



# City of Jonesboro

Municipal Center  
300 S. Church Street  
Jonesboro, AR 72401

## Meeting Minutes Finance & Administration Council Committee

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Tuesday, July 26, 2022

4:00 PM

Municipal Center, 300 S. Church

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### 1. Call To Order

### 2. Roll Call by City Clerk April Leggett

**Present** 6 - Charles Coleman; Ann Williams; John Street; David McClain; Joe Hafner and Brian Emison

**Absent** 1 - LJ Bryant

### 3. Approval of minutes

[MIN-22:059](#) Minutes for the Finance Committee meeting on June 28, 2022

**Attachments:** [Minutes](#)

**A motion was made by Councilperson John Street, seconded by Councilperson Charles Coleman, that this matter be Passed . The motion PASSED with the following vote.**

**Aye:** 5 - Charles Coleman; Ann Williams; John Street; David McClain and Brian Emison

**Absent:** 1 - LJ Bryant

### 4. New Business

#### *RESOLUTIONS TO BE INTRODUCED*

[RES-22:119](#) A RESOLUTION TO THE CITY OF JONESBORO, ARKANSAS AUTHORIZING THE MAYOR TO CONVEY A PERMANENT EASEMENT TO THE ARKANSAS STATE HIGHWAY COMMISSION, AN AGENCY OF THE STATE OF ARKANSAS FOR HIGHWAY PURPOSES

**Sponsors:** Engineering

**Attachments:** [Job 100657 Tract 85S Compensation Estimate](#)  
[100657 Tract 85S Contract to Sell](#)

**A motion was made by Councilperson John Street, seconded by Councilperson Brian Emison, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 5 - Charles Coleman;Ann Williams;John Street;David McClain and Brian Emison

**Absent:** 1 - LJ Bryant

[RES-22:120](#)

A RESOLUTION AUTHORIZING THE CITY OF JONESBORO TO AMEND THE 2022 BUDGET TO ADD TWO NEW PATROL OFFICER POSITIONS IN ORDER TO FILL NEW SCHOOL RESOURCE OFFICER POSITIONS FOR THE JONESBORO AND NETTLETON SCHOOL DISTRICTS

**Sponsors:** Police Department, Mayor's Office and Human Resources

*Councilmember David McClain said, "Are we adding two new officers or are we taking two officers off the streets?" Chief Administrative Officer Brian Richardson approached the podium, "This will be hiring two additional officers that we will be reimbursed by the school district. This is not taking two officers off the streets. I believe it is one retired personnel and one new personnel." Councilmember Dr. Charles Coleman said, "They are only going to get \$30,000 a piece?" Chairman Joe Hafner said, "That is for half a year. That's only for the first semester."*

**A motion was made by Councilperson John Street, seconded by Councilperson Brian Emison, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 5 - Charles Coleman;Ann Williams;John Street;David McClain and Brian Emison

**Absent:** 1 - LJ Bryant

[RES-22:121](#)

A RESOLUTION BY THE CITY OF JONESBORO, ARKANSAS TO ALLOCATE \$500,000.00 OF AMERICAN RESCUE PLAN FUNDING AND ACCEPT THE LOW BID AND ISSUE A PURCHASE ORDER TO KINDER BROTHERS EXCAVATING, INC. FOR MISCELLANEOUS DITCH MAINTENANCE AND IMPROVEMENTS

**Sponsors:** Streets, Engineering and Finance

**Attachments:** [Bid 2022-25 Ditch Maintenance Tabulation](#)

*Councilmember John Street said, "We have done this in the past and we actually spent more money and took it out of general funds. I'm glad these funds are available. It does make a big difference and allows the city crews to catch up, because we've got so many miles of ditches that it's almost impossible, even with adding personnel and equipment, to stay ahead of some of the ditches we got." Councilmember David McClain said, "What all is included in this?" Chief Administrative Officer Brian Richardson approached the podium, "Just to provide a little back ground information, what we placed out to bid was for doing some maintenance, service work as it comes about on sections of Christian Creek, Lost Creek and Higginbottom Creek. The actual bid that we got back to mow and do some service work on that was actually \$399,000. We're just asking that we also allocate an additional \$100,000 for any drainage type work that may pop up. If something comes across that they may need to do a little more extensive clean out, this just sets this money aside, the \$100,000, so we don't have to come back and ask for it again. If we don't use it then we will just roll it over into a fund for drainage improvements." Chairman Joe Hafner said, "Some of the ditches along Redwolf by Buffalo Wild Wings, is the state responsible for mowing out there?" Brian said, "Some of them are ARDOT and some are the city and we try to work closely on keeping those mowed. Sometimes we mow some that are not our responsibility but we have to work together to try and keep those cleaned up as*

