



City of Jonesboro

Municipal Center
300 S. Church Street
Jonesboro, AR 72401

Meeting Agenda Finance & Administration Council Committee

Tuesday, July 30, 2024

4:00 PM

Municipal Center, 300 S. Church

1. CALL TO ORDER

2. ROLL CALL (ELECTRONIC ATTENDANCE) CONFIRMED BY CITY CLERK APRIL LEGGETT

3. APPROVAL OF MINUTES

[MIN-24:066](#) Minutes for the Finance Committee meeting on Tuesday, July 9, 2024

Attachments: [Minutes](#)

4. NEW BUSINESS

RESOLUTIONS TO BE INTRODUCED

[RES-24:077](#) A RESOLUTION BY THE CITY OF JONESBORO, ARKANSAS TO AMEND THE FY2024 BUDGET AND APPROPRIATE FUNDS FOR ADDITIONAL STREET OVERLAYS AND AMEND THE CONTRACT WITH ATLAS ASPHALT, INC. THE 2024 ASPHALT MILLING AND OVERLAYS FOR SELECTED CITY STREET PROJECTS

Sponsors: Engineering and Finance

Attachments: [2023 - 2024 Overlays Since First Step Report](#)
[2024 Additional Overlay Targets](#)

5. PENDING ITEMS

6. OTHER BUSINESS

7. PUBLIC COMMENTS

8. ADJOURNMENT



City of Jonesboro

300 S. Church Street
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Text File

File Number: MIN-24:066

Agenda Date:

Version: 1

Status: To Be Introduced

In Control: Finance & Administration Council Committee

File Type: Minutes

Minutes for the Finance Committee meeting on Tuesday, July 9, 2024



City of Jonesboro

Municipal Center
300 S. Church Street
Jonesboro, AR 72401

Meeting Minutes Finance & Administration Council Committee

Tuesday, July 9, 2024

4:00 PM

Municipal Center, 300 S. Church

1. CALL TO ORDER

2. ROLL CALL (ELECTRONIC ATTENDANCE) CONFIRMED BY CITY CLERK APRIL LEGGETT

Present 6 - Joe Hafner; Ann Williams; John Street; David McClain; Brian Emison and Anthony Coleman
Absent 1 - Charles Coleman

3. APPROVAL OF MINUTES

[MIN-24:060](#)

Minutes for the Finance & Administration Council Committee Meeting on Tuesday, June 25, 2024

Attachments: [Finance Minutes 06.25.2024](#)

A motion was made by John Street, seconded by Brian Emison, that this matter be Passed . The motion PASSED with the following vote.

Aye: 5 - Ann Williams; John Street; David McClain; Brian Emison and Anthony Coleman

Absent: 1 - Charles Coleman

4. NEW BUSINESS

RESOLUTIONS TO BE INTRODUCED

[RES-24:073](#)

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 504 BELT STREET, PARCEL #01-144074-16200, OWNED BY AMY HUTSON IN THE AMOUNT OF \$465; LEGAL DESCRIPTION: WAGNER SUB

Sponsors: Code Enforcement and Finance

Attachments: [1. Notice of Violation](#)
[2. Billing Request](#)
[3. 504 Belt St Invoice Notice](#)
[4. 504 Belt St 2nd Council Notice](#)

A motion was made by John Street, seconded by Brian Emison, that this matter

be Recommended to Council . The motion PASSED with the following vote.

Aye: 5 - Ann Williams;John Street;David McClain;Brian Emison and Anthony Coleman

Absent: 1 - Charles Coleman

[RES-24:074](#)

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 1313 PARDEW, PARCEL# 01-144212-20200, OWNED BY MICHELLE NUT IN THE AMOUNT OF \$275; LEGAL DESCRIPTION: PARDEW SUB PT W 1/2 E 1/2 SE NW 21-14-4 N 1/2 LOT 10 50X140.81 ALL LOT 11

Sponsors: Code Enforcement and Finance

Attachments: [1. Notice of Violation](#)
[2. 1313 Pardew Billing Request](#)
[3. 1313 Pardew Billing Invoice Notice](#)
[4. 1313 Pardew Council Notice](#)

A motion was made by John Street, seconded by Anthony Coleman, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 5 - Ann Williams;John Street;David McClain;Brian Emison and Anthony Coleman

Absent: 1 - Charles Coleman

[RES-24:075](#)

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 2612 CRAWFORD, PARCEL #01-144273-02300, OWNED BY RANDY & ALEY CRAWFORD IN THE AMOUNT OF \$275; LEGAL DESCRIPTION: NE JB NETTLETON CITY

Sponsors: Code Enforcement and Finance

Attachments: [1. 2612 Crawford Notice of Violation](#)
[2. 2612 Crawford Billing Request](#)
[3. 26912 Crawford Invoice Notice](#)
[4. 2612 Crawford Council Notice](#)

A motion was made by John Street, seconded by Brian Emison, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 5 - Ann Williams;John Street;David McClain;Brian Emison and Anthony Coleman

