





**CITY OF JONESBORO
BOARD OF ZONING ADJUSTMENT
APPLICATION REQUESTING VARIANCE &
NONCONFORMING USE CHANGE REQUESTS**

Case Number _____ BZA Deadline January 25, 2024
Date Submitted _____ BZA Meeting Date Tuesday, January 16, 2024, 1:30 P
February 20, 2024

OWNER/APPLICANT INFORMATION

Property Owner	<u>Monroe Pointer, JPS</u>	Applicant	<u>John Mixon, Cooper Mixon Architects</u>
Address	<u>2506 SW Square, Jonesboro, AR 72401</u>	Address	<u>505 Union Street, Jonesboro, AR 72401</u>
Phone	<u>(870) 933-5800</u>	Phone	<u>(870) 275-8228</u>
Signature	<u></u>	Signature	<u></u>

DESCRIPTION OF REQUESTED VARIANCE

Jonesboro Public Schools requests a reduction in the total number of shrubs required on the site by the landscaping ordinance.

CIRCUMSTANCES NECESSITATING VARIANCE REQUEST

The existing PreK North facility is located on a small lot of 1.28 acres. A large portion of the available green space is a retention area for not only the lot owned by Jonesboro Public Schools but also the adjacent neighboring lots on the block. This reduces the available locations for plants. There is not enough level ground on the west side of the retention area to plant trees, and planting shrubs in this location (as shown on the approved site plan) would reduce car driver visibility creating a potentially dangerous situation involving very small children.

GENERAL SUBMITTAL INFORMATION

- Submit a narrative letter explaining your request along with seven (7) copies of an accurate site plan drawn at a scale that clearly illustrates the requested use, the subject property, and surrounding properties, streets and easements, etc.
- Provide confirmation receipts to our office that adjoining owners of all properties have been notified.
- Pay fee.

Planning Department, P.O. Box 1845, Jonesboro, AR 72403-1845 • (870) 932-0406 • Fax (870) 336-3036



**CITY OF JONESBORO
BOARD OF ZONING ADJUSTMENT
APPLICATION REQUESTING VARIANCE &
NONCONFORMING USE CHANGE REQUESTS**

Case Number _____ BZA Deadline _____
Date Submitted _____ BZA Meeting Date _____

OWNER/APPLICANT INFORMATION

Property Owner	_____	Applicant	_____
Address	_____	Address	_____
Phone	_____	Phone	_____
Signature	_____	Signature	_____

DESCRIPTION OF REQUESTED VARIANCE

CIRCUMSTANCES NECESSITATING VARIANCE REQUEST

GENERAL SUBMITTAL INFORMATION

- Submit a narrative letter explaining your request along with seven (7) copies of an accurate site plan drawn at a scale that clearly illustrates the requested use, the subject property, and surrounding properties, streets and easements, etc.
- Provide confirmation receipts to our office that adjoining owners of all properties have been notified.
- Pay fee.

Planning Department, P.O. Box 1845, Jonesboro, AR 72403-1845 · (870) 932-0406 · Fax (870) 336-3036



CITY OF JONESBORO
BZA ADJOINING PROPERTY OWNER NOTIFICATION

The Board of Zoning Adjustment, City of Jonesboro, Arkansas, will hold a public hearing at the Planning Department Office, 300 S. Church St. Jonesboro, AR 72403, on:

TUESDAY, _____, 200_ AT 1:30 P.M.

One item on the agenda for this meeting is a request to the Board to approve a variance to the zoning ordinance concerning property that is adjacent to your property. You have the opportunity to attend this meeting to voice your approval or disapproval if you wish. If you have information that you feel should be taken into consideration before a decision is rendered, you are encouraged to submit such information to the Board. If the Board renders a decision you feel is unfair or unjust, you may appeal the decision to Circuit Court.

VARIANCE REQUESTED BY: _____

DATE: _____

SUBJECT PROPERTY ADDRESS: _____

DESCRIPTION OF VARIANCE REQUESTED: _____

In affixing my signature below, I am acknowledging my understanding of this request for an appeal or variance. I further understand that my signature only indicates my receipt of notification of the request for an appeal or variance and does not imply an approval by me or the proposed variance or appeal, unless so written by me to the Board.

Printed Name of Property Adjacent Owner

(Signature)

Date

Address

Phone

If you would like to obtain additional information, or voice an opinion regarding this request, you may do so by contacting the Planning Department, at 300 S. Church St. Jonesboro, or by calling 870-932-0406, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.