



# City of Jonesboro

Municipal Center  
300 S. Church Street  
Jonesboro, AR 72401

## Meeting Minutes Finance & Administration Council Committee

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Tuesday, April 24, 2018

4:00 PM

Municipal Center

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### 1. Call To Order

### 2. Roll Call by City Clerk Donna Jackson

**Present** 4 - Ann Williams; John Street; David McClain and Joe Hafner

**Absent** 2 - Charles Coleman and LJ Bryant

### 3. Approval of minutes

[MIN-18:039](#)

Minutes for the Finance Committee Meeting on April 10, 2018

**Attachments:** [Minutes](#)

**A motion was made by Councilperson John Street, seconded by Councilperson Ann Williams, that this matter be Passed . The motion PASSED with the following vote.**

**Aye:** 3 - Ann Williams; John Street and David McClain

**Absent:** 2 - Charles Coleman and LJ Bryant

### 4. New Business

#### ORDINANCES TO BE INTRODUCED

[ORD-18:029](#)

AN ORDINANCE AMENDING THE 2017 BUDGET FOR THE CITY OF JONESBORO

**Attachments:** [Budget Ordinance Justification.pdf](#)

*Chairmember Joe Hafner asked Chief Financial Officer Bill Reznicek if he would like to add anything. Mr. Reznicek said the largest one obviously is the library, and that one is actually revenue. We received more from the one-half mill property tax in terms of revenue and that just passes straight through to the library. Whatever we get from the millage goes to the library. The other ones are fairly self-explanatory. The police department needed a new DTF vehicle and we did allow them to go ahead and purchase that. The funds were actually in a bank account. They had the available cash. It wasn't in the budget. We did allow them to purchase that. They did have a legitimate need to, essentially, change out the car they were using and then they also had a need to purchase some additional weapons. Then the cemetery, as it says, we*

*have \$250,000 budgeted in this year and that project carried over from last year and we actually spent more of the funds before the close of the 2017 budget year than we anticipated. So, it's really just the shift of the money from one year to the next. Chairmember Hafner said so the budget didn't go up. We just spent it earlier. Mr. Reznicek said no.*

*Councilmember David McClain asked is that correct on the other two items, as well. Mr. Reznicek said on the other two, the budget did go up. In all fairness on the DTF vehicle purchase, yes, the police department did in essence go over their budget on that line item by the \$21,300. On the federal forfeiture fund, they did go over by \$17,200. So, those were two incidences of where departmental budget actually went over by line item. The other two, I wouldn't attribute it to actually going over the budget. One was a timing issue and one was simply that the millage is hard for us to determine exactly what it is going to be and, in this case, it ended up that the property tax collections for that one-half mill was greater than we had budgeted originally. We actually adjusted the 2018 budget to reflect better data from last year knowing that we had this increase in millage for the library. So, we budgeted a higher amount in 2018 that way if we do have a similar situation, it probably won't be to this extent. There's no negative impact of the library line item to the city. It's just simply a pass through. Chairmember Hafner said but this isn't the cleanup. Mr. Reznicek said this is the cleanup. Chairmember Hafner said so this is all we're having to clean-up. Mr. Reznicek said this is all we are having to clean-up for last year. Chairmember Hafner said it's usually a lot more than that. Mr. Reznicek said everybody did an excellent job last year of spending to their budget.*

**A motion was made by Councilperson John Street, seconded by Councilperson David McClain, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 3 - Ann Williams; John Street and David McClain

**Absent:** 2 - Charles Coleman and LJ Bryant

[ORD-18:031](#)

AN ORDINANCE AUTHORIZING ACCEPTANCE OF THE 2018 SELECTIVE TRAFFIC ENFORCEMENT PROGRAM (STEP) SUBGRANT AWARD CHANGE ORDER WITH THE ARKANSAS STATE POLICE; AND AMENDING THE 2018 BUDGET APPROPRIATING FUNDS NECESSARY TO THE PROCUREMENT THEREOF

**Attachments:** [changeorderjonesboro](#)

**A motion was made by Councilperson John Street, seconded by Councilperson Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 3 - Ann Williams; John Street and David McClain

**Absent:** 2 - Charles Coleman and LJ Bryant

**RESOLUTIONS TO BE INTRODUCED**

[RES-18:064](#)

