



City of Jonesboro

Municipal Center
300 S. Church Street
Jonesboro, AR 72401

Meeting Agenda Finance & Administration Council Committee

Tuesday, November 12, 2024

4:00 PM

Municipal Center, 300 S. Church

1. CALL TO ORDER

2. ROLL CALL (ELECTRONIC ATTENDANCE) CONFIRMED BY CITY CLERK APRIL LEGGETT

3. APPROVAL OF MINUTES

MIN-24:100 Minutes for the Finance Committee meeting on Tuesday, October 29, 2024.

Attachments: [Minutes](#)

4. NEW BUSINESS

RESOLUTIONS TO BE INTRODUCED

RES-24:148 RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 4305 EASTBROOK, PARCEL 01-134042-04700, OWNED BY BROOKE WELLS IN THE AMOUNT OF \$275

Sponsors: Code Enforcement and Finance

Attachments: [1. 4305 Eastbrook Notice of Violation.pdf](#)
[2. 4305 Eastbrook Billing Request.pdf](#)
[3. 4305 Eastbrook Mowing Invoice.pdf](#)
[4. 4305 Eastbrook Council Notice.pdf](#)

RES-24:149 RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 1506 PRATT CIRCLE, PARCEL 01-144082-09900, OWNED BY JOSHUA JONES IN THE AMOUNT OF \$315

Sponsors: Code Enforcement and Finance

Attachments: [1. 1506 Pratt Cir Notice of Violations.pdf](#)
[2. 1506 Pratt Cir Billing Request.pdf](#)
[3. 1506 Pratt Cir Mowing Invoice.pdf](#)
[4. 1506 Pratt Cir Council Notice.pdf](#)

RES-24:150 RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 2612 CRAWFORD, PARCEL 01-144273-02300, OWNED BY RANDY & ALEY CRAWFORD IN THE AMOUNT OF \$275

- Sponsors:** Code Enforcement and Finance
- Attachments:** [1. 2612 Crawford Notice of Violation.pdf](#)
[2. 2612 Crawford Billing Request.pdf](#)
[3. 2612 Crawford Mowing Invoice.pdf](#)
[4. 2612 Crawford Council Notice.pdf](#)

RES-24:151 RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 1602 TONYA DRIVE #A, PARCEL 01-144082-00210, OWNED BY MARTISULL, LLC C/O RICHARD SULLIVAN IN THE AMOUNT OF \$390

- Sponsors:** Code Enforcement and Finance
- Attachments:** [1. 1602 Tonya Dr A Notice of Violation.pdf](#)
[2. 1602 Tonya A Billing Request.pdf](#)
[3. 1602 Tonya A Mowing Invoice.pdf](#)
[4. 1602 Tonya A Council Notice.pdf](#)

RES-24:152 RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 1602 TONYA DRIVE #B, PARCEL 01-144082-00200, OWNED BY MARTISULL, LLC C/O RICHARD SULLIVAN IN THE AMOUNT OF \$175

- Sponsors:** Code Enforcement and Finance
- Attachments:** [1. 1602 Tonya Dr B Notice of Violation.pdf](#)
[2. 1602 Tonya B Billing Request.pdf](#)
[3. 1602 Tonya B Mowing Invoice.pdf](#)
[4. 1602 Tonya B Council Notice.pdf](#)

RES-24:153 A RESOLUTION TO CONTRACT WITH ALLIANCE UTILITIES FOR SPONSORSHIP OF TRAP FIELD #8 AT THE JONESBORO SHOOTING SPORTS COMPLEX

- Sponsors:** Parks & Recreation and Finance
- Attachments:** [JSSC - Alliance Utilities 1.1.25 - 12.31.29.pdf](#)

5. PENDING ITEMS

6. OTHER BUSINESS

7. PUBLIC COMMENTS

8. ADJOURNMENT



City of Jonesboro

300 S. Church Street
Jonesboro, AR 72401

Text File

File Number: MIN-24:100

Agenda Date:

Version: 1

Status: To Be Introduced

In Control: Finance & Administration Council Committee

File Type: Minutes

Minutes for the Finance Committee meeting on Tuesday, October 29, 2024.



City of Jonesboro

Municipal Center
300 S. Church Street
Jonesboro, AR 72401

Meeting Minutes Finance & Administration Council Committee

Tuesday, October 29, 2024

4:00 PM

Municipal Center, 300 S. Church

1. CALL TO ORDER

2. ROLL CALL (ELECTRONIC ATTENDANCE) CONFIRMED BY CITY CLERK APRIL LEGGETT

Present 5 - Joe Hafner; Charles Coleman; John Street; Brian Emison and Anthony Coleman

Absent 2 - Ann Williams and David McClain

3. APPROVAL OF MINUTES

[MIN-24:098](#)

Minutes for the Finance Committee meeting on October 08, 2024

Attachments: [Minutes](#)

A motion was made by John Street, seconded by Anthony Coleman, that this matter be Passed . The motion PASSED with the following vote.

