



# City of Jonesboro

Municipal Center  
300 S. Church Street  
Jonesboro, AR 72401

## Meeting Agenda Board of Zoning Adjustments

---

Tuesday, February 17, 2026

1:30 PM

Municipal Center, 300 S. Church

---

### 1. Call to Order

### 2. Roll Call

### 3. Approval of Minutes

[MIN-26:017](#) BZA minutes from 01.20.26

**Attachments:** [BZA Minutes 01.20.26](#)

### 4. Appeal Cases

[VR-26-03](#) The Applicant Ilirida Ramadani is requesting a variance regarding the cross access requirement of the Traffic Access Policy at 1751 Hill Park Ave.

**Attachments:** [App\\_1751 Hill Park Dr](#)

[Plat](#)

[25145 - Ramandani BZA - Certified Mail Receipts](#)

[VR-26-04](#) The Applicant Weston Wagner is requesting a variance to reduce the drive way setback at 3406 Meador Dr.

**Attachments:** [App\\_336 Natchez Dr](#)

[3406 Meador SURVEY](#)

[Notification](#)

[VR-26-05](#) The Applicant Donna Franklin is requesting a variance to build 8 ft high fence and adding black fabric wrap at 628 Burke Ave Ste 1

**Attachments:** [App](#)

[Certified mail](#)

[Plat of Survey](#)

### 5. Staff Comments

### 6. Adjournment



# City of Jonesboro

300 S. Church Street  
Jonesboro, AR 72401

## Text File

File Number: MIN-26:017

---

**Agenda Date:**

**Version:** 1

**Status:** To Be Introduced

**In Control:** Board of Zoning Adjustments

**File Type:** Minutes

BZA minutes from 01.20.26

**BZA Meeting Tuesday January 20<sup>th</sup>, 2026**

**1. Call to order**

**2. Roll Call**

Present (4): Kevin Bailey, Casey Caples, Doug Gilmore, Rick Miles

Absent (1): Matthew Millerd

**3. Approval of minutes**

**MIN-25:109**                      MINUTES December 16<sup>th</sup>, 2025 BZA

**A motion was made by Casey Caples, seconded by Rick Miles, that the minutes be approved, the motion was PASSED with the following vote:**

Aye (4): Kevin Bailey, Casey Caples, Doug Gilmore, Rick Miles

Nay (0)

Absent (1): Matthew Millerd

**4. Appeal Cases**

**VR-26-01**                      **VARIANCE: 703 Tall Oaks Dr.**

The Applicant William Perkins is requesting some sections of north fence line to increase height due to property elevation at 703 Tall Oaks Dr.

Doug Gilmore (Chair): Mr. Perkins please come up and tell us what's going on.

William Perkins (Proponent): I want to increase that fence height. Between me and my neighbor there. There's a five-foot elevation drop. If you can see that white pipe, it's marked at 10 foot, 8 foot, and 6 foot. I don't think you can see the blue lines on it, but the line is drawn at 10 foot there. Basically, if I put it at 6 foot, the fence won't be any kind of privacy fence at all. I'll be able to see over, he complains about my light shining in his window anyway.

Doug Gilmore: Just on that one side of your property?

William Perkins: Yes, sir. And it's only, I've already done the 25 foot of 4 foot tall, and then there's two sections of 6 foot there and then it starts sloping down.

Doug Gilmore: Maintaining that 10 foot?

William Perkins: It's going to slope there from 6 to 10 and then at 10 I'm going to turn back, I guess that's all the pictures you had, but I'm going to turn it back towards the house. Actually, I was going to run it off into the wood and it may go to like 12 foot, just one section, just basically like a screen wall between my back deck and his driveway.

Doug Gilmore: Build it all out of steel?

William Perkins: Steel I-beams and then I'm going to put wood in it.

Kevin Bailey (Board): Steve, I'm just looking here. So, you got two sections of six-foot fence up there at the top. And what you're wanting is to keep a level line with the top coming down and as it falls off, that's the reason the height is coming up to the ten and then as it drops off that's the reason it'd up to the twelve.

William Perkins: Yes, so that picture there, you can see the 3 blue lines. Okay, that's 10 foot at the top, 8 foot and then that's a 6 foot line there on the bottom. So, if it's six foot, basically you're seeing over the top of it in both directions. This is going out in the wood between me and my neighbor, you can't even see this fence from the street. I don't see how it would interfere with anyone. My neighbor wants the fence high.

Doug Gilmore: You're neighbor's not here today is he?

William Perkins: No, I sent him a letter and I actually gave him a copy of the letter before I mailed it to him.

Casey Caples (Board): At that post, it'll be ten foot tall is what you're proposing?

William Perkins: That's ten foot, yes sir, and it drops off on down into the woods, where you can see another imbedded plate there in the corner and then there's one more imbedded plate in the woods where it might be 12 foot. This next imbedded plate that's at the end of the picture is where I'll turn and tie it back to the house. And I saw y'all put up a survey a while ago. Actually my property line is even with the back of that bed liner. He's 13 foot on my property.

Casey Caples: His driveway is?

William Perkins: His driveway is 13 foot on my property. But I was just trying to be halfway nice about it.

Kevin Bailey: Can we see that survey?

William Perkins: I saw it up on the screen a while ago. I think years ago, my neighbor on the west, you can see that line. At some point they must have thought that the line ran from the back of his property to the front stake. When they built that other house. That would put his driveway not in my yard if he sloped it across there.

Doug Gilmore: What other questions do you got?

Rick Miles (Board): I'm assuming that everyone in that area has been notified.

William Perkins: I notified the neighbor that was between me, I think that was all that was required. There's just four lots in that cove.

Doug Gilmore: Mr. Derrel do you have any input on this?

Derrel Smith (City Planner): No.

Casey Caples: Let me ask a question, I can see those four legs right there. So, I'm going to assume that's where your other embeds are at for your steel columns.

William Perkins: Where it turns back to the house?

Casey Caples: They go back to the house?

William Perkins: Yes, sir.

Casey Caples: That part 6 foot? I see it at that top rail which is why I'm asking.

William Perkins: Well, I was going to start out 6 foot over at the house and then run it straight across. So, it's going to get taller as it comes back toward the picture.

Casey Caples: It doesn't get to 12, because at that point, I think your almost probably at 12 feet.

William Perkins: The 12 foot is all the way at the right, out towards the woods.

Casey Caples: I can kind of see it right there, maybe the bottom of it.

William Perkins: Yes, sir.

Casey Caples: So, that's 11 foot.

William Perkins: I'd say probably where it turns back to the house it's 11 and then one out in the one out towards the woods would probably be 12, I haven't shot those elevation exact but I do know the white pipe is 10 foot at the top.

Casey Caples: When I read this, I thought it was like the situations that we had before where we have a swell and it falls off and you got one point that's going to be six over here and then maybe 8 to 9 foot in the middle because of the well. I've always thought that that was a good idea, that way you leave the top of it straight and it would look smooth. And in this case you just have elevation changes that are just downward, so I don't know. That's almost kind of a, 12 foot's tall, 10 foot's tall. So, I don't know, when you have the availability to just go with the flow of the ground, with the grade, I've always thought that would be best just because the ordinance is 6 foot. We're getting about double the height of the ordinance in one location. Can I see the survey again please? This house, where that driveway you said is kind of encroaching on your land. Where's that house in relation to that? That drive?

William Perkins: It's just north there, is his garage.

Casey Caples: It's just north of it, okay.

