



City of Jonesboro

300 S. Church Street
Jonesboro, AR 72401

Meeting Minutes - Draft Finance & Administration Council Committee

Tuesday, June 24, 2014

4:00 PM

Municipal Center

1. Call To Order

Mayor Perrin was unable to attend.

2. Roll Call by City Clerk Donna Jackson

Present 5 - Ann Williams; John Street; Darrel Dover; Charles Coleman and Todd Burton

3. Approval of minutes

MIN-14:062 Minutes for the Finance Committee meeting on May 27, 2014

Attachments: [Minutes](#)

A motion was made by Councilman John Street, seconded by Councilman Charles Coleman, that this matter be Passed . The motion PASSED with the following vote.

Aye: 4 - Ann Williams; John Street; Charles Coleman and Todd Burton

MIN-14:068 Minutes for the special called Finance Committee meeting on June 17, 2014

Attachments: [Minutes](#)

A motion was made by Councilman John Street, seconded by Councilman Charles Coleman, that this matter be Passed . The motion PASSED with the following vote.

Aye: 4 - Ann Williams; John Street; Charles Coleman and Todd Burton

4. New Business

Ordinances To Be Introduced

ORD-14:037 AN ORDINANCE TO ENTER INTO AN AGREEMENT WITH ASSOCIATED ENGINEERING AND TESTING, LLC FOR LAND SURVEYING AND MAPPING SERVICES AT OAKLAWN CEMETERY AND NETTLETON CEMETERY

Sponsors: Finance and Engineering

Attachments: [Agreement](#)

Chief Financial Officer Ben Barylske explained Associated Engineering had previously done grave markings for the City. He added the City wants it to be electronic so it will make the process easier and this is another step in the process.

Chairman Dover inquired if the City would be up to date after this is done. Mr. Barylske answered this is just for Oaklawn & Nettleton Cemeteries.

A motion was made by Councilman John Street, seconded by Councilwoman Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 4 - Ann Williams;John Street;Charles Coleman and Todd Burton

Resolutions To Be Introduced

RES-14:075 A RESOLUTION TO ENTER INTO AN AGREEMENT WITH ASSOCIATED ENGINEERING AND TESTING, LLC FOR LAND SURVEYING AND MAPPING SERVICES AT OAKLAWN CEMETERY AND NETTLETON CEMETERY

Sponsors: Parks & Recreation

Attachments: [Agreement](#)

Councilman Street noted this resolution needs to be withdrawn due to being the same as ORD-14:037.

A motion was made by Councilman John Street, seconded by Councilman Charles Coleman, that this matter be Postponed Indefinitely . The motion PASSED with the following vote.

Aye: 4 - Ann Williams;John Street;Charles Coleman and Todd Burton

RES-14:084 RESOLUTION AUTHORIZING THE CITY OF JONESBORO TO ENTER INTO AGREEMENT WITH THE EAPDD FOR A GIF GRANT FOR THE EMERGENCY RESPONSE SOFTWARE SAFETY PROGRAM

Sponsors: Grants

Attachments: [Award Letter & Grant Agreement GIF Traffic Lights.pdf](#)

Chairman Dover asked what GIF is. Grants Administrator Heather Clements answered it is the General Improvement Fund from the state representatives. She added one of the representatives allocated \$36,000 to the City so the traffic lights could be engineered with emergency vehicles. She noted the City will initially do 16 lights.

Chairman Dover asked if this will allow the emergency vehicles to control stop light. Ms. Clements answered yes and this is Phase I.

A motion was made by Councilman Charles Coleman, seconded by Councilwoman Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 4 - Ann Williams;John Street;Charles Coleman and Todd Burton

RES-14:088 RESOLUTION AUTHORIZING A CONTRACT BETWEEN JETS AND TOTAL LIFE HEALTHCARE

Sponsors: JETS

Attachments: [Contract](#)

Mr. Barylske stated this will help dispatch Total Life's vehicles out to calls and it is cheaper for the City to have someone do the job part-time than to have someone at Total Life. He added the grant requires the City to do this with the transportation department and Total Life will reimburse the City for the cost.

A motion was made by Councilman John Street, seconded by Councilman Charles Coleman, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 4 - Ann Williams;John Street;Charles Coleman and Todd Burton

5. Pending Items

6. Other Business

Councilman Street motioned, seconded by Councilwoman Williams, to allow RES-14:091 and RES-14:092 be placed on tonight's agenda. All voted aye.

RES-14:091 RESOLUTION AUTHORIZING THE CITY OF JONESBORO TO ENTER INTO AGREEMENT WITH THE CAPDD FOR A GIF GRANT FOR THE MIRACLE LEAGUE

Sponsors: Grants

Attachments: [CAPDD Grant Agreement for ML.pdf](#)

Ms. Clements explained the City was awarded \$50,000 from CAPD for General Improvements Funds to be used for the Miracle League.

A motion was made by Councilman John Street, seconded by Councilman Charles Coleman, that this matter be Recommended to Council . The motion PASSED with the following vote:

Aye: 4 - Ann Williams;John Street;Charles Coleman and Todd Burton

RES-14:092 RESOLUTION AUTHORIZING THE CITY OF JONESBORO TO ENTER INTO AGREEMENT WITH THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT TO IMPLEMENT THE FY 2014 CDBG ACTION PLAN

Sponsors: Grants

Attachments: [CDBG Action Plan 2014 Grant Agreement.pdf](#)

Ms. Clements stated this is a annual agreement with HUD for the action plan. She added the action plan has already been approved, but was decreased by \$10,000.

A motion was made by Councilman John Street, seconded by Todd Burton, that this matter be Recommended to Council . The motion PASSED with the following vote:

Aye: 4 - Ann Williams;John Street;Charles Coleman and Todd Burton

7. Public Comments

8. Adjournment

A motion was made by Councilman Charles Coleman, seconded by Councilman John Street, that this meeting be Adjourned . The motion PASSED with the following vote.

Aye: 4 - Ann Williams;John Street;Charles Coleman and Todd Burton