



# City of Jonesboro

Municipal Center  
300 S. Church Street  
Jonesboro, AR 72401

## Meeting Minutes Finance & Administration Council Committee

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Thursday, February 19, 2015

4:30 PM

Municipal Center

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### Special Called Meeting

#### 1. Call To Order

#### 2. Roll Call by City Clerk Donna Jackson

*Mayor Perrin was also in attendance.*

**Present** 6 - Ann Williams; John Street; Darrel Dover; Charles Coleman; Todd Burton and Rennell Woods

#### 3. New Business

#### *Ordinances To Be Introduced*

##### ORD-15:008

AN ORDINANCE TO AMEND ORDINANCE SECTION 2-576 TO ADD INFORMATION TECHNOLOGY AUDIT SERVICES AS A PROFESSIONAL SERVICE

**Sponsors:** Finance

*Mayor Perrin explained they want IT audit services under professional services and then will advertise for qualifications of companies they think the city can do business with to perform an IT audit. After that, he will give the committee a price range for the company. He further explained the city has grown so much and has acquired so many computers and servers that a review needs to be done of the city's policies and procedures. He noted all policies will be reviewed, as well as interviews will be held. Chief Financial Officer Ben Barylske added they will also present a scope of work to the committee.*

**A motion was made by Councilman John Street, seconded by Councilman Charles Coleman, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 5 - Ann Williams; John Street; Charles Coleman; Todd Burton and Rennell Woods

##### ORD-15:009

AN ORDINANCE TO WAIVE COMPETITIVE BIDDING AND AUTHORIZE PURCHASE OF REPAIRS ON CAT D5 DOZER.

**Sponsors:** Finance

*Mr. Barylske explained the dozer was damaged during construction of the Miracle League Field. He noted since it's a Cat dozer there is only one dealer in this part of the state that would be able to repair the equipment, so it doesn't make sense to bid*

*out the repairs.*

**A motion was made by Councilman John Street, seconded by Councilman Charles Coleman, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 5 - Ann Williams;John Street;Charles Coleman;Todd Burton and Rennell Woods

*Resolutions To Be Introduced*

**RES-15:011**

A RESOLUTION TO CONTRACT WITH REGIONS BANK FOR SPONSORSHIP OF ONE SCOREBOARD SIGN AT SOUTHSIDE SOFTBALL COMPLEX

**Sponsors:** Parks & Recreation

**Attachments:** [Regions Bank](#)

**A motion was made by Councilman John Street, seconded by Councilman Todd Burton, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 5 - Ann Williams;John Street;Charles Coleman;Todd Burton and Rennell Woods

**RES-15:012**

A RESOLUTION TO CONTRACT WITH QUALITY FARM SUPPLY FOR SPONSORSHIP OF A OUTFIELD SIGN AT SOUTHSIDE SOFTBALL COMPLEX

**Sponsors:** Parks & Recreation

**Attachments:** [Quality Farm Supply](#)

**A motion was made by Councilman John Street, seconded by Councilman Todd Burton, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 5 - Ann Williams;John Street;Charles Coleman;Todd Burton and Rennell Woods

**RES-15:013**

A RESOLUTION TO CONTRACT WITH JONESBORO AUTO AUCTION, LLC FOR SPONSORSHIP OF A OUTFIELD SIGN AT SOUTHSIDE SOFTBALL COMPLEX

**Sponsors:** Parks & Recreation

**Attachments:** [Jonesboro Auto Auction LLC](#)

**A motion was made by Councilman John Street, seconded by Councilman Todd Burton, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 5 - Ann Williams;John Street;Charles Coleman;Todd Burton and Rennell Woods

**RES-15:014**

A RESOLUTION TO CONTRACT WITH MR. TROPHY & ENGRAVING FOR SPONSORSHIP OF A OUTFIELD SIGN AT SOUTHSIDE SOFTBALL COMPLEX

**Sponsors:** Parks & Recreation

**Attachments:**     [Mr Trophy & Engraving](#)

**A motion was made by Councilman John Street, seconded by Councilman Todd Burton, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 5 - Ann Williams;John Street;Charles Coleman;Todd Burton and Rennell Woods

**RES-15:015**

RESOLUTION AUTHORIZING THE CITY OF JONESBORO TO ENTER INTO AGREEMENT WITH THE ARKANSAS STATE HIGHWAY AND TRANSPORTATION DEPARTMENT FOR THE AIDD GRANT FOR WEST COLLEGE AVENUE BRIDGE REPLACEMENT

**Sponsors:**     Grants

**Attachments:**     [Agreement](#)  
                              [Award Letter.pdf](#)  
                              [Requirements.pdf](#)

**A motion was made by Councilman John Street, seconded by Councilwoman Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 5 - Ann Williams;John Street;Charles Coleman;Todd Burton and Rennell Woods

**RES-15:018**

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH CRAIGHEAD COUNTY TO LEASE SPACE IN THE JUSTICE COMPLEX BUILDING

**Sponsors:**     Finance

**Attachments:**     [Justice Complex Lease Agreement \(2\)](#)  
                              [justice complex leased space](#)

*Mayor Perrin explained Judge Blackman has shown interest in taking over the space that will be vacated by the City Attorney's Office. They are increasing their presence in the building to be 5,453 square feet which will increase the annual lease to \$24,374. The county will also pay for renovations to build a door so the judges can walk from their offices straight into to the courtroom. The next step will be for the Quorum Court to approve the lease.*

**A motion was made by Councilman John Street, seconded by Councilman Rennell Woods, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 5 - Ann Williams;John Street;Charles Coleman;Todd Burton and Rennell Woods

**4. Other Business**

**COM-15:009**

Discuss the bid for the Miracle League Video Board

**Sponsors:**     Parks & Recreation

*Mayor Perrin stated they thought the cost would be \$75,000 and put the sign out to*

*bid. The bids came back at over \$81,000. He spoke with the president of Ritter Communications and they have agreed to pay for the video board, so it will not cost the city any money. Mr. Barylske added none of the expense is in the budget, so later the budget will need to be amended to include that expense. He noted only one bid came in for the video board. He explained there are several things that were budgeted for in 2014 that were not finished by the end of the year, so they will have to add the rest of the project to the 2015 budget.*

**This item was Filed.**

Discussion concerning city recycling program

*Mayor Perrin explained they have been looking at the recycling process. They are looking at putting out a request for qualifications for the recycling program. They city has several people and pieces of equipment tied up in the program, but if they privatize the service then the city could save some money. Mayor Perrin added a private company may also be able to boost the number of participants in the program.*

**5. Public Comments**

**6. Adjournment**

**A motion was made by Councilman John Street, seconded by Councilman Todd Burton, that this meeting be Adjourned . The motion PASSED with the following vote.**

**Aye:** 5 - Ann Williams;John Street;Charles Coleman;Todd Burton and Rennell Woods