A RESOLUTION TO THE CITY OF JONESBORO, ARKANSAS TO ACCEPT THE LOW BID AND ENTER INTO AN AGREEMENT WITH BAILEY CONTRACTORS, INC. FOR THE CONCESSION BUILDING, SOUTHSIDE PARK (2018:20)

**Attachments:** [Bid Tab - SS](#)

Councilmember John Street asked if \$578,000 was the low bid. Councilmember David McClain said I think that is right. Chairmember Joe Hafner asked Parks and Recreation Director Danny Kapales what the time period was on the completion of this project. Mr. Kapales said Bailey looks at being done by September. We should have it done towards the end of the fall season. Councilmember McClain asked are we just getting rid of the current one. Mr. Kapales said the current one is already gone. The current one is gone. It was flooding. Water was running through it every time we had a rain. It was in a position to where we needed to tear it out. So, it's gone and the ground is ready for them to build the other one. Chairmember Hafner asked do we have a temporary building. Mr. Kapales said we have a trailer that is owned by City Stars. It is being used as a concession. We are not using that end, at the moment, because the lights are going up. So, we have that part of the park closed until they get the lights finished. Once they get the lights up, we will move the concession stand back down there and use that portable. We are having to use a portable trailer and two portable toilets until they get this building done. Chairmember Hafner said okay.

**A motion was made by Councilperson John Street, seconded by Councilperson Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 3 - Ann Williams;John Street and David McClain

**Absent:** 2 - Charles Coleman and LJ Bryant

[RES-18:066](#)

A RESOLUTION TO THE CITY OF JONESBORO TO SET THE UNIT PRICE FEE FOR SIDEWALK

**A motion was made by Councilperson John Street, seconded by Councilperson Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 3 - Ann Williams;John Street and David McClain

**Absent:** 2 - Charles Coleman and LJ Bryant

**5. Pending Items**

[ORD-18:026](#)

AN ORDINANCE AMENDING SECTION 62-40 and 62-41 OF THE JONESBORO CODE OF ORDINANCES FOR THE PURPOSE OF MODIFYING THE DEFINITIONS TO INCLUDE AND LEVYING A TAX UPON RESIDENTIAL BUSINESS RENTALS

**Attachments:** [ORD 18-026 Revision.docx](#)

Councilmember John Street asked if this revision addressed everything we were talking about as far as temporary things like weddings or that kind of thing. Chairmember Joe Hafner said Chief Financial Officer Bill Reznicek might want to comment on the exact language change. Part of my concern, and this is kind of what Councilmember Gene Vance, Councilmember Chris Gibson and others echoed, is that we're talking about \$15,000 to \$20,000 in revenue. We just want to make sure that we kind of take care of the neighbors. I still don't want to put something out there for the revenue, but then lose our opportunity to somehow regulate it. Councilmember Street said I believe we can. It's no different from a hotel or any other rental or somebody renting a house next to you. Those folks can go crazy and throw parties, but they're still subject to the same law everybody else is. The only way to prohibit it is to just absolutely mandate that you have a separate zoning for that. I don't know how that would work out in the zoning regulations. It would be pretty tough. Chairmember Hafner

said I know at the last meeting Planning Director Derrel Smith was going to check on if we were going to do this how we would handle home-based businesses. Were you able to come across any other information? Mr. Smith said I have checked with other cities in Arkansas and most of what I found is that they don't try to regulate it with zoning. The reason is because it's hard to differentiate between an Airbnb rental and a home that you're renting to someone on a year-to-year basis. If you try to do it through zoning, it's going to be a residential zone. So, if you say you have to have a conditional use permit to rent in a residential zone then that's going to get every renter. Mike Downing, with Jonesboro Unlimited, said the other day that 40% or more of the people who live in Jonesboro are renters right now. So, that's going to be hard to do. The cities that have done it have done it with different type ordinances. I saw where one in Idaho had done it through kind of a code enforcement deal. They said anyone parking on the streets would receive a \$100 fine. There are ways to do it, but it's going to be hard to do through zoning. I checked with Fayetteville and Bella Vista. Bella Vista is much smaller, but the reason I called Bella Vista is because it started as a Cooper Community or Cooper Homes so over half of the houses up there are rentals. They don't treat an Airbnb rental any different than they treat a monthly or yearly rental.

