



# City of Jonesboro

Municipal Center  
300 S. Church Street  
Jonesboro, AR 72401

## Meeting Agenda Finance & Administration Council Committee

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Tuesday, June 28, 2022

4:00 PM

Municipal Center, 300 S. Church

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### 1. Call To Order

### 2. Roll Call by City Clerk April Leggett

### 3. Approval of minutes

[MIN-22:054](#) Minutes for the Finance Committee meeting on June 14, 2022

Attachments: [Minutes](#)

### 4. New Business

#### *RESOLUTIONS TO BE INTRODUCED*

[RES-22:107](#) A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS TO ENTER INTO A REFUND REVIEW CONSULTING AGREEMENT WITH SALT GROUP OF ARKANSAS

Sponsors: Finance

Attachments: [Municipal Agreement](#)

### 5. Pending Items

### 6. Other Business

### 7. Public Comments

### 8. Adjournment



# City of Jonesboro

300 S. Church Street  
Jonesboro, AR 72401

## Text File

File Number: MIN-22:054

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**Agenda Date:**

**Version:** 1

**Status:** To Be Introduced

**In Control:** Finance & Administration Council Committee

**File Type:** Minutes

Minutes for the Finance Committee meeting on June 14, 2022



# City of Jonesboro

Municipal Center  
300 S. Church Street  
Jonesboro, AR 72401

## Meeting Minutes Finance & Administration Council Committee

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Tuesday, June 14, 2022

4:00 PM

Municipal Center, 300 S. Church

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### 1. Call To Order

### 2. Roll Call by City Clerk April Leggett

**Present** 7 - Charles Coleman; Ann Williams; John Street; David McClain; LJ Bryant; Joe Hafner and Brian Emison

### 3. Approval of minutes

[MIN-22:046](#) Minutes for the Finance Committee meeting on May 31, 2022

**Attachments:** [Minutes](#)

**A motion was made by Councilperson John Street, seconded by Councilperson Brian Emison, that this matter be Passed . The motion PASSED with the following vote.**

**Aye:** 6 - Charles Coleman; Ann Williams; John Street; David McClain; LJ Bryant and Brian Emison

### 4. New Business

*Chairman Joe Hafner said, "A lot of these are municipal liens, so I will just read by title only."*

#### RESOLUTIONS TO BE INTRODUCED

[RES-22:092](#) RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 1328 W HUNTINGTON, JONESBORO, AR 72401, PARCEL 01-143133-18100, OWNED BY DKI LLC

**Sponsors:** Code Enforcement

**Attachments:** [1328 W Huntington](#)

*Chairman Joe Hafner said, "This one is for \$175. I know DKI LLC has been on here before."*

**A motion was made by Councilperson John Street, seconded by Councilperson LJ Bryant, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 6 - Charles Coleman;Ann Williams;John Street;David McClain;LJ Bryant and Brian Emison

[RES-22:093](#)

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 616 E OAK, JONESBORO, AR 72401, PARCEL 01-144191-17500, OWNED BY JOYCE SCARBOROUGH

**Sponsors:** Code Enforcement

**Attachments:** [616 East Oak](#)

*Chairman Joe Hafner said, "This one is for \$175."*

**A motion was made by Councilperson John Street, seconded by Councilperson Brian Emison, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 6 - Charles Coleman;Ann Williams;John Street;David McClain;LJ Bryant and Brian Emison

[RES-22:094](#)

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 4407 JANICE, JONESBORO, AR 72401, PARCEL 01-144271-20300, OWNED BY CHARLES EDWARD NOELL JR

**Sponsors:** Code Enforcement

**Attachments:** [4407 Janice](#)

*Chairman Joe Hafner said, "This one is for \$415."*

**A motion was made by Councilperson John Street, seconded by Councilperson Brian Emison, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 6 - Charles Coleman;Ann Williams;John Street;David McClain;LJ Bryant and Brian Emison

[RES-22:095](#)

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 900 HOOVER, JONESBORO, AR 72401, PARCEL 01-144181-15700, OWNED BY CLEOPHUS BRYANT

**Sponsors:** Code Enforcement

**Attachments:** [900 Hoover Packet](#)

*Chairman Joe Hafner said, "This one is for \$680."*

**A motion was made by Councilperson John Street, seconded by Councilperson LJ Bryant, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 6 - Charles Coleman;Ann Williams;John Street;David McClain;LJ Bryant and Brian Emison

[RES-22:096](#)