### **Unable to transcribe**

Kevin Bailey: What if you, as you went down the hill, instead of keeping that top line when you get to that first well plate, where you got an 11 foot section, what if you step the fence down a two foot increment? What if you kept the line for the distance, going back and then you stepped her down two feet or, stairstep it. And that way, when you're down at the low corner you're at 6ft or even 8 foot, instead of 12 foot. If you stepped in two foot increments, so you're down. You'd still have to variance cause you would be down to 8 ft but you're not at 12 foot. 12 foot is hard to swallow for me. Nothing against what you're trying to achieve, Steve. I just, don't think we've ever done it.

William Perkins: That means, I can run it down at the woods 10 foot. I was just trying to get it as high as possible, whatever y'all let me do.

Kevin Bailey: And that's what we're having a problem with is the highest possible thing. To be honest with you, I would definitely want to see, two foot step downs in increments as you go down the hill. Does that make sense y'all?

William Perkins: I mean, my posts are at 8 foot and as opposed to step it down, slope it down? I just need to the know the y'all, will let me go to.

Casey Caples: Let me ask one thing. That picture that showed the three embeds that went back to the house. You said were six foot right there at the bottom of that vinyl siding. So, from your block, what's the height up to your vinyl siding? Cause it looks like what you're trying to line it up with.

William Perkins: I just drew that, that's probably five foot tall right there.

Casey Caples: So, if you started at 5 foot by the time you got down here to your leg here, you might be at what 7 and a half? Now, I'm just guessing.

William Perkins: Probably.

Casey Caples: 7 and half, maybe 8 feet, if you keep that line straight to make it look right from the roadway, you're at 8 foot in that corner and then you go from 8 foot back on up to your 6 foot that you got.

William Perkins: The second blue line on the pipe is 8 foot. If it went across there.

Casey Caples: Yeah, I got you.

Rick Miles: If you were to drop to 8 foot on the outside leg, going across to the blue line on the pipe, is that going to give you the closure that you're looking for?

William Perkins: I mean, it's not going to back on that back deck.

Rick Miles: Okay, oh, I see.

William Perkins: There is a deck back there, and I was trying to get some privacy too.

Kevin Bailey: I don't think we're going to let it be built that high.

William Perkins: Y'all just let me know how high I can go and that's what we'll go with. I was just putting on there what I would like to have.

Kevin Bailey: Yes, sir. In that lower corner, I'm just speaking out loud, I'm not making a motion. I would probably be okay with that being 8 foot at that lower corner.

Rick Miles: At that outside?

Kevin Bailey: At the back. Because that ground is falling off a lot. And that's still going to be.

### **Unable to transcribe**

William Perkins: Can I go to 8 foot right there where that picture's at? At the pole, and then slope it down to 8 foot. If I slope it back to 8 foot from there at that post, it'll make it 6 foot right there at that post. Cause it's dropped off so bad, back there.

Kevin Bailey: So again, and I'm just asking here, trying to find a happy medium. Could you at that column where that's at, could you keep a constant line and then step it down, start right there, and then slope it down, is that what you're asking?

William Perkins: I'm asking that at that white pipe if y'all won't let me do 10 foot, can I do 8 foot right there and just go from there up to 6 and down to 8, back in the back?

Kevin Bailey: Yeah, that still gives the maximum height at 8 foot back in that back corner. It's just moving that 8 foot height up the slope, halfway up the house. From that point, it's 6 foot forward right? Is that what you're saying towards the street?

William Perkins: Yes, sir. So, now that fence is just following the slope of the ground, the 6 foot.

Kevin Bailey: Yes, sir. It just traces the ground all the way down.

William Perkins: So, it y'all just tell me how high I can go, if it's too the 8, then I'll just slope it from 6 to 8 and then I'll stay at 8, sloping it down with the ground. If you won't let me get any higher, I mean I want to go as high as possible, but that's why I'm here.

Kevin Bailey: What do you think?

Casey Caples: Well, I do want to make sure it doesn't turn into an 8 foot fence. Does that make sense?

Rick Miles: But if he steps down like what we're talking about, he'll never be above 8 foot.

Casey Caples: I just don't want the whole fence to be 8 feet. Start at 6 and hold at 6 as long as you can till your grade just can't withstand. You're going to make a pretty big drop with the top of it. Then, I would say that's when you start trying to get the 8 foot back in the back corner. Maximum 8 foot in that corner is the way I feel about it.

William Perkins: But I can start at 8 foot at the white pipe is okay?

Kevin Bailey: You're starting at 6 up there, but I see what you're saying, Steve. So, the distance between you're existing column way upfront and you're wanting to be at 8 foot at that white post. So, you're starting to pick up that height halfway, instead of the back corner. Casey, is what he's saying.

Casey Caples: I mean as long as, and this is my opinion, I'm only one vote. I mean, going 8 foot to the white pipe, but then where you got 12 foot, where it says 12 foot, maximum 8. That means that post is also 8 foot and the top of it is just leaning down low. Cause I think you're trying to get to the point where you can't see the driveway or the cars.

William Perkins: That's what I'm trying to do of course, but what I'm saying is that last post where I got 12, if I make that 8 foot, I don't even know if the fence is gonna be 6 foot tall when you go on up there because of the way it's sloped.

Casey Caples: Right, well that's what I'm saying. I think where it says 12 foot, you make it 8 foot. Where the white post is, also make it 8 foot. Then you go from 8 to 6 back up to the front.

William Perkins: I can just gradually slope it up?

Casey Caples: That's correct.

William Perkins: Okay.

Casey Caples: However, the terrain allows it, I guess.

William Perkins: Okay.

Casey Caples: Cause I guess the fence that you have is already at 6 foot so.

William Perkins: Yes, sir.

Kevin Bailey: So, to be clear, the reason that we're saying, the reason we're giving you that 8 foot is because of the terrain falling off, it's not because of your height clearance to get you a visual clearance of 8 foot. You're not gonna get that here. It's about the terrain, we've been pretty consistent about that.

### **Unable to transcribe**

Kevin Bailey: Okay, Mr. Chair I make a motion that we grant the variance for the fence height to a maximum of 8 foot at the back corner, matching the contour of the ground, back up to the 6 foot existing at the front corner. Derryl does that make sense? Yeah.

Doug Gilmore: Alright, second to that?

Casey Caples: Second.

**A motion was made by Kevin Bailey, seconded by Casey Caples, that the matter be approved, and the motion was PASSED with the following vote:**

Aye (3): Kevin Bailey, Casey Caples, Rick Miles

Nay (0):

Absent (1): Matthew Millerd

**VR-26-02      VARIANCE: 307 N. Allis St**

The Applicant Joshua Neely is requesting a variance for the minimum lot width to be 40' instead of the required 50' width at 307 N. Allis St

Doug Gilmore (Chair): Alright, Josh Neely?

Josh Neely (Proponent): Josh Neely, Ridge Surveying and Consulting, representing Klaus Property Management, requesting a variance of the minimum lot width that's required for R-3 zoning. Requesting it to be 40 foot instead of 50 foot on this existing property.

Doug Gilmore: Is this going to be apartments?

Josh Neely: No sir, it is going to be a single-family residence. So, the property was purchased in 2025 and it's only 40 foot wide. There was a house on it at one point in time before it was torn down and condemned somewhere based on aerial photography between 14 and 17. Then, my client purchased it and figured out it's only 40 foot wide and that's an issue.

Kevin Bailey (Board): Derrel, is this part of the improvement district?

Derrel Smith (City Planner): This is on the north side of Johnson so no, it's not in there.

Doug Gilmore: Tell me about the 4 and half, and 4.2 inches or feet between the existing residence.