Aye: 4 - Charles Coleman; John Street; Brian Emison and Anthony Coleman

Absent: 2 - Ann Williams and David McClain

4. NEW BUSINESS

RESOLUTIONS TO BE INTRODUCED

[RES-24:144](#)

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 612 W. ALLEN, PARCEL #01-144182-01610, OWNED BY OSCAR MENDOZA IN THE AMOUNT OF \$365

Sponsors: Code Enforcement and Finance

Attachments: [1. 612 W Allen Notice of Violation](#)
[2. 612 W Allen Billing Request](#)
[3. 612 W Allen Mowing Invoice](#)
[4. 612 W Allen Council Notice](#)

A motion was made by John Street, seconded by Brian Emison, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 4 - Charles Coleman;John Street;Brian Emison and Anthony Coleman

Absent: 2 - Ann Williams and David McClain

[RES-24:145](#)

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 735 W. OAK, PARCEL #01-143241-07800, OWNED BY MICHELLE ELLINGTON IN THE AMOUNT OF \$275

Sponsors: Code Enforcement and Finance

Attachments: [1. 735 W Oak Notice of Violation](#)
[2. 735 W Oak Billing Request](#)
[3. 735 W Oak Mowing Invoice](#)
[4. 735 W Oak Council Notice](#)

A motion was made by John Street, seconded by Brian Emison, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 4 - Charles Coleman;John Street;Brian Emison and Anthony Coleman

Absent: 2 - Ann Williams and David McClain

[RES-24:146](#)

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 1620 CINDY CIRCLE, PARCEL #01-143242-27600, OWNED BY JAMES LEMAR DIXON IN THE AMOUNT OF \$315

Sponsors: Code Enforcement and Finance

Attachments: [1. 1620 Cindy Cir Notice of Violation](#)
[2. 1620 Cindy Cir Billing Request](#)
[3. 1620 Cindy Cir Mowing Invoice](#)
[4. 1620 Cindy Cir Council Notice](#)

A motion was made by John Street, seconded by Brian Emison, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 4 - Charles Coleman;John Street;Brian Emison and Anthony Coleman

Absent: 2 - Ann Williams and David McClain

[RES-24:147](#)

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 3806 SCHOOL STREET, PARCEL #01-144272-16500, OWNED BY OLGA HERNANDEZ IN THE AMOUNT OF \$275

Sponsors: Code Enforcement and Finance

Attachments: [1. 3806 School St Notice of Violation](#)
[2. 3806 School St Billing Request](#)
[3. 3806 School St Mowing Invoice](#)
[4. 3806 School St Council Notice](#)

Councilmember Brian Emison said, just want to say thank you to Code Enforcement for doing a great job and keeping Jonesboro looking beautiful.

A motion was made by John Street, seconded by Brian Emison, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 4 - Charles Coleman;John Street;Brian Emison and Anthony Coleman

Absent: 2 - Ann Williams and David McClain

5. PENDING ITEMS

6. OTHER BUSINESS

Chairman Joe Hafner said, any updates worth giving while we're here? Brian? Chief Administrative Officer Brian Richardson approached the podium and said, just a couple of things. If you'll notice outside, there is a new shiny bus there that was part of a little over \$2,000,000 worth of grants we received starting two years ago. I know that Director Lee Wells is really excited about it. Truthfully, they're replacing buses that we were going to have to replace anyway, and so our Grants Department and Jets Department worked together to secure us some funding for new stock that we got at one heck of a discount. When you couple that with the, probably, \$750,000 bus shelter grant that we're working through, the systems going to look a whole lot different in the next few months. We're finally getting somewhere with that. I know grants take a long time to play their way through the system, especially when they're federal grants and especially when they're federal grants with limited people that do the things that federal grants fund. Then you've got to work through all those hurdles, but they've been ever vigilant to make sure that they stayed on it and stayed on it and stayed on it. I think we're supposed to have one more here by the end of the week. Five total and then you couple that with a couple new cutaway buses that we've got in recently, and I think it's at least two new paratransit vans, it's been a big last month, month and a half for Jets. And we're going to just keep investing in that program. They opened up to four routes and we'll be going to five early next year. So, full steam ahead on that.

And we are going close to completion of the Creath Street project. We still have not taking possession of that. There's a few retaining wall issues and stuff that are being kind of worked out and finished up by the contractor. We're trying to kind of circle a day around when to officially open that. We'll let council know whenever that comes. We were trying to shoot for the end of this week, there's some weather concerns so we kind of pushed that off. But it may be Friday, we'll know something in the morning on that, depending on the weather, or maybe next week. Other than that, just business as usual. Anything from the committee that you need me to look into?

Councilmember Dr. Anthony Coleman said, you just mentioned...the first point you were making about the bus, first of all, the bus is nice. I got a chance to look at it, and Brian and I went...it's a beautiful bus, so I definitely want to ask all my colleagues to go and see it, because it's a beautiful bus and I think it's going to service Jonesboro great. And thank you, finance, all y'all and director for doing that. But I haven't heard much about the shelter things, the bus shelters. Haven't heard a lot about that lately, and so, we don't have to talk about it today, but I just want, at least when we do the next presentation during the subcommittee, that we kind of hear where we are on that. Brian Richardson said, yeah and Lee might be able to directly address some of that right now and just go ahead and get that out of the way. I know that the vendor we were working with went out of business, so we had to find a new vendor, but I think we've got some significant progress on that. Jets Department Director Lee Wells approached the podium and said, we do have, in the process of trying to get all

