



City of Jonesboro

Municipal Center
300 S. Church Street
Jonesboro, AR 72401

Meeting Minutes - Draft Finance & Administration Council Committee

Tuesday, December 30, 2014

4:00 PM

Municipal Center

1. Call To Order

Mayor Perrin was also in attendance.

2. Roll Call by City Clerk Donna Jackson

Present 3 - Ann Williams; Darrel Dover and Todd Burton

Absent 2 - John Street and Charles Coleman

3. Approval of minutes

[MIN-14:143](#)

Minutes for the Finance Committee meeting on November 25, 2014

Attachments: [Minutes](#)

A motion was made by Councilman Todd Burton, seconded by Councilwoman Ann Williams, that this matter be Passed . The motion PASSED with the following vote.

Aye: 2 - Ann Williams and Todd Burton

Absent: 2 - John Street and Charles Coleman

[MIN-14:152](#)

Minutes for the special called Finance Committee meeting on December 15, 2014

Attachments: [Minutes](#)

A motion was made by Councilman Todd Burton, seconded by Councilwoman Ann Williams, that this matter be Passed . The motion PASSED with the following vote.

Aye: 2 - Ann Williams and Todd Burton

Absent: 2 - John Street and Charles Coleman

[MIN-14:153](#)

Minutes for the special called Finance Committee meeting on December 16, 2014

Attachments: [Minutes](#)

A motion was made by Councilman Todd Burton, seconded by Councilwoman Ann Williams, that this matter be Passed . The motion PASSED with the

following vote.

Aye: 2 - Ann Williams and Todd Burton

Absent: 2 - John Street and Charles Coleman

4. New Business

Resolutions To Be Introduced

RES-14:204

A RESOLUTION TO CONTRACT WITH SENSATIONAL KIDS PEDIATRIC THERAPY FOR SPONSORSHIP OF ONE FENCE SIGN AT MIRACLE LEAGUE COMPLEX

Sponsors: Parks & Recreation

Attachments: [Sensational Kids Pediatric Therapy](#)

A motion was made by Councilwoman Ann Williams, seconded by Councilman Todd Burton, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 2 - Ann Williams and Todd Burton

Absent: 2 - John Street and Charles Coleman

RES-14:206

A RESOLUTION TO CONTRACT WITH LM DUNCAN FOR SPONSORSHIP OF ONE FENCE SIGN AT MIRACLE LEAGUE COMPLEX

Sponsors: Parks & Recreation

Attachments: [LM Duncan](#)

A motion was made by Councilwoman Ann Williams, seconded by Councilman Todd Burton, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 2 - Ann Williams and Todd Burton

Absent: 2 - John Street and Charles Coleman

RES-14:207

A RESOLUTION TO CONTRACT WITH YOUTH MOVE ARKANSAS FOR SPONSORSHIP OF ONE FENCE SIGN AT MIRACLE LEAGUE COMPLEX

Sponsors: Parks & Recreation

Attachments: [Youth Move Arkansas](#)

A motion was made by Councilwoman Ann Williams, seconded by Councilman Todd Burton, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 2 - Ann Williams and Todd Burton

Absent: 2 - John Street and Charles Coleman

RES-14:208

A RESOLUTION TO CONTRACT WITH LIFE STRATEGIES COUNSELING INC FOR SPONSORSHIP OF ONE FENCE SIGN AT MIRACLE LEAGUE COMPLEX

Sponsors: Parks & Recreation

Attachments: [Life Strategies Counseling Inc](#)

A motion was made by Councilwoman Ann Williams, seconded by Councilman Todd Burton, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 2 - Ann Williams and Todd Burton

Absent: 2 - John Street and Charles Coleman

RES-14:209

A RESOLUTION TO CONTRACT WITH 1016 INVESTMENTS LLC (WILLADEAN HOGUE) FOR SPONSORSHIP OF ONE FENCE SIGN AT MIRACLE LEAGUE COMPLEX

Sponsors: Parks & Recreation

Attachments: [1016 Investments LLC \(Willadean Hogue\)](#)