Josh Neely: So, my client also owns that parcel right there ending in 3400 the property to the north. They purchased it in 2023 with that existing residence on it. It's R-3 zoning, it was remodeled. I believe it's duplex now. When this property became available to the south, they purchased it also with the house being 4.6 and 4.2 from the property line, we can't replat because that existing house is already in the setbacks. So, that's kind of where we sit right now.

Derrel Smith: Yeah, it should be 20 in the front, 20 in the rear and 7 and a half on the sides.

Josh Neely: Right there, it shows the setbacks, shows the proposed residence, shows that track is 6,398 square feet as it is right now. 6,000 is the minimum requirement for R-3 zoning. Even when we give up the required right of way for all of this, if this is re-platted, to get the building permit we will still be sitting at 6,009 square feet. So, it meets everything but the width. In between the setbacks there is roughly 25 feet, 25 plus feet in between the setback. So, it will be a 25 foot wide residence. Roughly 50 foot deep. Apparently that's roughly what it was to begin with.

Doug Gilmore: Do you have any thoughts on this one Derrel?

Derrel Smith: I mean, you're getting a single-family house put in where one was torn down. So, you're getting new construction in there. It does meet the setbacks and the size. It just doesn't meet the lot width but that's what they're here for.

Josh Neely: We talked to Planning and Zoning about rezoning, but there's no new zoning that would allow a 40 foot width. So, that's the reason we're here today, y'all are our last hope, I guess. You're our only option.

#### **Unable to transcribe**

Josh Neely: I have what he sent me, it doesn't have any dimensions on it because I told him not to buy the house plans until, but y'all can pass this around.

Kevin Bailey: Do we have any 40 foot lots over there?

Derrel Smith: We have 40 foot lots in the city, it's mostly the older areas that are platted 40 feet. I think any kind of new building in the area is going to be some kind of improvement within the area.

Kevin Bailey: If we don't grant this, this will remain an empty lot.

Derrel Smith: Yes, that's exactly right.

#### **Unable to transcribe**

Casey Caples (Board): The same guy who owns the tract that we're talking about, owns 309 Allis correct?

Josh Neely: Correct.

Casey Caples: But he didn't rezone this or replat this to get this small lot behind him?

Josh Neely: He literally, I got copies of the deed, one was purchased in 2023, the 301 North Allis. And then the other property next door came up for sale. They purchased it in June of 2025.

Casey Caples: I got you.

Rick Miles (Board): Is this proposed residence going to be for a resale?

Josh Neely: It will possibly be for resale at some point in time. What he has told me is build it, rent it, if they have a good renter, maybe a rent to own type deal or a couple years down the road, resale. But it is going to be a single-family residence.

Rick Miles: You said the existing at 309 has been made into a duplex?

Josh Neely: Yes, sir. And we can't necessarily replat it and flip everything because that is, if you go out there, you pull up edge, that 20 foot alley north of it right there says, that is Word Street but it was never platted as Word Street and it's only 20-foot wide. So, then if you took it and you split it, north, south, into 2 lots, you don't have the road frontage.

Rick Miles: This one below it, is that another unfinished lot or?

Josh Neely: No sir, it does have a residence on it.

Rick Miles: Okay.

Kevin Bailey: Mr. Chair I make a motion that we grant the variance.

Rick Miles: Second.

**A motion was made by Kevin Bailey, seconded by Rick Miles, that the matter be approved, and the motion was PASSED with the following vote:**

Aye (3): Kevin Bailey, Rick Miles, Casey Caples

Nay (0)

Absent (1): Matthew Millerd

## **5. Staff Comments**

## **6. Adjournment**

Meeting was Adjourned.



# City of Jonesboro

300 S. Church Street  
Jonesboro, AR 72401

## Text File

File Number: VR-26-03

---

**Agenda Date:**

**Version:** 2

**Status:** To Be Introduced

**In Control:** Board of Zoning Adjustments

**File Type:** Variances

The Applicant Ilirida Ramadani is requesting a variance regarding the cross access requirement of the Traffic Access Policy at 1751 Hill Park Ave.



CITY OF JONESBORO  
BOARD OF ZONING ADJUSTMENT  
APPLICATION REQUESTING VARIANCE &  
NONCONFORMING USE CHANGE REQUESTS

Case Number \_\_\_\_\_ BZA Deadline 1-25-2026  
Date Submitted 1-23-2026 BZA Meeting Date 2-17-2026

OWNER/APPLICANT INFORMATION

Property Owner Ilirida RAMADANI Applicant Associated Engineering  
Address 236 CR 344 Hayti MO Address 103 South Church  
Phone 870-740-1872 Phone 870-932-3514  
Signature [Signature] Signature [Signature]

DESCRIPTION OF REQUESTED VARIANCE

TRAFFIC Access Policy requires Cross Access to Adjacent Properties  
Request Variance due to Existing Developments  
1751 Hill Park Drive

CIRCUMSTANCES NECESSITATING VARIANCE REQUEST

Access to East - Playground  
Access to West - Parking Lot - Owner would lose 5-7 spaces

GENERAL SUBMITTAL INFORMATION

- Submit a narrative letter explaining your request along with seven (7) copies of an accurate site plan drawn at a scale that clearly illustrates the requested use, the subject property, and surrounding properties, streets and easements, etc.
- Provide confirmation receipts to our office that adjoining owners of all properties have been notified.
- Pay fee.

Planning Department, P.O. Box 1845, Jonesboro, AR 72403-1845 · (870) 932-0406 · Fax (870) 336-3036



**CITY OF JONESBORO  
BZA ADJOINING PROPERTY OWNER NOTIFICATION**

The Board of Zoning Adjustment, City of Jonesboro, Arkansas, will hold a public hearing at the Planning Department Office, 300 S. Church St. Jonesboro, AR 72403, on:

**TUESDAY, FEB 17, 2026 AT 1:30 P.M.**

One item on the agenda for this meeting is a request to the Board to approve a variance to the zoning ordinance concerning property that is adjacent to your property. You have the opportunity to attend this meeting to voice your approval or disapproval if you wish. If you have information that you feel should be taken into consideration before a decision is rendered, you are encouraged to submit such information to the Board. If the Board renders a decision you feel is unfair or unjust, you may appeal the decision to Circuit Court.

VARIANCE REQUESTED BY: Ijirida Ramadani  
DATE: 1-23-2026  
SUBJECT PROPERTY ADDRESS: 1751 Hill Park Drive  
DESCRIPTION OF VARIANCE REQUESTED: Variance for Cross-Access to Adjacent Properties

In affixing my signature below, I am acknowledging my understanding of this request for an appeal or variance. I further understand that my signature only indicates my receipt of notification of the request for an appeal or variance and does not imply an approval by me or the proposed variance or appeal, unless so written by me to the Board.

\_\_\_\_\_  
Printed Name of Property Adjacent Owner

\_\_\_\_\_  
(Signature) Date

\_\_\_\_\_  
Address

\_\_\_\_\_  
Phone

If you would like to obtain additional information, or voice an opinion regarding this request, you may do so by contacting the Planning Department, at 300 S. Church St. Jonesboro, or by calling 870-932-0406, betwe the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.



January 23, 2026

Mr. Derrel Smith  
Jonesboro City Planner  
300 South Church Street  
Jonesboro, AR 72401

Re: BZA Request – Ilirida Ramadani  
1751 Hill Park Drive  
Jonesboro, Arkansas

Dear Mr. Smith,

On behalf of Ilirida Ramadani, Owner, we are requesting a variance from the Board of Zoning Adjustments (BZA) regarding the cross-access requirement of the Traffic Access Policy. Ms. Ramadani has submitted plans for a commercial development on the site for review. The traffic access policy requires cross access to adjacent properties. Currently, the property to the east is the Goddard School playground and access is not possible. The property to the west is the Stewart Orthodontic Clinic parking lot and an access would result in the clinic losing 5 – 7 parking spaces.

