



# City of Jonesboro

300 S. Church Street  
Jonesboro, AR 72401

## Meeting Minutes - Draft Finance & Administration Council Committee

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Wednesday, February 26, 2014

4:00 PM

Municipal Center

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### 1. Call To Order

*Mayor Perrin was unable to attend.*

### 2. Roll Call by City Clerk Donna Jackson

**Present** 3 - Ann Williams; Darrel Dover and Charles Coleman

**Absent** 1 - John Street

### 3. Approval of minutes

**MIN-14:009** Minutes for the Finance Committee meeting on January 28, 2014

**Attachments:** [Minutes](#)

**A motion was made by Councilwoman Ann Williams, seconded by Councilman Charles Coleman, that this matter be Passed . The motion PASSED with the following vote.**

**Aye:** 2 - Ann Williams and Charles Coleman

**Absent:** 1 - John Street

### 4. New Business

#### *Resolutions To Be Introduced*

**RES-14:008** A RESOLUTION TO THE CITY OF JONESBORO, ARKANSAS TO ENTER INTO A CONTRACT WITH CIVICPLUS FOR DESIGN, DEVELOPMENT, AND HOSTING OF A NEW CITY OF JONESBORO WEBSITE

**Sponsors:** Information Systems

**Attachments:** [TIPS Contract.pdf](#)

*Chief Financial Officer Ben Barylske explained this group is part of the Tips for Taps Cooperative that the City is a part of. He added this is included in the budget and will help make the website more user friendly.*

*Chairman Dover asked what the time frame is for this project. Mr. Barylske answered*

*the City would like to have it done in June, but the City has up to nine months to do the project.*

**A motion was made by Councilman Charles Coleman, seconded by Councilwoman Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 2 - Ann Williams and Charles Coleman

**Absent:** 1 - John Street

**RES-14:013** A RESOLUTION TO AMEND THE CITY SALARY & ADMINISTRATION PLAN FOR THE CITY OF JONESBORO TO ADD A CDBG SUPERVISOR IN THE CDBG DEPARTMENT

**Sponsors:** Grants and Human Resources

**Attachments:** [CDBG Supervisor](#)

*Mr. Barylske stated the City has restructured the CDBG Department and they have had a person leave. He added the vacant position was in the budget, but this position will be a grade lower than that position.*

*Chairman Dover asked if this is a new position or if it is replacing the position that is vacant. Mr. Barylske answered it is replacing the vacant position, and Mr. Aaron Smith will be promoted to this position. He added the pay will be decreased because the position will no longer require the person to manage anyone else.*

**A motion was made by Councilman Charles Coleman, seconded by Councilwoman Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 2 - Ann Williams and Charles Coleman

**Absent:** 1 - John Street

**5. Pending Items**

**6. Other Business**

**7. Public Comments**

**8. Adjournment**

**A motion was made by Councilman Charles Coleman, seconded by Councilwoman Ann Williams, that this meeting be Adjourned. The motion CARRIED with the following vote:**

**Aye:** 2 - Ann Williams and Charles Coleman

**Absent:** 1 - John Street