



CITY OF JONESBORO

Sanitation Department S.O.P

The Sanitation Department is under the supervision of the Mayor or other such competent person as may be selected by him (Sec. 10, 2, 1962 Code).

Sanitation Department

A. Administration

1. Personnel
2. Job Summaries
3. Duties-Administrative

B. Residential

1. Personnel
2. Job Summaries
3. Duties- Waste Collection, Waste Recycling, Yard Waste, collection, and Roll-offs.

Waste Collection: The City provides curbside waste collection to the following

- A. Single dwelling units
- B. All Apartments
- C. Apartments converted to condominiums
- D. Persons with disabilities are provided with rear door service
- E. Curbside Recycling service is provided to all city dwelling units that are provided waste collection service by the City. Recycle bags are provided by the City to City Residents free of Charge.
- F. Apartments and condominiums are provided dumpster collection service when residential containers are not appropriate.
- G. City Residents are provided with a city owned 65 or 95-gallon waste container.
- H. Bagged yard waste pick up service is provided by City Residents.

- I. Waste collections, recycle collections and yard waste collections are once a week.
- J. A Mechanical solid waste collection system with lifting device will be used by the City to pick up city provided containers.
- K. A recycle collection utilizing manual labor will be used to load recyclables.
- L. Residential limb pick up service is provided on a rotating schedule. Ground mulch from limbs maybe picked up at 1624 Strawfloor by City Residents free of charge.
- M. Roll-off services are provided to city residents. Residents are charged for this service.
- N. Guidelines for trash collection, yard waste collection, limb pick up are listed in the City Code.
- O. The Sanitation Department does not provide collection services for the following:
 - A. Bulky Waste items such as appliances, furniture, or other large bulky waste items.
 - B. Solid Waste generated by commercial businesses such as; stores, restaurants, manufactures, churches, doctor, and attorney offices, etc. is not collected.
 - C. Construction Waste such as; building material, dirt, rocks, concrete, brick, asphalt, lumber, processed wood products, roofing, sheetrock, resulting from construction, remodeling, repairs of dwelling units, garages, street, ditches, etc. must be disposed of by the responsible party at the Craighead County Legacy Landfill. Responsible parties are subject to current tipping fee charges.

C. Hours of Operation

- 1. Weekday
- 2. Weekend- Saturday 8:00 a.m. to 12:00 p.m. Brush & Yard Waste only at 1624 Strawfloor

D. Additional Services

- 1. Community Support
 - A. Special Events
 - B. City Water & Light
- 2. City Government