*much as possible.” Chairman Joe Hafner said, “Someone may just want to drive through that area and check them out.” Brian said, “Of course with the personnel issues that everyone is struggling with, we’ve been trying to play catchup and authorized some overtime work to help try and keep some of that up. They got their fourth excavator up and running today and it will be in some of these ditches mowing. A mowed ditch is a ditch that moves water faster and we have had some people ask about spraying them, but then you have longer term issues with erosion. We are trying to think long term and do some maintenance the right way.”*

**A motion was made by Councilperson John Street, seconded by Councilperson Charles Coleman, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 5 - Charles Coleman;Ann Williams;John Street;David McClain and Brian Emison

**Absent:** 1 - LJ Bryant

[RES-22:122](#)

A RESOLUTION FOR THE CITY OF JONESBORO TO APPROVE: THE 2022-2026 CONSOLIDATED PLAN AND THE 2022 ACTION PLAN THAT INCLUDES THE 2022 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECTS AND BUDGET.

**Sponsors:** Community Development and Grants

**Attachments:** [FY22 CDBG Five Year Consolidated Plan and FY22 Action Plan](#)

**A motion was made by Councilperson John Street, seconded by Councilperson Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 5 - Charles Coleman;Ann Williams;John Street;David McClain and Brian Emison

**Absent:** 1 - LJ Bryant

[RES-22:123](#)

A RESOLUTION AUTHORIZING THE CITY OF JONESBORO, ARKANSAS TO ENTER INTO AN AGREEMENT WITH THE UNITED STATE DEPARTMENT OF JUSTICE OFFICE OF JUSTICE PROGRAMS (OJP) AND ACCEPT THE FY21 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) LOCAL SOLICITATION

**Sponsors:** Grants, Police Department and Finance

**Attachments:** [Copy of Copy of 2022 JAG Budget](#)

**A motion was made by Councilperson John Street, seconded by Councilperson Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 5 - Charles Coleman;Ann Williams;John Street;David McClain and Brian Emison

**Absent:** 1 - LJ Bryant

[RES-22:124](#)

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, FOR THE CITY OF JONESBORO TO ENTER INTO AN AGREEMENT WITH THE NORTHEAST ARKANSAS INDUSTRIAL DEVELOPMENT COMMISSION (NEAIDC) FOR FUNDING OF ECONOMIC DEVELOPMENT SERVICES

**Sponsors:** Mayor's Office and Finance

**Attachments:**     [NAIDC Report 1st QTR 2022](#)  
                              [NAIDC Annual Report 2021](#)  
                              [Contract City-NAIDC 2022](#)

*Councilmember David McClain said, "Is this basically saying we will give the remainder of what we give every year?" Chairman Joe Hafner said, "I think it has changed by going down a little from prior years, and I'm sure it will go down some more next year." Chief Operating Officer Tony Thomas approached the podium, "The total amount that we budgeted based upon the historical data was \$394,000. There is a reduction this year based upon the final payment to our current obligations of land purchases. It has been reduced with the anticipation that we will recommit to land purchases out in the industrial park or that cost would go away." Councilmember Dr. Charles Coleman said, "It was \$400,000 and now it's reduced?" Tony said, "Yes, it was \$394,000 now it is reduced to \$338,000 for this year."*

**A motion was made by Councilperson John Street, seconded by Councilperson Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 5 - Charles Coleman;Ann Williams;John Street;David McClain and Brian Emison

**Absent:** 1 - LJ Bryant

[RES-22:125](#)

A RESOLUTION AUTHORIZING THE CITY OF JONESBORO TO ENTER INTO A LEASE AGREEMENT FOR A LAW ENFORCEMENT FACILITY AND APPROPRIATE RESTRICTED FUNDS FOR THE POLICE DEPARTMENT

