Colbert Lawn Service

300 Rosemary Way, Av 72411 870-219-3308

April 4,2008

City of Jonesboro P.O. Box 1845 Jonesboro, AR 72403

Dear Sir

The Arkansas Department of Finance has just completed a sales tax audit of Colbert Lawn Service. During the audit I discovered I should have been charging sales tax on all services except personal lawn mowing. I am responsible for paying back sales tax on all accounts even though you were not charged sales tax. I have calculated what your taxes should have been for the audit period. If it is at all possible could you please reimburse me for the sales tax? This would help me, as I will also pay the penalty and interest. Copies of the invoices are available if you need them.

The amount would be \$ 3922.80.

Agrand Larry Colbert