



City of Jonesboro

900 West Monroe
Jonesboro, AR 72401

Meeting Minutes Public Works Council Committee

Tuesday, July 1, 2008

5:15 PM

Huntington Building

1. Call To Order

Present 5 - John Street; Cecil Province; Chris Moore; Darrel Dover and Mitch Johnson

2. Approval of minutes

MIN-08:141

Minutes from the Public Works Committee meeting on June 3, 2008.

Attachments: [Minutes](#)

A motion was made by Councilman Chris Moore, seconded by Councilman Mitch Johnson, that this Minutes be Passed. The motion CARRIED by a Voice Vote.

Aye: 4 - Cecil Province; Chris Moore; Darrel Dover and Mitch Johnson

3. New Business

Resolutions To Be Introduced

RES-08:071

A RESOLUTION TO THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS AUTHORIZING THE MAYOR AND CITY CLERK TO PURCHASE PROPERTY LOCATED AT 3106 CASEY SPRINGS ROAD, JONESBORO, ARKANSAS FOR THE PURPOSE OF COMPLETING THE LANDFILL

Sponsors: Mayor's Office and Public Works

Attachments: [Offer and Acceptance](#)
[Mayor's Letter](#)
[Appraisal](#)

A motion was made by Councilman Chris Moore, seconded by Councilman Darrel Dover, that this matter be Recommended to Council . The motion PASSED by an unanimous vote

Aye: 4 - Cecil Province; Chris Moore; Darrel Dover and Mitch Johnson

4. Pending Items

BUILDINGS - MAYOR FORMON

Long range facilities plan update -Mayor Formon stated that City Engineer Craig Light is the president of the committee. Mr. Light stated they have compiled a list and are looking at the properties the City currently owns. He explained they ordered an appraisal for the 80-acre tract off Strawfloor Road and should have it in the next

month. He also stated they will continue to meet on a monthly basis. Councilman Chris Moore asked if there is a need for a right of way on the 80-acres of property to be used for the future expansion of Highway 226. Mr. Light stated that he does not know of a need for one but with the Master Street Plan they will be able to figure out what is going through the area. Councilman Moore suggested that the City should keep a right of way so if it is sold then the City will not have to go back and get the right of way. Chairman Street added Mr. Gary Roberts indicated to him he would be interested in a possible trade or deal for the Strawfloor property.

COM-08:079

Statement read by Councilman Hargis at the Public Works Committee meeting on July 1, 2008.

Attachments: [Hargis Statement](#)

This item was Read.

COM-08:069

Discussion "O & M for Flair Maintenance"

Sponsors: Sanitation

Attachments: [ScanDoc \(9\)](#)
[Bid 2008-20 RFQ Gas Collection](#)
[Flare OM RFQ](#)

Public Works Director Erick Woodruff stated that he would like direction from the committee for the ranking of the RFQs submitted by SCS Field Services and Edwards Engineering. Chairman Street noted SCS is currently in charge of the flair. He asked if anyone has heard of Edwards Engineering. Councilman Moore stated they have an office in town, but he doesn't know anything about them. Chairman Street suggested going with SCS since the City is already working with them. Councilman Moore asked if there have been any problems with SCS besides the discussion with the tax refund. Mr. Woodruff answered no. Councilman Moore motioned, seconded by Councilman Dover, to rank SCS first and Edwards second. All voted aye.

This item was Read.

PUBLIC WORKS - ERICK WOODRUFF

Railroad spur maintenance contract - Mr. Woodruff stated they have not received anything back from the RFQ's, but he will bring the information to the committee when they get it.

Lutheran Church - Chairman Street questioned the status of the Lutheran Church property acquisition. Mr. Woodruff stated that they have not met with the church to discuss what the options are. He explained they went to the property before but they would still like to talk to the stakeholders. Chairman Street requested that Mr. Light be included in the talks so he can inform them of the project and let them know the City is not randomly trying to buy the property.

CITY PLANNER - OTIS SPRIGGS

Consolidated zoning Ordinance - Chairman Street questioned whether the zoning ordinance has gone to MAPC yet. City Planner Otis Spriggs explained it has been through MAPC and this committee. He further explained it has been put on hold before going to Council due to the codification of the city code and there may be some additional minor changes.

PUBLIC WORKS - ERICK WOODRUFF (CONTINUED)

Flare operation - Mr. Woodruff stated that he received a report from FTN on June 17. He also stated that he did not put the report in Legistar but he can put it in Legistar or he could email it to everyone. He explained the water level in the wells has gone down significantly and they are getting him a final report. He added the Finance Director Jim Barksdale would like to bring the funds from last years budget over to this years budget so it can be paid for. Chairman Street asked if there are any measures being done to keep the wells from flooding again. Mr. Woodruff stated that one option is to put a pump on each well head that is under water. He added he doesn't think they're getting the deliverables from FTN that the City was promised. He stated they are working with FTN and will not be paying any invoices until things are functional. Chairman Street suggested Mr. Woodruff have City Attorney Phillip Crego look into the matter. Mr. Woodruff stated that he has talked to Mr. Crego about the matter.

