



City of Jonesboro

Municipal Center
300 S. Church Street
Jonesboro, AR 72401

Meeting Minutes Finance & Administration Council Committee

Tuesday, July 29, 2025

4:00 PM

Municipal Center, 300 S. Church

1. CALL TO ORDER

2. ROLL CALL (ELECTRONIC ATTENDANCE) CONFIRMED BY CITY CLERK APRIL LEGGETT

Present 6 - Charles Coleman; Ann Williams; John Street; David McClain; Brian Emison and Anthony Coleman

Absent 1 - Joe Hafner

3. APPROVAL OF MINUTES

[MIN-25:064](#)

Minutes for the Finance Committee meeting on Tuesday, July 8, 2025

Attachments: [Minutes](#)

A motion was made by John Street, seconded by Charles Coleman, that this matter be Passed . The motion PASSED with the following vote.

Aye: 5 - Charles Coleman; Ann Williams; John Street; David McClain and Anthony Coleman

Absent: 1 - Joe Hafner

4. NEW BUSINESS

RESOLUTIONS TO BE INTRODUCED

[RES-25:093](#)

A RESOLUTION BY THE CITY OF JONESBORO, ARKANSAS TO ACCEPT THE PROPOSAL AND ENTER INTO AN AGREEMENT WITH BRACKETT KENNERICH & ASSOCIATES, P.A. TO PROVIDE ARCHITECTURAL SERVICES FOR THE 911 AND REAL TIME CRIME CENTER PROJECT

Sponsors: Engineering, Police Department and Mayor's Office

Attachments: [911 Crime Center.pdf](#)

Councilmember David McClain said, Mr. Chairman, I had a question. Chairman Brian Emison said, yes, Mr. McClain. Councilmember David McClain said, so quick question. I was trying to make sure. What is the scope of this agreement? Is it, is this, we're asking them to give us full plans, or is this a conceptual plan? Chairman Brian Emison said, it's my understanding is that what we have here in front of us today is

that it's just conceptual planning. It's nothing specific to either site since the site hasn't been determined at this time. A lot of the questions that are coming out of the Bond Task Force that were answered, they were being answered pretty much pro bono at this point of time. So, this was a way to get a architect, an engineer, somebody that would be able to answer these questions, and they would be able to render us those professional services, so it's not specific to either site. Councilmember David McClain said, got it. So more conceptual... Did we or do we take bids for this, or was this just a... We did not take bids for them? Chairman Brian Emison approached the podium and said, don't believe so. Mr. Thomas if you would. If you would come to the mic please. Chief Operating Officer Tony Thomas approached the podium and said, professional services with the City of Jonesboro does not require bids. We do a listing of all applicable entities at the beginning of the year that are interested in doing work. Each time a project comes forward we utilize that list in order to interview and negotiate with different firms. Councilmember David McClain said, ok, that's not a dollar amount on there for that? There's not a dollar amount below or above... Tony Thomas said, well the dollar amount that's, you know, architectural cost are a portion of the construction cost... Councilmember David McClain said, right. Tony Thomas said, so the dollar amount on there is just an estimate based upon the conceptual ideas that have been presented to City Council and the amount of funding that has been allocated for this project. Councilmember David McClain said, I meant for the... you said professional services... Tony Thomas said, correct. Councilmember David McClain said, we don't have to have, it doesn't have to go through the bidding process. Tony Thomas said, correct. Councilmember David McClain said, I didn't know if there was a dollar amount... Tony Thomas said, no, no, no. That's what I'm saying. Professional services are, we do, like I said, we just do a list. There's no dollar threshold for that related to professional services. So engineers, architects, all of those are, submit their credentials at the beginning of the year as a part of a publicized advertised process. And then throughout the year we're able to utilize that list of those who have expressed interest in doing work with the City of Jonesboro. And there is no dollar threshold for professional services. There's a dollar threshold for bidding projects. And so, once this project is designed and a site is determined, then you will get the bid related to the construction company that's chosen to do the work. Councilmember David McClain, just so I'm clear, this is conceptual not full design plan? Tony Thomas said, well, no, he's just beginning to use... It's not full design plans, you know, as Councilman Emerson stated, we need the expertise of an architectural engineer for the location, and then this just takes into account some of the preliminary legwork that has been done in regards to the space study into the needs of a building just to begin to put something on paper. Chairman Brian Emison said, Councilman McClain, do you have anything else sir? Councilmember David McClain said, not at the moment.