of that nailed down to be able to get that going. We're hoping to be able to finalize everything to get that out to bid, to be able to get those rolling. We do have some interest already that kind of know what they're getting into, that, hopefully it can be a quick turnaround. But along those same lines, we are also investing in those bus stops as well. We have added two new shelters here in the downtown area. We had two, actually three stops, that were not of the best positioning. We did remove one and we are currently closing two and adding two sheltered stops. Because the locations where they were, they were not accessible with a shelter. These two locations will allow us to open that up. We're continuing to refurbish what we can with the shelters to be able to get them looking better, and to find good solutions to be able to make it meaningful impact for the city. Councilmember Dr. Anthony Coleman said, thank you. And I don't mean to be premature in asking that, because I know it's usually Public Services. But thank you for indulging. Director Lee Wells said, yes.

Councilmember Dr. Charles Coleman said, do elderly people get free passes? Chief Administrative Officer Brian Richardson approached the podium and said, define elderly. Councilmember Dr. Charles Coleman said, 80 years old. Jets Department Director Lee Wells approached the podium and said, all of our services, we do have an entire pay scale as far as the cost for them. You can find that online. But we do offer a senior adult discount. Councilmember Dr. Charles Coleman said, senior plus? Director Lee Wells said, yes, it is 60 cents, is what it is for a trip. And then you also, if you were to get a one day, a week or even a 30-month pass, you also get a discount on that as well. Councilmember Dr. Charles Coleman said, plus the VA discount. So, it will be 30 cents after the VA. I mean I'm a veteran and I'm 80 years old. I've got to get something. Councilmember John Street said, he just asked that question because he just turned 80. Brian Richardson said, we'll supply you with excellent modes of transportation for less than a dollar. How about that? You know, you actually do bring up a good point, that we often do get asked, well, why can't you just make it free. And there are some federal guidelines that require that you do collect a fare on a lot of these things. And it's a good revenue source, a lot of people don't know it, but Jets had over 100,000 rides last year. That's 100,000riders, that's a lot. I mean this is not just a check mark system anymore; it really has evolved into a very real people mover. It's helpful for medical services and businesses alike, so we're really proud of that. Thank the Finance Committee and Public Services and City Council for the funding for that. Councilmember Dr. Charles Coleman said, I do have a serious question though. Most of the related industry. Is there a stop within a quarter of a mile, half a mile? Is that happening? Brian Richardson said, so, we have been in conversations with some of the industrial partners about a dedicated route that kind of runs through there. The challenge with that is, our bus system works on loops and so frequent stops every 30 minutes, every 45 minutes. The Craighead Technology Park really works more off of a shift schedule, so we've been looking at, and Director Lee Wells can probably better pontificate this than I can, but we're looking at ways to kind of schedule a special access around their shifts. So, yeah, it's definitely a challenge because ultimately, picking people up is the easiest part, getting them back home is the hard part, and different hours, I mean, after hours services. I know that they are diligently looking at some of those options and like an on-demand type of service. But ultimately, it's we can either get people to work, that work second or third shift or get them home from work but trying to figure out that balance to be able to get second and third shift workers, both there and back, is a challenge. Councilmember Dr. Charles Coleman said, I agree with that because I've had an actual lady stop by my house, seriously no joke, ask me, and I've already talked to him, and I gave him information because we were a couple of buses short. But at the same time, I hope that you all work on it because there's more people getting asked about that shift part of it, that they don't have a way home and it's dark at night, especially women. I think it's really important

and that we need to look at it. Brian Richardson said, I agree.

7. PUBLIC COMMENTS

8. ADJOURNMENT

A motion was made by Brian Emison, seconded by John Street, that this meeting be Adjourned. The motion PASSED with the following vote.

Aye: 4 - Charles Coleman; John Street; Brian Emison and Anthony Coleman

Absent: 2 - Ann Williams and David McClain



City of Jonesboro

300 S. Church Street
Jonesboro, AR 72401

Text File

File Number: RES-24:148

Agenda Date:

Version: 1

Status: To Be Introduced

In Control: Finance & Administration Council Committee

File Type: Resolution

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 4305 EASTBROOK, PARCEL 01-134042-04700, OWNED BY BROOKE WELLS IN THE AMOUNT OF \$275

LEGAL DESCRIPTION: FOXMEADOW VILLAGE

WHEREAS, BROOKE WELLS, the owner of record, was properly notified of a code violation at 4305 Eastbrook, and refused to remove or correct the conditions identified by the code enforcement officer of the City of Jonesboro, Arkansas; and,

WHEREAS, the code enforcement officer corrected the code violation on the 20th of August 2024 using city funds in the amount of \$275; and,

WHEREAS, the City of Jonesboro seeks to perfect a lien against the affected property to cover the cost of the work pursuant to A.C.A 14-54-903.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, THAT:

Section 1: The city should proceed with placing a lien on the property located at 4305 Eastbrook.



AFFIDAVIT

Wells Brooke
527 W Oak
Jonesboro AR 72401

RE: 4305 Eastbrook

I, Michael McQuay, a Code Enforcement Officer, being duly sworn upon oath, that I served the attached notice(s) upon each of the persons or firms therein addressed, by depositing copies thereof in the United States Mail, enclosed within envelopes plainly addressed, as shown with postage fully prepaid, at the Jonesboro, Arkansas Post Office located at 310 East Street, Suite A., before 3:00 P.M., on the 30th day of July, 2024.