Absent: 1 - Charles Coleman

5. PENDING ITEMS

6. OTHER BUSINESS

Councilmember David McClain said, I've got a quick question, so, especially with the liens. Are we seeing repeat offenders, and if so, are we charging them differently, or no? City Attorney Carol Duncan said, it's based off of the work that gets done on the

property. Chairman Joe Hafner said, their fees just accumulate. Some of them have been paying and some of them have not been paying. Councilmember Dr. Anthony Coleman said, just to follow up with that. So, basically what you're saying is if I have a \$275 lien, I pay it and then do something else you just charge me another \$275? City Attorney Carol Duncan said, what ever it cost. The liens are based upon recouping what the city spends in fixing the problem. So, if it's a mowing lien it's based on what it cost us. Now, we have some administrative costs that goes in there. Whatever it cost to file it at the courthouse and things like that but it's not a money maker. It's a way to break even. We're not allowed to increase. It's not like a court fine. I guess that's the best way to look at it. You know, with a court fine a second offense may cost more, a third offense might cost more. And it's not that this type of lien is strictly just to recoup the money the city has to spend to maintain the property you should be maintaining. Councilmember Dr. Anthony Coleman said, I know we're pretty good about charging. City Attorney Carol Duncan said, right. Councilmember Dr. Anthony Coleman said, but are they good about... City Attorney Carol Duncan said, sometimes. What's happened with the tax collector is they have addressed the statute that says you're not allowed to pay your taxes unless you take care of these types of liens, so we find, especially on the smaller ones, that we're getting more payments on them then we use to, because of the position taken by the tax collector that says you need to satisfy this lien with the city before you can pay your taxes. Because they don't want to lose the property all together. Now, some people don't live here, you know, they've inherited the property from a grandparent, those no, they don't care if the property goes because of lack of taxes. But those that don't want to lose their property, when they go to pay their taxes tend to pay the lien. Councilmember Dr. Anthony Coleman said, thank you. I have another question not pertaining to this.

Councilmember Dr. Anthony Coleman said, I see Brian here. When is the mayor going to submit his new plan. The reason I'm asking is because I know we're supposed to try to appropriate a lot of these ARPA funds and others, and I'm just, I've been asking so, but nobody's been answering. Chief Administrative Officer Brian Richardson approached the podium and said, yeah, as part of the, from the last time it was introduced and there were some questions about some additional information that was requested by this committee. We authorized a couple of different studies. One being a facility study. We did some follow-up on the parks plan since it's been adopted. It helps lay out some specific expenses. We're working right now with the Community Development Department and with Engineering to put together a comprehensive presentation to provide to Finance that kind of details each expenditure. We looked at, possibly later this month at the next Finance meeting, moving with a authorizing resolution. It's not binding, as far as if the package is passed or not, but it just allows the city to recoup any kind of investment or fees in studying the process dated back to whenever the resolution would have passed. So, that would be the first step for revenue bond. We're looking at probably next month. Because, a lot of cities will introduce that, because let's say you start incurring a lot of expenses prior to when that actual revenue bond becomes active, it allows you to charge that back to the revenue bond. So, if you start designing plans or anything like that prior to actual cash in hand revenue bond it allows you to recoup back to a certain date. So that's kind of step one. Councilmember Dr. Anthony Coleman said, I guess I'm just not equating that with what I'm asking with the ARPA funding because that's just an appropriation. Chief Administrative Officer Brian Richardson said, well yes, the ARPA funding would just require an appropriation, but it's part of a larger capital improvement plan. ARPA funding is obviously separate. Councilmember Dr. Anthony Coleman said, I got you. Great. I got it now. It makes sense now.

7. PUBLIC COMMENTS

8. ADJOURNMENT

A motion was made by Brian Emison, seconded by John Street, that this meeting be Adjourned. The motion PASSED with the following vote.

Aye: 5 - Ann Williams; John Street; David McClain; Brian Emison and Anthony Coleman

Absent: 1 - Charles Coleman



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Text File

File Number: RES-24:077

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A RESOLUTION BY THE CITY OF JONESBORO, ARKANSAS TO AMEND THE FY2024 BUDGET AND APPROPRIATE FUNDS FOR ADDITIONAL STREET OVERLAYS AND AMEND THE CONTRACT WITH ATLAS ASPHALT, INC. THE 2024 ASPHALT MILLING AND OVERLAYS FOR SELECTED CITY STREET PROJECTS

WHEREAS, Atlas Asphalt is nearing completion of the current \$1,000,000 overlay contract and believe an addition to the scope could be fulfilled in 2024, allowing for additional infrastructure investments to be considered; and

WHEREAS, the City of Jonesboro Street and Engineering Departments have identified multiple projects based off data provided by recently incorporated pavement management software; and

WHEREAS, Atlas Asphalt, Inc. has agreed to amend the 2024 Asphalt Milling and Overlays Selected City Street Project to include additional City streets; and

WHEREAS, the City of Jonesboro desires to amend the FY2024 budget to appropriate an additional \$1,500,000 in Capital Improvement Funds for street overlays.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF JONESBORO, ARKANSAS THAT:

Section 1: The FY2024 Budget / Capital Improvement Fund is amended to fund an additional \$1,500,000 appropriation for street overlays.

