



# City of Jonesboro

300 S. Church Street  
Jonesboro, AR 72401

## Meeting Minutes City Council

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Tuesday, November 5, 2013

5:30 PM

Municipal Center

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### PUBLIC WORKS COMMITTEE MEETING AT 5:00 P.M.

#### 1. CALL TO ORDER BY MAYOR PERRIN AT 5:30 P.M.

#### 2. PLEDGE OF ALLEGIANCE AND INVOCATION

#### 3. ROLL CALL BY CITY CLERK DONNA JACKSON

**Present** 12 - Darrel Dover; Ann Williams; Charles Frierson; Chris Moore; John Street; Mitch Johnson; Tim McCall; Gene Vance; Chris Gibson; Rennell Woods; Mikel Fears and Charles Coleman

#### 4. SPECIAL PRESENTATIONS

**COM-13:083** Presentation from Jared Woodard and Hailey Knight from the Downtown Jonesboro Association to Mayor Harold Perrin for the Downtown Main Street USA Program

**Sponsors:** Mayor's Office

*Ms. Knight, Executive Director of the Downtown Jonesboro Association, explained they have acquired Main Street status in October. She thanked the volunteers and everyone else who helped obtained Main Street status. She also thanked the Advertising & Promotion Commission for their support. She explained this will bring technical services to downtown, such as interior design and facade improvements, as well as grant opportunities.*

**This item was Read.**

**COM-13:086** Check presentation from the Junior Auxiliary to Mayor Perrin for the Miracle League field

**Sponsors:** Mayor's Office

*Ms. Lori Poston, President of the Junior Auxiliary of Jonesboro, presented Mayor Perrin a check for \$25,000 for the Miracle League to fund the construction of two dugouts. Mayor Perrin accepted the check and thanked them for their donation.*

**This item was Read.**

**COM-13:087** Proclamation by Mayor Perrin to Olivia Loiacano for state golf championship

**Sponsors:** Mayor's Office

*Mayor Perrin presented Ms. Loiacano with a proclamation for her championship win.*

This item was Read.

**5. CONSENT AGENDA**

*Approval of the Consent Agenda*

**A motion was made by Councilman Chris Moore, seconded by Councilman Charles Coleman, to Approve the Consent Agenda. The motioned PASSED**

**Aye:** 12 - Darrel Dover; Ann Williams; Charles Frierson; Chris Moore; John Street; Mitch Johnson; Tim McCall; Gene Vance; Chris Gibson; Rennell Woods; Mikel Fears and Charles Coleman

**MIN-13:093** Minutes for the City Council meeting on October 15, 2013

**Attachments:** [Minutes](#)

**This item was PASSED on the consent agenda.**

**RES-13:169** RESOLUTION TO AUTHORIZE THE CITY OF JONESBORO TO ENTER INTO AGREEMENT WITH THE DEPARTMENT OF HUMAN SERVICES TO RECEIVE GRANT FUNDS FOR THE MIRACLE LEAGUE PROJECT

**Sponsors:** Grants

**Attachments:** [Agreement](#)

**This item was PASSED on the consent agenda.**

Enactment No: R-EN-171-2013

**RES-13:174** A RESOLUTION TO MAKE APPOINTMENTS/REAPPOINTMENTS TO BOARDS AND COMMISSIONS AS RECOMMENDED BY MAYOR PERRIN

**Sponsors:** Mayor's Office

**This item was PASSED on the consent agenda.**

Enactment No: R-EN-172-2013

**RES-13:175** RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS TO RE-STRUCTURE AND APPOINT MEMBERS TO THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) CITIZEN ADVISORY COMMITTEE FACILITATED BY THE GRANTS AND COMMUNITY DEVELOPMENT DEPARTMENT

**Sponsors:** Community Development and Mayor's Office

**Attachments:** [RES 06 287](#)  
[RES 06 288](#)

**This item was PASSED on the consent agenda.**

Enactment No: R-EN-173-2013

**RES-13:176** RESOLUTION TO AUTHORIZE THE CITY OF JONESBORO TO ENTER INTO

AGREEMENT WITH THE ECONOMIC DEVELOPMENT AUTHORITY TO RECEIVE GRANT FUNDS FOR THE CITY OF JONESBORO SEWER EXTENSION PROJECT

**Sponsors:** Grants

**Attachments:** [EDA Award Letter and Agreement](#)  
[EDA Special Conditions](#)  
[Grant Commitment Letter Revised 10 4 2013 SIGNED AEDC](#)

