



City of Jonesboro

900 West Monroe
Jonesboro, AR 72401

Meeting Minutes - Draft Finance & Administration Council Committee

Tuesday, March 22, 2011

4:00 PM

Huntington Building

1. Call To Order

Mayor Perrin was also in attendance.

Present 5 - Ann Williams; John Street; Darrel Dover; Mikel Fears and Charles Coleman

2. Approval of minutes

MIN-11:014 Minutes for the Finance Committee meeting on February 8, 2011

Attachments: [Minutes](#)

A motion was made by Councilman John Street, seconded by Councilman Charles Coleman, that this matter be Passed . The motion PASSED by a unanimous vote

Aye: 4 - John Street; Darrel Dover; Mikel Fears and Charles Coleman

MIN-11:020 Minutes for the special called Finance Committee meeting on March 8, 2011.

Attachments: [Minutes](#)

A motion was made by Councilman John Street, seconded by Councilman Charles Coleman, that this matter be Passed . The motion PASSED by a unanimous vote

Aye: 4 - John Street; Darrel Dover; Mikel Fears and Charles Coleman

3. New Business

4. Pending Items

5. Other Business

RES-11:035 A RESOLUTION AUTHORIZING A CONTRACT WITH ELITE ENTERPRISES FOR PROVIDING ATM SERVICES TO THE JUSTICE COMPLEX

Sponsors: Finance

Attachments: [Elite Enterprise](#)

Chief Financial Officer Ben Barylske stated the process to put an ATM in the Justice Complex started before he began working for the City. They have finalized everything and now have a contract for the service. He explained the fees will be fifty cents for the first 250 transactions, with a gradual increase after the first 250 transactions. He noted those fees will go towards the City. Councilman Street questioned why this company was interested in the service after no one responded to the previously sent out bid. Mayor Perrin answered the company is not a bank. Mr. Barylske added the ATM will be on a trial term of six months and can be extended for a year after the six months expires. Councilman Dover asked what the company will be responsible for regarding the ATM. Mr. Barylske explained the company will insure the money and the City will insure the equipment. Further discussion was held concerning the ATM service.

A motion was made by Councilman Darrel Dover, seconded by Councilman John Street, that this matter be Recommended to Council . The motion PASSED by a unanimous vote

Aye: 4 - John Street;Darrel Dover;Mikel Fears and Charles Coleman

COM-11:020 Sales Tax Reports for February, 2011

Attachments: [Sales Tax Report](#)

Mayor Perrin presented the committee with the February sales tax report. He noted the public safety tax is lower than they budgeted, but overall year to date the sales tax has increased 4.7%. Councilman Street questioned whether the County is still receiving more than the City. Mayor Perrin answered yes.

Non-uniform pension plan

Councilman Dover asked for an update concerning the non-uniform pension plan with Principal. Mayor Perrin explained Principal is still reviewing the revised agreement. Once the revised agreement is approved, they will look at a defined contribution plan. Councilman Dover questioned whether something could be in place to start before January, 2012. Mayor Perrin answered yes. Discussion was held concerning the plan.

Chairwoman Williams questioned the defined pension plan. Mr. Barylske explained the City will match the employee's contribution to the pension plan and they will explain the plan to the City employees. Mayor Perrin added the Council will approve the contract for the defined plan.

6. Public Comments

7. Adjournment

A motion was made by Councilman John Street, seconded by Councilman Charles Coleman, that this meeting be Adjourned. The motion CARRIED by a Voice Vote.

Aye: 4 - John Street;Darrel Dover;Mikel Fears and Charles Coleman