Michael McQuay
Michael McQuay
Jonesboro Code Enforcement

Subscribed and sworn to before me the 31st day of July, 2024.

Maria Resendez
Notary Public



My commission expires: 10 March 2034



Notice of Violation

07/29/2024

WELLS BROOKE
527 W Oak
Jonesboro AR 72401

Case #: 244071

In regards to property located at: 4305 EASTBROOK, JONESBORO, AR 72401

Our records show that you own the property listed above. We have observed that the grass is overgrown, and the fence is missing boards. We are sending this letter and are allowing you the opportunity to correct the violation(s) mentioned below by the end of the day on 08/11/2024. If the issue is not corrected by the date listed, the City will hire a contractor to mow, weed eat, repair fence, and place a lien on your property. Please call the Code Enforcement Office at (870) 933-4658 if you have any questions. If you would like to view the ordinance in violation online, they are available on City Clerk section of www.jonesboro.org

Additionally, any owner/occupant shall be presumed to have notice for the violation of overgrown grass or weeds if the owner/occupant has received notice of the same violation within the same calendar year.

Section:

117-329 Fences

30-5 Overgrown Grass, Weeds, Vines, or Low hanging Limbs

(870)351-2813

Sincerely,

Eric Schmett
Code Enforcement Officer
P.O. Box 1845
Jonesboro, AR 72403

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Street and Apt. No., or PO Box No.

527 W Oak

City, State, ZIP+4®

Jonesboro AR 72401

12

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- For an additional fee, and with a proper endorsement on the mailpiece, you may request the following services:
 - Return receipt service, which provides a record of delivery (including the recipient's signature). You can request a hardcopy return receipt or an electronic version. For a hardcopy return receipt, complete PS Form 3811, *Domestic Return Receipt*; attach PS Form 3811 to your mailpiece;

for an electronic return receipt, see a retail associate for assistance. To receive a duplicate return receipt for no additional fee, present this USPS®-postmarked Certified Mail receipt to the retail associate.

- Restricted delivery service, which provides delivery to the addressee specified by name, or to the addressee's authorized agent.
- Adult signature service, which requires the signee to be at least 21 years of age (not available at retail).
- Adult signature restricted delivery service, which requires the signee to be at least 21 years of age and provides delivery to the addressee specified by name, or to the addressee's authorized agent (not available at retail).
- To ensure that your Certified Mail receipt is accepted as legal proof of mailing, it should bear a USPS postmark. If you would like a postmark on this Certified Mail receipt, please present your Certified Mail item at a Post Office™ for postmarking. If you don't need a postmark on this Certified Mail receipt, detach the barcoded portion of this label, affix it to the mailpiece, apply appropriate postage, and deposit the mailpiece.

IMPORTANT: Save this receipt for your _____ ds.

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Office of Code Enforcement
P.O. Box 1845, Jonesboro, AR 72403

870-933-4658

AFFIDAVIT

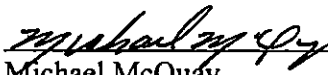
Brooke Wells

537 W Oak Ave

Jonesboro, AR 72401

RE: 4305 Eastbrook

I, Michael McQuay, a Code Enforcement Officer, being duly sworn upon oath, that I served the attached notice(s) upon each of the persons or firms therein addressed, by depositing copies thereof in the United States Mail, enclosed within envelopes plainly addressed, as shown with postage fully prepaid, at the Jonesboro, Arkansas Post Office located at 310 East Street, Suite A., before 3:00 P.M., on the 28th day of August, 2024.


Michael McQuay
Jonesboro Code Enforcement

Subscribed and sworn before me the 28th day of August, 2024.


Notary Public



My commission expires: 10 March 2034



DATE	INVOICE NO
8/27/2024	0067944

BILL TO
Brooke Wells 537 W Oak Ave Jonesboro, AR 72401

DUE DATE
10/2/2024

DESCRIPTION	QUANTITY	EFFECTIVE RATE	AMOUNT	DISCOUNT	CREDIT	BALANCE
PREVIOUS OUTSTANDING BALANCE						0.00
Code Enforcement Charges:						
Filing Fee- 4305 Eastbrook	1.00	15.00	15.00	0.00	0.00	15.00
Admin. Fee- 4305 Eastbrook	1.00	200.00	200.00	0.00	0.00	200.00
Mowing & Trimming - 4305 Eastbrook	1.00	60.00	60.00	0.00	0.00	60.00
INVOICE TOTAL:			275.00	0.00	0.00	275.00

If payment is not made within (30) days, the lien may be certified to Craighead County for collection on real estate taxes or City may pursue a judicial foreclosure in accordance with Ark. Code Ann. § 14-54-904.

