



City of Jonesboro

Municipal Center
300 S. Church Street
Jonesboro, AR 72401

Meeting Minutes Finance & Administration Council Committee

Tuesday, March 11, 2025

4:00 PM

Municipal Center, 300 S. Church

1. CALL TO ORDER

2. ROLL CALL (ELECTRONIC ATTENDANCE) CONFIRMED BY CITY CLERK APRIL LEGGETT

Present 7 - Joe Hafner; Charles Coleman; Ann Williams; John Street; David McClain; Brian Emison and Anthony Coleman

3. APPROVAL OF MINUTES

[MIN-25:017](#)

Minutes for the Finance Committee meeting on Tuesday, February 25, 2025

Attachments: [Minutes](#)

A motion was made by John Street, seconded by Brian Emison, that this matter be Passed . The motion PASSED with the following vote.

Aye: 6 - Charles Coleman; Ann Williams; John Street; David McClain; Brian Emison and Anthony Coleman

4. NEW BUSINESS

[RES-25:022](#)

A RESOLUTION TO CONTRACT WITH THE JONESBORO BASEBALL BOOSTERS

Sponsors: Parks & Recreation and Finance

Attachments: [JBB 2025 Agreement 2-18-25.pdf](#)
[JBB 2022 Agreement 2-23-22.pdf](#)

A motion was made by John Street, seconded by Brian Emison, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 6 - Charles Coleman; Ann Williams; John Street; David McClain; Brian Emison and Anthony Coleman

[RES-25:023](#)

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS TO ENTER INTO A FACILITY USAGE AGREEMENT WITH JONESBORO JETS, INC FOR THE YEAR OF 2025

Sponsors: Parks & Recreation and Finance

Attachments: [JETS 2025 Agreement.pdf](#)

Councilmember David McClain said, Mr. Chairman, the only question I was curious of. It looks like this one and the next one, only one year contract. Is there a reason in particular or is that anticipation of the sports center coming online? Chief Administrative Officer Brian Richardson approached the podium and said, I believe it's, the last couple years, ever since we have two swim teams, they've both been one-year agreements because there's depending on the amount of people that might be enrolled in either program, there might be a difference on lane sharing or something like that. So, it's just to this point until they really establish, I guess, a pattern of usage, there's been just a couple of one-year contracts that have been signed. And obviously when the new sports complex comes online, it's really going to change the way that this lane sharing is conducted, and it may just kick all over to A&P. Not entirely sure but that's definitely part of it just because we don't know what next year's lane division needs to look like. Councilmember David McClain said, ok just curious. Thank you.

A motion was made by John Street, seconded by Brian Emison, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 6 - Charles Coleman;Ann Williams;John Street;David McClain;Brian Emison and Anthony Coleman

[RES-25:024](#)

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS TO ENTER INTO A FACILITY USAGE AGREEMENT WITH SHARK WAVE AQUATICS TEAM FOR YEAR 2025

Sponsors: Parks & Recreation and Finance

Attachments: [SWAT 2025 Agreement.pdf](#)

Councilmember Ann Williams said, I do have a question now after reviewing this one as well. First of all, I had a question as far as, what's the status on the Jonesboro Pool Complex? As far as what I understood, briefly, was a big concern about the pipe problem or the repair of that. I'm just asking that for general curiosity at this point in regard to the status of that pool in general, because I think that's kind of an important issue. Engineering Department Director Craig Light approached the podium and said, my understanding is that there's still a leak in the pool. It's leaking out of the, I'm going to name this thing wrong, but the trap around the outside edge, they think has a leak in it. As far as I know they've not found it exactly where the leak is in it yet. But the pool continues to be operational and so they're still using it. I know Danny had talked to somebody that might be able to locate where the leak's coming from or had an idea, but I don't know that it's moved forward. I don't know that I've answered any of your question other than it's still happening as far as I know. Councilmember Ann Williams said, I just thought it was something everybody that hadn't heard about the issue or problem might want to know about, because it might be relevant in some other decisions. Director Craig Light said, it was found when we were doing the renovations to the YMCA building, the old YMCA building. When they did some excavations, we had some water run into a trench, and we started trying to figure out where that water was coming from and there's a leak somewhere around the pool. Councilmember Ann Williams said, Chris Moore told me after the meeting that a pipe had burst during all that cold weather we had, but I didn't know if that was the case or if it was a leak that was already there or what it was. Director Craig Light said, they did some searching. They had a company come in and try and listen for where the leak was, but it ended up being a drain that was actually not leaking. It was just the water running through the drain. There's still a leak. I mean, a lot of pools leak. Councilmember Ann Williams said, I just thought since we don't have a lot of pool facilities that it was a concerning issue. Director Craig Light said, I don't know of anything that's coming up that would cause the pool not to open when it's supposed to.

