



City of Jonesboro

Municipal Center
300 S. Church Street
Jonesboro, AR 72401

Meeting Agenda Public Works Council Committee

Tuesday, June 6, 2023

5:00 PM

Municipal Center, 300 S. Church

1. Call To Order

2. Roll Call by City Clerk April Leggett

3. Approval of minutes

[MIN-23:046](#) Minutes for the Public Works Committee meeting on May 2, 2023

Attachments: [Minutes](#)

4. New Business

RESOLUTIONS TO BE INTRODUCED

[RES-23:083](#) A RESOLUTION TO THE CITY COUNCIL OF JONESBORO, ARKANSAS AUTHORIZING THE OFFER AND ACCEPTANCE TO PURCHASE ADDITIONAL RIGHT-OF-WAY AT 2301 OAKBROOK FOR THE PURPOSE OF THE CONSTRUCTING AND MAINTAINING DRAINAGE IMPROVEMENTS

Sponsors: Engineering

Attachments: [Offer and Acceptance - 2301 Oakbrook Drive](#)

[RES-23:091](#) A RESOLUTION REQUESTING FREE UTILITY SERVICES FROM CITY WATER AND LIGHT FOR CITY-OWNED PROPERTY

Sponsors: Parks & Recreation

5. Pending Items

6. Other Business

7. Public Comments

8. Adjournment



City of Jonesboro

300 S. Church Street
Jonesboro, AR 72401

Text File

File Number: MIN-23:046

Agenda Date:

Version: 1

Status: To Be Introduced

In Control: Public Works Council Committee

File Type: Minutes

Minutes for the Public Works Committee meeting on May 2, 2023



City of Jonesboro

Municipal Center
300 S. Church Street
Jonesboro, AR 72401

Meeting Minutes Public Works Council Committee

Tuesday, May 2, 2023

5:00 PM

Municipal Center, 300 S. Church

1. Call To Order

2. Roll Call by City Clerk April Leggett

Present 7 - John Street; Mitch Johnson; Charles Coleman; LJ Bryant; Ann Williams; Janice Porter and Anthony Coleman

Absent 1 - Chris Moore

3. Approval of minutes

[MIN-23:036](#)

Minutes for the Public Works Committee meeting on April 4, 2023

Attachments: [Minutes](#)

A motion was made by Mitch Johnson, seconded by LJ Bryant, that this matter be Passed . The motion PASSED with the following vote.

Aye: 6 - Mitch Johnson; Charles Coleman; LJ Bryant; Ann Williams; Janice Porter and Anthony Coleman

Absent: 1 - Chris Moore

4. New Business

ORDINANCES TO BE INTRODUCED

[ORD-23:022](#)

AN ORDINANCE BY THE CITY OF JONESBORO TO PLACE VARIOUS TRAFFIC SIGNS AT DESIGNATED LOCATIONS AS DETERMINED BY THE TRAFFIC CONTROL COMMITTEE

Sponsors: Engineering

A motion was made by Mitch Johnson, seconded by Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 6 - Mitch Johnson; Charles Coleman; LJ Bryant; Ann Williams; Janice Porter and Anthony Coleman

Absent: 1 - Chris Moore

[ORD-23:023](#)

AN ORDINANCE TO REPEAL AND REPLACE SECTIONS OF THE DOWNTOWN JONESBORO DEVELOPMENT CODE (DJDC) IN THE CITY OF JONESBORO

Sponsors: Planning

Attachments: [Exhibit A](#)
[Exhibit B](#)

Councilmember L.J. Bryant said, maybe educate me on it. I read it and I understand. The mayor sent us a summary email and I know there's a bank considering a drive-through downtown, and this was partially the need for the change. Is that basically all that is going on here or is there anything else? I didn't have like a red line version so I didn't necessarily pick up on maybe everything. Planning and Zoning Director Derrel Smith approached the podium and said, the change basically is to allow a financial institution to have one drive-through, and also in the neighborhood transition zone for non-commercial buildings to allow ten and half foot building height instead of twelve foot. Councilmember L.J. Bryant said, and as far as the financial institution drive-through goes; does it open the doors to any other drive-throughs or is it limited to financial institutions? Derrel said, it is strictly limited to financial institutions. Councilmember L.J. Bryant said, ok thank you.