PLEASE DETACH BOTTOM PORTION & REMIT WITH YOUR PAYMENT

For questions please contact us at (870) 932-3042

Customer Name: Brooke Wells
 Customer No: 024509
 Account No: 0035906 - Code Enforcement Charges

DUE DATE	INVOICE NO
10/2/2024	0067944

Please remit payment by the due date to:

City of Jonesboro
 300 South Church Street
 PO Box 1845
 Jonesboro, AR 72403

Invoice Total:	275.00
Discounts:	0.00
Credit Applied:	0.00
Ending Balance:	275.00

INVOICE BALANCE: \$275.00
AMOUNT PAID: _____

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<input type="checkbox"/> Adult Signature Required	\$ _____
<input type="checkbox"/> Adult Signature Restricted Delivery	\$ _____
Postage	\$ _____
Total Postage and Fees	\$ _____



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Sent To: **Wells Brooke**
 Street and Apt. No., or P.O. Box No.: **527 W Oak**
 City, State, ZIP+4®: **Jonesboro AR 72401**

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Office of Code Enforcement
P.O. Box 1845, Jonesboro, AR 72403

870-933-4658

AFFIDAVIT


BROOKE WELLS

537 W OAK

JONESBORO, AR 72401

RE: 4305 EASTBROOK

I, Michael McQuay, a Code Enforcement Officer, being duly sworn upon oath, that I served the attached notice(s) upon each of the persons or firms therein addressed, by depositing copies thereof in the United States Mail, enclosed within envelopes plainly addressed, as shown with postage fully prepaid, at the Jonesboro, Arkansas Post Office located at 310 East Street, Suite A., before 3:00 P.M., on the 3rd day of October, 2024.


Michael McQuay
Jonesboro Code Enforcement

Subscribed and sworn to before me the 8th day of October, 2024.


Notary Public



My commission expires: 10 March 2034



Invoice# : 0067944
Case# : 244071

Notice Mailed Prior to 10/04/2024

Brooke Wells
527 W Oak
Jonesboro, AR 72401

Subject: 4305 Eastbrook Parcel# 01-134042-04700

This is notification that the property mentioned above is subject to a lien for cost and expenses due to the City of Jonesboro for correcting code violations. This lien will be placed on the agenda for approval before the City Council of the City of Jonesboro on 11/19/2024.

The Council Meeting is at 5:30pm in the Municipal Building Council Chambers located at 300 S. Church St.

You have the right to appear and contest this action.

Should you have any question about this process, please call the Code Enforcement Office at 870-933-4658.

Thank you,

Scott Roper
Director of Code Enforcement
City of Jonesboro
300 S. Church Street
Jonesboro, AR 72401
Phone: 870-933-4658

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| <input type="checkbox"/> Return Receipt (electronic) | \$ | _____ |
| <input type="checkbox"/> Certified Mail Restricted Delivery | \$ | _____ |
| <input type="checkbox"/> Adult Signature Required | \$ | _____ |
| <input type="checkbox"/> Adult Signature Restricted Delivery | \$ | _____ |

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Postage

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Total Postage and Fees

\$

Brooke Wells

Sent To

537

Street & Apt. No., or PO Box No.

W Oak

City, State, ZIP+4®

Jonesboro, AR 72401

20

9589 0710 5270 1221 2021 71



City of Jonesboro

300 S. Church Street
Jonesboro, AR 72401

Text File

File Number: RES-24:149

Agenda Date:

Version: 1

Status: To Be Introduced

In Control: Finance & Administration Council Committee

File Type: Resolution

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 1506 PRATT CIRCLE, PARCEL 01-144082-09900, OWNED BY JOSHUA JONES IN THE AMOUNT OF \$315

LEGAL DESCRIPTION: PRATT SUB DIV OF PT SW 8-14-4

WHEREAS, JOSHUA JONES, the owner of record, was properly notified of a code violation at 1506 Pratt Circle, and refused to remove or correct the conditions identified by the code enforcement officer of the City of Jonesboro, Arkansas; and,

WHEREAS, the code enforcement officer corrected the code violation on the 19th of August 2024 using city funds in the amount of \$315; and,

WHEREAS, the City of Jonesboro seeks to perfect a lien against the affected property to cover the cost of the work pursuant to A.C.A 14-54-903.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, THAT:

Section 1: The city should proceed with placing a lien on the property located at 1506 Pratt Circle.



Office of Code Enforcement
P.O. Box 1845, Jonesboro, AR 72403

870-933-4658

AFFIDAVIT

Jones Joshua
522 Leigh
Blytheville AR 72315

RE: 1506 Pratt Cir

I, Michael McQuay, a Code Enforcement Officer, being duly sworn upon oath, that I served the attached notice(s) upon each of the persons or firms therein addressed, by depositing copies thereof in the United States Mail, enclosed within envelopes plainly addressed, as shown with postage fully prepaid, at the Jonesboro, Arkansas Post Office located at 310 East Street, Suite A., before 3:00 P.M., on the 20th day of June, 2024.

Michael McQuay
Michael McQuay
Jonesboro Code Enforcement

Subscribed and sworn to before me the 20th day of June, 2024.