**Sponsors:**        Police Department, Mayor's Office and Finance

**Attachments:**     [Police Lease Contract](#)

*Councilmember David McClain said, "Is there a reason we are not looking into building a facility? I know we have talked about building an entire police facility. Is there a reason we're not looking at a smaller structure here?" Chief Administrative Officer Brian Richardson approached the podium, "We have actually researched and, I believe had bid it out, construction cost for a potential building for the police department, of course right now everything is expensive to buy and build, but I believe it came back somewhere around \$1.8 million. That's not official on the record but it was a lot. This building came available and it's much larger and a little bit more isolated in where it's at. It definitely fits the temporary needs for our police department. As you can see, the way the contract is set up, if we're satisfied with the building and after year two or year three, that money can be applied to the purchase price \$825,000. Even if we purchased the building it would still be less than our construction cost estimates for a totally new facility. These funds were set aside in insurance special funds from when the other facility was damaged in the storm." Councilmember Dr. Charles Coleman said, "The old metropolitan building, are they still repairing that building?" Brian said, "They are still using that building. It does have some challenges. It's an older building and at some point we may have to take a major look about what long term plans for that building." Councilmember Dr. Charles Coleman said, "Are the repairs going up or going down since we moved?" Brian said, "I can't answer that question at this moment but are we putting more money into repairs this year?" Councilmember Dr. Charles Coleman said, "I guess what I'm asking, do we need to be looking for something different?" Brian said, "I think long term we need to be looking at a different facility."*

**A motion was made by Councilperson John Street, seconded by Councilperson**

**Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 5 - Charles Coleman;Ann Williams;John Street;David McClain and Brian Emison

**Absent:** 1 - LJ Bryant

## **5. Pending Items**

## **6. Other Business**

*Councilmember Brian Emison said, "We were talking a lot about law enforcement today and I was wondering if we have any updates on the different pay grades and increases coming up anytime soon?" Chief Administrative Officer Brian Richardson approached the podium, "We are starting to enter into the budget talks for the 2023 budget, and those conversations are currently being held on any additional adjustments to what were made this year."*

## **7. Public Comments**

*Dana Moore, 1237 S. Madison, approached the podium, "In the last couple of months, I and Kim Chase have met with each of you, most for an hour or more, one on one. We told you our plans for a family supportive living facility here in Jonesboro, and the need that we have for that. Each one of you were very supportive and I thank you for that support. Last week Patti Lack asked the Mayor at the City Council meeting if that was still one of his priorities and he said it was. I'm asking you to allocate some additional funds in the 2023 budget for operations of the homeless shelter. We are not asking for support for the life of the shelter, we're asking for maybe five years and hopefully in five years we will be self-sufficient or maybe even sooner. This type of facility has not existed in Jonesboro and, we will have case managers and with lots of different things to help people get back on their feet. We need operations money, we need your help." Councilmember Dr. Charles Coleman said, "I have talked with you and I'm not embarrassed to say it. Is it a new building or old building?" Dana said, "The task force was created in 2019 and I think Regina and I held one meeting before Covid set us back. During that time we broke the committee up into sub-committees so everyone could work on something. Every sub-committee has finished their work. We have a policy manual, we have a programs manual, we have all things other things that we adopted from other shelters that were like this but not even in Arkansas, mostly in St. Louis. As far as the building goes, the location committee is still working on that. We've had a couple of different places in mind and they didn't work out. I do know that they have one place in mind right now that would need renovations. It's my understanding from Regina, we have \$400,000 in grant money that would renovate and purchase but will not build new." Grants Department Director, Regina Burkett approached the podium, "I think you all approved, in 2020-2021, the Covid 3 funding. Some of the Covid 1 and Covid 3 funding are received to go toward homeless prevention and then we have \$50,000 out of last year's CDBG funding, so that is \$400,000 for homeless prevention."*

## **8. Adjournment**

**A motion was made by Councilperson John Street, seconded by Councilperson Brian Emison, that this meeting be Adjourned . The motion PASSED with the**

**following vote.**

**Aye:** 5 - Charles Coleman; Ann Williams; John Street; David McClain and Brian Emison

**Absent:** 1 - LJ Bryant