Councilmember Ann Williams said, I have another question. When are we going to start calling it The Y and not the Jonesboro Pool Complex? I thought we had decided we were going to call it The Y. Chief Administrative Officer Brian Richardson said, I call it The Y. Councilmember Ann Williams said, I do too, and so it's confusing to people. I think we need to determine or land on an official name for it. What we're all going to call it because otherwise it gets kind of confusing. Chairman Joe Hafner said, I call it The Y unless I have to read Jonesboro Pool Complex. Chief Administrative Officer Brian Richardson approached the podium and said, it's funny you bring that up. We've actually been looking at some exterior beautification of the building that would also further cement that this is The Y. So, I think that'll help with that. Councilmember Dr. Anthony Coleman said, do you need some kind of resolution to do that, or is that just something that we can just say? Councilmember Ann Williams said, I thought that we had already determined that already. Councilmember Dr. Anthony Coleman said, yeah, I did too. Councilmember Ann Williams said, if that's needed later, we can always say it. Chairman Joe Hafner said, it's Jonesboro Pool Complex DBA The Y. Councilmember Ann Williams said, yeah, ok. Ok. Chairman Joe Hafner said, I was trying to be funny April. Councilmember Ann Williams said, that sounds good to me.

A motion was made by John Street, seconded by Brian Emison, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 6 - Charles Coleman;Ann Williams;John Street;David McClain;Brian Emison and Anthony Coleman

[RES-25:025](#)

A RESOLUTION TO THE CITY OF JONESBORO, ARKANSAS TO ACCEPT THE LOW BID AND ENTER INTO A CONTRACT WITH ATLAS ASPHALT INC. FOR THE 2025 ASPHALT MILLING AND OVERLAYS SELECTED CITY STREETS PROJECT - JOB NO. 2025:01

Sponsors: Engineering and Finance

Attachments: [2025 Asphalt Overlays.pdf](#)
[Bid Tab.pdf](#)

A motion was made by John Street, seconded by Brian Emison, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 6 - Charles Coleman;Ann Williams;John Street;David McClain;Brian Emison and Anthony Coleman

5. PENDING ITEMS

6. OTHER BUSINESS

Chairman Joe Hafner said, at this time I would like to have... Michele and Cheryl are here to kind of bring us up to date on the Sports Complex, and a request that they're going to have at the Finance Committee and the City Council. Which is really nothing other than what we've already been doing. All right, go ahead ladies. Mitchell Williams Law Firm Attorney Michele Allgood and Raymond James Financial Services Director Cheryl Schluterman approached the podium and said, we have been part of the team that's working on the Sports Complex financing. So, one of the things that has come to light, we were aware of and y'all are probably aware of, is that the A&P Commission does not have its own accounting staff, and so Steve and his team have been providing the back-office accounting support and financial support for the A&P

