



City of Jonesboro

Municipal Center
300 S. Church Street
Jonesboro, AR 72401

Meeting Minutes Finance & Administration Council Committee

Tuesday, October 29, 2019

4:00 PM

Municipal Center

1. Call To Order

2. Roll Call by City Clerk Donna Jackson

Mayor Harold Perrin was in attendance.

Present 5 - Charles Coleman; Ann Williams; John Street; David McClain and Joe Hafner

Absent 1 - LJ Bryant

3. Approval of minutes

[MIN-19:100](#)

MINUTES FOR THE FINANCE AND ADMINISTRATION COMMITTEE MEETING ON OCTOBER 8, 2019

Attachments: [Finance Minutes 10092019](#)

A motion was made by Councilperson John Street, seconded by Councilperson David McClain, that this matter be Passed . The motion PASSED with the following vote.

Aye: 4 - Charles Coleman; Ann Williams; John Street and David McClain

Absent: 1 - LJ Bryant

4. New Business

Chairman Joe Hafner said, I am going to read these by title only. If there is one that someone wants me to read the entire thing on, just speak up. Otherwise, I am going to try to get through these. We have got quite a full agenda.

ORDINANCES TO BE INTRODUCED

[ORD-19:063](#)

AN ORDINANCE TO WAIVE COMPETITIVE BIDDING AND AUTHORIZE THE EXECUTION OF THE CONTRACT FOR THE RENEWAL OF GRANICUS SOFTWARE, HARDWARE AND MANAGED SERVICES FOR THE CITY OF JONESBORO

Attachments: [Proposal for Renewal](#)
[Master Subscription Agreement](#)

Councilmember David McClain asked, is there any type of timeline Mayor, there is no rush or anything like that on this? Mayor Harold Perrin said, no. It can go on to the next

council meeting.

A motion was made by Councilperson John Street, seconded by Councilperson Charles Coleman, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 4 - Charles Coleman;Ann Williams;John Street and David McClain

Absent: 1 - LJ Bryant

[ORD-19:064](#)

AN ORDINANCE DECLARING AN EXCEPTIONAL SITUATION AND WAIVING THE REQUIREMENTS OF COMPETITIVE BIDDING FOR TRUCK BODY WORK ON WRECKED SANITATION TRUCK.

Chairman Joe Hafner said, this is the one that had to go through insurance and that is why it has taken a while, right? Mayor Harold Perrin said, right. It is \$29,281.48. We had a \$500 deductible. We had to go through insurance and now it is ready to go.

A motion was made by Councilperson John Street, seconded by Councilperson Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 4 - Charles Coleman;Ann Williams;John Street and David McClain

Absent: 1 - LJ Bryant

RESOLUTIONS TO BE INTRODUCED

[RES-19:161](#)

RESOLUTION OF THE CITY COUNCIL OF JONESBORO, ARKANSAS, CERTIFYING ENDORSEMENT OF PRECISION DIGITAL PRINTING, LLC, TO PARTICIPATE IN THE TAX BACK PROGRAM AS AUTHORIZED BY SECTION 15-4-2706(d) OF THE CONSOLIDATED INCENTIVE ACT OF 2003

A motion was made by Councilperson John Street, seconded by Councilperson Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 4 - Charles Coleman;Ann Williams;John Street and David McClain

Absent: 1 - LJ Bryant

[RES-19:162](#)

A RESOLUTION OF THE CITY OF JONESBORO, ARKANSAS TO CONTRACT WITH S-N-J TRUCK SERVICES INC. FOR SPONSORSHIP OF ONE ATHLETIC FIELD AT THE SOUTHSIDE SPORTS COMPLEX

Attachments: [Agreement, SNJ Truck Service Softball 2019](#)

Chairman Joe Hafner said, this is \$7,500 over five years.