We are requesting a variance to the policy requirement for cross access.

Thank you for your assistance in this matter. If additional information is needed, please contact me at your convenience.

Sincerely,

A handwritten signature in blue ink, appearing to read 'John M. Easley'.

John M. Easley, PE, PS  
Associated Engineering, LLC



**U.S. Postal Service™**  
**CERTIFIED MAIL® RECEIPT**  
 Domestic Mail Only

For delivery information, visit our website at [www.usps.com](http://www.usps.com)®.

JONESBORO AR 72401

Certified Mail Fee \$5.30

- Extra Services & Fees (check box, add fee as appropriate)
- Return Receipt (hardcopy) \$ 500.00
- Return Receipt (electronic) \$ 500.00
- Certified Mail Restricted Delivery \$ 500.00
- Adult Signature Required \$ 500.00
- Adult Signature Restricted Delivery \$ 500.00

Postage \$0.78

Total Postage and Fees \$10.48

\$

ALIGN INVESTMENTS LLC  
 1238 E COUNTRY CLUB TER  
 JONESBORO AR 72401

PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions



**U.S. Postal Service™**  
**CERTIFIED MAIL® RECEIPT**  
 Domestic Mail Only

For delivery information, visit our website at [www.usps.com](http://www.usps.com)®.

LITTLE ROCK AR 72211

Certified Mail Fee \$5.30

- Extra Services & Fees (check box, add fee as appropriate)
- Return Receipt (hardcopy) \$ 500.00
- Return Receipt (electronic) \$ 500.00
- Certified Mail Restricted Delivery \$ 500.00
- Adult Signature Required \$ 500.00
- Adult Signature Restricted Delivery \$ 500.00

Postage \$0.78

Total Postage and Fees \$10.48

\$

PCJA REALTY LLC  
 108 N SHACKLEFORD RD  
 LITTLE ROCK AR 72211-2840

PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions



211

9589 0710 5270 1698 9419

**U.S. Postal Service™**  
**CERTIFIED MAIL® RECEIPT**  
 Domestic Mail Only

For delivery information, visit our website at [www.usps.com](http://www.usps.com)®.

JONESBORO AR 72401

Certified Mail Fee \$5.30

- Extra Services & Fees (check box, add fee as appropriate)
- Return Receipt (hardcopy) \$ 500.00
- Return Receipt (electronic) \$ 500.00
- Certified Mail Restricted Delivery \$ 500.00
- Adult Signature Required \$ 500.00
- Adult Signature Restricted Delivery \$ 500.00

Postage \$0.78

Total Postage and Fees \$10.48

\$

FOOZESI LLC  
 7 COOPERS WAY  
 KEMPTON PA 19529

PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions



87

9589 0710 5270 1698 9418



# City of Jonesboro

300 S. Church Street  
Jonesboro, AR 72401

## Text File

File Number: VR-26-04

---

**Agenda Date:**

**Version:** 1

**Status:** To Be Introduced

**In Control:** Board of Zoning Adjustments

**File Type:** Variances

The Applicant Weston Wagner is requesting a variance to reduce the drive way setback at 3406 Meador Dr.



# Zoning Appeals Process

## Application Requesting Variance & Nonconforming Use Change Requests

Owner: Weston Wagner Applicant: Weston Wagner  
 Address: 336 Natchez Dr. Address: 3406 Meador Dr.  
 Phone: 870-926-7994 Phone: \_\_\_\_\_  
 Email: WlWagner99@hotmail.com Email: \_\_\_\_\_  
 Signature: Weston Wagner Signature: \_\_\_\_\_

### Description of Requested Variance:

Code requires my driveway to be 20' From the property, I am asking for a variance to go to 5' From the property line.

### Circumstances Necessitating Variance Request:

My lot is a corner at an Intersection and I would like to keep the driveway as far as possible from the intersection.

### General Submittal Information:

- Submit a narrative letter explaining your request along with seven (7) copies of an accurate site plan drawn at a scale that clearly illustrates the requested use, the subject property, and the surrounding properties, streets and easements, etc.
- Provide confirmation receipts to our office that adjoining owners of all properties have been notified.

### Office Use Only

Case Number: \_\_\_\_\_ Date Submitted: \_\_\_\_\_  
 BZA Deadline: \_\_\_\_\_ BZA Meeting Date: February 17, 2026

I am requesting a variance to reduce the required driveway setback at **3406 Meador Dr** from 20 feet to 5 feet or less. The property is a corner lot at an intersection, and placing the driveway closer to the side property line allows it to be located farther from the intersection, improving safety and site functionality.

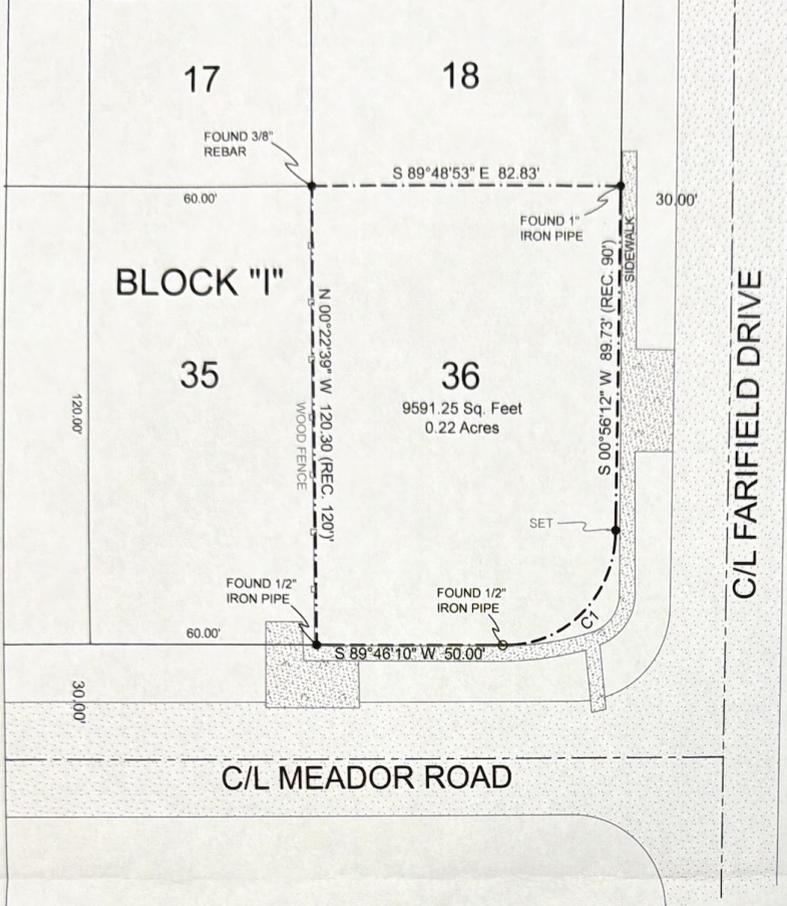
This project is a residential build in an existing residential neighborhood.

