



City of Jonesboro

Municipal Center
300 S. Church Street
Jonesboro, AR 72401

Meeting Minutes Finance & Administration Council Committee

Tuesday, February 9, 2016

4:00 PM

Municipal Center

1. Call To Order

2. Roll Call by City Clerk Donna Jackson

Mayor Perrin was not in attendance.

Present 4 - Ann Williams; John Street; Darrel Dover and Charles Coleman

Absent 2 - Todd Burton and Rennell Woods

3. Approval of minutes

MIN-16:012

Minutes for the Finance Committee meeting on January 26, 2016

Attachments: [Minutes](#)

A motion was made by Councilman Charles Coleman, seconded by Councilwoman Ann Williams, that this matter be Passed . The motion PASSED with the following vote.

Aye: 3 - Ann Williams; John Street and Charles Coleman

Absent: 2 - Todd Burton and Rennell Woods

MIN-16:013

Minutes for the special called Finance Committee meeting on February 2, 2016

Attachments: [Minutes](#)

A motion was made by Councilman Charles Coleman, seconded by Councilwoman Ann Williams, that this matter be Passed . The motion PASSED with the following vote.

Aye: 3 - Ann Williams; John Street and Charles Coleman

Absent: 2 - Todd Burton and Rennell Woods

4. New Business

Resolutions To Be Introduced

RES-16:010

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO,

ARKANSAS AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT FOR SUMS RECEIVED AND COSTS ASSOCIATED WITH OFFENSES AND/OR VIOLATIONS COMMITTED WITHIN THE CORPORATE LIMITS JONESBORO, ARKANSAS BETWEEN THE CITY OF JONESBORO AND CRAIGHEAD COUNTY

Sponsors: Mayor's Office

Attachments: [Interlocal Agreement](#)

Councilman Street noted this is the E-ticket agreement. He added this is a one-year agreement that will automatically renew.

A motion was made by Councilman John Street, seconded by Councilwoman Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 3 - Ann Williams;John Street and Charles Coleman

Absent: 2 - Todd Burton and Rennell Woods

RES-16:013

A RESOLUTION TO CONTRACT WITH THE JONESBORO JETS

Sponsors: Parks & Recreation

Attachments: [2016 City Pool Contract.pdf](#)

Parks Director Wixson Huffstetler explained this is the contract that the city does yearly for the swim team that includes prices and dates and times for their tournaments.

A motion was made by Councilman John Street, seconded by Councilman Charles Coleman, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 3 - Ann Williams;John Street and Charles Coleman

Absent: 2 - Todd Burton and Rennell Woods

5. Pending Items

6. Other Business

ORD-16:012

AN ORDINANCE AUTHORIZING THE CITY OF JONESBORO TO AMEND THE 2016 ANNUAL BUDGET TO ADD \$1,079,325 FOR SALARY INCREASES AND DECLARING AN EMERGENCY FOR THE OPERATIONAL CONTINUITY OF THE CITY OF JONESBORO, ARKANSAS

Sponsors: Mayor's Office and Finance

Attachments: [Exhibit A](#)

Chairman Dover stated after six months of work on salary issues, they are ready to present an ordinance with the recommendations. He explained the committee looked at compression, longevity, raises and an incentive plan. They have not been able to make a recommendation concerning the incentive yet, but hope to be able to have a recommendation regarding incentive within a month.

Councilman Coleman asked if the \$1 million being appropriated by the ordinance will be enough, or if more money will be needed when the other part is done. Chairman Dover answered no, they have already budgeted enough money for the incentive plan.

Councilman Street stated the plan will be retroactive to January 1. Chairman Dover agreed. He thanked the committee members for their many hours of work on this issue. He added he is very proud of the committee's cooperation and what they brought forth. He further explained the Johanson survey showed the city is 6.57% below market in terms of salaries. The changes involved in this proposal will increase the city to being 3.5% below market.

Councilman Coleman stated he doesn't have a problem with the proposal, but he did express concern about the city not having enough police officers. He asked if this money being appropriated will help with that situation. Police Chief Rick Elliott noted in the past two budgets no additional officer positions have been included in the Police Department's budget. He explained this will allow him to hire officers to fill seven empty slots, but additional positions would have to be included in the next budget unless something happens possibly mid-year. They will be applying for a Cops for Hire grant later this year that may help add five positions by paying for 75% of the funding for three years.

Chairman Dover further explained what this will cover. Approximately \$503,000 will be used to fund \$1,000 raises for all employees, \$364,000 is for the longevity plan which is a 30-year plan paying \$75 per year of service, \$242,000 will be the cost of the added benefits to the city and \$74,000 is for compression issues. They wanted to come up with a plan, but noted some of the variables, such as cost of living adjustments and raises, will have to be addressed every year. The cost of living adjustments will be based on the federal government each year. The goal is to get all employees to the midpoint as soon as possible, maybe within one or two years. They hope to get the checks to the employees by the end of the month. He added the longevity payment is a separate payment, payable at the end of each year.

Chairman Dover noted this is just a start and not the finish. He asked that the committee be kept standing in order to review issues every quarter in order to plan for next year. He also recommended a committee be formed to develop a policy for the reserve funding. He explained a formula should be made to help determine how much reserve funding the city needs. He further stated the current policy is 15%, but he would like that to be researched as to why it needs to be that way.

A motion was made by Councilman John Street, seconded by Councilwoman Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote:

Aye: 3 - Ann Williams; John Street and Charles Coleman

Absent: 2 - Todd Burton and Rennell Woods

7. Public Comments

8. Adjournment

A motion was made by Councilman Charles Coleman, seconded by Councilman John Street, that this meeting be Adjourned . The motion PASSED

with the following vote.

Aye: 3 - Ann Williams; John Street and Charles Coleman

Absent: 2 - Todd Burton and Rennell Woods