A motion was made by Councilperson John Street, seconded by Councilperson Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 4 - Charles Coleman;Ann Williams;John Street and David McClain

Absent: 1 - LJ Bryant

[RES-19:163](#)

A RESOLUTION TO AMEND THE 2019 OPERATING BUDGET FOR THE NATIONAL HOUSING TRUST FUND GRANT (NHTF) THROUGH THE ARKANSAS DEPARTMENT

OF FINANCE AUTHORITY (ADFA) FOR THE VETERANS VILLAGE PROJECT

Councilmember David McClain said, the only question I have and I think the only thing that changed was an increase in the federal funding. Am I mistaken? And, that is the only change we had. Chairman Joe Hafner said, this is just an additional grant, right? Community Development Director Regina Burkett said, yes. Councilmember McClain said, that is what I thought.

A motion was made by Councilperson John Street, seconded by Councilperson Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 4 - Charles Coleman;Ann Williams;John Street and David McClain

Absent: 1 - LJ Bryant

[RES-19:164](#)

RESOLUTION TO AMEND THE 2019 OPERATING BUDGET FOR THE FY2019 DEPARTMENT OF HOMELAND SECURITY FY2018 FIRE PREVENTION AND SAFETY GRANT

Chairman Joe Hafner said, this is a \$9,000 grant.

A motion was made by Councilperson John Street, seconded by Councilperson Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 4 - Charles Coleman;Ann Williams;John Street and David McClain

Absent: 1 - LJ Bryant

[RES-19:165](#)

A RESOLUTION AUTHORIZING THE CITY OF JONESBORO TO AMEND THE 2019 ANNUAL BUDGET FOR THE CODE ENFORCEMENT DEPARTMENT

Attachments: [700 Cate, 2018 Abatement and Demo bid results](#)
[700 Cate St, Resolution 15-057 for condemnation](#)

Chairman Joe Hafner said, this is related to the ice house at 700 S. Cate. It is for \$125,000 for demolition. Councilmember John Street said, is there any chance that we will ever, we are never going to come back and recover that money. This is mainly for public safety. Is that correct? Mayor Harold Perrin said, this property sits on two lots. She will have to move all of the trailers off because I think there are three or four trailers sitting on this property that she will have to move. We will demo the entire deal. Obviously, as the newspaper mentioned, we will immediately file a lien for \$125,000. The only way that you are going to recoup any of that is if she sells and then we start to go after her for the funds. Councilmember Street said, since we are spending this much, I would hope that we try our very best to maximize as much return on that as we can get, but I know it has to come down. It has been a long time and is dangerous.

Mayor Perrin said, we will. We are under court order to do this and the court order was basically an emergency to get it done. Now, I have said in the paper, the reason that it hadn't been done until now is that we have been negotiating with her on several things. I know that Code Enforcement Director Michael Tyner has and I have. Number one, I want her to deed the property to us so we would have the title to that so we then can sell and try to recoup some money, but that failed. The second thing is that we are trying to get these bids in on time. A lot of people are busy now, but we finally got all of those bids in. The third thing was that I had talked with Becky Keogh at the Arkansas Department of Environmental Quality (ADEQ) to try to get \$58,000 of those funds covered somehow through them if they had some type of grant and they did not

have any for that particular grant. The reason is that we are an entitlement city with HUD. If we had not been an entitlement city with HUD, we might have been able to get some Brownfield money through them through ADEQ. But, we couldn't do that. And, that takes time when you start dealing with state agencies. That is why it has taken so much time.

Councilmember Street asked, have we had any environmental work done on that at all, an assessment of any kind? Mayor Perrin said, yes. \$58,000 of the \$125,000 is for removal of asbestos. Councilmember Street said, there may be anhydrous ammonia residue on that property somewhere. Mayor Perrin said, they have been through the building pretty thorough. Councilmember Street said, it has been a long process so I am glad that we are finally doing something with it.

Councilmember David McClain said, I was looking at the bid and it looks like it was from 2018. Is it still good for this year? Did we get new ones? Mayor Perrin said, we are in the process of getting one now. Code Enforcement Director Michael Tyner said, I spoke with our Purchasing Agent and he said as long as the contractor agrees to honor the bid price. I have spoken with the contractor and they are good with the price they gave us. The reason it is going out until December is that they have another large demo project that they have to finish first and then they will get started on the abatement and demolition. Councilmember McClain said, okay. Mayor Perrin said, we hope to get him here by the end of November. I am going to anticipate that it will be the first week of December. But, hopefully, it won't take him long to be done. Councilmember McClain said, okay.

