; Chris Moore; Mitch Johnson and Darrel Dover

Absent: 1 - Jim Hargis

Resolutions To Be Introduced

RES-10:099

A RESOLUTION TO ENTER INTO A LEASE AGREEMENT WITH THE JONESBORO SCHOOL DISTRICT NO. 1 OF CRAIGHEAD COUNTY, ARKANSAS

Sponsors: Mayor's Office

Attachments: Jonesboro School District Lease Agreement

Jonesboro School District Lease Agreement - PDF

Mayor Perrin explained this is the property that the Jonesboro Public School District bought from Garry Meadows and where Kevin Horton is working out of until he can be moved to the City's new mechanic shop. He added the lease is for \$1 a year.

A motion was made by Councilman Gene Vance, seconded by Councilman Mitch Johnson, that this matter be Recommended to Council . The motion PASSED by a unanimous vote

Aye: 4 - Gene Vance; Chris Moore; Mitch Johnson and Darrel Dover

Absent: 1 - Jim Hargis

RES-10:103

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JONESBORO AUTHORIZING THE MAYOR AND CLERK TO ENTER INTO THE SALE OF REAL PROPERTY LOCATED AT 700 S. FISHER STREET

Sponsors: Building Facilites Committee

Attachments: Fisher Street Plats

First Baptist Church Offer Letter

Fisher St. Appraisal

Warranty Deed - Fisher Street

Mayor Perrin explained this is an empty lot that the City is maintaining. He added this property is located behind the First Baptist Church on Fisher Street and they need this property for the construction of the new church. He added the Building

Committee recommended getting an appraisal and the appraisal is for \$15,000. He added the church has offered \$8,000 for the property and he believes that is a good price.

Discussion was held concerning the location of Fisher Street.

Mayor Perrin asked that this be walked on to tonight's Council agenda. Councilman Darrel Dover motioned, seconded by Councilman Chris Moore, that this resolution be walked on to tonight's Council agenda. All voted aye.

Councilman Chris Moore explained a vote can be called without a second, which is not necessary for any Committee or Board motions.

A motion was made by Councilman Chris Moore, seconded by Councilman Darrel Dover, that this matter be Recommended to Council . The motion PASSED by a unanimous vote

Aye: 4 - Gene Vance; Chris Moore; Mitch Johnson and Darrel Dover

Absent: 1 - Jim Hargis

RES-10:106

A RESOLUTION TO THE CITY OF JONESBORO, ARKANSAS TO AUTHORIZE THE MAYOR AND CITY CLERK TO GRANT AN EASEMENT FOR FACILITIES (UTILITY EASEMENT) TO RITTER COMMUNICATIONS

Sponsors: Engineering

Attachments: Ritter Easement

Herndon Add

A motion was made by Councilman Darrel Dover that this matter be Recommended to Council. The motion PASSED by a unanimous vote

Aye: 4 - Gene Vance; Chris Moore; Mitch Johnson and Darrel Dover

Absent: 1 - Jim Hargis

RES-10:108

A RESOLUTION TO THE CITY OF JONESBORO, ARKANSAS TO APPROVE A CHANGE ORDER WITH CAMERON CONSTRUCTION COMPANY, INC. FOR THE PUBLIC WORKS FACILITY GRADING - 2009:26

<u>Sponsors:</u> Engineering

Attachments: #2

Councilman Vance explained the City had a mess up with the architect for the maintenance building bids. He added they have lost 3 weeks due to the mess up and had to readvertise for bids, which should come in on the 25th. He added the bids should be in time to make the next Public Works meeting.

He added he agrees with City Engineer Craig Light's recommendation to do a change order with Cameron Construction. He added the change order will allow the City to go ahead with the dirt work, which will bring the grade up and to put 4 inches of crush stone on the whole site, so the site will be ready before the contractor comes to the site.

Chairman Street asked if this needs to be walked on tonight's Council agenda. Councilman Vance answered yes.

A motion was made by Councilman Darrel Dover that this matter be Recommended to Council and placed on tonight's Council agenda. The motion PASSED by a unanimous vote

Aye: 4 - Gene Vance; Chris Moore; Mitch Johnson and Darrel Dover

Absent: 1 - Jim Hargis

4. Pending Items

Long-range facilities update

Councilman Vance explained the architect did not have the correct bid form in the documents. He added the low bidder was the same company that built the JETS building and the bid was for \$1.5 million, which was within what the City wanted to spend. He added the bid form did not have space to list the subcontractors and another low bidder protested that, which required the City to throw out the bids and start over. He added the City should receive the new bids on the 22nd.

