



City of Jonesboro

Municipal Center
300 S. Church Street
Jonesboro, AR 72401

Meeting Minutes Finance & Administration Council Committee

Tuesday, June 27, 2017

4:00 PM

Municipal Center

1. Call To Order

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2. Roll Call by City Clerk Donna Jackson

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Present 5 - Ann Williams; John Street; Darrel Dover; Joe Hafner and David McClain

Absent 1 - Charles Coleman

3. Approval of minutes

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MIN-17:068

Minutes for the Finance Committee meeting on June 13, 2017

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Attachments: [Minutes](#)

A motion was made by Councilman John Street, seconded by Councilwoman Ann Williams, that this matter be Passed . The motion PASSED with the following vote.

Aye: 4 - Ann Williams; John Street; Darrel Dover and David McClain

Absent: 1 - Charles Coleman

4. New Business

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Ordinances To Be Introduced

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ORD-17:047

AN ORDINANCE FOR THE CREATION OF A REGULATED FEE SCHEDULE FOR THE PLANNING DEPARTMENT, AND FOR THE AMENDMENT OF THE JONESBORO CODE OF ORDINANCES CHAPTER 42, LICENSES, PERMITS, AND

MISCELLANEOUS BUSINESS REGULATIONS - PLANNING DEPARTMENT

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Councilman Dover asked if this was another fee schedule that was discussed at public hearings. It was answered yes. Councilman Street clarified this is just passing the ordinance on to City Council. Mayor Perrin agreed. Councilman Street explained he saw an issue or two, but it was nothing major and he thought it could be worked out.

A motion was made by Councilman Darrel Dover, seconded by Councilwoman Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 4 - Ann Williams;John Street;Darrel Dover and David McClain

Absent: 1 - Charles Coleman

ORD-17:048

AN ORDINANCE FOR THE CREATION OF A REGULATED FEE SCHEDULE FOR THE INSPECTIONS DEPARTMENT, AND FOR THE AMENDMENT OF THE JONESBORO CODE OF ORDINANCES, CHAPTER 42, ENTITLED LICENSES, PERMITS, AND MISCELLANEOUS BUSINESS REGULATIONS - INSPECTIONS DEPARTMENT

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A motion was made by Councilman Darrel Dover, seconded by Councilwoman Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 4 - Ann Williams;John Street;Darrel Dover and David McClain

Absent: 1 - Charles Coleman

Resolutions To Be Introduced

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RES-17:091

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS FOR THE ADOPTION OF A REGULATED FEE SCHEDULE FOR THE PLANNING DEPARTMENT

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Councilman Street asked why the resolution is following the ordinance. City Clerk Donna Jackson explained the Finance Committee has to approve all of the ordinances and resolutions. When they go on the Council agenda, the ordinances will be adopted prior to the resolutions because they have to be in a certain order due to needing to approve the fee before setting it.

A motion was made by Councilman Darrel Dover, seconded by Councilman John Street, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 4 - Ann Williams;John Street;Darrel Dover and David McClain

Absent: 1 - Charles Coleman

RES-17:092

RESOLUTION FOR THE ADOPTION OF A REGULATED FEE SCHEDULE FOR

THE INSPECTIONS DEPARTMENT

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A motion was made by Councilman Darrel Dover, seconded by Councilman John Street, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 4 - Ann Williams;John Street;Darrel Dover and David McClain

Absent: 1 - Charles Coleman

5. Pending Items

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6. Other Business

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Councilman Dover motioned, seconded by Councilman Street, to suspend the rules and place RES-17:095 on the agenda due to the fact the county has just passed it and has passed it on to the city. All voted aye.

RES-17:095

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, CERTIFYING LOCAL GOVERNMENT ENDORSEMENT OF BUSINESS TO PARTICIPATE IN THE TAX BACK PROGRAM (AS AUTHORIZED BY SECTION 15-4-2706(d) OF THE CONSOLIDATED INCENTIVE ACT OF 2003).

Mayor Perrin asked if there was a time constraint with this item. Chamber of Commerce Director Mark Young answered no. Mayor Perrin noted this resolution will be on the City Council agenda for the July 6th meeting.