Thank You

-Weston Wagner

870-926-7994

CURVE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING	DELTA ANGLE
C1	30.00'	47.74'	42.86'	S 45°21'11" W	91°10'02"



**LEGEND**

- These standard symbols will be found in the drawing.
- FOUND CORNER AS NOTED
  - SET 1/2" REBAR W/ CAP
  - FD COTTON PICKER SPINDLE
  - ▲ HIGHWAY RIGHT OF WAY MARKER
  - FOUND REBAR
  - △ CALCULATED CORNER
  - X—X— FENCE LINE
  - E—E— ELECTRIC
  - SET PK. MAIL
  - ⊥ POWER POLE

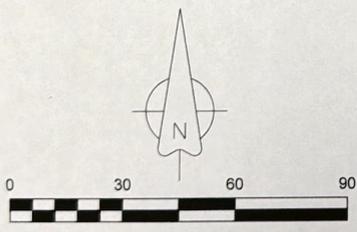
**DESCRIPTION:**  
 LOT 36 IN BLOCK "I" OF FAIRVIEW ACRES, JONESBORO, ARKANSAS AS SHOWN BY PLAT IN PLAT BOOK 123 AT PAGE 126 IN THE OFFICE OF CIRCUIT COURT CLERK AND EX-OFFICIO RECORDER, CRAIGHEAD COUNTY, ARKANSAS

**SURVEYORS NOTES:**

1. BEARINGS ARE STATE PLANE GRID BEARINGS(NAD 83 DATUM)AS PER GPS OBSERVATION ON SITE DURING SURVEY AND ARE TO BE USE TO DEFINE THE GENERAL DIRECTION AND TRUE ANGLE AT THE INTERSECTION OF THE PROPERTY AND LAND LINES.
2. PROPERTY IS SUBJECT TO UTILITY SERVICES AND UNDERGROUND UTILITY LINES NOT LOCATED.
3. SURVEYOR HAS MADE NO INVESTIGATION OR INDEPENDENT SEARCH FOR EASEMENTS OF RECORD OR ANY OTHER FACTS THAT AN ACCURATE TITLE SEARCH MAY DISCLOSE.
4. ANY UTILITIES SHOWN ARE FROM FIELD OBSERVANCE OF APPURTENANCES, MARKINGS, AND/ OR UTILITY COMPANY MAPS. THE SURVEY MAKES NO WARRANTY TO THE EXACT LOCATION OF THE UTILITIES SHOWN OR NOT SHOWN ON THIS PLAT. IT SHALL BE CLIENT/ CONTRACTOR'S RESPONSIBILITY TO COORDINATE WITH UTILITY COMPANIES TO VERIFY ANY AND ALL UTILITY LOCATIONS AND/ OR DEPTHS BEFORE EXCAVATION.

**SURVEYOR'S CERTIFICATION:**  
 THIS IS TO CERTIFY I HAVE ON THIS DATE SURVEYED THE ABOVE DESCRIBED PROPERTY IN ACCORDANCE WITH MONUMENTS FOUND THIS PLAT CONFORMS TO THAT SURVEYED.

H&S HIME PROFESSIONAL SURVEYING SERVICES  
 1817 WOODSPRINGS RD STE. "F"  
 JONESBORO, ARKANSAS 72401




**H&S HIME PROFESSIONAL SURVEYING SERVICES**  
 1817 WOODSPRINGS RD. - STE. "F"  
 JONESBORO, ARKANSAS 72401

PHONE: 870-972-1288  
 E-MAIL: hshime\_butch@yahoo.com

PLAT OF SURVEY	
drawn:	S. HIME
date:	12-5-2025
scale:	1"=30'
client:	WESTON WAGNER
LOT 36 IN BLOCK "I" OF FAIRVIEW ACRES, JONESBORO, ARKANSAS. (3406 MEADOR RD.)	

9589 0710 5270 2319 0464 79

**U.S. Postal Service™**  
**CERTIFIED MAIL® RECEIPT**  
 Domestic Mail Only

For delivery information, visit our website at [www.usps.com](http://www.usps.com)®.

Jonesboro, AR 72401

Certified Mail Fee	\$5.30	0405
\$		31
Extra Services & Fees (check box, add fee as appropriate)		
<input type="checkbox"/> Return Receipt (hardcopy)	\$	
<input type="checkbox"/> Return Receipt (electronic)	\$	
<input type="checkbox"/> Certified Mail Restricted Delivery	\$	
<input type="checkbox"/> Adult Signature Required	\$	
<input type="checkbox"/> Adult Signature Restricted Delivery	\$	
Postage	\$0.78	
\$		
Total Postage and Fees	\$6.08	
Sent To		
Isidro Adolfo Requeio		
Street and Apt. No., or PO Box No.		
3416 Bonnie Cir		
City, State, ZIP+4®		
Jonesboro Ar 72404		
PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions		



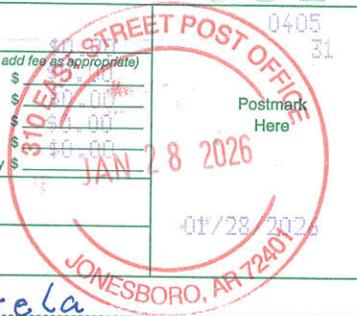
9589 0710 5270 2319 0464 62

**U.S. Postal Service™**  
**CERTIFIED MAIL® RECEIPT**  
 Domestic Mail Only

For delivery information, visit our website at [www.usps.com](http://www.usps.com)®.

Jonesboro, AR 72401

Certified Mail Fee	\$5.30	0405
\$		31
Extra Services & Fees (check box, add fee as appropriate)		
<input type="checkbox"/> Return Receipt (hardcopy)	\$	
<input type="checkbox"/> Return Receipt (electronic)	\$	
<input type="checkbox"/> Certified Mail Restricted Delivery	\$	
<input type="checkbox"/> Adult Signature Required	\$	
<input type="checkbox"/> Adult Signature Restricted Delivery	\$	
Postage	\$0.78	
\$		
Total Postage and Fees	\$6.08	
Sent To		
Rosa Varela		
Street and Apt. No., or PO Box No.		
3117 Meador Rd.		
City, State, ZIP+4®		
Jonesboro Ar 72404		
PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions		





# City of Jonesboro

300 S. Church Street  
Jonesboro, AR 72401

## Text File

File Number: VR-26-05

---

**Agenda Date:**

**Version:** 1

**Status:** To Be Introduced

**In Control:** Board of Zoning Adjustments

**File Type:** Variances

The Applicant Donna Franklin is requesting a variance to build 8 ft high fence and adding black fabric wrap at 628 Burke Ave Ste 1



## Variance Checklist

- Application
- Neighbor Notification sent by certified mail
- Certified mail receipt(s)
- Site plan or aerial view
- Narrative letter stating need for variance

## Fees

- Residential Appeal - Compatible Non-Conforming Use - \$200
- Commercial Appeal - Compatible Non-Conforming Use - \$400

*RES-17:091*

- (a) *Administrative Review.* To hear and decide appeals where it is alleged there is error in any order, requirement, decision, or determination made by the administrative official in the enforcement of this ordinance. The board may affirm or reverse, in whole or in part, said decision of the administrative official.
- (b) *Variances.* To authorize upon appeal in specific cases such variance from the terms of the zoning chapter as will not be contrary to the public interest where, owing to special conditions, a literal enforcement of the provisions of this ordinance would result in unnecessary hardship that would deprive the owner of any reasonable use of the land or building involved.
- (c) *Special exceptions.* In addition to the powers and duties specified above, the board shall also have the following powers and duties to hold public hearings and decide on special exceptions...