A motion was made by Mitch Johnson, seconded by Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 6 - Mitch Johnson;Charles Coleman;LJ Bryant;Ann Williams;Janice Porter and Anthony Coleman

Absent: 1 - Chris Moore

RESOLUTIONS TO BE INTRODUCED

[RES-23:080](#)

A RESOLUTION BY THE CITY COUNCIL OF JONESBORO, ARKANSAS TO ACCEPT A PERMANENT CONSTRUCTION EASEMENT AT 2301 S CULBERHOUSE STREET FOR THE PURPOSE OF THE CONSTRUCTING AND MAINTAINING SIDEWALK IMPROVEMENTS

Sponsors: Engineering

Attachments: [Permanent Construction Easement - 2301 S Culberhouse](#)

A motion was made by Mitch Johnson, seconded by Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 6 - Mitch Johnson;Charles Coleman;LJ Bryant;Ann Williams;Janice Porter and Anthony Coleman

Absent: 1 - Chris Moore

[RES-23:081](#)

A RESOLUTION BY THE CITY COUNCIL OF JONESBORO, ARKANSAS TO ACCEPT A PERMANENT CONSTRUCTION EASEMENT AT 1817 S CULBERHOUSE STREET FOR THE PURPOSE OF THE CONSTRUCTING AND MAINTAINING SIDEWALK IMPROVEMENTS

Sponsors: Engineering

Attachments: [Permanent Construction Easement - 1817 S Culberhouse](#)

A motion was made by Mitch Johnson, seconded by Ann Williams, that this

matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 6 - Mitch Johnson; Charles Coleman; LJ Bryant; Ann Williams; Janice Porter and Anthony Coleman

Absent: 1 - Chris Moore

[RES-23:082](#)

A RESOLUTION BY THE CITY OF JONESBORO, ARKANSAS TO ALLOCATE FUNDS FOR ADDITIONAL STREET OVERLAYS AND AMEND THE CONTRACT WITH ATLAS ASPHALT, INC. FOR THE 2023 ASPHALT MILLING AND OVERLAYS SELECTED CITY STREETS PROJECT - JOB NO. 2023:02

Sponsors: Engineering

Councilmember L.J. Bryant said, I know we had the study and all last fall. Can you address where you think this money might get spent and then kind of a sub-question to that, we talked about bike lanes and stuff, is this an opportunity as we're re-stripping roads to consider that some? Chief Administrative Officer Brian Richardson approached the podium and said, when this opportunity came about, because normally overlays take a long time to get through but they completed pretty early this year, and whenever we first started looking at potential streets Craig and his team really tried to spread it out across the city as much as possible. While still making sure that the roads that were in the most intense need got some attention. Whenever there's a favorable road consideration that might be deferred to next year or the year after, we tend to go towards the ones that were in a different area of town than their counterpart, as long as some other projects going on. For example, we're looking at doing some overlay work on Cherry Street, Olive and Lone Oak Cove in that area out there has got some real issues. Brownstone has some real issues that need to be addressed. We need to protect some of these city assets and investments. I think that certainly on some of them that are wide enough. I'm not the person to exactly speak on which of those roads and their widths, but I think that some additional striping could certainly be looked at on some of those that it could be safely done. We tried to spread them out across the city as much as possible, and we've tried to get a good mix of commercial roads and residential roads. It's still not enough obviously. We still have a lot of overlaying to do but this is a pretty huge step in the right direction, trying to keep up. City Council allocated, I think, a million dollars for road overlays this year, and that was a big step in the right direction as far as protecting our city assets. This is just kind of taking advantage of an opportunity that's available right now. Does that answer your question? Councilmember L.J. Bryant said, I think for the most part. I know there's a lot to consider in all of that, but I just wanted to know that we were considering every place. Brian said, absolutely. I feel like what we're looking at now is a pretty representative of each area of the city. You would say that you try to break it down into each individual ward, but wards are not an exact division of geography, but that's certainly something that is consider as well. Trying to make sure that we touch as many individual people and their routes every day that we can.

Chairman John Street said, while you're there, I told Craig about this earlier, I got a call from a lady the other morning about Mt. Carmel Road. Craig wasn't sure without looking at all his stuff, but she saw that we were getting extra money to put on roads and asked that that be considered. There's a lot more traffic on that from Hwy 49 or Southwest Drive due to the school and people going to the park and different things. Also the high density residential areas out there. It could use maybe a little bit. If y'all would look at that I would appreciate it. I did explain to her that I thought how we was doing it based on the prioritized that pavement management software. If you are doing them scattered out, if you'll look at that, I'll appreciate it. If you're doing some in each

section of the city or trying to spread it out, I think that's a good fair way to do it because streets in different areas of the city are really tough. The winter took a pretty good toll on some of them, potholes and different things. Every dollar we spend, it's more than that now I know, but it use to be every dollar you spent saved you five dollars in repairs, so it's good to spend that money to do overlays and cracks and stuff like that and preserve what we've got. Brian said, yeah absolutely and Councilman Bryant, one thing I didn't address was; the pavement management software that was allocated and purchased for last year. It was really helpful in selecting for this process. You pull up the screen and it highlights the roads that are graded in rough shape. So basically what we did was we started looking at as many of those roads as possible and which one's made practical sense. Some of them are too expensive to take on at this point in time, but it did provide a formulated way to go through and look at streets. It's pretty helpful so I think it is a really good investment. It made this process a lot simpler.