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 1014 S

CULBERHOUSE, JONESBORO, AR 72401, PARCEL 01-144192-21300, OWNED BY CHARLES E NOELL JR

**Sponsors:** Code Enforcement

**Attachments:** [1014 S Culberhouse](#)

*Chairman Joe Hafner said, "This one is for \$175."*

**A motion was made by Councilperson John Street, seconded by Councilperson Brian Emison, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 6 - Charles Coleman;Ann Williams;John Street;David McClain;LJ Bryant and Brian Emison

[RES-22:097](#)

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 500 ALLEN, JONESBORO, AR 72401, PARCEL 01-144181-30100, OWNED BY KENNY COLEMAN

**Sponsors:** Code Enforcement

**Attachments:** [500 Allen](#)

*Chairman Joe Hafner said, "This one is for \$175."*

**A motion was made by Councilperson John Street, seconded by Councilperson Brian Emison, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 6 - Charles Coleman;Ann Williams;John Street;David McClain;LJ Bryant and Brian Emison

[RES-22:098](#)

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 1314 TURNER, JONESBORO, AR 72401, PARCEL 01-144191-32500, OWNED BY TIMOTHY A HUSKEY

**Sponsors:** Code Enforcement

**Attachments:** [1314 Turner](#)

*Chairman Joe Hafner said, "This one is for \$175."*

**A motion was made by Councilperson John Street, seconded by Councilperson LJ Bryant, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 6 - Charles Coleman;Ann Williams;John Street;David McClain;LJ Bryant and Brian Emison

[RES-22:100](#)

A RESOLUTION TO CONTRACT WITH EAST ARKANSAS BROADCASTERS FOR RENTAL OF JOE MACK CAMPBELL SPORTS COMPLEX

**Sponsors:** Parks & Recreation and Finance

**Attachments:** [Scanner\\_20220531\\_152121](#)

*Chairman Joe Hafner said, "This is just the standard yearly 4th of July contract with*

them.”

**A motion was made by Councilperson John Street, seconded by Councilperson LJ Bryant, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 6 - Charles Coleman;Ann Williams;John Street;David McClain;LJ Bryant and Brian Emison

[RES-22:101](#)

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH ONSOLVE, LLC TO PROVIDE THE "CODE-RED" EMERGENCY NOTIFICATION SERVICE FOR THE CITY OF JONESBORO, ARKANSAS

**Sponsors:** E911

**Attachments:** [CodeRed Order Form \(Contract\)](#)  
[CodeRed Proposal](#)

*Councilmember David McClain said, "The only difference now is that it will allow to send out text messages on top of what we do already?" Police Department, Chief Rick Elliot approached the podium, "In the past we had the Nixel alert system, but they went under so we have been without. The people in the city can sign up and receive notifications from the city, so whether it's traffic accidents, power outages or whatever, as long as you are signed up you can receive the notifications. This system is even smarter than the old system so if you had a power outage in your part of town it will geo-fence the people that are signed up just in that area that the outage affected. In addition to that, we can use it as a paging system for like the S.W.A.T team and also send out messages to schools. For this amount of money there is a lot of benefit that the community can get out of this app. The more people we can get on it the better it will be. We want to keep the citizens informed the best way we can and this is one way of doing that." Councilmember Brian Emison said, "I was looking at the bid packet that came with this, and it listed 10,000 message units per year. Is that 10,000 citizens?" Chief Elliot said, "No, that is how many we send out."*

**A motion was made by Councilperson John Street, seconded by Councilperson LJ Bryant, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 6 - Charles Coleman;Ann Williams;John Street;David McClain;LJ Bryant and Brian Emison

**5. Pending Items**

**6. Other Business**

*Chairman Joe Hafner said, "I do have one resolution that relates to the 4th of July also. I'd like to request that the rules be waived and RES-22:108 be walked on to today's agenda." Councilmember L.J Bryant said so moved and Councilmember John Street seconded that motion. All vote "aye" in favor to walk on RES-22:108.*

*Harold Carter, 902 Tony Drive, approached the podium, "I'm going back to a previous question. Besides the cost to the city, does this messaging system have a fee for citizens?" Chief Elliot said, "No charge just have to sign up."*

[RES-22:108](#)

A RESOLUTION TO CONTRACT WITH SAGA COMMUNICATIONS OF ARKANSAS, LLC D/B/A JONESBORO RADIO GROUP FOR RENTAL OF SOUTHSIDE SPORTS