## Application Requesting Variance & Nonconforming Use Change Requests

Owner: Jetton General Contracting Applicant: Donna Franklin

Address: 628 Burke AVE Ste 1 Address: \_\_\_\_\_

Phone: 870-240-8008 Office Phone: 870-273-6085 Mobile

Email: dfranklin@jettoncon.com Email: dfranklin@jettoncon.com

Signature: *[Handwritten Signature]* Signature: *Donna Franklin*

### Description of Requested Variance:

We would like to apply to install 8 ft high fence on the east end of the building. We will be adding black fabric wrap as well. It will be used to store and hide all of our cargo utility trailers when not in use.

### Circumstances Necessitating Variance Request:

The purpose of the increased fence height is to properly screen and secure the trailers our company owns, ensuring they are not visible to the public and maintaining a clean and orderly appearance for the surrounding area. We believe this improvement will benefit both our operations and the community.

### General Submittal Information:

- Submit a narrative letter explaining your request along with seven (7) copies of an accurate site plan drawn at a scale that clearly illustrates the requested use, the subject property, and the surrounding properties, streets and easements, etc.
- Provide confirmation receipts to our office that adjoining owners of all properties have been notified.

### Office Use Only

Case Number: \_\_\_\_\_ Date Submitted: \_\_\_\_\_

BZA Deadline: \_\_\_\_\_ BZA Meeting Date: \_\_\_\_\_



## **BZA ADJOINING PROPERTY OWNER NOTIFICATION**

The Board of Zoning Adjustment, City of Jonesboro, Arkansas, will hold a public hearing at the City of Jonesboro Municipal Center, 300 S. Church St., Council Chambers, 1st Floor, Jonesboro, Arkansas, on:

**TUESDAY, \_\_\_\_\_, 20\_\_ AT 1:30 P.M.**

One item on the agenda for this meeting is a request to the Board to approve a variance to the zoning ordinance concerning property that is adjacent to your property. You have the opportunity to attend this meeting to voice your approval or disapproval if you wish. If you have information that you feel should be taken into consideration before a decision is rendered, you are encouraged to submit such information to the Board. If the Board renders a decision you feel is unfair or unjust, you may appeal the decision to Circuit Court.

VARIANCE REQUESTED BY: Jetton General Contracting (Donna Franklin)

DATE: 11/19/2025

SUBJECT PROPERTY ADDRESS: 628 Burke AVE Jonesboro, AR 72401

**DESCRIPTION OF VARIANCE REQUESTED:**

We would like to apply to install 8 ft high fence on the east end of the building. We will be adding black fabric wrap as well. It will be used to store and hide all of our cargo utility trailers when not in use.

In affixing my signature below, I am acknowledging my understanding of this request for an appeal or variance. I further understand that my signature only indicates my receipt of notification of the request for an appeal or variance and does not imply an approval by me or the proposed variance or appeal, unless so written by me to the Board.

Jerry McKinney

Printed Name of Property Adjacent Owner

628 Burke AVE Jonesboro, AR 72401

Address

Donna Franklin

(Signature)

11/19/2025

Date

O:870-240-8008 M:870-273-6085

Phone

*If you would like to obtain additional information, or voice an opinion regarding this request, you may do so by contacting the Planning Department, at 300 S. Church St., or by calling 870-932-0406, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.*

## Chapter 14.40

### Board of Zoning Adjustment

#### Sections:

14.40.01 Creation and Appointment

14.40.02 Organization

14.40.03 Powers and Duties

14.40.04 Procedure for Applications and Appeals

**14.40.01 Creation and Appointment.** There is hereby created a board of zoning adjustment consisting of five (5) members to be appointed for three-year terms, with at least one member being a planning commissioner. All members shall be qualified electors and residents of the City of Jonesboro. The members of the board of zoning adjustment that was legally in existence immediately prior to the effective date of this chapter shall be constituted as members and continue serving their present term as member of the board of zoning adjustment hereby created; provided the member with the least time remaining on his term shall be replaced by a member of the planning commission.

**14.40.02 Organization.** The board of zoning adjustment shall adopt rules necessary to the conduct of its affairs and in keeping with the provisions of this ordinance. Meetings shall be held on a regular schedule and at such other times as the board may determine. All meetings shall be open to the public. The board of zoning adjustment shall keep minutes of its vote, indicating such fact; it shall keep records of its examinations and other official actions, all of which shall be a public record and be immediately filed in the office of the city planner. A quorum of the board shall consist of three (3) members. The concurring vote of a majority of the total board members shall be necessary to revise any order or decision of the enforcement officer or to decide on any matter upon which it is required to pass under this ordinance. The city planner or his representative shall attend each meeting of the board and shall bring with him all plans, specifications, plats, and papers relating to any case before the board for determination.

**14.40.03 Powers and Duties.** The board of zoning adjustment shall have all the powers and duties prescribed by law and by this ordinance, which are more particularly described as follows:

**(a) Administrative review.** To hear and decide appeals where it is alleged there is error in any order, requirement, decision, or determination made by the administrative official in the enforcement of this ordinance. The board may affirm or reverse, in whole or in part, said decision of the administrative official.

**(b) Variances.** To authorize upon appeal in specific cases such variance from the terms of this zoning chapter as will not be contrary to the public interest where, owing to special conditions, a literal enforcement of the provisions of this ordinance would result in unnecessary hardship that would deprive the owner of any reasonable use of the land or building involved. A variance from the terms of this zoning ordinance shall not be granted by the board of zoning adjustment unless and until:

(1) The applicant demonstrates that special conditions and circumstances exist which are peculiar to the land, structure or building involved and which are not applicable to other lands, structure or buildings in the same district; that literal interpretation of the provisions of this ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the terms of this ordinance; that special conditions and circumstances do not result from the actions of the applicant; and that granting the variance requested will not confer on the applicant any special privilege that is denied by the zoning ordinance to other lands, structures, or buildings in the same district.

(2) No nonconforming use of neighboring lands, structures, or buildings in the same district, and no permitted or nonconforming use of lands, structures, or buildings in other districts shall be considered grounds for the issuance of a variance.

(3) The board of adjustment shall further make a finding that the reasons set forth in the application justify the granting of the variance and that the variance is the minimum variance that will make possible the reasonable use of land, building, or structure.

(4) The board of adjustment shall further make a finding that the granting of the variance will be in harmony with the general purpose and intent of this zoning ordinance, and will not be injurious to the neighborhood or otherwise detrimental to the public welfare.

(5) In granting any variance, the board of zoning adjustment may prescribe appropriate conditions and safeguards that it deems necessary or desirable. Violations of such conditions and safeguards, when made a part of the terms under which the variance is granted, shall be deemed a violation of this ordinance.

(6) Under no circumstances shall the board of zoning adjustment grant a variance to allow a use not permissible under the terms of this zoning ordinance in the district involved, or any use expressly or by implication prohibited by the terms of this ordinance in said district.

(c) Special exceptions. In addition to the powers and duties specified above, the board shall also have the following powers and duties to hold public hearings and decide the following special exceptions:

(1) Interpret zoning district boundaries where uncertainty exists as to the boundaries of the zoning districts or when the street or property lines existing on the ground are at variance with those shown on the zoning district map.

(2) Determine the amount of parking required for a use not listed herein.

(3) Vary the parking regulations by not more than twenty-five percent (25%) where it is conclusively shown that the specific use of a building would make unnecessary the parking spaces otherwise required by this ordinance.

(4) Permit an addition to a nonconforming structure provided that said addition conforms to all building code requirements, and further provided that the current use of the structure conforms to the zoning district in which it is located.