**This item was PASSED on the consent agenda.**

Enactment No: R-EN-174-2013

**RES-13:177** RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS TO ESTABLISH AND APPOINT A HOMELESS PREVENTION TASK FORCE FACILITATED BY THE GRANTS AND COMMUNITY DEVELOPMENT DEPARTMENT

**Sponsors:** Community Development and Grants

**This item was PASSED on the consent agenda.**

Enactment No: R-EN-175-2013

**RES-13:182** RESOLUTION AUTHORIZING THE CITY OF JONESBORO TO ENTER INTO AGREEMENT WITH THE DEPARTMENT OF JUSTICE AND ACCEPT THE 2013 COPS HIRING GRANT

**Sponsors:** Grants

**Attachments:** [COPS Hiring 2013 Grant Agreement](#)

**This item was PASSED on the consent agenda.**

Enactment No: R-EN-176-2013

**RES-13:183** RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS TO LEVY A 2 MILL TAX ON ALL REAL AND PERSONAL PROPERTY FOR THE PUBLIC LIBRARY TAX

**Sponsors:** Finance

**This item was PASSED on the consent agenda.**

Enactment No: R-EN-177-2013

**RES-13:184** A RESOLUTION TO LEVY A ONE-HALF (.5) MILL TAX ON ALL REAL AND PERSONAL PROPERTY FOR THE JONESBORO POLICE PENSION PLANS

**Sponsors:** Finance

**This item was PASSED on the consent agenda.**

Enactment No: R-EN-178-2013

**RES-13:188** RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS TO LEVY A ONE-HALF (.5) MILL TAX ON ALL REAL AND PERSONAL PROPERTY FOR THE LOCAL FIREMENS PENSION PLANS

**Sponsors:** Finance

**This item was PASSED on the consent agenda.**

Enactment No: R-EN-179-2013

**6. NEW BUSINESS**

**RES-13:185** RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS TO AMEND THE CITY'S SALARY & ADMINISTRATION POLICY TO ALLOW MERIT INCREASES FOR EXCEPTIONAL JOB PERFORMANCE AND/OR INCREASED JOB TRAINING OR CERTIFICATIONS

**Sponsors:** Finance

**A motion was made by Councilman Chris Moore, seconded by Councilman Mikel Fears, that this matter be Postponed Temporarily . The motion PASSED with the following vote:**

**Aye:** 12 - Darrel Dover;Ann Williams;Charles Frierson;Chris Moore;John Street;Mitch Johnson;Tim McCall;Gene Vance;Chris Gibson;Rennell Woods;Mikel Fears and Charles Coleman

*ORDINANCES ON FIRST READING*

**ORD-13:058** AN ORDINANCE TO AMEND ORDINANCE 08:005 AND SECTION 117-258, OF THE CODE OF ORDINANCES OF THE CITY OF JONESBORO, ARKANSAS, TO REGULATE THE USE AND LOCATION OF COMMERCIAL ITINERANT STREET FOOD VENDING UNITS, AND DECLARING AN EMERGENCY TO PROVIDE CLARITY IN THE EXISTING ORDINANCES FOR THE PURPOSE OF PROMOTING A HEALTHY ECONOMY AND TO ALLOW OPPORTUNITIES FOR SMALL BUSINESS START-UPS

**Sponsors:** Planning

**Attachments:** [VendingCartMapLocations](#)  
[Existing Mobile Vending Ordinance ORD 08 005](#)

*Councilman Moore offered the ordinance for first reading by title only.*

*Councilman Moore motioned, seconded by Councilman Street, to suspend the rules and waive the second and third readings. All voted aye.*

*After passage of the ordinance, Councilman Moore motioned, seconded by Councilman Dover to adopt the emergency clause. All voted aye.*

**A motion was made by Councilman John Street, seconded by Councilwoman Ann Williams, that this matter be Passed . The motion PASSED with the following vote:**

**Aye:** 12 - Darrel Dover;Ann Williams;Charles Frierson;Chris Moore;John Street;Mitch Johnson;Tim McCall;Gene Vance;Chris Gibson;Rennell Woods;Mikel Fears and Charles Coleman

Enactment No: O-EN-058-2013

**ORD-13:060** AN ORDINANCE TO AUTHORIZE AN EMPLOYEE FAMILY MEMBER TO DO BUSINESS WITH THE CITY OF JONESBORO, ARKANSAS AND DECLARING AN

EMERGENCY

**Sponsors:** Mayor's Office

*Councilman Street offered the ordinance for first reading by title only.*

*Councilman Dover asked if this is for painting services. Mayor Perrin answered yes. Councilman Dover stated bids were taken and this individual was the most economical bidder. Mayor Perrin answered yes.*