Maria Resendez
Notary Public



My commission expires: 10 March 2034



Notice of Violation

06/19/2024

JONES JOSHUA
522 LEIGH
BLYTHEVILLE AR 72315

Case #: 243261

In regards to property located at: 1506 PRATT CIR, JONESBORO, AR 72401

Our records show that you own the property listed above. We have observed that the property has overgrown grass/weeds that needs to be mowed and trimmed. Please mow and trim entire property including any ditch/easements. We are sending this letter and are allowing you the opportunity to correct the violation(s) mentioned below by the end of the day on 07/01/2024. If the issue is not corrected by the date listed, the City will hire a contractor to mow and trim, and place a lien on your property. Please call the Code Enforcement Office at (870) 933-4658 if you have any questions. If you would like to view the ordinance in violation online, they are available on City Clerk section of www.jonesboro.org

Additionally, any owner/occupant shall be presumed to have notice for the violation of overgrown grass or weeds if the owner/occupant has received notice of the same violation within the same calendar year.

Section:

30-5 Overgrown Grass, Weeds, Vines, or Low hanging Limbs

870-273-2336

Sincerely,

Chris Martin
Code Enforcement Officer
P.O. Box 1845
Jonesboro, AR 72403

9589 0710 5270 0975 5788 46

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OFFICIAL USE

Certified Mail Fee

\$ _____

Extra Services & Fees (check box, add fee as appropriate)

- Return Receipt (hardcopy) \$ _____
- Return Receipt (electronic) \$ _____
- Certified Mail Restricted Delivery \$ _____
- Adult Signature Required \$ _____
- Adult Signature Restricted Delivery \$ _____

Postmark
Here



Postage

\$ _____

Total Postage and Fees

\$ _____

Sent to

Jones Joshua

Street and Apt. No., or PO Box No.

522 Leigh

City, State, ZIP+4®

Blytheville AR 72315

24



Office of Code Enforcement
P.O. Box 1845, Jonesboro, AR 72403

870-933-4658

AFFIDAVIT


Joshua Jones

522 Leigh

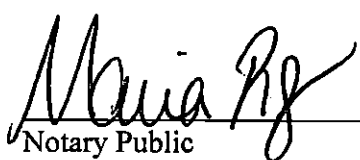
Blytheville, AR 72315

RE: 1506 Pratt Cir

I, Michael McQuay, a Code Enforcement Officer, being duly sworn upon oath, that I served the attached notice(s) upon each of the persons or firms therein addressed, by depositing copies thereof in the United States Mail, enclosed within envelopes plainly addressed, as shown with postage fully prepaid, at the Jonesboro, Arkansas Post Office located at 310 East Street, Suite A., before 3:00 P.M., on the 28th day of August, 2024.


Michael McQuay
Jonesboro Code Enforcement

Subscribed and sworn before me the 28th day of August, 2024.


Notary Public



My commission expires: 10 March 2034



DATE	INVOICE NO
8/27/2024	0067947

BILL TO
Joshua Jones 522 Leigh Blytheville, AR 72315

DUE DATE
10/2/2024

DESCRIPTION	QUANTITY	EFFECTIVE RATE	AMOUNT	DISCOUNT	CREDIT	BALANCE
-------------	----------	----------------	--------	----------	--------	---------

PREVIOUS OUTSTANDING BALANCE						0.00
Code Enforcement Charges:						
Filing Fee- 1506 Pratt Cir	1.00	15.00	15.00	0.00	0.00	15.00
Admin. Fee- 1506 Pratt Cir	1.00	200.00	200.00	0.00	0.00	200.00
Mowing & Trimming - 1506 Pratt Circle	1.00	100.00	100.00	0.00	0.00	100.00
INVOICE TOTAL:			315.00	0.00	0.00	315.00

If payment is not made within (30) days, the lien may be certified to Craighead County for collection on real estate taxes or City may pursue a judicial foreclosure in accordance with Ark. Code Ann. § 14-54-904.

PLEASE DETACH BOTTOM PORTION & REMIT WITH YOUR PAYMENT

For questions please contact us at (870) 932-3042

Customer Name: Joshua Jones
Customer No: 023895
Account No: 0035759 - Code Enforcement Charges

DUE DATE	INVOICE NO
10/2/2024	0067947

Please remit payment by the due date to:

City of Jonesboro
300 South Church Street
PO Box 1845
Jonesboro, AR 72403

Invoice Total:	315.00
Discounts:	0.00
Credit Applied:	0.00
Ending Balance:	315.00

INVOICE BALANCE: \$315.00
AMOUNT PAID: _____

9589 0710 5270 1221 1989 17

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OFFICIAL USE

Certified Mail Fee

\$ _____
Extra Services & Fees (check box, add fee as appropriate)

- Return Receipt (hardcopy) \$ _____
- Return Receipt (electronic) \$ _____
- Certified Mail Restricted Delivery \$ _____
- Adult Signature Required \$ _____
- Adult Signature Restricted Delivery \$ _____

Postmark
Here
m



Postage

\$ _____
Total Postage and Fees

\$ _____

Sent To **Joshua Jones**

Street and Apt. No., or PO Box No.

522 Leigh

City, State ZIP+4

Blytheville AR 72315

28



Office of Code Enforcement
P.O. Box 1845, Jonesboro, AR 72403

870-933-4658

AFFIDAVIT

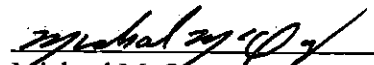
JOSHUA JONES

522 LEIGH

BLYTHEVILLE, AR 72315

RE: 1506 PRATT CIR

I, Michael McQuay, a Code Enforcement Officer, being duly sworn upon oath, that I served the attached notice(s) upon each of the persons or firms therein addressed, by depositing copies thereof in the United States Mail, enclosed within envelopes plainly addressed, as shown with postage fully prepaid, at the Jonesboro, Arkansas Post Office located at 310 East Street, Suite A., before 3:00 P.M., on the 3rd day of October, 2024.


