



City of Jonesboro

Municipal Center
300 S. Church Street
Jonesboro, AR 72401

Meeting Minutes Finance & Administration Council Committee

Tuesday, July 28, 2015

4:00 PM

Municipal Center

1. Call To Order

2. Roll Call by City Clerk Donna Jackson

Mayor Perrin was not in attendance.

Present 4 - Ann Williams; Darrel Dover; Todd Burton and Rennell Woods

Absent 2 - John Street and Charles Coleman

3. Approval of minutes

MIN-15:065

Minutes for the Finance Committee meeting on June 30, 2015

Attachments: [Minutes](#)

A motion was made by Councilwoman Ann Williams, seconded by Councilman Rennell Woods, that this matter be Passed . The motion PASSED with the following vote.

Aye: 3 - Ann Williams; Todd Burton and Rennell Woods

Absent: 2 - John Street and Charles Coleman

4. New Business

Ordinances To Be Introduced

ORD-15:036

AN ORDINANCE AUTHORIZING THE CITY OF JONESBORO TO AMEND THE CONTRACT WITH THE NATIONWIDE DEFERRED COMPENSATION VOLUNTARY PLAN

Sponsors: Finance and Human Resources

Attachments: [Nationwide 457 \(b\) contract](#)

City Attorney Carol Duncan explained this is for one of the retirement plans. She explained it increased the dollar amount of payouts from \$1,000 to \$5,000. She stated it has to do with how payouts will be handled once you are no longer associated with the plan. She further explained if you are terminated, quit or retire there was a certain amount of money they would keep. This would increase the payout from \$1,000 to \$5,000 so the money doesn't have to continue being

managed. This will also give you an out of how to do it if you didn't sign up to do it. City Attorney Duncan noted she thinks that is the main change to the contract, but added it has been a while since she read it.

After adoption of the resolution, questions were asked concerning the ordinance by someone in the audience. Chairman Dover stated he wasn't sure of the answer, but that it would be explained by Chief Financial Officer Ben Barylske when the ordinance is presented to the Council since Mr. Barylske is not in attendance today to explain the ordinance.

City Attorney Duncan stated she referred to the wrong ordinance. This ordinance dealt with the employees hiring an investment advisor. She noted the advisor would be at the employee's expense.

A motion was made by Councilman Todd Burton, seconded by Councilwoman Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 3 - Ann Williams; Todd Burton and Rennell Woods

Absent: 2 - John Street and Charles Coleman

Resolutions To Be Introduced

RES-15:060

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS TO AMEND THE CITY SALARY & ADMINISTRATION PLAN FOR THE CITY OF JONESBORO TO ADD A DEPUTY CITY CLERK POSITION TO THE CITY CLERK'S OFFICE

Sponsors: City Clerk

Attachments: [Job Description](#)

Chairman Dover stated this resolution will be tabled again.

A motion was made by Councilman Todd Burton, seconded by Councilwoman Ann Williams, that this matter be Postponed Temporarily . The motion PASSED with the following vote.

Aye: 3 - Ann Williams; Todd Burton and Rennell Woods

Absent: 2 - John Street and Charles Coleman

RES-15:106

A RESOLUTION TO CONTRACT WITH BANCORP SOUTH FOR SPONSORSHIP OF ONE SCOREBOARD SIGN AT SOUTHSIDE SOFTBALL COMPLEX

Sponsors: Parks & Recreation

Attachments: [Bancorp South.pdf](#)

A motion was made by Councilman Todd Burton, seconded by Councilman Rennell Woods, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 3 - Ann Williams; Todd Burton and Rennell Woods

Absent: 2 - John Street and Charles Coleman

RES-15:107 A RESOLUTION TO REQUEST FREE UTILITIES AT GREENWAY SIGN

Sponsors: Parks & Recreation

Parks Director Wixson Huffstetler stated this is for the new sign along the Greenway Trail that is near the Country Club. The sign has lights around it.