Councilmember David McClain I think the big thing is for meeting and party room facilities. Does that include the places that already have a business license to do that or is that excluding those? City Attorney Carol Duncan and I were talking and if they already have a business license then they pretty much pay to operate that way. Chief Financial Officer Bill Reznicek said if they already have a business license, and I think Hijinx was the one we used as an example last time, then they are going to be paying the tax that they pay today, which is sales tax. What we did in the revision that we submitted was remove the party room language. In cases like that, Hijinx or, I think another example was that Arkansas State University might have a room it rents out for wedding receptions, we basically carved those people back out of this so they wouldn't be incorporated into the ordinance. So, they're not going to have any additional tax to pay. If they don't currently have a privilege license, then they're not going to be required to get one as a result of this. Chairmember Hafner said I apologize for that. When I was reading through the ordinance, I read the original ordinance. I didn't read the revision. The part related to meeting or party room facilities has been removed. So, I apologize. I just read the wrong one. Mr. Reznicek said that makes it cleaner. Before, we even talked about having it incorporate overnight lodging and if it was combined, but this just makes it a lot cleaner. I spoke with Ms. Duncan and she was fine with just removing that language completely.

Chairmember Hafner said just to be clear this is an ordinance so when it gets on the council floor it will go through three readings. There should be plenty of discussion about some of the concerns that have been raised in the committee, regarding disturbances and parking on the street. Just because we forwarded it to council doesn't mean there won't be any discussion. It will go through three readings. I don't see any of them being waived because I don't consider this an emergency. There should be quite a bit of discussion. Feel free to come back to that meeting and speak or if you want to say anything today you can, as well. Please state your name and address for the record.

Mr. Kent Gibson, 908 Somerset, said my question is this, whenever you purchase the privilege license and you pay sales tax to the city doesn't that make it a business and aren't businesses regulated through zoning? If you pass this, would not a person in a residential area have to get a variance for a land use somehow or another. This isn't just month-to-month or extended leases. This is night-to-night stays, and to me that's a business. This past weekend ASU had their track meet. We had a man across the

street with his wife and a fanning of four, five or sometimes six cars over there with his athletes. So, the coach was staying off campus and his athletes were meeting across the street. Until you actually get to live beside it, this is a strange occurrence that I have never experienced before. It is an annoyance. I just don't understand how you can't insist on getting a land variance to get this to operate in residential zoned areas.

Councilmember McClain said I guess my question would be we don't have to right now for rentals as a whole. Mr. Gibson said but this isn't a rental. If I have a house and I rent it for a week or a month, I don't pay city taxes on that. I don't have to have a privilege license to do that. I pay income tax on that, state and federal. It's a different entity completely whenever you start having them get a privilege license and pay city tax. No revenue is collected by the city on regular rentals, but you're trying to on this specific thing. Therefore, to me, it makes it something of a different color.

Councilmember Street said that might be something for Ms. Duncan to research and maybe see what the answer is, from a legal standpoint. Mr. Gibson said I'm perplexed. I don't understand how it can be both things. Chairmember Hafner I know when there's home-based businesses you do have to get some sort of variance from the planning commission, in some cases. Is that right Mr. Smith?

Mr. Smith said on a home-based business you just fill out an application and you get a privilege license. It's all done administratively. Chairmember Hafner said it doesn't have to be rubber stamped by the zoning department. Mr. Smith said no sir. We check the zoning and if they meet the home-based business requirement then we issue the permit and the collections department issues their privilege license. Councilmember McClain asked what do you consider a home-based business. Mr. Smith said computer-operated business or you're selling things on the internet. Chairmember Hafner said it is like having an accounting office at home and you work out of your house. Councilmember McClain asked is that a home-based business where you have to have to pay. Chairmember Hafner said you have to have a privilege license. Mr. Smith said as long as you don't have people coming and going to your house, you don't have signs, you can't tell that it's business and from the outside it still looks like a house, we consider that a home-based business. Mr. Gibson said but those don't pay city taxes. Mr. Smith said they have to have a privilege license. Mr. Gibson said a privilege license, but they are not collecting taxes on a sale to be paid to the city. Mr. Smith said they should be. Chairmember Hafner said if they're selling goods then they should be collecting sales tax.