Michael McQuay
Jonesboro Code Enforcement

Subscribed and sworn to before me the 8th day of October, 2024.


Notary Public



My commission expires: 10 March 2034



Invoice# : 0067947
Case# : 243261

Notice Mailed Prior to 10/04/2024

Joshua Jones
522 Leigh
Blytheville, AR 72315


Subject: 1506 Pratt Cir Parcel# 01-144082-09900

This is notification that the property mentioned above is subject to a lien for cost and expenses due to the City of Jonesboro for correcting code violations. This lien will be placed on the agenda for approval before the City Council of the City of Jonesboro on 11/19/2024.

The Council Meeting is at 5:30pm in the Municipal Building Council Chambers located at 300 S. Church St.

You have the right to appear and contest this action.

Should you have any question about this process, please call the Code Enforcement Office at 870-933-4658.

Thank you,

Scott Roper
Director of Code Enforcement
City of Jonesboro
300 S. Church Street
Jonesboro, AR 72401
Phone: 870-933-4658

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OFFICIAL USE

Certified Mail Fee

\$

Extra Services & Fees (check box, add fee as appropriate)

- | | |
|--|----------|
| <input type="checkbox"/> Return Receipt (hardcopy) | \$ _____ |
| <input type="checkbox"/> Return Receipt (electronic) | \$ _____ |
| <input type="checkbox"/> Certified Mail Restricted Delivery | \$ _____ |
| <input type="checkbox"/> Adult Signature Required | \$ _____ |
| <input type="checkbox"/> Adult Signature Restricted Delivery | \$ _____ |

Postage

\$

Total Postage and Fees

\$

Sent To **Joshua Jones**

Street address or PO Box No. **522 Leigh**

City, State **Blytheville, AR 72315**



Postmark
Here

31

9589 0710 5270 1221 0225 0710 2022 18



City of Jonesboro

300 S. Church Street
Jonesboro, AR 72401

Text File

File Number: RES-24:150

Agenda Date:

Version: 1

Status: To Be Introduced

In Control: Finance & Administration Council Committee

File Type: Resolution

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 2612 CRAWFORD, PARCEL 01-144273-02300, OWNED BY RANDY & ALEY CRAWFORD IN THE AMOUNT OF \$275

LEGAL DESCRIPTION: NE JB NETTLETON CITY

WHEREAS, RANDY & ALEY CRAWFORD, the owner of record, was properly notified of a code violation at 2612 Crawford, and refused to remove or correct the conditions identified by the code enforcement officer of the City of Jonesboro, Arkansas; and,

WHEREAS, the code enforcement officer corrected the code violation on the 19th of August 2024 using city funds in the amount of \$275; and,

WHEREAS, the City of Jonesboro seeks to perfect a lien against the affected property to cover the cost of the work pursuant to A.C.A 14-54-903.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, THAT:

Section 1: The city should proceed with placing a lien on the property located at 2612 Crawford.

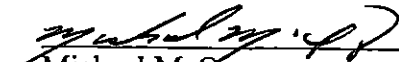


AFFIDAVIT


Crawford Randy + Aley
PO Box 16354
Jonesboro AR 72403-6705

RE: 2612 Crawford Dr. Jonesboro AR

I, Michael McQuay, a Code Enforcement Officer, being duly sworn upon oath, that I served the attached notice(s) upon each of the persons or firms therein addressed, by depositing copies thereof in the United States Mail, enclosed within envelopes plainly addressed, as shown with postage fully prepaid, at the Jonesboro, Arkansas Post Office located at 310 East Street, Suite A., before 3:00 P.M., on the 2nd day of April, 2024.

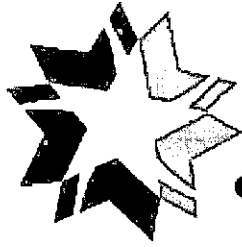

Michael McQuay
Jonesboro Code Enforcement

Subscribed and sworn to before me the 2nd day of April, 2024.


Notary Public



My commission expires: 10 March 2034



JONESBORO

ARKANSAS

Notice of Violation

04/01/2024

CRAWFORD RANDY & ALEY
PO BOX 16354
JONESBORO AR 72403-6705

Case #: 241400

In regards to property located at: 2612 CRAWFORD DR, JONESBORO, Arkansas

Our records show that you own the property listed above. We have observed that the property needs mowed and trimmed. Property needs to be mowed at least every two weeks. We are sending this letter and are allowing you the opportunity to correct the violation(s) mentioned below by the end of the day on 04/13/2024. If the issue is not corrected by the date listed, the City will mow and trim, and place a lien on your property. Please call the Code Enforcement Office at (870) 933-4658 if you have any questions. If you would like to view the ordinance in violation online, they are available on City Clerk section of www.jonesboro.org

Additionally, any owner/occupant shall be presumed to have notice for the violation of overgrown grass or weeds if the owner/occupant has received notice of the same violation within the same calendar year.

