

**ARKANSAS
RECREATIONAL TRAILS PROGRAM (RTP)
NONMOTORIZED TRAILS
PROJECT APPLICATION -- FFY 2017**

The Arkansas State Highway and Transportation Department (AHTD) administers Recreational Trails Program funding for the purpose of building and performing major maintenance on motorized, non-motorized, and multiple-use trails. Agencies of city, county, state, or federal government and duly incorporated private/non-profit agencies, can apply for these funds if access to the project by the general public is provided throughout the life of the project.

A local sponsor must provide at least 20% of the eligible project costs. The local share can be in the form of cash, donated funds, or the documented fair market value of any donated materials or services that are accepted and incorporated into the project.

This is a reimbursable program, which means once the sponsor receives an official Notice to Proceed from the AHTD, up to 80% of the costs directly attributable to the construction of the project can be reimbursed. The local sponsor is responsible for maintaining records and proving that expenses are legitimate and directly related to the project. This may be in the form of receipts, time sheets, etc.

****Please Note:** A resolution from the Applicant's governing body is required to be submitted with the application. A draft resolution should have been downloaded with this application.

DEADLINE for this application is Monday, May 1, 2017 at 4:00pm (CDT). Applications received after the deadline will not be reviewed or eligible for funding.

If submitting this application via email (preferred), please remit to:

LFP@ahd.ar.gov

Be sure to attach the application and all additional attachments when submitting the email. Your email Subject should include "2017 RTP Application" along with your Agency Name and the Project Name. If more than one email will be required due to file sizes, include phrasing such as "Email 1 of 2" in the Subject line.

If submitting this application by mail or in person, please remit to:

**Arkansas State Highway & Transportation
c/o Program Management Division
P.O. Box 2261
Little Rock, AR 72203-2261**

Enclose one copy of the application and all necessary attachments in a manila envelope with your Agency's name and the Project Name printed on the outside.

You should be able to fill out and save this form using Adobe Reader, a free software for download.

If you are having trouble, please contact:

Daniel Siskowski at (501) 569-2261 or Daniel.Siskowski@ahd.ar.gov.

**ARKANSAS
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General Information

Project Name:	<input type="text" value="Turtle Creek Greenway Lighting and Signage"/>									
Sponsor:	<input type="text" value="City of Jonesboro"/>									
Applicant Agency Type:	<input type="text" value="Local Government"/>									
Sponsor DUNS:	<table border="1" style="display: inline-table;"><tr><td>7</td><td>3</td><td>5</td><td>4</td><td>0</td><td>2</td><td>8</td><td>8</td><td></td></tr></table>	7	3	5	4	0	2	8	8	
7	3	5	4	0	2	8	8			

Primary Contact

Prefix:	<input type="text" value="Mrs."/>	Name:	<input type="text" value="Kimberly Marshall"/>		
Title:	<input type="text" value="Grants Administrator"/>				
Organization:	<input type="text" value="City of Jonesboro"/>				
Mailing Address:	<input type="text" value="P.O. Box 1845"/>				
	<small>Street Address and/or P.O. Box</small>				
	<input type="text" value="Jonesboro"/>	<input type="text" value="AR"/>	<input type="text" value="72403-1845"/>		
	<small>City</small>	<small>State</small>	<small>Zip Code</small>		
Phone:	<input type="text" value="(870) 336-7229"/>	Fax:	<input type="text" value="(870) 933-4626"/>		
Email:	<input type="text" value="kmarshall@jonesboro.org"/>				

Legislative Information

U.S. Representative District:	<input type="text" value="01"/>
State Senator District:	<input type="text" value="20"/>
State Representative District:	<input type="text" value="59"/>
(for reporting purposes only)	

Project Priority

If submitting more than one application, what priority is this project?:	<input type="text"/>
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Sponsor: City of Jonesboro

Project Name: Turtle Creek Greenway Lighting and Signage

Project Location

County: <input style="width: 600px;" type="text" value="Craighead"/>			
Metropolitan Planning Organization: <input style="width: 400px;" type="text" value="Jonesboro MPO (JATS)"/>			
Nearest Municipality: <input style="width: 500px;" type="text" value="Jonesboro"/>			
Beginning Latitude:	<input style="width: 150px;" type="text" value="35 48 49.4N"/>	Ending Latitude:	<input style="width: 150px;" type="text" value="35 49 41.801N"/>
Beginning Longitude:	<input style="width: 150px;" type="text" value="90 39 18.652W"/>	Ending Longitude:	<input style="width: 150px;" type="text" value="90 39 52.048W"/>

Property Ownership

Check all boxes that apply to your project.