Chairman Brian Emison said, ok, yes sir. Dr. Coleman, did you have a question? Councilmember Dr. Charles Coleman said, I was just wondering what happened to the other plans? Weren't there preliminary plans? Chairman Brian Emison said, I believe there were some other conceptual drawings and those weren't necessarily full renderings, but I think those were just design work. Tony would you like to speak to that? Chief Operating Officer Tony Thomas approached the podium and said, again conceptual, and I think you're going to see even as part of the documents attached to this contract there was a conceptual drawing of the building as it relates to some of the discussions that have already been had at this particular point in time. Again, until a site is determined, then how we place that building on the property and all of that will come after, so a final say at this... Again, it doesn't give us a final set. But there are a couple of conceptual plans that are there including the one that's in the document attached to this resolution. Chairman Brian Emison said, thank you Tony.

Councilmember Dr. Charles Coleman said, I do have a question and probably should have asked it while ago when we were talking about the 9-1-1. How soon are they going to bring us some kind of... in my mind I think we need to hurry up with this thing, because we've been kicking this down the road for a while. And so, how soon, is there a time limit that's been set on... Chief Operating Officer Tony Thomas approached the podium and said, are you... well, you have to remember that we have a... this is a part of the bond, financing that's done by the bond project. So, we have a three year window for completion of this project. I understand your question is, how soon are we going to get this resolved, and again this gives us some expertise that's needed by the committee in order to make an informed decision in regards to the location.

Councilmember Dr. Charles Coleman said, that's fine Tony, but I guess to me there should be a time elements set to this. This what we're going to do about this, because once again, here we go again with kicking something down the road. You know, we got the bond passed. I guess in my head, let's get on with it so we don't come every Council meeting talking about this over and over, and I've got to hear from the community. You know, I think sometimes, and I'm not trying to put you guys in a bad light, but sometimes I don't think you guys really understand what we go through, the phone calls we get to ask these certain things. And of course, in my head, I don't really have to get a phone call, you know, to me let's get it done. Tony Thomas said, and again, we can't get it done until a location is decided. As soon as... we're hiring an architect, as he's beginning that design phase, as soon as we know where we're placing the building then we are ready to move forward. Councilmember Dr. Charles Coleman said, well since we're paying them tell them to move it. You know, if we're paying an architect then tell them to get on the stick. You know, that's the bottom line. Chairman Brian Emison said, we'll continue that if we have anything else during other business.

A motion was made by John Street, seconded by Charles Coleman, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 5 - Charles Coleman;Ann Williams;John Street;David McClain and Anthony Coleman

Absent: 1 - Joe Hafner

[RES-25:094](#)

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS TO ACCEPT THE PROPOSAL AND ENTER INTO AN AGREEMENT WITH BRACKETT KENNERICH & ASSOCIATES, P.A. TO PROVIDE ARCHITECTURAL SERVICES FOR THE WINTER WONDERLAND RENOVATIONS

Sponsors: Engineering

Attachments: [Winter Wonderland Agreement.pdf](#)

A motion was made by John Street, seconded by Charles Coleman, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 5 - Charles Coleman;Ann Williams;John Street;David McClain and Anthony Coleman

Absent: 1 - Joe Hafner

[RES-25:095](#)

A RESOLUTION BY THE CITY OF JONESBORO, ARKANSAS TO APPROVE THE ATTACHED FEE PROPOSALS FOR ADDITIONAL SERVICES FOR THE EAST

JOHNSON AVENUE (STATE HIGHWAY 91) SIDEWALKS & LANE
RECONFIGURATION PROJECT

Sponsors: Engineering

Attachments: [Johnson Ave Sidewalks_Lane Reconfiguration Const Plans.pdf](#)
[Johnson Ave Sidewalks_Lane Reconfiguration Construction Services.pdf](#)

A motion was made by John Street, seconded by Charles Coleman, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 5 - Charles Coleman;Ann Williams;John Street;David McClain and Anthony Coleman

Absent: 1 - Joe Hafner

[RES-25:097](#)

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 2612 CRAWFORD, PARCEL 01-144273-02300, OWNED BY RANDY & ALEY CRAWFORD IN THE AMOUNT OF \$275