A motion was made by Councilman Rennell Woods, seconded by Councilwoman Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 3 - Ann Williams; Todd Burton and Rennell Woods

Absent: 2 - John Street and Charles Coleman

RES-15:108 A RESOLUTION TO CONTRACT WITH JUNIOR AUXILIARY FOR SPONSORSHIP OF AN OUTFIELD SIGN AT SOUTHSIDE SOFTBALL COMPLEX

Sponsors: Parks & Recreation

Attachments: [Junior Auxiliary.pdf](#)

Chairman Dover asked how long the contracts last. Mr. Huffstetler explained they are for three-year terms. He added outfield signs are for \$300 per year while scoreboard signs are \$500 per year.

A motion was made by Councilman Todd Burton, seconded by Councilwoman Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 3 - Ann Williams; Todd Burton and Rennell Woods

Absent: 2 - John Street and Charles Coleman

RES-15:111 RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS AUTHORIZING THE MAYOR'S SALARY RECOMMENDATION FOR THE POSITION OF ASSISTANT CITY ATTORNEY FOR COMPLIANCE WITH THE SALARY SCHEDULE AND ADMINISTRATION POLICY

Sponsors: Mayor's Office

City Attorney Duncan explained she has hired a new assistant city attorney who is currently a deputy prosecutor in Cabot. She is planning to relocate to Jonesboro. This resolution will make the new assistant city attorney's salary equal to what the previous assistant city attorney was making. She noted it doesn't affect the budget in any way and the new assistant city attorney has the same amount of experience as the previous one, if not a little more. She further explained she is presenting this to Council because anything more than halfway between the minimum and midpoint has to be approved by Council.

A motion was made by Councilwoman Ann Williams, seconded by Councilman Rennell Woods, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 3 - Ann Williams; Todd Burton and Rennell Woods

Absent: 2 - John Street and Charles Coleman

RES-15:114 RESOLUTION AUTHORIZING THE CITY OF JONESBORO TO APPLY FOR THE FY 2016 PARKS AND TOURISM TRAILS FOR LIFE GRANT

Sponsors: Grants

Mr. Huffstetler explained they applied for the grant last year and didn't get anything. So, they are reapplying for the grant. The funds will be used for a walking trail around CWL Park in the West End District.

A motion was made by Councilwoman Ann Williams, seconded by Councilman Todd Burton, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 3 - Ann Williams; Todd Burton and Rennell Woods

Absent: 2 - John Street and Charles Coleman

5. Pending Items

6. Other Business

Chairman Dover asked for an update concerning the upcoming World Series tournament. Mr. Huffstetler stated the parking lot is done and is being striped. They will be laying sod for four more days. The teams will start arriving next Thursday. Discussion was held concerning where the teams will be coming from. He noted the Advertising and Promotion Commission paid for the fee for the tournament. The only issue has been having enough hotel rooms for the players. Some of the teams may have to stay in Paragould because the Jonesboro hotels are full. Mr. Huffstetler noted the tournament is through Jonesboro Baseball Boosters with the city assisting. Further discussion was held concerning the tournament.

7. Public Comments

It was questioned if there has been some talk about a sales tax. Chairman Dover explained Chief Operations Officer LM Duncan could discuss that matter, but due to the change in how the sales tax funds are used there has been some talk of a sales tax to pay for needed road projects. He stated he doesn't know how much is needed, but to get big projects done there may need to be a sales tax sometime in the future. Chairman Dover added he is sure there will be public meetings where the citizens can state what their concerns are and what they are willing to pay for. It will consist of months of discussions and public meetings. But, big ticket projects need an alternative source of money as opposed to the sales tax. Councilman Burton reminded them it will ultimately be the decision of the voters since it has to go to an election.

8. Adjournment

A motion was made by Councilman Todd Burton, seconded by Councilwoman Ann Williams, that this meeting be Adjourned . The motion PASSED with the following vote.

Aye: 3 - Ann Williams; Todd Burton and Rennell Woods

Absent: 2 - John Street and Charles Coleman