<input checked="" type="checkbox"/> Within City / County right-of-way / no acquisition required
<input checked="" type="checkbox"/> Within State highway right-of-way
<input type="checkbox"/> Within Federal lands right-of-way
<input type="checkbox"/> Within Railroad right-of-way - if yes, provide owner name: <input style="width: 150px;" type="text"/>
<input type="checkbox"/> Private Property
<input type="checkbox"/> Other. Please describe: <div style="border: 1px solid black; height: 30px; width: 100%; margin-top: 5px;"></div>

If Right of Way Acquisition is anticipated:

Please note: "The Uniform Act" must be followed for acquisition of any property for federally-funded projects.

- | | |
|-------------------------------------------------------|----------------------------------------------|
| <input checked="" type="checkbox"/> Donation Expected | <input type="checkbox"/> Appraisal Completed |
| <input type="checkbox"/> Purchase Option | <input type="checkbox"/> Willing Seller |
| <input type="checkbox"/> Purchase Agreement | |

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Project Location Map(s)

Applicants must submit legible maps of the project location with this application. The map(s) should be good enough quality to be easily-reproducible and should include the following:

- Project path. The map should clearly show where the project will be located.
- North arrow
- Pertinent landmarks
- If appropriate, a Legend identifying any other items on the map (i.e. existing paths or sidewalks, previous phases of the project, etc.)

An example of a legible sketch delineating a project is shown below.



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Project Information **Check all boxes that apply to best depict your project.**

This Project will include:

- New trail construction
- A relocated project
- Rehabilitation of an existing trail
- Trailside or trailhead facilities, parking, kiosks, interpretive panels, restrooms, access ramps, etc.
- Education publications, brochures, mas, safety programs, etc.

Intended users of this Project include:

- Bicyclists
- Walkers/joggers
- Equestrians
- Motorcycles
- Four wheel drive, four wheel all terrain vehicles
- Overnight/long distance hikers
- Aquatic users

Barrier free (if the project does not meet ADA guidelines, trail sponsors must not install barriers or other features that would make it more difficult for people with disabilities to use the trail)

Other, please explain

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Project Information (cont.) Check all boxes that apply to best depict your project.

This Project is part of a designated:

- National Scenic Trail
- National Historic Trail
- National Recreational Trail
- Rails to Trails
- National Water Trail

Project Construction Method:

This project will be built by:

- Contractor (advertised for bids)
- In-House Labor (force account)
- Combination of Contractor and In-House Labor

Trail Information (if applicable):

Trail Width: Linear Feet

Trail Length:

Trail Surface Material:

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Application Questions

1. Please provide a detailed project overview. Identify the project limits, including street/facility name and dimensions of the project. This overview should concisely describe the project such that someone could follow along on a map. (600 character limit)

The Turtle Creek Greenway construction begin in 2007 and was mostly completed in 2011 except for the Turtle Creek Mall bridge which will be constructed later this year. We are requesting lighting and signage for this trail for all visitors and residents of the community. This trail begins at Allen Community Center off of Race Street runs north behind the Nettleton Public Schools just above the Fairview Neighborhood (low-income area) then crossing Arkansas Highway 18 and running beside the Turtle Creek Mall and ending at Nettleton Avenue. It is connected to the Crowley's Ridge Greenway.

2. What is the purpose of this project? (250 character limit)

This project will provide lighting for the safety of those who utilizes the trail during evening and night hours. In addition, this project would offer signage for the Turtle Creek Greenway so others are afforded opportunity to use it.

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Application Questions (cont.)

3. If a planning process has been utilized to develop this project, please describe what actions were performed (i.e. public involvement/outreach, establishment of need and demand, review process, etc.) (600 character limit)

The Grants and Community Development Department hosted 2 public hearings regarding the existing trails and sidewalks within the City. The general public prioritized 6 projects the City provided that involved the current trails and sidewalks. Many residents suggested the trail was not formally completed and many others did not know that it existed. The comments and suggested of the public hearings showed the need for appropriate lighting and signage along this 11,500 LF trail. The city officials reviewed the suggestions and agreed this was paramount to complete.