A motion was made by Councilwoman Ann Williams, seconded by Councilman Todd Burton, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 2 - Ann Williams and Todd Burton

Absent: 2 - John Street and Charles Coleman

RES-14:219

A RESOLUTION TO CONTRACT WITH THE LEARNING CENTER OF NORTHEAST ARKANSAS FOR SPONSORSHIP OF ONE FENCE SIGN AT MIRACLE LEAGUE COMPLEX

Sponsors: Parks & Recreation

Attachments: [The Learning Center Of Northeast Arkansas](#)

A motion was made by Councilwoman Ann Williams, seconded by Councilman Todd Burton, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 2 - Ann Williams and Todd Burton

Absent: 2 - John Street and Charles Coleman

RES-14:220

RESOLUTION AUTHORIZING THE CITY OF JONESBORO TO ENTER INTO AGREEMENT WITH THE EAST ARKANSAS PLANNING AND DEVELOPMENT DISTRICT AND ACCEPT THE 2013-59-14 GRANT FOR MIRACLE LEAGUE

Sponsors: Grants

Attachments: [GIF Grant Agreement Miracle League.pdf](#)

Mayor Perrin explained the grant is from a state representative and the money will be

put in the General Improvement Fund.

Councilman Burton asked how much the grant is for. Mayor Perrin answered \$10,000

A motion was made by Councilwoman Ann Williams, seconded by Councilman Todd Burton, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 2 - Ann Williams and Todd Burton

Absent: 2 - John Street and Charles Coleman

5. Pending Items

6. Other Business

COM-14:096

City of Jonesboro, Arkansas Regulatory Basis Financial Statements and Other Reports as of December 31, 2013 (Division of Legislative Audit 2013)

Sponsors: Finance

Attachments: [2013 Legislative Audit](#)

Mayor Perrin noted the November's financial statements will go out tomorrow and they look good.

This item was Read.

2015 Budget

Mayor Perrin explained there are several items that were not included in the 2015 Budget and he is currently trying to get figures for these projects. He added one of the projects is the Race Street Bridge. He has met with some consultants and they believe the City can do a steel type bridge. He noted traffic control is a major concern for this area when the project gets started and once he receives the cost estimate he will bring it to the committee. He stated the project was previously bid for \$1.3 million, but that was due to federal highway standards and he believes the city can do it for less than that.

IT audit

Mayor Perrin stated he will have a full IT audit done for all city departments. He added the city currently does not have policies or procedures concerning who can see and do what. He further explained Edgewater will be the company who performs the audit and the IT Department welcomes this audit. He noted employees and department heads will be interviewed. He added once the proposal is completed he will bring it back to the committee. He believes the audit will cost approximately \$30,000 and will look at all aspects of the IT Department. He stated once he is able to get policies and procedures drafted he will bring it back to the committee for approval.

Committee to look at holiday pay for the Police Department

Chairman Dover stated he recommends a separate committee look at the holiday pay issue with the Police Department and the committee not have any of the Finance

Committee members on it. He added he would like for the recommendation to be brought to the Finance Committee. Mayor Perrin stated that he has no problem with that. He explained Police Officer Tony Zaffarano recommended seven people who could be on the committee and that is no problem. He added he along with Chief Financial Officer Ben Barylske, Human Resources Director Gloria Roark, Chief Operations Officer LM Duncan and Public Safety Committee Chairman Mitch Johnson will also serve on the committee. He noted Assitant City Attorney Carol Duncan made known she is available to serve on the committee also.

Chairman Dover noted the holiday pay needs to be looked at first before any other issues are looked at. Mayor Perrin agreed. He explained he is also looking at longevity pay for all city departments based on the current salary plan the city has, but he does not know what that would cost the city.

Mayor Perrin noted after the Public Safety and Finance Committees review the recommendations then the recommendations will go to Council.

7. Public Comments

8. Adjournment

A motion was made by Councilwoman Ann Williams, seconded by Councilman Todd Burton, that this meeting be Adjourned . The motion PASSED with the following vote.

Aye: 2 - Ann Williams and Todd Burton

Absent: 2 - John Street and Charles Coleman