Councilman Moore asked if the bids are going to be the same. Mayor Perrin answered no. Councilman Vance explained the change was to remove a certain amount of work out of the bid. He noted the change order was pulled out of the bid.

Councilman Vance stated the City is meeting with a fuel software company on Friday and the Engineer who will design the fuel depot and the car wash.

Discussion was held concerning using barcodes instead of cards to allow the City cars to use the carwash.

Incinerator

Mayor Perrin explained on Monday, October 4, 2010, at 2:00 p.m. the City will have a groundbreaking for the Incinerator and JETS building. He added the Municipal League and ADEQ will both be there.

Mayor Perrin stated the total tipping fee for the ash is \$5,500. He added ADEQ is not requiring the City to have a monofill.

5. Other Business

6. Public Comments

7. Adjournment

A motion was made by Councilman Mitch Johnson, seconded by Councilman Darrel Dover, that this meeting be Adjourned. The motion CARRIED by a Voice Vote.

Aye: 4 - Gene Vance; Chris Moore; Mitch Johnson and Darrel Dover

Absent: 1 - Jim Hargis



Legislation Details (With Text)

File #: MIN-10:088 Version: 1 Name:

Type: Minutes Status: To Be Introduced

File created: 9/28/2010 In control: Public Works Council Committee

On agenda: Final action:

Title: Minutes for the special called Public Works Committee meeting on September 27, 2010.

Sponsors:

Indexes:

Code sections:

Attachments: Minutes

Date	Ver. Action By	Action	Result
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File #: MIN-10:088, Version: 1

title

Minutes for the special called Public Works Committee meeting on September 27, 2010.



900 West Monroe Jonesboro, AR 72401

Meeting Minutes Public Works Council Committee

Monday, September 27, 2010

5:30 PM

Huntington Building

Special Called Meeting

1. Call To Order

Mayor Perrin was also in attendance.

In the absence of Chairman Street, Councilman Vance presided over the meeting.

Present 5 - Gene Vance; Jim Hargis; Chris Moore; Mitch Johnson and Darrel Dover

Absent 1 - John Street

2. New Business

Resolutions To Be Introduced

RES-10:125

A RESOLUTION TO THE CITY OF JONESBORO, ARKANSAS TO ACCEPT THE LOW BID AND ENTER INTO A CONTRACT WITH BAILEY CONTRACTORS, INC. FOR THE CONSTRUCTION OF THE CITY OF JONESBORO - VEHICLE MAINTENANCE FACILITY - JOB NO. 2010:23

Sponsors: Engineering

Councilman Vance explained three bids were received. He noted the low bid has a change order, but with the change order the low bid is still \$18,000 lower than the next to lowest bidder. He asked the bid be accepted and moved on to the City Council.

Discussion was held concerning what the building will be used for. Councilman Vance explained the mechanics will work out of this shop, oil changes will take place there, as well as storing of tires. He further explained all maintenance functions will take place in this building. He stated the bids were good and they are able to stay within their budgeted range. Mayor Perrin added the City will be able to build the shop for less than expected.

A motion was made by Councilman Darrel Dover, seconded by Councilman Mitch Johnson, that this matter be Recommended to Council . The motion PASSED by a unanimous vote

Aye: 5 - Gene Vance; Jim Hargis; Chris Moore; Mitch Johnson and Darrel Dover

Absent: 1 - John Street

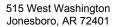
3. Adjournment

With no further business, Councilman Vance adjourned the meeting.

