


MEMORANDUM

DATE: July 22, 2003

TO: Mayor
Jim Hargis

FROM:  Larry Flowers

SUBJECT: BKD Contract for Outsourced Internal Audit Services

Enclosed for your files is a copy of the signed contract with BKD for outsourced internal audit services as approved by the Council last night. The original copy will be given to Donna for filing as an official document.

Cindy Hovis with BKD indicated today that she would promptly send a communication to the City regarding their plans to commence the audit of the Street Department. Claude martin told me today that he would provide a copy of an organization chart of the Street Department to assist the auditors. Cindy asked for the name of the Street Department contact person for the audit, and I presume this would be Claude.

Thank you.

cc: Alec Farmer
Steve Kent

enclosure