



City of Jonesboro

Municipal Center
300 S. Church Street
Jonesboro, AR 72401

Meeting Minutes Finance & Administration Council Committee

Tuesday, September 12, 2017

4:00 PM

Municipal Center

1. Call To Order

2. Roll Call by City Clerk Donna Jackson

Present 5 - Ann Williams; John Street; Joe Hafner; David McClain and LJ Bryant

Absent 1 - Charles Coleman

3. Approval of minutes

MIN-17:099

Minutes for the Finance Committee meeting on August 29, 2017

Attachments: [Minutes](#)

A motion was made by Councilman John Street, seconded by Councilwoman Ann Williams, that this matter be Passed . The motion PASSED with the following vote.

Aye: 4 - Ann Williams; John Street; David McClain and LJ Bryant

Absent: 1 - Charles Coleman

4. New Business

ORDINANCES TO BE INTRODUCED

ORD-17:074

AN ORDINANCE AUTHORIZING THE CITY OF JONESBORO TO AMEND THE 2017 BUDGET TO ADD THE SUB-GRANT BUDGET FOR THE ARKANSAS DEPARTMENT OF HUMAN SERVICES FOR THE FY 2017-2018 EMERGENCY SOLUTIONS GRANT

Sponsors: Grants

Grants Administrator Kimberly Marshall explained the city council approved the application earlier this year. Originally they city asked for \$87,000 but it was cut by a little more than half. Federal funds for this grant is \$24,735. It's a 50/50 match. Almost \$23,000 will come from CDBG, \$500 from grants administration and some will be in-kind so the city can maintain the grant.

Chairman Hafner stated this is for homelessness prevention. Ms. Marshall agreed, adding it will provide short-term rental assistance. They will help pay for first and last month's rent and possibly utilities. The goal is to get to the root of the problem as to

why people are having issues and become homeless. They will get credit repair, budgeting classes, things of that nature. They will also have a case manager that works with them.

Councilman McClain asked who will be providing that service. Ms. Marshall answered her Continuum of Care grant includes a part-time case manager and she will be working with this as well. This is a program that HUB will help deliver for them, so it's just an extension of the Community Development Department.

A motion was made by Councilman John Street, seconded by Councilman David McClain, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 4 - Ann Williams;John Street;David McClain and LJ Bryant

Absent: 1 - Charles Coleman

RESOLUTIONS TO BE INTRODUCED

RES-17:135

A RESOLUTION AUTHORIZING THE CITY OF JONESBORO TO ENTER INTO AGREEMENT WITH THE ARKANSAS DEPARTMENT OF HUMAN SERVICES FOR THE FY 2017-2018 EMERGENCY SOLUTIONS GRANT(ESG) FOR HOMELESSNESS PREVENTION

Sponsors: Grants

Attachments: [ESG Sub-Grant Agreement - DHS](#)

Chairman Hafner noted ORD-17:074 changed the budget, while this resolution allows the city to enter into the agreement.

Ms. Marshall explained this is due October 1st. They wanted it sooner, but the city requested an extension to get it through Council and get the mayor's signature.

A motion was made by Councilman John Street, seconded by Councilman LJ Bryant, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 4 - Ann Williams;John Street;David McClain and LJ Bryant

Absent: 1 - Charles Coleman

RES-17:138

A RESOLUTION OF THE CITY OF JONESBORO, ARKANSAS TO ACCEPT THE LOW BID AND ENTER INTO A CONTRACT WITH JACKSON'S CONSTRUCTION FOR THE DAVID PURYEAR DRIVEWAY REPLACE AND REPAIR (2017:27)

Sponsors: Grants

Attachments: [Contract Documents 2017-27](#)

Councilman Street asked if this will come out of CDBG funds. Ms. Marshall answered yes, this is their 2016 funds. David Puryear approached them and the advisory council approved it. It is for a residential area for people with disabilities. They are allowed to fix those types of facilities. The driveway has big potholes. Some of the residents are in wheelchairs. You can't even walk in the driveway. They originally asked for \$20,000, but that was not enough.

Chairman Hafner asked if this is located on Fox Meadow. Ms. Marshall answered yes. Mayor Perrin added this is where DHS built two separate buildings where the residents are taught to live by themselves. Ms. Marshall explained Foundation Care bought the facilities from DHS, so it's a non-profit. They feel like this would be a good use of CDBG funds.

A motion was made by Councilman John Street, seconded by Councilwoman Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 4 - Ann Williams;John Street;David McClain and LJ Bryant

Absent: 1 - Charles Coleman

RES-17:140

A RESOLUTION TO ENTER INTO A MEMORANDUM OF UNDERSTANDING AGREEMENT WITH CROWLEY'S RIDGE DEVELOPMENT COUNCIL TO COLLABORATE IN THE REHABILITATION ACTIVITIES FOR RESIDENTIAL FACILITIES FOR THE 2016 CDBG ACTION PLAN

Sponsors: Grants

Attachments: [MOU for CRDC and CDBG](#)

Ms. Marshall explained this is 2016 money. They have been helping Midsouth Health will their residential transitioning housing. They have funds leftover that they are allowed to use for existing programs. CRDC approached them about their residential facility for substance abuse. Homeless people use the facilities. CRDC is needing help with fixing a roof and other plumbing needs.

A motion was made by Councilman John Street, seconded by Councilwoman Ann Williams, that this matter be Recommended Under New Business . The motion PASSED with the following vote.

Aye: 4 - Ann Williams;John Street;David McClain and LJ Bryant

Absent: 1 - Charles Coleman

RES-17:142

A RESOLUTION AUTHORIZING THE CITY OF JONESBORO TO ENTER INTO AGREEMENT WITH THE ARKANSAS STATE POLICE AND ACCEPT THE 2018 STEP SUBGRANT AWARD

Sponsors: Police Department and Grants

Attachments: [Sub-award Agreement 09062017](#)

Councilman Street noted that this is done every year for traffic enforcement to curtail DUIs, etc. Ms. Marshall explained it's an on-going subgrant the city receives from state police that is through a national traffic agency. They do seatbelt, DUI, speeding, etc. The equipment received is being reduced, plus the city used to get \$15,000 for car seats but this time only got \$2,000. The state's funding is running dry on this. They hope to continue the program. It helps with safety on the highways.

Chairman Hafner asked if the city's match is a re-allocation of the budget. Ms. Marshall agreed. It is more in-kind, so if they give them 3 hours of overtime then they match 3 hours of regular pay. It's almost a 50/50 match.

A motion was made by Councilman John Street, seconded by Councilwoman

Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 4 - Ann Williams;John Street;David McClain and LJ Bryant

Absent: 1 - Charles Coleman

5. Pending Items

6. Other Business

City Clerk Donna Jackson announced Deputy City Clerk Nikki Nottingham has turned in her resignation. Her last day will be a week from this coming Friday. They are in the process of replacement. Chairman Hafner wished good luck to Ms. Nottingham. She's done good work for City Clerk Jackson's office. Let him know how the process goes to replace her and where he can add any help in that process.

7. Public Comments

8. Adjournment

A motion was made by Councilman John Street, seconded by Councilman LJ Bryant, that this meeting be Adjourned. The motion PASSED with the following vote.

Aye: 4 - Ann Williams;John Street;David McClain and LJ Bryant

Absent: 1 - Charles Coleman