#### **14.40.04. Procedure for Applications and Appeals.**

**(a) Application.** Appeals to the board may be taken by any person aggrieved or by any officer, department, or board of the city affected by any decision of the administrative official. All appeals and applications made to the board shall be made in writing on forms prescribed by the board within fifteen (15) days after the decision has been rendered by the administrative official. Every appeal or application shall refer to the specific provision of the code involved and shall exactly set forth:

(1) The interpretation that is claimed;

(2) The use for which the permit is sought; or

(3) The details of the variance that is applied for and the grounds on which it is claimed that the variance should be granted, as the case may be.



The appeal or application shall be filed with the officer from whom appeal is taken and with the board. The officer from whom appeal is taken shall forthwith transmit to the board all papers constituting the record upon which the action appealed from was taken.

**(b) Public Hearing and Notice.** The board shall fix a reasonable time for the public hearing of an application or appeal, give public notice of the time and place thereof, as well as due notice to the parties in interest, and decide same within a reasonable time. Said public notice shall be published at least once not less than seven (7) days preceding the date of such hearing in a newspaper of general circulation in Jonesboro. The public notice shall give the particular location of the property on which the application or appeal is requested, as well as a brief statement of what the application or appeal consists. Evidence of notification of all adjoining property owners shall accompany all applications for variances. Such notification shall include the above described public notice information, as well as the time and place where the public hearing will be conducted. Public hearings may be adjourned from time to time, and, if the time and place of the adjourned meeting be publicly announced when the adjournment is made, no further notice of such adjourned meeting need be published. At a public hearing any party may appear in person, by agent, or by attorney.

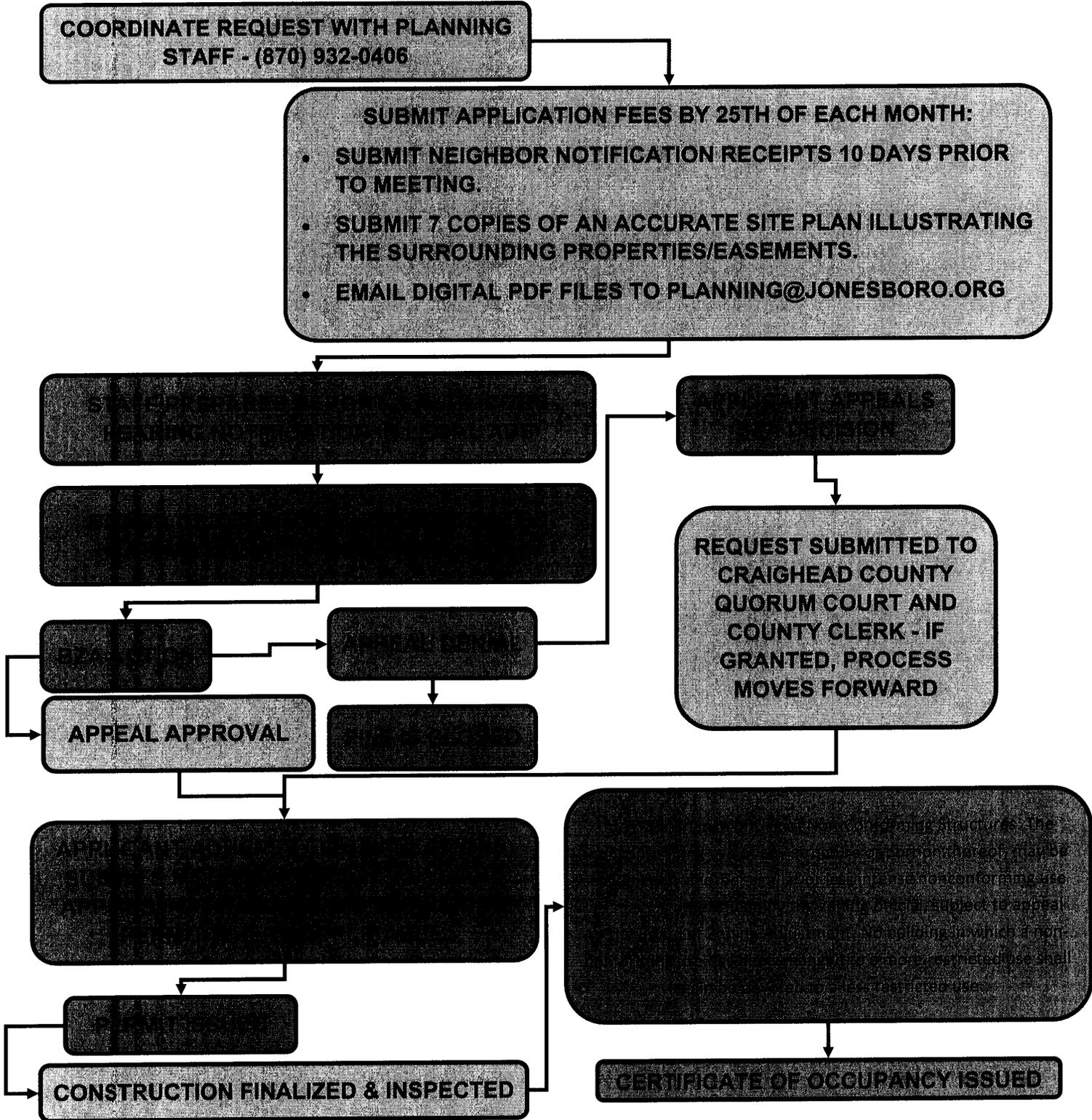
**(c) Effect of Appeal.** An appeal shall stay all proceedings of the action appealed from, unless the person affected by such appeal certifies to the board, that, by reason of facts stated in the certificate a stay would, in his opinion, cause imminent peril to life or property. In such case, proceedings shall not be stayed otherwise than by a restraining order which may be granted by the board or a court of record on application, and notice to the person from whom the appeal was taken.

**(d) Time Limit on Permits.** No order permitting the use of a building or premises, or the alteration or erection of a building shall be valid for a period longer than sixty (60) days unless such use is established or the erection or alteration is started within such period and proceeds to completion in accordance with the terms of a building permit.

**(e) Appeals from Board of Zoning Adjustment.** Any person or persons, or any board, taxpayer, department, board or bureau of the city aggrieved by any decision of the board of zoning adjustment may seek review by a court of record of such decision, in the manner provided by the laws of the State of Arkansas.



## BZA Variance Process



7018 3090 0002 0246 3483

**U.S. Postal Service™  
CERTIFIED MAIL® RECEIPT**  
Domestic Mail Only

For delivery information, visit our website at [www.usps.com](http://www.usps.com)®.

**OFFICIAL USE**

Certified Mail Fee \$	Postmark Here
Extra Services & Fees (check box, add fee as appropriate)	
Postage \$	
Total Postage and Fees \$	

Sent To  
Moran Horton  
Street and Apt. No., or PO Box No.  
212 - A S Culberhouse St  
City, State, ZIP+4®

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

7018 3090 0002 0246 3476

**U.S. Postal Service™  
CERTIFIED MAIL® RECEIPT**  
Domestic Mail Only

For delivery information, visit our website at [www.usps.com](http://www.usps.com)®.

**OFFICIAL USE**

Certified Mail Fee \$	Postmark Here
Extra Services & Fees (check box, add fee as appropriate)	
Postage \$	
Total Postage and Fees \$	

Sent To  
Huber Realty  
Street and Apt. No., or PO Box No.  
625 - 1 Krewson St  
City, State, ZIP+4®

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

7018 3090 0002 0246 3506

**U.S. Postal Service™  
CERTIFIED MAIL® RECEIPT**  
Domestic Mail Only

For delivery information, visit our website at [www.usps.com](http://www.usps.com)®.