Sponsors: Code Enforcement and Finance

Attachments: [01. 2612 Crawford Dr Notice of Violation.pdf](#)
[02. 2612 Crawford Dr Billing Regeust.pdf](#)
[03. 2612 Crawford Dr Invoice.pdf](#)
[04. 2612 Crawford Dr Council Notice.pdf](#)

A motion was made by John Street, seconded by Charles Coleman, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 5 - Charles Coleman;Ann Williams;John Street;David McClain and Anthony Coleman

Absent: 1 - Joe Hafner

[RES-25:098](#)

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 211 PINE, PARCEL 01-144074-02600, OWNED BY REGINA STEELE IN THE AMOUNT OF \$315

Sponsors: Code Enforcement and Finance

Attachments: [01. 211 Pine Notice of Violation.pdf](#)
[02. 211 Pine Billing Request.pdf](#)
[03. 211 Pine Invoice.pdf](#)
[04. 211 Pine Council Notice.pdf](#)

A motion was made by John Street, seconded by Charles Coleman, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 5 - Charles Coleman;Ann Williams;John Street;David McClain and Anthony Coleman

Absent: 1 - Joe Hafner

[RES-25:099](#)

A RESOLUTION AUTHORIZING THE CITY OF JONESBORO TO ENTER INTO A TRANSIT SERVICE AGREEMENT WITH ARKANSAS STATE UNIVERSITY AND TO AMEND THE FY2025 BUDGET TO ALLOW FOR THE ADDITION OF FOUR FULL-TIME DRIVERS AND TWO FULL-TIME PARATRANSIT DRIVERS NECESSARY TO PROVIDE REQUESTED SERVICE LEVELS AS A PART OF THE AGREEMENT

Sponsors: JETS

Attachments: [Contract for Provision of Public Transportation Services](#)

Councilmember Dr. Anthony Coleman said, I do have a question. Chairman Brian Emison said, yes, Dr. Coleman. Councilmember Dr. Anthony Coleman said, so this amended agreement with Arkansas State University, it's asking for an addition. So, help me understand the contract itself. We are adding these people and then we're paying for these additional drivers, number one. Question 1B is, do we have these individuals already ready or are we just having to... I guess I'm asking why. Is it because we have an increase in Arkansas State, but just kind of why. Chairman Brian Emison said, Lee would you like to answer that question? JETS Department Director Lee Wells approached the podium and said, absolutely. Chairman Brian Emison said, thank you sir. Director Lee Wells said, so the positions that we're requesting are an amendment to the budget. They are with the full-time drivers. Those are actually drivers that are needed for us to provide that service for the Arkansas State University service. The paratransit drivers that we're looking for is just an increase of the service overall that we are seeing. We have some individuals already available that are able to take on that role. By allowing us to move those individuals into that full-time position that does give us more flexibility with some of the staff that we do have to allow them to pull back from their paratransit duties that we are providing, because paratransit is continuing to grow. And allow us to be able to utilize them and their CDL to drive fixed route service in order for us to provide that service throughout the community. Not just Arkansas State but throughout the service that we provide. Councilmember Dr. Anthony Coleman said, so I guess that brings up another question, chairman. Should these be two separate or how are these both lumped into one if it's an agreement with Arkansas State for four positions because of the route and then he just said there are two other positions needed for the entire city? Director Lee Wells said, so, if I can. Paratransit is a required piece of any service that we provide. Councilmember Dr. Anthony Coleman said, sure. Director Lee Wells said, so anytime we are expanding any type of service that we're doing there comes with that a required expansion for paratransit as well. So, paratransit is always required to fall hand in hand with any fixed route service. So, it does go along with that, because we are adding those positions. We are adding that availability for our fixed route, and with that comes that expansion of our service for paratransit as well. Now that paratransit is dedicated all over town, but there still will come with the growth of our service, the growth of the paratransit as well. Councilmember Dr. Anthony Coleman said, yeah, I understand needing paratransit. It's just that I didn't want it to be muddled with saying Arkansas State versus a full fixed route for the entire city. That's what I was trying to figure out. And I guess if it makes sense to y'all, ok. I'm for it.