4. Please describe how this project will benefit the affected community(ies). (400 character limit)

Because the Fairview Neighborhood would receive to greatest benefit for its residents to walk or bike to the Turtle Creek Mall and continue downtown through this trails. This Greenway would provide safe route of transportation without walking or bicycling along busy streets and reduce the criminal activities that occur on the trails at night.

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Application Questions (cont.)

5. Are construction plans currently available for this project? (if Yes, please include copy with application)

Yes No

If Yes, what level of plans?

Preliminary Plans Partially Complete Plans Complete Final Plans

If No, provide a brief time line from approval of funds to signed construction contract:

The City will provide the plans once the project is awarded and will be sent once the agreement is executed. These plans will primarily consist of plotting the lighting and the signs along the existing trail.

6. State Historic Preservation Office (SHPO) clearance will be required on all construction projects utilizing these Federal funds. What is the current status of SHPO clearance for this project?

Approved Requested Have Not Requested

7. A statement from the party having maintenance jurisdiction should be submitted with the application. In the statement, describe how maintenance will be accomplished after project completion. Include who will perform maintenance, a maintenance schedule and checklist, and an inspection schedule.

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Application Questions (cont.)

8. Please describe how this project is in compliance with the current Statewide Comprehensive Outdoor Recreation Plan developed by the Department of Parks and Tourism? (600 character limit)

<http://www.outdoorgrants.com/InfoLinksResources/13-Dec-3%20SCORP%20FINAL%202014-18.pdf>

This project will comply with the SCORP through improving the quality, accessibility and availability of outdoor recreational resources on public lands and parks in a sustainable way. Through installing lighting and signage on the Turtle Creek Greenway, this project will provide longer hours of use and availability. In addition, the City believes by adding metal type signage will increase the quality of the trails for all residents and visitors.

9. Please describe what accommodations will be made to provide access to this trail for individuals with disabilities. (600 character limit)

When adding lighting and signage to an existing trail, this will enhance the the trail to assist those with any disabilities. All signage will be written in Braille and utilizing bold colors to assist those that are visual impaired that would enjoy utilizing the trail. In addition, the lighting would brighten the trail during dusk or dawn hours allowing time for these individuals to reach their destinations safety without any barriers.

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Application Questions (cont.)

10. Please describe how this project will connect to existing infrastructure, or if this is the first phase of a larger project, describe how this will connect to future infrastructure. (600 character limit)

This project would complete this trail that connects with other existing trails such as the Crowley's Ridge Greenway. The Turtle Creek Greenway is one of the first trails constructed within the city. By completing this project would yield a finished trail for the residents to use extensively for longer periods of the day.

11. If the entire requested amount of funding is not available and only partial funding is received, will the sponsor still be able to move forward with this project by either providing the additional funding or reducing the scope of the project?

Yes No

12. If this project (or a phase of this project) has received Federal RTP funds previously, please describe the current status of the project(s). (250 character limit)

The Greenway Pedestrian Bridge project is currently under design phase and will be entering into construction phase once the funds have been obligated. The project will connect the Turtle Creek Greenway Phase IV to Phase V to cross the waterway.

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Application Questions (cont.)

13. What is the source of the required 20% match? Check all that apply. If donated funds, materials, or services will be used as all or part of the local 20% match, **written commitments by the donor(s) must be provided.**

- Budget Item
- Donated Materials
- Donated Cash
- Donated Services, if so, source
 - Force Account (in-house) Volunteer Labor
- Other, please explain

14. Will Youth Service and Conservation Corps be utilized on the construction of the project? If yes, verifying documentation must be included with the application to receive credit. <http://www.corpsnetwork.org/impact/corps-by-state>

- Yes No

15. All RTP projects that contain structural components (including concrete and asphalt trails) will require design plans certified by a Registered Professional Engineer. Who will develop plans, specifications and cost estimates for the construction of this project? (100 character limit)

Michael Morris, PE will be designing this project.

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Known Environmental Impacts

Check all boxes that apply to your project.

- Endangered Species
- Lakes / Rivers / Streams
- Relocates
- Wetlands
- Floodplain / Floodway
- Landfills
- State Park / National Forest Property
- Public Recreational Lands
- Historic Structures
- Other, please explain

Adjacent Property Impacts

Does the project adjoin a:

- City Park
- State Park
- National Park
- National Forest
- Other Public Land

If yes to any of the above, please describe the impact and attach a permission letter from the effected authority.