*Councilman Street motioned, seconded by Councilwoman Williams, to suspend the rules and waive the second and third readings. All voted aye.*

*After passage of the ordinance, Councilman Gibson motioned, seconded by Councilwoman Williams, to adopt the emergency clause. All voted aye.*

**A motion was made by Councilman John Street, seconded by Councilwoman Ann Williams, that this matter be Passed . The motion PASSED with the following vote:**

**Aye:** 12 - Darrel Dover;Ann Williams;Charles Frierson;Chris Moore;John Street;Mitch Johnson;Tim McCall;Gene Vance;Chris Gibson;Rennell Woods;Mikel Fears and Charles Coleman

Enactment No: O-EN-059-2013

**ORD-13:061**

AN ORDINANCE TO WAIVE COMPETITIVE BIDDING AND AUTHORIZE CITY OF JONESBORO TO PURCHASE (1) 2013 SUBURBAN FROM CENTRAL CHEVROLET CADILLAC FOR THE MAYOR'S OFFICE

**Sponsors:** Finance

*Councilman Street offered the ordinance for first reading by title only.*

*Councilman Street noted the vehicle will not cost the City \$40,000 as reported in the newspaper. He added it will only cost about \$16,000. Mayor Perrin stated that is correct.*

*Councilman Street motioned, seconded by Councilwoman Williams, to suspend the rules and waive the second and third readings. All voted aye.*

**A motion was made by Councilman John Street, seconded by Councilwoman Ann Williams, that this matter be Passed . The motion PASSED with the following vote:**

**Aye:** 12 - Darrel Dover;Ann Williams;Charles Frierson;Chris Moore;John Street;Mitch Johnson;Tim McCall;Gene Vance;Chris Gibson;Rennell Woods;Mikel Fears and Charles Coleman

Enactment No: O-EN-060-2013

**7. UNFINISHED BUSINESS**

*ORDINANCES ON THIRD READING*

**ORD-13:057**

AN ORDINANCE TO AMEND CHAPTER 117, KNOWN AS THE ZONING ORDINANCE PROVIDING FOR CHANGES IN ZONING BOUNDARIES FROM R-1 TO C-3 LUO FOR PROPERTY LOCATED AT GREENWAY LANE AS REQUESTED BY DENNIS GAMBILL

Attachments:     [Plat](#)  
                              [MAPC Report](#)

**A motion was made by Councilman Mitch Johnson, seconded by Councilman Chris Moore, that this matter be Passed . The motion PASSED with the following vote:**

**Aye:** 12 - Darrel Dover;Ann Williams;Charles Frierson;Chris Moore;John Street;Mitch Johnson;Tim McCall;Gene Vance;Chris Gibson;Rennell Woods;Mikel Fears and Charles Coleman

Enactment No: O-EN-061-2013

## **8. MAYOR'S REPORTS**

*Mayor Perrin reported on the following items:*

*The last ward meeting was held last night. He provided the Council with notes detailing what was stated in every ward meeting. They will be using this as a list of things that need to be done in the City in 2014. Overall, the meetings went well. He discussed some of the concerns that were brought up, mainly code enforcement.*

*They received the bids for renovation of the old Army Reserve building , which will house the Police Department. The bids came in at \$1.505 million. The architects are working with CNI, the lowest bidder meeting specifications, to get their performance bonds. They should have the contract next week in order to present it to the Public Works Committee and City Council.*

*They will be advertising bids for the new Fire Station #5 on Neely Road on November 10. They will be opening bids on December 3.*

*He commended the Police Department and E-911 Department for their quick response to the recent tornado in Caraway. The City sent dump trucks and other equipment to Caraway to help with cleanup. He thanked Street Department Director Steve Tippett and all the employees who helped with the efforts. The City may be able to get reimbursed for some of the work through FEMA and through the State Department of Emergency Services.*

*All offices are now in the Municipal Center. They will hold an open house on November 17 from 2-5 p.m.*

*November is open enrollment month for city employees to make changes to their benefits. If anyone would like to make changes, they can contact the Human Resources Department.*

*Veteran's Day is Monday. Monday's trash pickup will be on Tuesday.*

*Starting in December, all of the committee meetings will be shown on Channel 24 in addition to the Council meetings.*

**9. CITY COUNCIL REPORTS**

*Councilman Street motioned, seconded by Councilman Johnson, to suspend the rules and add RES-13:186, RES-13:187, RES-13:190 and RES-13:193 to the agenda. All voted aye.*