Councilmember John Street said, the only question... I asked him that same thing, because I didn't know if we were going to be two separate systems or if it was all comingled, but I did... I was curious as to why ASU was not going to provide this service for themselves. Director Lee Wells said, Todd do you happen to have an answer to that? Ok. Councilmember John Street said, I do know that we're not going, just for the record, we're not cutting the City of Jonesboro riders service, anyway, shape, form or fashion. Director Lee Wells said, correct. Councilmember John Street

said, they'll never suffer because of this additional coverage at ASU. Director Lee Wells said, absolutely. Councilmember John Street said, and, I mean, if a bus burns down or two of them are, they're in a wreck, we're not going to rob from the city service to cover that one. Director Lee Wells said, correct. Councilmember John Street said, ok. On that sense, it is kind of two separate services, I think. But I was the same concern you had there. But I mean, if it works and everybody's good with it and we can get out of it in 90 days if something doesn't work. Director Lee Wells said, there is writing in the contract that allows either party to terminate the agreement within 90 days of written notice. So, it doesn't specify as to why it just allows for that 90 days written notice for a termination. This contract specifically is a three-year pilot program. This is effectively us testing how this process would work. You know, there's not a way for us to be able to look and see exactly what is going to constitute with this, as far as how much use is it going to get. We still will be tracking all of our ridership. We still will be maintaining all of our service in the city as well as providing this extra level for campus. In addition to one of the major things that comes with this agreement is the fact that the faculty and also the students of Arkansas State will be able to ride the Jets Service for free. That's part of what that agreement is, is they will be able to get to and from campus on to town, and then around campus with that extra level that we're adding to that.

Councilmember Dr. Charles Coleman said, will that increase our spots of pickup? Director Lee Wells said, as of right now it will not increase. With this, we are looking to rework some of the routes. By adding these routes on the campus, we are able to make some... With that adjustment, we'll be able to make some minor tweaks to our route to be able to encompass more areas in the city that we weren't because we do have that level of service on campus. Councilmember Dr. Charles Coleman said, well, personally, I think it's good. The reason why, this actually happened Sunday, my wife and I were coming from church, and we saw these students, and I'm saying didn't somebody tell them that we had a transit, you know, I was saying as she and I were talking. And at the same time, I guess they need to be educated where these spots are for them to be able to be picked up. Because they was, I mean, it was a load of them coming down Caraway. Director Lee Wells said, yes, that is a part of what we're doing is, is there will be an education process that A State and the City will collaborate with. There is actually a map included on there as well, that shows the bus stops and... Councilmember Dr. Charles Coleman said, and I guess another thing is, that I thought about, you know, a lot of these students don't speak English. Is there going to be signs made or is there going to be somebody to do some interpretation on how to deal with some of this? Director Lee Wells said, there is an entire, for lack of a better word, an entire department at the University that works with those students, and we will also be working with them as a part of this collaboration. Councilmember Dr. Charles Coleman said, well, that might be something, you know, I'm sure they know a little bit but they don't know it all. But those statements probably still need to be coming from us so there won't be any backlash on somebody to pick up something because they didn't speak a certain language that type. So that's just a suggestion. You run that program, not me, but I just thought that might be something that might need to be taken care of.

Councilmember John Street said, how did you arrive at the amount, Lee for the... Director Lee Wells said, so, I reached out, I did some research and I reached out to some of the other transit agencies of like size, and also agencies that are doing similar programs. And kind of, the general conceptual idea of how they arrive to these decisions is by figuring out what it cost per hour to operate a service. And then once you have that hourly cost of operation, then you can kind of devise to say if we're going to do this this is what it would constitute. So, that's kind of where we come. But again,

with this pilot program, with the continuous upgrades that we will be doing to the system, there will be an increase in data to be able to figure out exactly what this program is taking, how we're utilizing it, and how we would need to look at it in the future once that three-year pilot program is up.

Councilmember Dr. Anthony Coleman said, one more question. Currently, how are you going to differentiate between the student and just the average citizen that comes on the campus? Director Lee Wells said, so every time any individual gets on one of our buses we have to go, we have a tablet program, that driver manually keys in when those passengers are loading and unloading. There is a system on the tablet that actually distinguishes from the different fare types, which this will still constitute as a fare type, it's just that they won't actually be paying a fare. They will provide their ID that the University gives them. We will then see that, enter them into the system, so we'll be able to track how many of the students are utilizing the service. And hopefully, as we get these increases exactly where they are getting on. And then once we get the app and everything like that we can maybe even tell when they're getting off as well. Councilmember Dr. Anthony Coleman said, so, you're saying the faculty, and the students will have to provide their ID. Director Lee Wells said, yeah. Councilmember Dr. Anthony Coleman said, ok, I got you.