COMPLEX

**Sponsors:** Parks & Recreation and Finance

**Attachments:** [SAGA\\_JBR\\_SSC2022](#)

*Chairman Joe Hafner said, "This is the other standard 4th of July contract."*

**A motion was made by Councilperson John Street, seconded by Councilperson LJ Bryant, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 6 - Charles Coleman;Ann Williams;John Street;David McClain;LJ Bryant and Brian Emison

## **7. Public Comments**

## **8. Adjournment**

**A motion was made by Councilperson LJ Bryant, seconded by Councilperson John Street, that this meeting be Adjourned . The motion PASSED with the following vote.**

**Aye:** 6 - Charles Coleman;Ann Williams;John Street;David McClain;LJ Bryant and Brian Emison



# City of Jonesboro

300 S. Church Street  
Jonesboro, AR 72401

## Text File

File Number: RES-22:107

**Agenda Date:**

**Version:** 1

**Status:** To Be Introduced

**In Control:** Finance & Administration Council Committee

**File Type:** Resolution

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS  
TO ENTER INTO A REFUND REVIEW CONSULTING AGREEMENT WITH SALT GROUP  
OF ARKANSAS

WHEREAS, SALT Group of Arkansas agrees to perform an audit of the City's tax records for the purpose of determining any tax savings; and

WHEREAS, the City desires to enter into an agreement to determine any tax savings, if any; and

WHEREAS, the review will include possible tax savings in the following areas:

Arkansas Gross Receipts (Sales) Tax

Arkansas Compensating Use Tax

Arkansas City/County Gross Receipts (Sales) or Use Taxes

Federal Excise Taxes (if applicable); and

WHEREAS, the cost to the City will be 35% (thirty-five percent) of funds recovered resulting from refund claims filed by SALT Group of Arkansas on behalf of the City; and

WHEREAS, all future tax savings as a result of SALT Group of Arkansas' efforts will remain the exclusive domain of the City.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF  
JONESBORO, ARKANSAS THAT:

SECTION 1: The City of Jonesboro shall accept the proposal and enter into an agreement with SALT Group of Arkansas.

SECTION 2. The Mayor and the City Clerk are hereby authorized by the City Council for the City of Jonesboro to execute all documents necessary to effectuate this agreement.



**REFUND REVIEW CONSULTING AGREEMENT**

This agreement entered into this XX day of XXXX, by and between SALT GROUP of Arkansas (Company) and XXXXXXXXXXXX (Client).

1. The Company agrees to perform an audit of the Client's tax records for the period XXXX through XXX for the purpose of determining any tax savings in the following tax areas:
  - Arkansas Gross Receipts (Sales) Tax
  - Arkansas Compensating Use Tax
  - Arkansas City/County Gross Receipts (Sales) or Use Taxes
  - Federal Excise Taxes (if applicable)
2. Client agrees to execute such releases as are necessary for Company to obtain access to necessary tax records on file, if such access is deemed necessary to Company's audit.
3. Company shall receive 35% of all cash, checks, credits, rebates and interest approved by the taxing jurisdiction or from vendors as a result of the refund claim Company filed on behalf of the Client.
4. All future tax savings as a result of Company's efforts will remain the exclusive domain of the Client.
5. Company will represent Client through such administrative hearings and any applications required for refund as are necessary to advance Client's claim for refund of any tax overpayments. In the event of an administrative hearing, Client agrees to engage an attorney separate from this consulting agreement. Client agrees to pay attorney for administrative hearings.
6. Client agrees to provide Company with sufficient information to compute above fees, subject to verification. Fees are due thirty (30) days from the date of receipt of refund or credit by Client or from the Company's invoice to Client, whichever is later.
7. Client agrees to pay interest at the rate of five percent (5%) per annum above the Federal Reserve Discount Rate compounded daily, payable as a monthly service charge on the balance of any unpaid fees owed to Company thirty (30) days after the date of Company's invoice to Client. Client further agrees to pay all reasonable attorney fees, as well as other costs of collection if Company has to enforce its collection rights under this Agreement.

Done this \_\_\_\_ day of \_\_\_\_\_, 20XX, at \_\_\_\_\_, AR\_\_\_\_  
CITY STATE

Company: SALT Group of Arkansas\_\_\_\_\_ Client: \_\_\_\_\_

By: \_\_\_\_\_ By: \_\_\_\_\_

Officer or Agent

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

**Jeff Simmons**  
 SALT GROUP of Arkansas  
 State and Local Tax Consultant