Councilman McClain questioned how much the expansion will be. Mr. Young answered it will be a \$5 million expansion. Chairman Hafner added it will add 20 jobs.

A motion was made by Councilman Darrel Dover, seconded by Councilman John Street, that this matter be Recommended to Council. The motion PASSED with the following vote:

Aye: 4 - Ann Williams;John Street;Darrel Dover and David McClain

Absent: 1 - Charles Coleman

Councilman Dover motioned, seconded by Councilman Street, to suspend the rules and place RES-17:094 and ORD-17:049 on the agenda due to the June 30th deadline. All voted aye.

Chairman Hafner stated these items will require a unanimous vote in order to be on tonight's special called City Council meeting agenda. City Attorney Carol Duncan answered no, because the items are being walked on to the committee meeting, but are on the agenda for the Council meeting. It's not being walked on to the City Council meeting. She added the committee will still have to vote in order to forward it to full Council, but the vote doesn't have to be unanimous. Mayor Perrin added most things go through a Council Committee and forwarded to the City Council. City

Attorney Duncan clarified they try to have all things go through a committee before going to City Council. Chairman Hafner explained he was confused as to how it ended up on the Council agenda before it had been heard by the committee and, if it's on the Council agenda, then why the committee needed to vote on it. Councilman Dover stated the assumption was the committee would forward it on to the City Council. City Attorney Duncan noted the committee still has to consider the item and if they vote no, then the special called City Council meeting would be canceled. But, they went ahead and scheduled the special called City Council meeting because notice has to be given prior to the meeting being held.

RES-17:094

A RESOLUTION BY THE CITY OF JONESBORO TO AUTHORIZE THE MAYOR AND CITY CLERK TO ENTER INTO AN AMENDMENT WITH MICROSOFT TO REPLACE 450 STANDARD 2016 LICENSES WITH 450 OFFICE PROFESSIONAL PLUS 2016 LICENSE

Chairman Hafner explained this will fix years of noncompliance with Microsoft license agreements. If the city didn't do this and Microsoft decided to enact all of their penalties, it would be very sizable number of computers affected. City Attorney Duncan stated their understanding is the potential penalty is \$250,000 per computer that was no properly licensed, which would be about 150 to 200 computers that they know of. Chairman Hafner noted this has to be taken care of by Microsoft's fiscal year end.

Councilman McClain asked what they mean by "not properly licensed." Chairman Hafner stated each computer is supposed to have an individual license, but some licenses were used on several computers. City Attorney Duncan clarified the city had approximately 250 licenses that were installed on 450 computers. So, approximately 200 computers did not have a proper license. She noted that's for 2008 to 2016. In 2016, the city purchased the correct number of 450 when it upgraded. Councilman Dover noted this is going back and correcting the problem.

Mayor Perrin further explained in 2007 the city installed a version of Microsoft Office that included features that not everybody used, but it was still loaded on the computers. Councilman Street stated it's good that it was caught when it was. Mayor Perrin agreed.

A motion was made by Councilman Darrel Dover, seconded by Councilman John Street, that this matter be Recommended to Council . The motion PASSED with the following vote:

Aye: 4 - Ann Williams;John Street;Darrel Dover and David McClain

Absent: 1 - Charles Coleman

ORD-17:049

AN ORDINANCE AUTHORIZING THE CITY OF JONESBORO TO AMEND THE 2017 GENERAL FUND TO ADD \$127,686 TO UPGRADE ALL 2016 OFFICE STANDARD LICENSE TO PROFESSIONAL LICENSE

A motion was made by Councilman Darrel Dover, seconded by Councilman John Street, that this matter be Recommended to Council . The motion PASSED with the following vote:

Aye: 4 - Ann Williams;John Street;Darrel Dover and David McClain

Absent: 1 - Charles Coleman

7. Public Comments

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8. Adjournment

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A motion was made by Councilman John Street, seconded by Councilman David McClain, that this meeting be Adjourned. The motion PASSED with the following vote.

Aye: 4 - Ann Williams; John Street; Darrel Dover and David McClain

Absent: 1 - Charles Coleman