A motion was made by John Street, seconded by Charles Coleman, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 5 - Charles Coleman;Ann Williams;John Street;David McClain and Anthony Coleman

Absent: 1 - Joe Hafner

[RES-25:100](#)

A RESOLUTION OF THE CITY OF JONESBORO, ARKANSAS AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH MOTOROLA SOLUTIONS, INC. TO ADD THE RADIO MANAGEMENT CLOUD HOSTED SUBSCRIPTION TO THE CITY OF JONESBORO SYSTEM FOR JONESBORO EMERGENCY SERVICES

Attachments: [Radio Management Proposal](#)

A motion was made by John Street, seconded by Charles Coleman, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 5 - Charles Coleman;Ann Williams;John Street;David McClain and Anthony Coleman

Absent: 1 - Joe Hafner

5. PENDING ITEMS

6. OTHER BUSINESS

Chairman Brian Emison said, going back to your line of questions, Dr. Coleman. I agree. That's something that, The Bond Task Force, that we have not set a meeting yet. We've been gathering some information from the individuals on that committee as they've come up with questions. You know, a lot of the questions that we've had for the architects regarding the site locations and things of that nature. We haven't had anybody contractually on the clock to be able to ask those kind of questions to. So, now that we've gone through this and we will now be able to be getting answers for

these questions. That process will speed up dramatically now that we have somebody that we have contractually entered into an agreement with to be able to ask those questions to. As of right now, it's just been a conversation between The Bond Task Force, the administration, and gathering all of this data. And now, it's coming down to being able to actually reach out to subject matter experts rather than just us having our own conversations. So, I think that's where we stand... Councilmember Ann Williams said, The Bond Task Force is you the chairman of the committee, Joe Hafner and Chris Moore. Chairman Brian Emison said, it's the chairs of the committees and also Chris Moore as the mayor adjunct. Councilmember Dr. Charles Coleman said, I guess I need to make this a little bit more clear. It's not the committee that's formed. It's that if you got an architecture firm that's going to be attached to giving you information. I guess my point is, if we're paying money out then we need to push the level and say, you know, you guys need to get on with it. Then that will help your committee do what they need to do, because if they don't I promise you this is going to go on and on. It's a little tasking in my head, because seems like when we go into things like this we wait and wait and wait. Somebody that needs a 9-1-1 issue... I know they're doing a great job now, but I'm sure they could be doing a whole lot better job if you got a place to do it. Chairman Brian Emison said, yes sir, and The Bond Task Force, we will act in a expeditious format as quick as we can once we can. I believe now that we've got to this step we'll be able to gather this information quickly, and we'll be able to bring a recommendation to full Council.

Councilmember David McClain said, on that subject. Do we have a number for the Justice Complex, as far as demo and timeline on that as well? Chairman Brian Emison said, I don't have anything in writing at this point. I've had some numbers that have been thrown around, but I also knew that there was conversations going in with the insurance carrier. However, after that, there was also talks about a structural engineer coming to take a look at that just so we could see all the different options. But regarding demolition, nothing specific at this time.

Councilmember Dr. Anthony Coleman said, I do have a question. I don't know if it's for this committee or who, but I just thought about something when we were going over one of the other resolutions regarding Johnson. And I have not heard much else on the completion of the MLK project, and I'd like to know... Councilmember John Street said, we had an MPO meeting today and Shane Woods, district 10 engineer, told us it was 67% complete. They had pushed it back... the bridge is complete, but they're, I guess, going across that farmland now to tie it in. But I think, didn't he say the first part of 2027 Ann? Councilmember Ann Williams said, right. Yeah, I believe January 2027. Councilmember John Street said, it was supposed to be at the end of the year, but it'll be pushed back a little bit. I think he said January 2027. But the wet spring messed with construction everywhere, and that pushed them back. Yeah, we're all kind of antsy about getting that thing open. Chairman Brian Emison said, yeah, April and May were a little soggy, weren't they?

7. PUBLIC COMMENTS

8. ADJOURNMENT

A motion was made by John Street, seconded by Anthony Coleman, that this meeting be Adjourned. The motion PASSED with the following vote.

Aye: 5 - Charles Coleman; Ann Williams; John Street; David McClain and Anthony Coleman

Absent: 1 - Joe Hafner