Mr. Reznicek said let's distinguish this here. This money is not going to the city. This is an Advertising and Promotion, A&P, tax and it's, essentially, saying there is an amount of business that is being drained off traditional hotels and motels that is going to these weekend Airbnb type of rentals. As a result, the A&P commission is not collecting the equivalent amount of tax that they traditionally would under the hotel and motel rentals. The idea of this tax is not that it is benefiting the city directly. So, I wanted to make that point. The second point is our intention of the ordinance in and of itself is not to regulate or condone these type of businesses. It's to recognize that this is occurring. What we are doing with this ordinance, from a tax standpoint, has no bearing on whether or not these people have a right to do this. We're not making a judgement on that. We're not condoning it. We're not saying it's okay to do this. We're not trying to regulate the business in terms of where they can or where they can't have it. This simply says these type of operations exist and they should be paying the same type of tax that a traditional type of hotel or motel does. If there's a zoning issue beyond that then that's a different issue. I would go back to Ms. Duncan because we have been discussing this since it was first presented and get her to look at it again from that perspective. That hasn't been the perspective we looked at it from because

*that's not what this particular ordinance is designed to do in terms of saying we are okaying this type of business being in a residential area. Chairmember Hafner said I think a lot of the concern comes back to when someone's there for an extended period of time, they tend to care about if they're a good neighbor or not. When they're there for one, two or three days a weekend, like Mr. Gibson said last time, they could be duck hunters staying up late and get up at 2 o'clock or 3 o'clock in the morning. They don't care if they make you mad because they will probably never see you again. Mr. Reznicek said I don't disagree with the concerns at all. I understand the concerns and so I'm not downplaying what they are saying by any means. It's just that the objective of this particular ordinance is not to weigh in on the zoning. Chairmember Hafner said yes, I understand that.*

*Mr. Marvin Jumper, 813 Somerset, Mr. Gibson is my neighbor and he's closer to this than I am, but whenever you pass an ordinance like this aren't you making it legitimate for them to do this in a residential area. If you start collecting taxes, so it's okay to collect hotel-motel taxes on it. You're making it legitimate that way. Councilmember Street said I think it's legitimate anyway. I don't think there's a law that prohibits it. Again, that's why we defer to Ms. Duncan. I'm not an attorney, but I don't think we have any type of ordinance or regulation nor does Fayetteville or anywhere else that prohibits these type of businesses from operating. Mr. Jumper said if it's being run as a business then it shouldn't be in a residential neighborhood. Councilmember Street said the nature of the business is residential and I'm not defending it so don't get me wrong. I can sympathize with somebody that lives next to you even on a temporary basis that's not conforming to a general neighborhood, but I don't know that we can legally prohibit it. Again, I'd have to defer to Ms. Duncan. Mr. Jumper said Mr. Smith referred to Cooper Communities in Bella Vista. That's a lot different area than what this is here. Just because somebody else does something doesn't mean we have to do it here in Jonesboro. Councilmember Street said I don't think we have a law that says you can't do it right now. I think we would have to pass something that says you can't, and we don't have that either. Mr. Jumper said you could not pass an ordinance against it. Councilmember Street said you could, I guess, but I don't know if it would be legal. I'm not an attorney. That would have to be Ms. Duncan. I really don't think you could restrict residential use. That would be up to the development. You can rent a house in Ridgepointe. Unless the subdivision rules state you can't rent one, but that would be if you agreed to that when you bought a house, but that wouldn't be a city law. Mr. Jumper asked what about a bill of assurance. Councilmember Street said that is a bill of assurance. Councilmember McClain said that's what he is talking about. Councilmember Street said but we don't have a citywide bill of assurance. That is subject to the neighborhood. If you're neighbors get together and you all agree then you know when you buy that house that nobody is going to be able to rent a house in there, but right now you can rent a house in Ridgepointe, Sage Meadows or Barrington Place or anywhere you want to. I'm not aware of a bill of assurance that prohibits anybody from renting their property in there. Some people buy them expectedly to rent them. Again, I don't think a renter is probably as good a neighbor as an owner, but I don't think that's our call either. Mr. Jumper said if it's a rental, it's a yearly basis most of the time and that's a lot different than a day-to-day. Councilmember said there's a lot of them rented for several months. The longer-term rental would be better. I'm not defending them. I'm not either way. I think all they're looking at is putting a bnb on a level playing field with a hotel as far as A&P tax goes. I don't know about the legality of it.*

*Interim Chief Operations Officer Roy Ockert said because a couple of councilmembers expressed concerns about this I looked it up. There is a chart in the codebook that says specifically what can be in each category and it allows conditional*

use of a bed and breakfast in RS-1, RS-2, RS-3, RS-4, RM-4, RM-6, RM-8, RM-12 and RM-16. It also permits bed and breakfast in C-2, C-3, C-1 and C-4 and conditional use is allowed in CR-1. Somebody also asked about whether it qualifies as a home business. There is a definition in there that seemed to disqualify most of them and that is a home office or business occupies no more than 25% of the total floor area of the residence, but I think it's already a legitimate business and this ordinance doesn't have anything do with whether it is or not.