A motion was made by Councilperson John Street, seconded by Councilperson David McClain, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 4 - Charles Coleman;Ann Williams;John Street and David McClain

Absent: 1 - LJ Bryant

[RES-19:166](#)

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 1313 PARDEW, PARCEL 01-144212-20200, JONESBORO, ARKANSAS 72401, OWNED BY STANLEY ANDREWS/MICHELLE NUTT

Attachments: [1313 Pardew](#)

Councilmember David McClain said, looking at all of our next ones, Mike, are these pretty much going to be for cleanup, mowing? Code Enforcement Director Michael Tyner said, yes. These liens are for cleanup and mowing. Councilmember McClain asked, everything on the next? Chairman Joe Hafner said, there is one for demolition. RES-19:167 has \$4,600 worth of demolition. Mr. Tyner said, RES-19:167 is for cleanups as well as demolition as a result of the house being condemned. Councilmember McClain said, okay. Mayor Perrin said, I will say that we just got this published in the paper. Mike told me that four of these have already come in and paid today. Councilmember McClain said, good.

A motion was made by Councilperson John Street, seconded by Councilperson Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 4 - Charles Coleman;Ann Williams;John Street and David McClain

Absent: 1 - LJ Bryant

[RES-19:167](#) RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 1328 WEST HUNTINGTON, PARCEL 01-143133-18100, JONESBORO, ARKANSAS 72401, OWNED BY DKI LLC.

Attachments: [1328 W. Huntington](#)

A motion was made by Councilperson John Street, seconded by Councilperson Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 4 - Charles Coleman;Ann Williams;John Street and David McClain

Absent: 1 - LJ Bryant

[RES-19:168](#) RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 1407 W. MATTHEWS, PARCEL 01-143242-16700, JONESBORO, ARKANSAS 72401, OWNED BY LUCILLE KIRKSEY

Attachments: [1407 W. Matthews](#)

Chairman Joe Hafner said, the next one, RES-19:168 has been paid.

A motion was made by Councilperson John Street, seconded by Councilperson David McClain, that this matter be Postponed Indefinitely . The motion PASSED with the following vote.

Aye: 4 - Charles Coleman;Ann Williams;John Street and David McClain

Absent: 1 - LJ Bryant

[RES-19:169](#) RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 1506 PRATT CIRCLE, PARCEL 01-144082-09900, JONESBORO, ARKANSAS 72401, OWNED BY CHARLES BOWMAN

Attachments: [1506 Pratt Circle](#)

A motion was made by Councilperson John Street, seconded by Councilperson Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 4 - Charles Coleman;Ann Williams;John Street and David McClain

Absent: 1 - LJ Bryant

[RES-19:170](#) RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 2005 BELT STREET, PARCEL 01-144171-13000, JONESBORO, ARKANSAS 72401, OWNED BY REMOS LLC

Attachments: [2005 Belt](#)

Chairman Joe Hafner said, the next one, RES-19:170 has also been paid.

A motion was made by Councilperson John Street, seconded by Councilperson

David McClain, that this matter be Postponed Indefinitely . The motion PASSED with the following vote.

Aye: 4 - Charles Coleman;Ann Williams;John Street and David McClain

Absent: 1 - LJ Bryant

[RES-19:171](#)

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 2007 BELT STREET, PARCEL 01-144171-13100, JONESBORO, ARKANSAS 72401, OWNED BY REMOS LLC

Attachments: [2007 Belt](#)

Chairman Joe Hafner said, the next one, RES-19:171 has also been paid.

A motion was made by Councilperson John Street, seconded by Councilperson David McClain, that this matter be Postponed Indefinitely . The motion PASSED with the following vote.