Aye: 5 - Gene Vance; Jim Hargis; Chris Moore; Mitch Johnson and Darrel Dover

Absent: 1 - John Street

City of Jonesboro Page 2





Legislation Details (With Text)

File #: RES-10:123 Version: 1 Name:

Type: Resolution Status: To Be Introduced

File created: 9/22/2010 In control: Public Works Council Committee

On agenda: Final action:

Title: A RESOLUTION TO THE CITY OF JONESBORO, ARKANSAS TO AUTHORIZE THE MAYOR AND

CITY CLERK TO ACCEPT A PERMANENT DRAINAGE EASEMENT FROM MALL AT TURTLE

CREEK, LLC FOR THE PURPOSE OF MAKING DRAINAGE IMPROVEMENTS

Sponsors: Engineering

Indexes:

Code sections:

Attachments: <u>Easement.pdf</u>

Date Ver. Action By Action Result

File #: RES-10:123, Version: 1

Title

A RESOLUTION TO THE CITY OF JONESBORO, ARKANSAS TO AUTHORIZE THE MAYOR AND CITY CLERK TO ACCEPT A PERMANENT DRAINAGE EASEMENT FROM MALL AT TURTLE CREEK, LLC FOR THE PURPOSE OF MAKING DRAINAGE IMPROVEMENTS Body

WHEREAS, the City of Jonesboro, Arkansas desires to accept the following described easement for the purpose of making drainage improvements:

Part of the Southeast Quarter of the Southeast Quarter of Section 21, Township 14 North, Range 4 East, Craighead County, Arkansas, being more particularly described as follows, see Attached

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF JONESBORO, ARKANSAS THAT:

Section 1. The Mayor and City Clerk are hereby authorized by the City Council for the City of Jonesboro, Arkansas to accept the easement described above.

EASEMENT - MAINTENANCE

KNOW ALL MEN BY THESE PRESENTS:

For a consideration deemed to be of value, the receipt of which is acknowledged by Grantor, the undersigned Grantor who covenant that they will defend the Grantees rights hereunder against all claims or objections, do Grant, Sell and Convey to the City of Jonesboro, Arkansas, and its successors and assigns, an easement and right of entry over and across the following described land, to wit:

SEE EXHIBIT A ATTACHED

This easement is for the purpose of permitting Grantee ingress and egress to carry out its obligation for the maintenance, cleaning, clearing and repair of the ditch known as Whitman's Creek and described above.

This easement shall be revocable by the Grantor upon 30 days written notice to the Grantee. The notice shall state the date of termination of the easement. The Grantor and Grantee will sign and record a termination of easement document.

This easement and covenant shall run with the ownership of the land described and shall bind, not only the parties hereto, but its successors, and assigns.

IN WITNESS WHEREOF, the Grantor has hereunto set its hand this 29th day of August, 2008.

Mall at Turtle Creek, I

Bruce Burrow Co-Manage

ACKNOWLEDGEMENT

STATE OF ARKANSAS COUNTY OF CRAIGHEAD

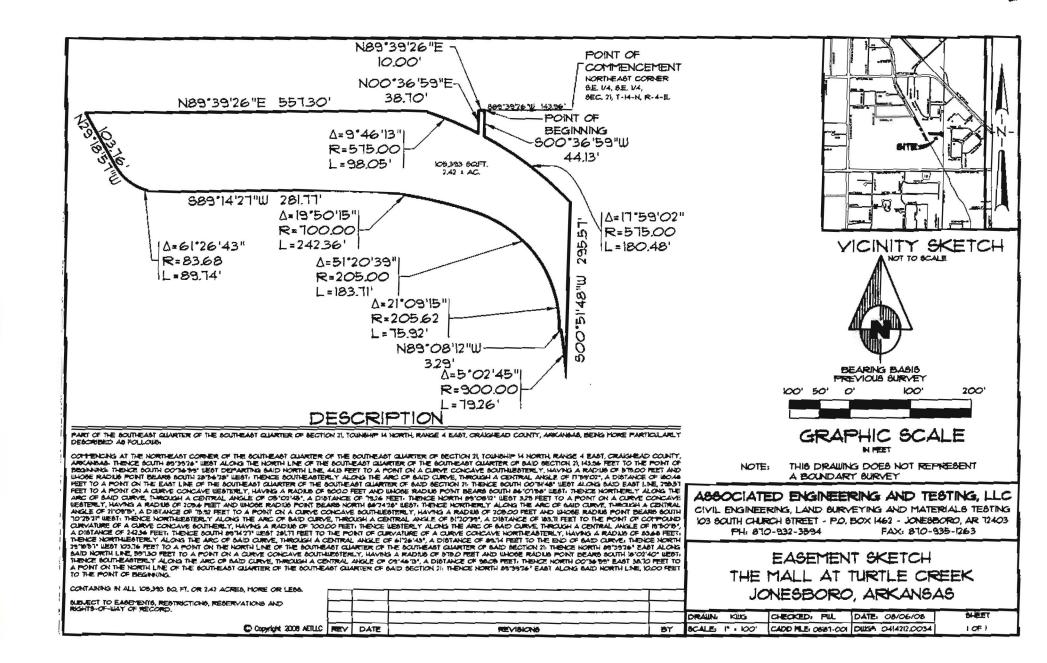
On this day before the undersigned, a Notary Public, duly qualified and acting in and for the county and state aforesaid personally appeared Bruce Burrow, to me well known whose names appears as Co-Manager of Mall of Turtle Creek, LLC and stated that he has executed the Easement as Co-Manager for the Mall of Turtle Creek, LLC and for the consideration, uses, and purposes therein stated.