Commission. Which has worked very well. However, in connection with the financing, the lender has recognized that that support and making sure that it's a little bit more formal, and making sure that the city is compensated for the efforts that it is putting forth in connection with that that we should go ahead and document that. So, we have been working on a Memorandum of Understanding, which Steve and the A&P Commission have been involved in, documenting what has been happening and what we anticipate to happen. There's going to be a little bit more financial reporting. Potentially some other cost that the city may incur in connection with those services. So, we have prepared a Memorandum of Understanding, the lender is weighing in on that, they want to make sure that they understand that the services that are being provided. It includes compensation to the city and it's going to be in the amount of \$10,000 quarterly. So, there's going to be stated compensation of \$10,000 from the A&P Commission to the city on a quarterly basis, plus reimbursement of any third-party cost that the city may incur. It also includes provisions that would allow the city and the A&P Commission to re-visit that to make sure it stays fair. As Steven and his team get their arms around and understand if it truly does change, what they're doing, it may be appropriate to increase the amount that the A&P is reimbursing the city for those services. So, we would hoped to have a resolution that would bring that MoU to you for approval to recommend to the City Council. However, we're still going back and forth with lender and their council, and we did not think it was fair to send you a document at 3:45 p.m. and ask you to consider recommending it to the City Council at 4:00 p.m. So, we intend to get that document to you certainly before the end of the week, hopefully tomorrow, may be Thursday. But we would ask that you consider having a special meeting prior to the next City Council meeting so that could be recommended and walked on to the City Council agenda. Timing wise, if we can get that walked on, that is very beneficial to the current project timeline. If we get that approved on the 18th, we would anticipate closing the facilities financing on the 25th. So, things are progressing. Some of you, y'all have been in this for three, four years now with the A&P and the Facilities Board and we're getting a lot closer.

Chairman Joe Hafner said, and currently the city isn't receiving any compensation. So, this would actually benefit the city and if there's any fees, such as audit fees or something like that, those are third-party fees that the city would be reimbursed for. Michele Allgood said, correct. Chairman Joe Hafner said, it's really just kind of like I said and you said, formalizing what we're already doing and covering us moving forward with what we might have to do. Michele Allgood said, that is correct. Right now, the A&P Commission is not operating a facility. Whenever they're operating a facility, even though they're going to have a third-party manager, we certainly are going to want those checks and balances. Steve's going to be paying attention to what the manager's doing. It's the right time and I think it's appropriate for you to formalize this contract.

Chairman Joe Hafner said, I'll say I'm ready for the Sports Complex to break ground and get going, because I know it's going to be a huge benefit and asset for the city. You know, once the resolution is ready to be sent out, I'll make sure I get with the city clerk and ask that the special called meeting be scheduled for next Tuesday. Michele Allgood said, and I do understand that there's some rules that go along with the process of having a special called meeting and having something brought onto the agenda, so thank you in advance for considering that and helping us, keep us on track. Certainly, appreciate that, and to that end whenever we send the documents, we want to make sure that you have the opportunity, you can ask us questions prior to, you can tell us that you want something addressed at that meeting. We want to be as transparent as possible and give y'all every opportunity to review and ask questions.

Councilmember Ann Williams said, that's what meeting? The meeting of the Finance

Committee? Michele Allgood said, we would ask that the Finance Committee have a special called meeting prior to the meeting on the 18th. The normal City Council meeting. Councilmember Ann Williams said, next Tuesday. Michele Allgood said, yes, the 18th.

Chairman Joe Hafner said, appreciate it. Michele Allgood said, we're happy to answer any other questions now. Councilmember Ann Williams said, will there be any other meetings that day prior? What meetings will be meeting up that day? City Clerk April Leggett said, Public Safety at 5:00 p.m. Councilmember Ann Williams said, Public Safety will be meeting at 5:00 p.m., right? Chairman Joe Hafner said, I figure we can schedule it for 4:30 p.m. or 4:45 p.m. I'll check with City Clerk April Leggett. Councilmember Ann Williams said, I would like to make sure that we have plenty of time. That's why I asked about meetings, Public Safety's meeting. I would like plenty of time for questions. Chairman Joe Hafner said, yeah, 4:30 p.m. will give us 30 minutes. Councilmember Ann Williams said, I don't think 15 might not be enough, so I think 30 would be good. City Clerk April Leggett said, do you want to go ahead and set that? Chairman Joe Hafner said, yeah, I'll go ahead. City Clerk April Leggett said, make that public. Chairman Joe Hafner said, for next Tuesday at 4:30 p.m.

Councilmember Dr. Anthony Coleman said, you're pretty much guaranteeing that we'll have it this week though? Michele Allgood said, yes, actually we could have the resolution to you right now. What we're finalizing is the Memorandum of Understanding. Councilmember Dr. Anthony Coleman said, that's the one I was talking about, the MoU. Michele Allgood said, oh yes, that's why I'm very confident that we will be able to have it to you, because one's done and the other one's almost. Councilmember Dr. Anthony Coleman said, ok. Thank you.