**RES-13:186** A RESOLUTION TO ACCEPT A MAINTENANCE AGREEMENT FOR STORMWATER MANAGEMENT FACILITIES FOR BRIDGER PLACE PHASE II, A RESIDENTIAL SUBDIVISION

**Sponsors:** Engineering

**Attachments:** [Maintenance Agreement.pdf](#)  
[Plat.pdf](#)

**A motion was made by Councilman John Street, seconded by Councilman Chris Gibson, that this matter be Passed . The motion PASSED with the following vote:**

**Aye:** 12 - Darrel Dover;Ann Williams;Charles Frierson;Chris Moore;John Street;Mitch Johnson;Tim McCall;Gene Vance;Chris Gibson;Rennell Woods;Mikel Fears and Charles Coleman

Enactment No: R-EN-180-2013

**RES-13:187** A RESOLUTION TO ACCEPT A MAINTENANCE AGREEMENT FOR STORMWATER MANAGEMENT FACILITIES FOR BARRINGTON PARK PHASE VII, A RESIDENTIAL SUBDIVISION

**Sponsors:** Engineering

**Attachments:** [Maintenance Agreement.pdf](#)  
[Plat.pdf](#)

**A motion was made by Councilman John Street, seconded by Councilman Chris Gibson, that this matter be Passed . The motion PASSED with the following vote:**

**Aye:** 12 - Darrel Dover;Ann Williams;Charles Frierson;Chris Moore;John Street;Mitch Johnson;Tim McCall;Gene Vance;Chris Gibson;Rennell Woods;Mikel Fears and Charles Coleman

Enactment No: R-EN-181-2013

**RES-13:190** A RESOLUTION TO ACCEPT A MAINTENANCE AGREEMENT FOR STORMWATER MANAGEMENT FACILITIES FOR MERRELL ESTATES PHASE III, A RESIDENTIAL SUBDIVISION

**Sponsors:** Engineering

**Attachments:** [Maintenance Agreement.pdf](#)  
[Plat.pdf](#)

**A motion was made by Councilman Chris Gibson, seconded by Councilman John Street, that this matter be Passed . The motion PASSED with the following vote:**

**Aye:** 12 - Darrel Dover;Ann Williams;Charles Frierson;Chris Moore;John Street;Mitch Johnson;Tim McCall;Gene Vance;Chris Gibson;Rennell Woods;Mikel Fears and Charles Coleman

Enactment No: R-EN-182-2013

**RES-13:193**

A RESOLUTION TO ACCEPT A MAINTENANCE AGREEMENT FOR STORMWATER MANAGEMENT FACILITIES FOR SOUTHBEND PHASE IV, RESIDENTIAL SUBDIVISION

**Sponsors:** Engineering

**Attachments:** [Maintenance Agreement.pdf](#)  
[Plat.pdf](#)

**A motion was made by Councilman Chris Gibson, seconded by Councilman John Street, that this matter be Passed . The motion PASSED with the following vote:**

**Aye:** 12 - Darrel Dover;Ann Williams;Charles Frierson;Chris Moore;John Street;Mitch Johnson;Tim McCall;Gene Vance;Chris Gibson;Rennell Woods;Mikel Fears and Charles Coleman

Enactment No: R-EN-183-2013

*Councilwoman Williams spoke with the Lion's Club this morning. She explained they questioned whether the City could have something similar to the Clean Sweep in the spring for a limited time. She noted this has been brought up at ward meetings as well. Mayor Perrin stated he will speak with the Street and Sanitation Departments to see what would be involved in putting that together.*

*Councilman Moore questioned what the expected rate increase is for the employee's medical insurance. Mayor Perrin stated they expect a 15% rate increase with Blue Cross Blue Shield. Councilman Moore asked what the justification was for the rate increase. Mayor Perrin explained even if the City didn't have any claims, there would still be a 5% increase due to Obamacare. The City had a 118% payout last year.*

**10. PUBLIC COMMENTS****11. ADJOURNMENT**

**A motion was made by Councilman Chris Moore, seconded by Councilman John Street, that this meeting be Adjourned . The motion PASSED with the following vote.**

**Aye:** 12 - Darrel Dover;Ann Williams;Charles Frierson;Chris Moore;John Street;Mitch Johnson;Tim McCall;Gene Vance;Chris Gibson;Rennell Woods;Mikel Fears and Charles Coleman



\_\_\_\_\_ Date: \_\_\_\_\_

**Harold Perrin, Mayor**

**Attest:**

\_\_\_\_\_ Date: \_\_\_\_\_

**Donna Jackson, City Clerk**