Chairmember Hafner said I know at the last meeting we talked about the bill of assurance some and Mr. Gibson referred to it as a Gentlemen's Agreement and that sometimes they're difficult to enforce. That would be another question for Ms. Duncan, such as how enforceable are bills of assurance. The bill of assurance says houses have to be a certain size and have to be made of certain stuff. They usually hold you to that. Councilmember McClain said from my understanding, you would go through the lien filing process just like you would if they don't have the brick a certain color. Councilmember Street said that sounds like an architectural review board and I only know one subdivision here in the city that has one of those and it's not even in the city. It's out north off Highway 351. Councilmember McClain said Terra Hills. Councilmember Street said yes, Terra Hills. They have an architectural review board that you submit your plans and they decide whether to approve the plan. Mr. Gibson said we actually have that on our bill of assurance in Briar Subdivision where we have an architectural review committee that reviews house plans before the house is built. The problem with the bill of assurance is the same problem we're dealing with now is that bills of assurance predate this. This is such a new thing and this is why you all are dealing with this now is because this hasn't existed prior to this. It's affecting us all that way.

**A motion was made by Councilperson John Street, seconded by Councilperson Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 3 - Ann Williams; John Street and David McClain

**Absent:** 2 - Charles Coleman and LJ Bryant

## **6. Other Business**

### [ORD-18:032](#)

AN ORDINANCE TO WAIVE COMPETITIVE BIDDING AND APPROVE THE PURCHASE OF REPAIR SERVICES FOR THE EARL BELL COMMUNITY CENTER, AND DECLARING AN EMERGENCY

**Attachments:** [Earl Bell Repair Estimate](#)  
[IMG\\_2113.jpg](#)  
[IMG\\_2114.jpg](#)

Maintenance Director Ronnie Shaver said we have a problem at the Earl Bell Community Center. We had budgeted in capital improvements. I have quotes on doing the job. Before we really started on the job, the precast is breaking off the concrete. It's become an emergency more than it has time with getting this taken care of. I try to do everything cheap. The bids I have to make the repairs were less than \$20,000, which I already have purchase orders for because we were going to go ahead and start the work. We have started improving the windows, but for the last couple of days I have had people down there to look at the precast. All the precast on Earl Bell needs to be replaced. That building has leaked for the past 10 or 15 years. What has

*happened is it's coming through the precast at the top. It's got soaked. It's froze during the winter. It got soaked, it froze again and it's gotten weak. That is what is causing all the precast to bust off. I met with an architect and had him talk to us. He didn't charge us anything. His recommendation was to replace the big sleeve at the bottom. That sleeve, along with the big steel beam under it, will support the upper precast. So, to do it, we have to replace all of that. I have budgeted for it and I'm fine, but the problem is I have purchase orders to do what we got, but this is time sensitive and it's an emergency. I need to know if we can waive competitive bidding on this so I can get this started. I am worried about somebody walking out and chip of that concrete falling. We barricaded it off, right now.*

*Chairmember Joe Hafner said I think you told me on the phone that there is only one precast company. Mr. Shaver said there is only one precast company I know of around here and that is Quality Precast Corporation, 310 Reaves Road, off Creath Avenue. I don't know if there is another around anywhere. Councilmember David McClain said so are you asking for all of it on the entire building or just a certain area? Mr. Shaver said just the front entrance. The other thing I checked into was the historical registry. I think it was on there, but all we can get from them was that if we do anything it's like \$10,000 per year. When we replace it, we are going to try to put it back as original as we can with the precast. I have talked to John at Quality Precast, but my concern is not the \$10,000 as much as it is somebody walking out that door and being hit in the head with a chunk of concrete. Where are we going to be then? I can get with Parks and Recreation Director Danny Kapales. I don't think we can do this, but we will have to if we come to that point and you all told me to just shut Earl Bell down and go through the bidding process. I can try to find another precast company somewhere in the country to bid it and go through that process. We have so many events going on. This is just stuff that happened. I wasn't expecting it. We were getting ready to make repairs and move on. Now that that's falling and I have had professionals telling me it needs to be done that's what I feel needs to be done. We have the money budgeted in capital improvements.*