Michele Allgood said, we also, you know, the A&P, Ralph Waddell has been reviewing the documents on behalf of that A&P Commission, and then certainly Carol has had the opportunity to review the current draft on behalf of the city. And want to give them time to review the revisions that are requested by the lender. Chairman Joe Hafner said, thank you. Thanks for coming today.

Councilmember Dr. Anthony Coleman said, I have a question. I asked during the last City Council meeting, and I don't know who was here. But anyway, I know I talked about Prospect Road, and I know it needs to go... I don't know if it's Public Works or Finance, but I'd like to know, and I was asking about that and the speed table. If someone could just email me that information that's fine. Chairman Joe Hafner said, your question was about what it takes and... Councilmember Dr. Anthony Coleman said, right. The speed tables, what it takes, how much. I have quite a few citizens asking as well as Prospect Road itself. Chief Administrative Officer Brian Richardson approached the podium and said, yeah. We're perfecting the speed table request project. Really what we've done is, any resident that's reached out to us to ask about a speed table, we'll go out and do a traffic study. And if the traffic study merits further review then we'll discuss it with some of the residents on the block to make sure there's a consensus that a need does exist, and a correction is wanted by the community. Or if it's just really bad then, you know, it's a public safety matter. But I can definitely forward you an email that we've sent to other people, and that way if you have any further questions on that we can just shore that up. And, you know, Prospect Road, we were actually talking about Prospect Road earlier today. Just trying to see what can be done, what we can afford to do and when that would be, because it's certainly a deep ditch on the side and we don't want to send pedestrians down that right now. I mean, that's one of several city streets that are not conducive at all to pedestrian traffic. So, we've got some improving that we need to do there.

Councilmember Dr. Anthony Coleman said, thank you.

Councilmember Ann Williams said, has anybody mentioned Matthews? I've heard from people on West Matthews. That there's a lot of speeding on West Matthews. And they're a couple of the reasons for those stop signs. And that's also the route to the hospital that the ambulances take. So, it's really kind of a two-edge sword trying to determine. Brian Richardson said, we've actually done some speed test on Matthews. Some pretty extensive speed tests through those east west roads and the west end. You know, it's one of those things that cars seem a lot faster whenever you're standing out there looking. I know in my front yard, every time a car drives by I think that they're flying by. But when we collect data sometimes, we're pretty surprised by what we see. And some streets that you think are not a problem, you run some data on and it's pretty surprising. The one that comes to mind was Hickory. That was a problem. You know, that was addressed with some speed tables. We've got several others that are in the pipeline. I can't remember how much we budgeted this year for speed tables, but those requests fill up pretty quick. They certainly seem to be a popular item around town, so we'll just continue to put those in the highest priority where we can. And if there's any streets in particular that council gets a lot of complaints about, please let us know so we can look into it. We'll put them on our Traffic Control Committee meeting. Councilmember Ann Williams said, the residents of that stretch of West Matthews have mentioned it to me. Is that like the 600 and 700 block, they go really fast through that light at Flint and all at once they want to make that light, and there's a lot of speeding in that stretch of the 600 and 700 block. Brian Richardson said, and it doesn't help that everybody's got really loud exhaust, so even the slightest speed up really gets your attention even though they may not be going excessively fast. But certainly, we can... I can pull that data. I don't know if we had any on the 600 and 700 block, but we have looked at it pretty significantly through there. And actually, part of that result is if you look on Washington now, we actually have permanent speed data collectors on both sides of the school. And you know, you get some outliers every now and then, but all in all been pretty pleased with some of the traffic patterns through there. But obviously you want it better, always. Again, if there's any particular roads that jump out that you get a lot of complaints about, we're happy to look into them.

7. PUBLIC COMMENTS

8. ADJOURNMENT

A motion was made by Brian Emison, seconded by Anthony Coleman, that this meeting be Adjourned. The motion PASSED with the following vote.

Aye: 6 - Charles Coleman; Ann Williams; John Street; David McClain; Brian Emison and Anthony Coleman