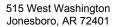
IN WITNESS WHEREOF, I have hereunto set my hand and seal on this $29^{+/4}$ day of August, 2008.

Notary Public

My Commission Expires: 5-1-2010

This Instrument Prepared By: Dennis Zolper, Attorney ABA 74158 P. O. Box 17367 Jonesboro, AR. 72403 Tel. 870-761-4905







Legislation Details (With Text)

File #: RES-10:124 Version: 1 Name:

Type: Resolution Status: To Be Introduced

File created: 9/22/2010 In control: Public Works Council Committee

On agenda: Final action:

Title: A RESOLUTION TO THE CITY OF JONESBORO, ARKANSAS TO AUTHORIZE THE MAYOR AND

CITY CLERK TO ACCEPT A PERMANENT DRAINAGE EASEMENT FROM REALTY ASSOCIATES

BROKERAGE, INC. FOR THE PURPOSE OF MAKING DRAINAGE IMPROVEMENTS

Sponsors: Engineering

Indexes:

Code sections:

Attachments: <u>Easement.pdf</u>

Date Ver. Action By Action Result

File #: RES-10:124, Version: 1

Title

A RESOLUTION TO THE CITY OF JONESBORO, ARKANSAS TO AUTHORIZE THE MAYOR AND CITY CLERK TO ACCEPT A PERMANENT DRAINAGE EASEMENT FROM REALTY ASSOCIATES BROKERAGE, INC. FOR THE PURPOSE OF MAKING DRAINAGE IMPROVEMENTS Body

WHEREAS, the City of Jonesboro, Arkansas desires to accept the following described easement for the purpose of making drainage improvements:

Part of the Northwest Quarter of Section 28, Township 14 North, Range 4 East, Craighead County, Arkansas, being more particularly described as, see Attached.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF JONESBORO, ARKANSAS THAT:

Section 1. The Mayor and City Clerk are hereby authorized by the City Council for the City of Jonesboro, Arkansas to accept the easement described above.

EASEMENT - MAINTENANCE

KNOW ALL MEN BY THESE PRESENTS:

For a consideration deemed to be of value, the receipt of which is acknowledged by Grantor, the undersigned Grantor who covenant that they will defend the Grantees rights hereunder against all claims or objections, do Grant, Sell and Convey to the City of Jonesboro, Arkansas, and its successors and assigns, an easement and right of entry over and across the following described land, to wit:

SEE EXHIBIT A ATTACHED

This easement is for the purpose of permitting the ingress, egress, maintenance, cleaning, clearing and repair of the ditch known as Whitman's Creek and described above.

This easement and covenant shall run with the ownership of the land described and shall bind, not only the parties hereto, but its successors, and assigns.

IN WITNESS WHEREOF, the Grantor has hereunto set its hand this 29^{11} day of August, 2008.

Realty Associates Brokerage, Inc.

Bruce Burrow, President

ACKNOWLEDGEMENT

STATE OF ARKANSAS COUNTY OF CRAIGHEAD

On this day before the undersigned, a Notary Public, duly qualified and acting in and for the county and state aforesaid personally appeared Bruce Burrow, to me well known whose names appears as President of Realty Associates Brokerage, Inc and stated that he has executed the Easement as President for the Realty Associates Brokerage, Inc and for the consideration, uses, and purposes therein stated.

IN WITNESS WHEREOF, I have hereunto set my hand and seal on this 29th day of August, 2008.

Notary Public

My Commission Expires: 5-1-2010

This Instrument Prepared By: Dennis Zolper Attorney ABA 74158 P. O. Box 17367 Jonesboro, AR. 72403 Tel. 870-761-4905