Aye: 4 - Charles Coleman;Ann Williams;John Street and David McClain

Absent: 1 - LJ Bryant

[RES-19:172](#)

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT CARAWAY ROAD, PARCEL 01-144283-08400, JONESBORO, ARKANSAS 72401, OWNED BY NE ARKANSAS HOSPITALITY LLC

Attachments: [Caraway 01-144283-08400](#)

A motion was made by Councilperson John Street, seconded by Councilperson Charles Coleman, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 4 - Charles Coleman;Ann Williams;John Street and David McClain

Absent: 1 - LJ Bryant

[RES-19:173](#)

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED ON GRIGGS AVENUE, PARCEL 01-144273-18700, JONESBORO, ARKANSAS 72401, OWNED BY SANDRA HEFNER

Attachments: [Griggs 01-144273-18700](#)

A motion was made by Councilperson John Street, seconded by Councilperson Charles Coleman, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 4 - Charles Coleman;Ann Williams;John Street and David McClain

Absent: 1 - LJ Bryant

[RES-19:174](#)

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED ON MITCHELL DRIVE, PARCEL 01-144233-01800, JONESBORO, ARKANSAS 72401, OWNED BY THE RAZA GROUP OF ARK, LLC

Attachments: [mitchell 01-144233-01800](#)

A motion was made by Councilperson John Street, seconded by Councilperson Charles Coleman, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 4 - Charles Coleman;Ann Williams;John Street and David McClain

Absent: 1 - LJ Bryant

[RES-19:175](#)

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT RICHARDSON ROAD, PARCEL 01-144273-19800, JONESBORO, ARKANSAS 72401, OWNED BY IGLESIA CHRISTIANA "VIDA NUEVA" CHURCH

Attachments: [Richardson 01-144273-19800](#)

A motion was made by Councilperson John Street, seconded by Councilperson David McClain, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 4 - Charles Coleman;Ann Williams;John Street and David McClain

Absent: 1 - LJ Bryant

[RES-19:176](#)

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 128 COLEMAN, PARCEL 01-144063-01800, JONESBORO, ARKANSAS 72401, OWNED BY JOEY ORSBORNE

Attachments: [128 Coleman](#)

Chairman Joe Hafner said, the next one, RES-19:176 has also been paid.

A motion was made by Councilperson John Street, seconded by Councilperson Ann Williams, that this matter be Postponed Indefinitely . The motion PASSED with the following vote.

Aye: 4 - Charles Coleman;Ann Williams;John Street and David McClain

Absent: 1 - LJ Bryant

[RES-19:177](#)

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON VACANT PROPERTY LOCATED AT 129 N. BRIDGE, PARCEL 01-144181-55600, JONESBORO, ARKANSAS 72401, OWNED BY PATRICIA WILLIAMS

Attachments: [129 N. Bridge](#)

A motion was made by Councilperson John Street, seconded by Councilperson Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 4 - Charles Coleman;Ann Williams;John Street and David McClain

Absent: 1 - LJ Bryant

[RES-19:178](#) RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 200 MULBERRY, PARCEL 01-144074-09600, JONESBORO, ARKANSAS 72401, OWNED BY LEON JONES

Attachments: [200 Mulberry](#)

A motion was made by Councilperson John Street, seconded by Councilperson Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 4 - Charles Coleman;Ann Williams;John Street and David McClain

Absent: 1 - LJ Bryant

[RES-19:179](#) RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 200 S. ALLIS, PARCEL 01-144181-40800, JONESBORO, ARKANSAS 72401, OWNED BY MICHAEL DUANE DARLING

Attachments: [200 S. Allis](#)

A motion was made by Councilperson John Street, seconded by Councilperson Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 4 - Charles Coleman;Ann Williams;John Street and David McClain

Absent: 1 - LJ Bryant

[RES-19:180](#) RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 719 W. MONROE, PARCEL 01-143134-18400, JONESBORO, ARKANSAS 72401, OWNED BY DALTON MASHBURN

Attachments: [719 W. Monroe](#)

A motion was made by Councilperson John Street, seconded by Councilperson Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 4 - Charles Coleman;Ann Williams;John Street and David McClain

Absent: 1 - LJ Bryant

[RES-19:181](#) RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 1301 SANTA FE CIRCLE, PARCEL 01-143231-23900, JONESBORO, ARKANSAS 72401, OWNED BY GARY SMITH.