Councilmember Ann Williams said, we had a program like that for our sidewalks and what's that status of that? Brian said, that program actually covers sidewalks as well. I don't know if they ever completed the layer for that, I know they're working on it. It's completed. Again, it's never a bad time to plug how much the city has invested in sidewalks this year and last year and plan to continue to do. For any that hasn't seen go check out Culberhouse, there's a new multi-purpose sidewalk going on down there. I know personally, I've had more people come up to me appreciative of their new sidewalk work in their neighborhood. People really notice sidewalks and streets so I think it's critical that we protect those investments and continue to do so. Councilmember Ann Williams said, the people in west end are pleased and commented like on West Matthews and that whole stretch. Brian said, and please if you see any areas that might need a sidewalk let us know because we start that list for preparation for next year pretty early.

Councilmember Dr. Anthony Coleman said, I have plenty of areas in Ward 6, but I kind of wanted to piggyback off of Councilmember Bryant. When he was talking about after the overlays and do the lines and things like that. Your statement was that's something we can consider or look at. My question is, I know we're talking about the trail ways and all of the other things we're trying to do in collaboration with other cities, which is exciting and great, but are we having those discussions about potential lanes in these overlays at all? Brian said, well what we started looking at last year, because for a path to safely work, first I do want to point out that bicycles have a right to use roads now. I just wanted to make that clear. To really make a safe bike lane, if you have a ten or eleven foot traffic lane then you need five or six foot on one side, so by nature you need to have a road that's 27, 28 feet wide. The data processes and everything making sure we digitize our street widths and put them in a layer we can search, which is a pretty arduous task that our GIS team have been working on, it makes that a more easily to search to layer. We can help identify the streets that are wide enough to even be considered for a painted on street path. I can certainly check in with our GIS team and see how far along they are on that. I know there's a couple internally that we have talked about as far as trying to make a connected route across town, and we've discussed that when we get some of those options together that we get a group together and ask which is a path that is actually being ridden. We can make a logical path of painted lanes through neighborhoods or where ever that may be. I don't know if there's a true value in painting a bike lane in an area that's hundred foot long that doesn't connect to anything. I think ideally, if we can make a web of connected painted on trails, in addition to our larger trails we're planning, that would certainly be a noble venture. Also that would be worthwhile and it would be used. Councilmember Dr. Anthony Coleman said, absolutely, I was just thinking about one

of the projects or desires is this connectivity from Arkansas State to downtown, and I was just thinking about that because I know that A-State is very adamant a couple of years ago when they implemented these bike lanes. I was just curious as to if that could be a plausible idea to go from A-State to these areas downtown. Brain said, yeah I think anywhere that it can be done safely is certainly an area that's worth investigating further.

A motion was made by Mitch Johnson, seconded by Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 6 - Mitch Johnson;Charles Coleman;LJ Bryant;Ann Williams;Janice Porter and Anthony Coleman

Absent: 1 - Chris Moore

5. Pending Items

6. Other Business

7. Public Comments

8. Adjournment

A motion was made by LJ Bryant, seconded by Mitch Johnson, that this meeting be Adjourned. The motion PASSED with the following vote.

Aye: 6 - Mitch Johnson;Charles Coleman;LJ Bryant;Ann Williams;Janice Porter and Anthony Coleman

Absent: 1 - Chris Moore



City of Jonesboro

300 S. Church Street
Jonesboro, AR 72401

Text File

File Number: RES-23:083

Agenda Date:

Version: 1

Status: To Be Introduced

In Control: Public Works Council Committee

File Type: Resolution

A RESOLUTION TO THE CITY COUNCIL OF JONESBORO, ARKANSAS AUTHORIZING THE OFFER AND ACCEPTANCE TO PURCHASE ADDITIONAL RIGHT-OF-WAY AT 2301 OAKBROOK FOR THE PURPOSE OF THE CONSTRUCTING AND MAINTAINING DRAINAGE IMPROVEMENTS

WHEREAS, the City of Jonesboro, Arkansas desires to purchase the following described right-of-way for the purpose of constructing and maintaining drainage improvements:

A PERMANENT DRAINAGE EASEMENT BEING A PART OF LOT 7 OF FOX MEADOW VILLAGE THIRD ADDITION TO THE CITY OF JONESBORO, CRAIGHEAD COUNTY, ARKANSAS, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHWEST CORNER OF LOT 7 OF FOX MEADOW VILLAGE THIRD ADDITION TO THE CITY OF JONESBORO, CRAIGHEAD COUNTY, ARKANSAS; THENCE NORTH 00°07'45" EAST, 14.29 FEET; THENCE SOUTH 89°52'48" EAST, 22.03 FEET; THENCE SOUTH 00°07'45" WEST, 14.25 FEET; THENCE NORTH 89°59'38" WEST, 22.03 FEET TO THE POINT OF BEGINNING, CONTAINING 314 SQ. FT., MORE OR LESS, SUBJECT TO ALL RIGHTS-OF-WAY AND EASEMENTS OF RECORD.

WHEREAS, an Offer has been made and accepted to the sell the above described property for the price of \$408.00.

WHEREAS, the attached Offer and Acceptance will be executed upon passage of this resolution.

WHEREAS, the funding for this purchase shall come from the Capital Improvement budget.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF JONESBORO THAT:

Section 1: The Mayor and City Clerk are hereby authorized to execute the documents necessary to effectuate this transaction.

**REAL ESTATE CONTRACT FOR CITY OF JONESBORO
OFFER AND ACCEPTANCE**

1. **BUYERS:** The Buyers, **CITY OF JONESBORO, A MUNICIPAL CORPORATION** offer to buy, subject to the terms set forth herein, the following

2. **PROPERTY DESCRIPTION: (2301 Oakbrook Drive)**

A PERMANENT DRAINAGE EASEMENT BEING A PART OF LOT 7 OF FOXMEADOW VILLAGE THIRD ADDITION TO THE CITY OF JONESBORO, CRAIGHEAD COUNTY, ARKANSAS, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHWEST CORNER OF LOT 7 OF FOXMEADOW VILLAGE THIRD ADDITION TO THE CITY OF JONESBORO, CRAIGHEAD COUNTY, ARKANSAS; THENCE NORTH 00°07'45" EAST, 14.29 FEET; THENCE SOUTH 89°52'48" EAST, 22.03 FEET; THENCE SOUTH 00°07'45" WEST, 14.25 FEET; THENCE NORTH 89°59'38" WEST, 22.03 FEET TO THE POINT OF BEGINNING, CONTAINING 314 SQ. FT., MORE OR LESS, SUBJECT TO ALL RIGHTS-OF-WAY AND EASEMENTS OF RECORD.

3. **PURCHASE PRICE:** The Buyers will pay as total purchase price for said property, the sum of four hundred eight dollars **(\$408.00)**.

4. **CONVEYANCE:** Conveyance shall be made to Buyers or as directed by Buyers, by execution of Permanent Right-of-Way document, except it shall be subject to recorded restrictions and easements, if any, which do not materially affect the value of the property. Unless expressly reserved herein, such conveyance shall include mineral rights owned by Seller.

5. **PRO-RATIONS:** Taxes and special assessments, and allowable expenses due on or before closing shall be paid at closing from the proceeds of the sale.

6. **CLOSING:** The closing date will be immediate upon receipt of purchase price. Closing cost to be paid by the buyer.

7. **POSSESSION:** Possession shall be delivered to Buyers: Upon Buyers Closing

THIS IS A LEGALLY BINDING CONTRACT WHEN SIGNED BY BOTH BUYER AND SELLER.

BUYER

CITY OF JONESBORO
CRAIGHEAD COUNTY, AR

Name: _____

Title: _____ Mayor _____

Date: _____

ATTEST

City Clerk

SELLER

Name: 

Date: 4/29/23

Name: _____

Date: _____



City of Jonesboro

300 S. Church Street
Jonesboro, AR 72401

Text File

File Number: RES-23:091

Agenda Date:

Version: 1

Status: To Be Introduced

In Control: Public Works Council Committee

File Type: Resolution

A RESOLUTION REQUESTING FREE UTILITY SERVICES FROM CITY WATER AND LIGHT FOR CITY-OWNED PROPERTY

WHEREAS, the City of Jonesboro is requesting that City Water and Light provide free utilities at the following location:

210 CWL Drive (JMC Restroom and Concession Stand)

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF JONESBORO, ARKANSAS THAT:

Section 1: That City Water and Light is requested by this resolution to provide free utilities to the location listed above.

Section 2: To permit such services to be provided without charge, the City of Jonesboro hereby affirms to City Water and Light that the ultimate use of CWL utilities so provided is now and shall remain a use or purpose which the City is engaged in as part of its governmental or proprietary functions under authority to it by state law.