COM-08:068

Standard operating procedures for the Public Works Departments

Sponsors: Engineering, Sanitation, Streets, Planning and Inspections

Attachments: [Engineering SOP](#)
[Inspections SOP](#)
[Planning SOP](#)
[Sanitation SOP](#)
[Street SOP - Amended](#)

Mr. Woodruff stated that the Street SOP needs to be removed from the attachments because it was the wrong one. He added he will bring back the corrected one back at the next meeting.

This item was Read.

ENGINEERING - CRAIG LIGHT

Relocation of bridges in the county for the city greenway - Mr. Light stated the Letter of Interest has been submitted to the Highway Department and they are working with the Parks Department to determine what to do with the bridges. He added the proposal will go to Public Services. Councilman Moore asked if there was a time frame. Mr. Light stated that they have met the deadline for the letter of interest but the Highway Department has sent a letter to him requesting a specific proposal. Councilman Moore asked if there is a target date for demolition. Mr. Light stated he thinks it will be in 2010.

5. Other BusinessDiscussion concerning commercial sanitation

Sanitation Director Royce Leonard explained the ordinance does not define commercial services, so he assumes it included all commercial accounts which have been closed. He added the roll-off services were started during the previous administration and the bulk is for the homeowners. He added they do charge the homeowners and the fees cover the expenses for the roll-off services. Councilman Moore stated it was his understanding the City would be out of commercial service, except for picking up residential. Mr. Leonard stated it was not spelled out in the ordinance that was passed. He added he spoke with Mr. Woodruff and Operations Director Misty Micenhamer about continuing roll-off services and they decided it was

a department head decision due to it not being spelled out in the ordinance. Councilman Moore recommended a new definition of commercial services. Chairman Street stated he thought it was understood that anything that wasn't residential would be commercial. Mr. Leonard noted roll-offs can be residential because homeowners can rent roll-offs. Mayor Formon questioned how many roll-offs the City has. Mr. Leonard answered 66. Councilman Moore stated the City is not in the renting business and noted there are five or six other companies that offer roll-offs. Mayor Formon questioned whether the City itself needs roll-offs. Mr. Leonard noted the City also provides for charity offices, as well as other City entities. He stated Joe Mack Campbell also uses roll-offs. Councilman Moore stated he is okay with free services and the City using them, but he wants the City out of the roll-offs that are charged for. Councilman Dover questioned where schools are considered in sanitation. Mr. Leonard stated schools are different. He added Sanitation will do whatever the committee wishes to do. Councilman Johnson asked about the profit of the roll-off services. Mr. Leonard stated they have made \$90,000. Councilman Dover questioned how many of the 66 roll-offs are used for residential cleanup. Mr. Leonard answered the bulk of them are used for residential. Discussion was held concerning the profit of the roll-offs. Councilman Dover asked for them to give the committee more detail about the profit. Councilman Moore expressed concern about spending taxpayer money when private companies offer the same services. Discussion was then held concerning what the local schools would do. Jonesboro Public Schools Superintendent Dr. Kim Wilbanks explained they have all side load dumpsters and there are safety and health concerns with using front load dumpsters. She discussed the different campuses and noted other providers cannot accommodate them with side load dumpsters. She stated other options would be costly to them. Councilman Province stated the state dictated where the dumpsters can and cannot be located on the campuses due to safety and health issues. Ms. Wilbanks explained they want to work with the City but they are limited with their options. Councilman Dover motioned, seconded by Councilman Moore, to give Jonesboro Public Schools a six month extension to explore their options. Councilman Dover noted that will also give the City six months to define what is commercial.

Mr. Leonard explained they are in the process of selling the containers. He further explained they need to go through and figure out which ones need to be disposed of depending on their condition.

Chairman Street asked for the staff to meet and come up with recommendations for commercial services.

Mr. Leonard questioned who should determine the selling price of the dumpsters. Mr. Woodruff stated they will get with Purchasing Agent Steve Kent to see what needs to be done.

COM-08:078

INFORMATION REGARDING COMMERCIAL SANITATION PROVIDED BY JONESBORO PUBLIC SCHOOLS TO THE PUBLIC WORKS COMMITTEE AT THE JULY 1, 2008 MEETING

Attachments: [Dumpster pictures](#)

This item was Read.

COM-08:065

DISCUSSION OF RENAMING VALLEY VIEW DRIVE- CHRISTIAN VALLEY DRIVE Small Segment of Road Between Mt. Carmel Rd. & Valley View Drive (Now identified by signage as W. Lawson Rd.).

Sponsors: Public Works and Planning

Attachments: [Memo Christian Valley Drive Street Renaming Part II](#)
[Christian Valley Drive Aerial Map](#)
[Christian Valley View Drive Letter to Yarbrough](#)
[Christian Valley Drive Letter to Valley Ridge Baptist Church](#)
[Response Letter](#)

Councilman Moore motioned, seconded by Councilman Dover, to rename the street to Christian Valley Drive. All voted aye.

This item was Read.

6. Public Comments

7. Adjournment

A motion was made by Councilman Darrel Dover, seconded by Councilman Chris Moore, that this meeting be Adjourned. The motion CARRIED by a Voice Vote.

Aye: 4 - Cecil Province;Chris Moore;Darrel Dover and Mitch Johnson