Attachments: [1301 Santa Fe](#)

A motion was made by Councilperson John Street, seconded by Councilperson Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 4 - Charles Coleman;Ann Williams;John Street and David McClain

Absent: 1 - LJ Bryant

[RES-19:182](#)

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 319 N. ROGERS, PARCEL 01-144172-18000, JONESBORO, ARKANSAS 72401, OWNED BY ERIC GRIGGS

Attachments: [319 N. Rogers](#)

A motion was made by Councilperson John Street, seconded by Councilperson Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 4 - Charles Coleman;Ann Williams;John Street and David McClain

Absent: 1 - LJ Bryant

[RES-19:183](#)

A RESOLUTION APPROVING THE PURCHASE AND AUTHORIZING A CONTRACT WITH ACCELA SERVICES FOR THE PURPOSE OF COMPUTER SOFTWARE TO IMPLEMENT LAND AND LICENSING MANAGEMENT, ACCELA CITIZEN ACCESS (ACA) AND GIS TO TRACK THE CITY OF JONESBORO'S SITE PLAN PROJECTS AND LAND PARCELS AS PRICED IN CONTRACT NUMBER NCPA01-86.

Attachments: [Agreement Acella \(003\)](#)

Chairman Joe Hafner said, this has been requested to postpone for two weeks.

A motion was made by Councilperson John Street, seconded by Councilperson Ann Williams, that this matter be Postponed Temporarily . The motion PASSED with the following vote.

Aye: 4 - Charles Coleman;Ann Williams;John Street and David McClain

Absent: 1 - LJ Bryant

5. Pending Items

6. Other Business

Chairman Joe Hafner said, we have the holiday season coming up. We currently have meetings scheduled the week of 11/26 which is Thanksgiving week and Tuesday, December 31st, which is New Year's Eve. I think City Hall is closed on December 31st. Deputy Clerk April Leggett said, no. City Hall is closed on New Year's Day, but not New Year's Eve. Chairman Hafner said, typically, depending on the business that we have for the committee, sometimes we postpone or we reschedule these meetings. But, with the Tuesday, 11/26 meeting, I don't know what the committee wants to do. I don't know if they want to keep it there knowing we might have to reschedule it. I don't know if you all have travel plans. Councilmember John Street asked, what day is that. Chairman Hafner said, it is Tuesday, November 26, the week of Thanksgiving. Councilmember Street said, typically, if there are conflicts, we move them to Thursday. Chairman Hafner said, Thursday is Thanksgiving and that is what we are trying to avoid. Councilmember Street said, I was thinking on the December one. Councilmember David McClain said, I don't have any plans to do any traveling. Chairman Hafner said, we don't have to make any decisions right now, but I just wanted to put it out in front of your attention. Councilmember Street said, the Council

may want to weigh in on that because it wouldn't do any good if we didn't have a quorum to have a meeting or very few here. Chairman Hafner said, if you all have plans, please let me know as soon as you all can. If we need to reschedule it for Thursday of the week before or something like that. I don't know where you are going to be on the budget and stuff like that where we might have to have a special meeting. Mayor Perrin said, we are going to finalize that tomorrow on a date. We are going to work on it tomorrow on some dates. We will probably send that out tomorrow to the Council.

Councilmember Street said, I would just like to thank Code Enforcement Director Mike Tyner for all the work that he did, that he put into this. I think this is going to make a big difference. I know it was time consuming, but I, for one, appreciate his efforts on that. Chairman Hafner said, no doubt. Councilmember Ann Williams said, I agree.

7. Public Comments

8. Adjournment

A motion was made by Councilperson John Street, seconded by Councilperson Ann Williams, that this meeting be Adjourned . The motion PASSED with the following vote.

Aye: 4 - Charles Coleman;Ann Williams;John Street and David McClain

Absent: 1 - LJ Bryant