



City of Jonesboro

Municipal Center
300 S. Church Street
Jonesboro, AR 72401

Meeting Minutes Finance & Administration Council Committee

Tuesday, March 10, 2020

4:00 PM

Municipal Center

1. Call To Order

2. Roll Call by City Clerk Donna Jackson

Mayor Harold Perrin was in attendance.

Present 5 - Ann Williams; John Street; David McClain; LJ Bryant and Joe Hafner

Absent 1 - Charles Coleman

3. Approval of minutes

[MIN-20:024](#)

Minutes for the Finance Committee meeting on February 25, 2020.

Attachments: [Minutes](#)

A motion was made by Councilperson John Street, seconded by Councilperson Ann Williams, that this matter be Passed . The motion PASSED with the following vote.

Aye: 4 - Ann Williams; John Street; David McClain and LJ Bryant

Absent: 1 - Charles Coleman

4. New Business

RESOLUTIONS TO BE INTRODUCED

[RES-20:035](#)

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 1403 OAKHURST, JONESBORO, ARKANSAS 72401, OWNED BY A+ PROPERTY MANAGEMENT, LLC

Sponsors: Code Enforcement and Land Bank Commission

Attachments: [1403 Oakhurst](#)

Chair Joe Hafner stated the lien is for \$665.00.

A motion was made by Councilperson John Street, seconded by Councilperson Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 4 - Ann Williams;John Street;David McClain and LJ Bryant

Absent: 1 - Charles Coleman

[RES-20:036](#)

A RESOLUTION TO APPROVE THE DESTRUCTION OF RECORDS BY THE FINANCE DEPARTMENT IN ACCORDANCE WITH RESOLUTION 93:1369

Sponsors: Finance

Attachments: [General Affidavit](#)
[Record retention laws](#)

Chair Joe Hafner explained for clarification that he did talk with Finance Director, Steve Purtee about the destruction of financial records, such as accounts payable, payroll, and collections. Mr. Hafner explained that the city will retain scanned copies of these records for access if needed. Mayor Harold Perrin explained that the city did this between three and five years ago, and I believe, Councilmember John Street you were there. Councilmember John Street said, yes I stood there with them all day while the shredding was taking place. Finance Director, Steve Purtee said, it has been ten years since the city had records destroyed.

Councilmember David McClain asked, how often do we destroy records, and is there a standard of how often we should do this? Mayor Harold Perrin said there is a state statute on that. Chair Joe Hafner explained that there is not a standard on how often you should, but there is a record retention policy. You could do it every year, but you might just be getting rid of only one year. Mayor Harold Perrin explained the cost of the destruction of records is not cheap, we have an independent company do it and that is why we don't do it yearly.

A motion was made by Councilperson John Street, seconded by Councilperson Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 4 - Ann Williams;John Street;David McClain and LJ Bryant

Absent: 1 - Charles Coleman

[RES-20:037](#)

A RESOLUTION AUTHORIZING THE CITY OF JONESBORO TO AMEND THE 2020 ANNUAL BUDGET FOR THE CODE ENFORCEMENT DEPARTMENT

Sponsors: Code Enforcement

Councilmember John Street said, that piece of property is definitely not worth that much money. I would move that we do keep it and use it maybe to expand the Salvation Army, or somehow make it useful for the homeless. I am not for giving it away. Councilmember David McClain asked, is this the old Ice House? Councilmember Street said, yes.

Mayor Perrin said, correct me if I am wrong, but I believe there are two lots there. Mayor Perrin explained that it was a good size area. Code Enforcement Director, Mike Tyner explained that the building does sit on two separate parcels. Mayor Harold Perrin said, you are right in that we are paying out \$125,000 for a piece of property that isn't worth that. But, where it sits in there who knows what's going to happen, but we could use it for future development. The Homeless Committee met today, and there is other committees that are working on things now. The Salvation Army at one time wanted to add on to their facility, and there is a piece of property that she will still own in between

the chapel and this property we are talking about.

Councilmember David McClain said, so this property is at 700 Cate? Code Enforcement Director, Mike Tyner said, yes, 700 Cate is the front parcel, and the annex of the building actually sits on the rear parcel. Mr. McClain said, so we are tearing down the entire piece? Mr. Tyner said, yes. This will be two separate parcels and we will file a lien on both parcels. Mayor Harold Perrin explained that one house has already been torn down and that she paid for that. Mr. Tyner said, yes. Mayor Perrin explained that we now have to take care of the Ice House and it will be clear all the way down to another house, which will probably have to be condemned.

Code Enforcement Director Mike Tyner explained that that house will be subject to the new boarding and securing ordinance, and or condemnation depending upon what you do with it. Mayor Perrin said, right, and there are several trailers that are going to have to be moved out of there. The trailers are not attached to the building. However, those trailers are worth some money, but she will have the expense of moving all of those trailers. Last time I counted there were three in there. Mr. Tyner said, correct.

Chair Joe Hafner asked, Is she under any sort of time line to get those trailers out of there? Mayor Perrin said he did not know on the agreement and he will let Mike Tyner explain that. Code Enforcement Director Mike Tyner explained that we have a contractor that is finishing up a few others. They have gotten several bids on city demo jobs through Grants and Engineering. In the mean time they had another private job for a different organization in Missouri. It was a large school building that they were taking down. With all of this work going on and the weather not cooperating it pushed our timelines back. Mr. Tyner explained that we had the two grant funded jobs that had to get done due to time constraints. We just could not get this one scheduled or worked into the schedule until the first part of this year. We just ran out of time for last year's budget. I am working with her and the contractor to get the trailers moved off of the site, so that they can get equipment in and get started. Chair Hafner said, just make sure the contractor is clear on the address.

Councilmember David McClain said, I know John you said don't give the property away, But, to be clear on that if somebody wants to buy that they would have to pay the liens off? Councilmember Street said, yes, and Mr. McClain said that would be \$125,000 in liens. Mayor Harold Perrin said, that is right. Councilmember John Street said, and nobody is ever going to do that.

A motion was made by Councilperson John Street, seconded by Councilperson Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 4 - Ann Williams;John Street;David McClain and LJ Bryant

Absent: 1 - Charles Coleman

5. Pending Items

6. Other Business

7. Public Comments

8. Adjournment

A motion was made by Councilperson LJ Bryant, seconded by Councilperson David McClain, that this meeting be Adjourned . The motion PASSED with the following vote.

Aye: 4 - Ann Williams;John Street;David McClain and LJ Bryant

Absent: 1 - Charles Coleman