*Chairmember Hafner asked do you feel like it's secure enough that it's safe, right now. Mr. Shaver said right now, there could be another chunk fall off. If you'll go by, look at Earl Bell and look at the front of it where we have barricades, it's starting to crack. Engineering Director Craig Light has looked at it. Mr. Kapales has looked at it. He can show you some of it. Chairmember Hafner said the first thing we need to do is make sure it's safe. Mr. Shaver said I have asked him to go back with a big hammer and start beating the front of it to try to get any of the elements loose and down to the ground. Councilmember McClain asked do we have a scaffolding or something to barricade it off when somebody is walking out. Mr. Shaver said we would have to build something. We have Woods Concrete down there now and I've told them to take a hammer and get up there and beat everything they can that might fall off right now, and then if we need to rent some scaffolding and we need to put it across there then I'd be glad to do so. I'm gonna be taking that money out of the budget that was budgeted to do this project. Right now, I'm in good shape based on what they told me. They have given me a verbal quote. I am waiting on them to send me the written quote. I'm comfortable with it. It's just that it's going to be more than what it normally takes to get by without bidding it out.*

*Councilmember John Street said how much are you talking about. Mr. Shaver said right now, Jonesboro Roofing Company at the back doing the parapet wall is going to be separate. I'll probably get it on a separate bid, but for both of them combined will be about \$100,000. I budgeted it at the time because I was planning to redo the whole front, but they said we didn't have to do that. I have budgeted enough money that I'll*



*still have plenty if something else goes wrong. Councilmember Street asked if this was going to fix the water damage. That thing leaks on the whole west front of that building. Mr. Shaver said that's what I'm trying to accomplish. This has been going on for a long time. Councilmember Street said yes, it comes inside. It damages the floor. Mr. Shaver said I have had roofing companies and I've had four men up in the ceiling and nobody has been able to determine where that leak has come from, but it has saturated that front so bad that it has to be coming through the top of that precast. That's what we are trying to eliminate by redoing all this.*

*Chairmember Hafner asked City Clerk Donna Jackson to do this correctly and waive competitive building do we need to have a resolution written up. Ms. Jackson said it's an ordinance. Chairmember Hafner said okay, an ordinance written up because I think if there's ever a safety emergency this would qualify. I'm just wondering if we need to have an ordinance written up and have a special-called Finance meeting Tuesday night. Ms. Jackson said you could go ahead approve and forward it to council. You don't have to have a special meeting just for that. Chairmember Hafner asked can we approve an ordinance to be forwarded without actually seeing the ordinance. Ms. Jackson said yes because you will read it at the full council meeting. Councilmember Street said and we'll walk it on. Chairmember Hafner said it wouldn't be walked on. It would be part of the agenda. Ms. Jackson said it would be part of the agenda. We could make a file for it. There are such things as an emergency and I think this is one of them. The Mayor has so much money he can use for something like that, but I don't think it's that much. Chairmember Hafner said well, he has it budgeted. Mr. Shaver said yes, it's in capital improvements. Chairmember Hafner said just make sure the ordinance is written with an emergency clause. Councilmember Street said that building is utilized a lot and we've put a lot of money into it over the past few years, too. Mr. Shaver asked Ms. Jackson, will I need to get City Attorney Carol Duncan to write that and put it in Legistar. Ms. Jackson said get with Ms. Duncan and have her write it up as soon as we can so we can get it on the agenda. Mr. Shaver said if it's a little more than I told you, don't hold it against me. I'm waiting on the written quote.*

**A motion was made by Councilperson John Street, seconded by Councilperson David McClain, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 3 - Ann Williams; John Street and David McClain

**Absent:** 2 - Charles Coleman and LJ Bryant

## **7. Public Comments**

## **8. Adjournment**

**A motion was made by Councilperson David McClain, seconded by Councilperson John Street, that this meeting be Adjourned . The motion PASSED with the following vote.**

**Aye:** 3 - Ann Williams; John Street and David McClain

**Absent:** 2 - Charles Coleman and LJ Bryant