**OFFICIAL USE**

Certified Mail Fee \$	Postmark Here
Extra Services & Fees (check box, add fee as appropriate)	
Postage \$	
Total Postage and Fees \$	

Sent To  
Allen Hunt  
Street and Apt. No., or PO Box No.  
643 Bourke Ave  
City, State, ZIP+4®

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

7018 3090 0002 0246 3490

**U.S. Postal Service™  
CERTIFIED MAIL® RECEIPT**  
Domestic Mail Only

For delivery information, visit our website at [www.usps.com](http://www.usps.com)®.

**OFFICIAL USE**

Certified Mail Fee \$	Postmark Here
Extra Services & Fees (check box, add fee as appropriate)	
Postage \$	
Total Postage and Fees \$	

Sent To  
RPI Investments  
Street and Apt. No., or PO Box No.  
215 S. McCure St  
City, State, ZIP+4®

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

7018 3090 0002 0246 3520

**U.S. Postal Service™  
CERTIFIED MAIL® RECEIPT**  
Domestic Mail Only

For delivery information, visit our website at [www.usps.com](http://www.usps.com)®.

**OFFICIAL USE**

Certified Mail Fee \$	Postmark Here
Extra Services & Fees (check box, add fee as appropriate)	
Postage \$	
Total Postage and Fees \$	

Sent To  
Jose Aragon  
Street and Apt. No., or PO Box No.  
122 S. Culberhouse  
City, State, ZIP+4®

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

7018 3090 0002 0246 3513

**U.S. Postal Service™  
CERTIFIED MAIL® RECEIPT**  
Domestic Mail Only

For delivery information, visit our website at [www.usps.com](http://www.usps.com)®.

**OFFICIAL USE**

Certified Mail Fee \$	Postmark Here
Extra Services & Fees (check box, add fee as appropriate)	
Postage \$	
Total Postage and Fees \$	

Sent To  
Aler Trade  
Street and Apt. No., or PO Box No.  
105 Mint  
City, State, ZIP+4®

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

7018 3090 0002 0246 3438

**U.S. Postal Service™  
CERTIFIED MAIL® RECEIPT**  
Domestic Mail Only

For delivery information, visit our website at [www.usps.com](http://www.usps.com)®.

**OFFICIAL USE**

Certified Mail Fee \$	Postmark Here
Extra Services & Fees (check box, add fee as appropriate)	
<input type="checkbox"/> Return Receipt (hardcopy) \$	
<input type="checkbox"/> Return Receipt (electronic) \$	
<input type="checkbox"/> Certified Mail Restricted Delivery \$	
<input type="checkbox"/> Adult Signature Required \$	
<input type="checkbox"/> Adult Signature Restricted Delivery \$	
Postage \$	
Total Postage and Fees \$	
Sent To <u>Jose Munzo</u> Street and Apt. No., or PO Box No. <u>1418 Burke Ave</u> City, State, ZIP+4®	
PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions	

7018 3090 0002 0246 3445

**U.S. Postal Service™  
CERTIFIED MAIL® RECEIPT**  
Domestic Mail Only

For delivery information, visit our website at [www.usps.com](http://www.usps.com)®.

**OFFICIAL USE**

Certified Mail Fee \$	Postmark Here
Extra Services & Fees (check box, add fee as appropriate)	
<input type="checkbox"/> Return Receipt (hardcopy) \$	
<input type="checkbox"/> Return Receipt (electronic) \$	
<input type="checkbox"/> Certified Mail Restricted Delivery \$	
<input type="checkbox"/> Adult Signature Required \$	
<input type="checkbox"/> Adult Signature Restricted Delivery \$	
Postage \$	
Total Postage and Fees \$	
Sent To <u>Raymond Carmichael</u> Street and Apt. No., or PO Box No. <u>1415 Krewson St</u> City, State, ZIP+4®	
PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions	

7018 3090 0002 0246 3469

**U.S. Postal Service™  
CERTIFIED MAIL® RECEIPT**  
Domestic Mail Only

For delivery information, visit our website at [www.usps.com](http://www.usps.com)®.

**OFFICIAL USE**

Certified Mail Fee \$	Postmark Here
Extra Services & Fees (check box, add fee as appropriate)	
<input type="checkbox"/> Return Receipt (hardcopy) \$	
<input type="checkbox"/> Return Receipt (electronic) \$	
<input type="checkbox"/> Certified Mail Restricted Delivery \$	
<input type="checkbox"/> Adult Signature Required \$	
<input type="checkbox"/> Adult Signature Restricted Delivery \$	
Postage \$	
Total Postage and Fees \$	
Sent To <u>Herman Herring</u> Street and Apt. No., or PO Box No. <u>1419 Krewson St</u> City, State, ZIP+4®	
PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions	

7018 3090 0002 0246 3537

**U.S. Postal Service™  
CERTIFIED MAIL® RECEIPT**  
Domestic Mail Only

For delivery information, visit our website at [www.usps.com](http://www.usps.com)®.

**OFFICIAL USE**

Certified Mail Fee \$	Postmark Here
Extra Services & Fees (check box, add fee as appropriate)	
<input type="checkbox"/> Return Receipt (hardcopy) \$	
<input type="checkbox"/> Return Receipt (electronic) \$	
<input type="checkbox"/> Certified Mail Restricted Delivery \$	
<input type="checkbox"/> Adult Signature Required \$	
<input type="checkbox"/> Adult Signature Restricted Delivery \$	
Postage \$	
Total Postage and Fees \$	
Sent To <u>Jerri McKinney</u> Street and Apt. No., or PO Box No. <u>1410 Burke Ave</u> City, State, ZIP+4®	
PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instruction	

7018 3090 0002 0246 3421

**U.S. Postal Service™  
CERTIFIED MAIL® RECEIPT**  
Domestic Mail Only

For delivery information, visit our website at [www.usps.com](http://www.usps.com)®.

**OFFICIAL USE**

Certified Mail Fee \$	Postmark Here
Extra Services & Fees (check box, add fee as appropriate)	
<input type="checkbox"/> Return Receipt (hardcopy) \$	
<input type="checkbox"/> Return Receipt (electronic) \$	
<input type="checkbox"/> Certified Mail Restricted Delivery \$	
<input type="checkbox"/> Adult Signature Required \$	
<input type="checkbox"/> Adult Signature Restricted Delivery \$	
Postage \$	
Total Postage and Fees \$	
Sent To <u>PJR LLC</u> Street and Apt. No., or PO Box No. <u>1419 Burke Ave</u> City, State, ZIP+4®	
PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instruction	

7018 3090 0002 0246 3452

**U.S. Postal Service™  
CERTIFIED MAIL® RECEIPT**  
Domestic Mail Only

For delivery information, visit our website at [www.usps.com](http://www.usps.com)®.

**OFFICIAL USE**

Certified Mail Fee \$	Postmark Here
Extra Services & Fees (check box, add fee as appropriate)	
<input type="checkbox"/> Return Receipt (hardcopy) \$	
<input type="checkbox"/> Return Receipt (electronic) \$	
<input type="checkbox"/> Certified Mail Restricted Delivery \$	
<input type="checkbox"/> Adult Signature Required \$	
<input type="checkbox"/> Adult Signature Restricted Delivery \$	
Postage \$	
Total Postage and Fees \$	
Sent To <u>Citifirst</u> Street and Apt. No., or PO Box No. <u>220 S. McClure St</u> City, State, ZIP+4®	
PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instruction	