Section 2: The City of Jonesboro shall amend the contract with Atlas Asphalt, Inc. to perform overlays for additional City streets.

Section 3: The Mayor, Harold Copenhaver, and City Clerk April Leggett, are hereby authorized by the City Council for the City of Jonesboro to execute all documents necessary to allocate funds and amend the contract with Atlas Asphalt, Inc.

Road Overlays since adoption of First Step road conditions report

2023 Overlays - \$2,000,000 total appropriation

W Cherry	Gee to Olive		
Olive	Poplar to Matthews		
Nettleton	600' W of Smoot to Dupwe		
N Culberhouse	Thomas Green to City Limits		
Union	Elm to Matthews		
Oak	Madison to Main		
Bridge	Cate to Washington		
Stone	Highland to Nettleton		
Neely Ln	Neely Rd to Kellers Chapel		
Bernard	Wilkins to Highland		
Sims	Wood to S Culberhouse		
Grant	Browns Ln to S Caraway		
Colony Park	Colony to Jeridon		
Colony Park Cv	All		
Lonoke Ln	Colony to 4733 Lonoke Ln		
Lonoke Cv	All		
Brownstone	Makala to Harrisburg		
Brownfield Cv	All		
Makala	Russell Hill to Brownstone		
Russell Hill	Makala to Harrisburg		
Pacific	Kathleen to MLK		
Nettleton	Flint to Main		
Chalky	Allis to Patrick		
E. Oaks	Rains to Kitchen		
Nestle Road	CW Post to Stanley Road		
Rogers Chapel	Hwy 18 to City Limits		
Phillips Dr	All		
Conrad	All		
Granger	All		
Mitzi	Daybreak to Pratt Cir		
Pratt Cir	All		
Daybreak	N. Partick to 200' east of Pratt Cir		
Brentwood	All		
Greenmeadow Ln	Brentway Ln to Prairie Dr		
Wood Street	Alexander to Woodsprings		
Wood Cove	All		

2024 Overlays - \$1,000,000 to date (does not include \$1,500,000 August Appropriation Request)

Trinity Oaks/Copper CV	All		
Chimney Chase	ALL		
Sweet Gum	ALL		
Olive	Huntington to Burke		
Olive	Washington to Huntington		
Olive	Matthews to Washington		
Colonial	All		
Rich/Ridge Road	Rich Cove to Scenic		
Rich Cove	All		
French	ALL		
Bradley St	N. Main to the west		
Alpine/Harold Cv	All		
Bridge Street	Word, North to Northside Park		
Aberdeen	Inverness, north 1905 LF		
Villa Cv	All		
Britton/Britton Cv	All		
Locust	Wood to Valley		
Owens	All		
Center Grove	All + Vineyard CV		
Chapel Hill Dr	Westminster Way to Sanctuary CV		
Frog Pond	HWY 163 to Trammel Dr		
Shoshoni	Indian Trails to Arrowhead + 175 Sequoia		
Craft	All		
Lake Dr	All		
Murray Creek	Mockernut to the south		

Project Street	Area Detail	SY	Est. Tons @ 200lbs SY	Est. Cost	Mill Est Cost
Casey Springs	Tallbirch to Strawfloor Dr.	16535	1,653.50	\$178,065.42	\$6,713.21
Nix LN/Rusher	All+ Micheal Ln (2982)	9130	913.00	\$98,320.97	\$0.00
Hester	Nettleton to Gee	7210	721.00	\$77,644.49	\$0.00
Caraway	Matthews to Nettleton	14200	1,420.00	\$152,919.80	\$5,765.20
Melrose	South of Johnson	2490	249.00	\$26,814.81	\$0.00
Leggett Str	South of Johnson	1935	193.50	\$20,838.02	\$0.00
Lawson	Culberhouse to City Limits	15702	1,570.20	\$169,094.84	\$0.00
Church Street	Nettleton to Highland	7400	740.00	\$79,690.60	\$3,004.40
Hallie Cove	All	2120	212.00	\$22,830.28	\$0.00
Richardson Road	Ingels to Frog Pond Road	21940	2,194.00	\$236,271.86	\$0.00
Willow Rd.	1-555 to Nettleton Ave	9700	970.00	\$104,459.30	\$0.00
Main Street	Matthews to SW Drive	25030	2,503.00	\$269,548.07	\$10,162.18
N. Culberhouse	Johnson to Bradley	9250	925	\$99,613.25	0
				Total Estimate	\$1,561,756.96
Woodsprings	Alexander to Wood Street	13686	1,368.60	\$147,384.53	\$5,556.52
*** Alternate depending funding or delaying factors					