



City of Jonesboro

Municipal Center
300 S. Church Street
Jonesboro, AR 72401

Meeting Minutes Finance & Administration Council Committee

Tuesday, October 21, 2014

5:15 PM

Municipal Center

Special Called Meeting

1. Call To Order

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Mayor Perrin was also in attendance.

2. Roll Call by City Clerk Donna Jackson

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Present 5 - Ann Williams; John Street; Darrel Dover; Charles Coleman and Todd Burton

3. New Business

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Ordinances To Be Introduced

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ORD-14:062

AN ORDINANCE AUTHORIZING THE CITY OF JONESBORO TO AMEND THE 2014 BUDGET FOR THE CITY ATTORNEY OFFICE AND DECLARING AN EMERGENCY FOR THE OPERATIONAL CONTINUITY OF THE CITY OF JONESBORO, ARKANSAS

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Sponsors: Finance

Chief Financial Officer Ben Barylske noted the amounts in the newspaper concerning the budget were not correct. He added the City is going to hire an assistant city attorney and a staff member to replace the ones who are leaving at the end of the year and this will allow for a seamless transaction on January 1.

Mr. Barylske discussed how the amounts were figured out and that the amount will allow the two new staff members to start now.

A motion was made by Councilman John Street, seconded by Councilwoman Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 4 - Ann Williams;John Street;Charles Coleman and Todd Burton

Resolutions To Be Introduced

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RES-14:181

A RESOLUTION AUTHORIZING THE MAYOR'S SALARY RECOMMENDATION FOR THE POSITION OF ASSISTANT CITY ATTORNEY WITH THE SALARY SCHEDULE AND ADMINISTRATION POLICY

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Sponsors: Finance

A motion was made by Councilman John Street, seconded by Councilwoman Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 4 - Ann Williams;John Street;Charles Coleman and Todd Burton

RES-14:182

RESOLUTION AUTHORIZING THE CITY OF JONESBORO TO APPLY FOR THE FY 2014 PARKS AND TOURISM TRAILS FOR LIFE GRANT

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Sponsors: Grants

Grants Administrator Heather Clements explained this is for a Parks & Tourism grant for \$35,000 and it will allow the City to connect the sidewalks at CWL Park. She noted this is no cost to the city.

Councilman Street asked if this needs to be placed on tonight's Council agenda. Ms. Clements answered yes because the application is due October 31st.

A motion was made by Councilman John Street, seconded by Councilwoman Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 4 - Ann Williams;John Street;Charles Coleman and Todd Burton

ORD-14:063

AN ORDINANCE TO WAIVE COMPETITIVE BIDDING AND AUTHORIZE PURCHASE OF A USED VEHICLE FOR THE TRANSIT DEPARTMENT.

Sponsors: JETS

JETS Director Steve Ewart explained this will replace a bus that was involved in an accident. He added the bus will need some modifications, but the modifications will be paid for from the proceeds from the insurance company.

Chairman Dover asked if this needs to be placed on tonight's Council agenda. Mr. Ewart answered yes.

A motion was made by Councilman Todd Burton, seconded by Councilman John Street, that this matter be Recommended to Council . The motion PASSED with the following vote:

Aye: 4 - Ann Williams;John Street;Charles Coleman and Todd Burton

RES-14:185

A RESOLUTION TO AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH LANE LAND COMPANY TO USE LAND FOR A TEMPORARY JETS TRANSFER STATION

Sponsors: JETS

Mr. Ewart stated the old fire station has been removed and they are in the process of having the debris removed, but JETS needs a temporary home until the new building is finished. He added the City is able to lease part of the parking lot at East Gate Plaza and were able to obtain liability insurance.

Councilman Moore questioned how long JETS anticipates using this piece of property. Mr. Ewart answered from November 1, 2014, to approximately August 1, 2015.

Councilman Moore then asked if it is just temporary. Mr. Ewart answered yes. He stated they will be putting 3 shelters on the property and running 5 buses from this location.

Councilman Street inquired if the City would be able to extend the lease if the new building is not complete. Mr. Ewart answered yes.

A motion was made by Councilman John Street, seconded by Councilwoman Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote:

Aye: 4 - Ann Williams;John Street;Charles Coleman and Todd Burton

4. Public Comments

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5. Adjournment

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A motion was made by Councilwoman Ann Williams, seconded by Councilman Charles Coleman, that this meeting be Adjourned . The motion PASSED with the following vote:

Aye: 4 - Ann Williams;John Street;Charles Coleman and Todd Burton