The Turtle Creek Greenway is adjoined to Allen Park located in a distressed neighborhood. Since the City own Allen Park, it would not adverse affect on the community.

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Project Construction Estimate

This form is limited to 20 items. If you will have more than 20 items, please utilize the provided Excel Sheet to submit the Project Construction Estimate.

	Item of Work	Quantity	Units	Unit Cost	Item Cost
1	Trailhead Entrance Signs	3	1	\$1,085.00	\$3,255.00
2	Directional Signs	15	1	\$38.00	\$570.00
3	Mile Markers	5	1	\$326.00	\$1,630.00
4	Solar Lighting Bollards	120	1	\$1,302.00	\$156,240.00
5					
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Total Estimated Project Construction Cost

Requested RTP Funds

Local Match (20% minimum)

% Federal (80% maximum)

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Sponsor Authorization and Certification

(To be completed by the chief elected official of the City, the County Judge, or the CEO/CAO of the State or Federal Agency.)

By checking the box below, I attest that the information contained in this application is truthful and correct to the best of my knowledge and that the provision of false or misleading information can lead to the withdrawal of Recreational Trails Program funding. I do hereby certify that I will comply with all federal, state, and AHTD regulations for submittal of plans and specifications. Additionally, I certify that local matching funds are available for the project.

I AGREE

Authorized Signatory:

Prefix:	<input type="text" value="Mr."/>	Name:	<input type="text" value="Harold Perrin"/>
Title:	<input type="text" value="Mayor"/>		
Phone:	<input type="text" value="(870) 932-1052"/>	Fax:	<input type="text"/>
Email:	<input type="text" value="hperrin@jonesboro.org"/>		

**ARKANSAS STATE HIGHWAY AND TRANSPORTATION DEPARTMENT
NOTICE OF NONDISCRIMINATION**

The Arkansas State Highway and Transportation Department (Department) complies with all civil rights provisions of federal statutes and related authorities that prohibit discrimination in programs and activities receiving federal financial assistance. Therefore, the Department does not discriminate on the basis of race, sex, color, age, national origin, religion (not applicable as a protected group under the Federal Motor Carrier Safety Administration Title VI Program), disability, Limited English Proficiency (LEP), or low-income status in the admission, access to and treatment in the Department's programs and activities, as well as the Department's hiring or employment practices. Complaints of alleged discrimination and inquiries regarding the Department's nondiscrimination policies may be directed to Joanna P. McFadden Section Head - EEO/DBE (ADA/504/Title VI Coordinator), P. O. Box 2261, Little Rock, AR 72203, (501)569-2298, (Voice/TTY 711), or the following email address: joanna.mcfadden@ahtd.ar.gov.

Free language assistance for Limited English Proficient individuals is available upon request.

This notice is available from the ADA/504/Title VI Coordinator in large print, on audiotape and in Braille.

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COMPLETION CHECKLIST

- General, Primary Contact, Legislative, and Project Priority Information
- Project Location and Property Ownership Checklist
- Project Information Checklists

Application Questions

- | | | |
|-------------------------------------|--------------------------------------|--------------------------------------|
| <input type="checkbox"/> Question 1 | <input type="checkbox"/> Question 6 | <input type="checkbox"/> Question 11 |
| <input type="checkbox"/> Question 2 | <input type="checkbox"/> Question 7 | <input type="checkbox"/> Question 12 |
| <input type="checkbox"/> Question 3 | <input type="checkbox"/> Question 8 | <input type="checkbox"/> Question 13 |
| <input type="checkbox"/> Question 4 | <input type="checkbox"/> Question 9 | <input type="checkbox"/> Question 14 |
| <input type="checkbox"/> Question 5 | <input type="checkbox"/> Question 10 | <input type="checkbox"/> Question 15 |

- Known Environmental Impacts Checklist

Estimated Project Budget

- Quantities (Reviewed)
- Units (Reviewed)
- Unit Costs (Reviewed)
- Item Cost (Reviewed)
- Total (Reviewed)
- Requested RTP Funds (Reviewed)
- Local Match (20% min.) (Reviewed)

- Sponsor Authorization and Certification

Attachments

- Resolution (required)
- Project Map(s) (required)
- Maintenance Statement and Schedule (required)
- Property Ownership Verification (deeds, plats, etc.)
- Proof of Community Support, if available (letters of support, petitions, surveys, etc.)
- Project Construction Plan Sheets, if available