Section:

30-5 Overgrown Grass, Weeds, Vines, or Low hanging Limbs

30-5 Unsightly or Unsanitary Conditions

My direct number is 870-273-2129.

Sincerely,

Blake Nichols
Code Enforcement Officer
P.O. Box 1845
Jonesboro, AR 72403

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Extra Services & Fees (check box, add fee as appropriate)

- Return Receipt (hardcopy) \$ _____
- Return Receipt (electronic) \$ _____
- Certified Mail Restricted Delivery \$ _____
- Adult Signature Required \$ _____
- Adult Signature Restricted Delivery \$ _____



Postmark
Here

Postage

\$

Total Postage and Fees

\$

Sent To

Street and Apt. No., or PO Box No.

City, State, ZIP+4®

Crawford Randy + Alex

PO BOX 116354

Jonesboro AR 72403-6705

35

9589 0710 5270 0975 5798 29



CITY OF JONESBORO
Code Enforcement
Request For Invoice

Date: 8-26-2024

To: Tosha Moss

Case #: 241400

Property Address: 2612 Crawford Dr
Jonesboro, AR 72401

APN# 01-144273-02300

Mowing Letter Sent on: 4-02/2024
Comply by Date: 4-13-2024
Date of Mowing Service: 8-19-2024

Need to send the following charges to this person.

Property Owner:
CRAWFORD RANDY & ALEY
PO BOX 16354
JONESBORO, AR 72403-6705

<u>ITEMS</u>	<u>AMOUNTS</u>
Filing Fees	\$ 15.00
Admin Fees	\$ 200.00
Mowing and trimming	\$ 60.00
<hr/>	
Total	\$ 275.00

Thank you,

Mike McQuay
Jonesboro Police Department
Code Enforcement Division
PO Box 1845
Jonesboro, AR 72403



Office of Code Enforcement
P.O. Box 1845, Jonesboro, AR 72403

870-933-4658

AFFIDAVIT

Randy & Aley Crawford

PO Box 16354

Jonesboro, AR 72403

RE: 2612 Crawford Dr

I, Michael McQuay, a Code Enforcement Officer, being duly sworn upon oath, that I served the attached notice(s) upon each of the persons or firms therein addressed, by depositing copies thereof in the United States Mail, enclosed within envelopes plainly addressed, as shown with postage fully prepaid, at the Jonesboro, Arkansas Post Office located at 310 East Street, Suite A., before 3:00 P.M., on the 28th day of August, 2024.


Michael McQuay
Jonesboro Code Enforcement

Subscribed and sworn before me the 28th day of August, 2024.


Notary Public



My commission expires: 10 March 2034



DATE	INVOICE NO
8/27/2024	0067949

BILL TO
Randy & Aley Crawford PO Box 16354 Jonesboro, AR 72403

DUE DATE
10/2/2024

DESCRIPTION	QUANTITY	EFFECTIVE RATE	AMOUNT	DISCOUNT	CREDIT	BALANCE
PREVIOUS OUTSTANDING BALANCE						10,366.32
Code Enforcement Charges:						
Filing Fee- 2612 Crawford Dr	1.00	15.00	15.00	0.00	0.00	15.00
Admin. Fee- 2612 Crawford Dr	1.00	200.00	200.00	0.00	0.00	200.00
Mowing & Trimming - 2612 Crawford Dr	1.00	60.00	60.00	0.00	0.00	60.00
INVOICE TOTAL:			275.00	0.00	0.00	275.00

If payment is not made within (30) days, the lien may be certified to Craighead County for collection on real estate taxes or City may pursue a judicial foreclosure in accordance with Ark. Code Ann. § 14-54-904.

PLEASE DETACH BOTTOM PORTION & REMIT WITH YOUR PAYMENT

For questions please contact us at (870) 932-3042

Customer Name: Randy & Aley Crawford
Customer No: 023540
Account No: 0035631 - Code Enforcement Charges

DUE DATE	INVOICE NO
10/2/2024	0067949

Please remit payment by the due date to:

City of Jonesboro
300 South Church Street
PO Box 1845
Jonesboro, AR 72403

Invoice Total:	275.00
Discounts:	0.00
Credit Applied:	0.00
Ending Balance:	10,641.32

INVOICE BALANCE: \$275.00
AMOUNT PAID: _____

9589 0710 5270 1221 1993 10

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Extra Services & Fees <i>(check box, add fee as appropriate)</i>	
<input type="checkbox"/> Return Receipt (hardcopy)	\$ _____
<input type="checkbox"/> Return Receipt (electronic)	\$ _____
<input type="checkbox"/> Certified Mail Restricted Delivery	\$ _____
<input type="checkbox"/> Adult Signature Required	\$ _____
<input type="checkbox"/> Adult Signature Restricted Delivery	\$ _____
Postage	\$ _____
Total Postage and Fees	\$ _____



Postmark
Here

Sent to **Crawford, Randy + Aley**

Street and Apt. No. or PO Box **PO BOX 112354**

City, State, ZIP+4® **Jonesboro AR 72403-6105**

39



Office of Code Enforcement
P.O. Box 1845, Jonesboro, AR 72403

870-933-4658

AFFIDAVIT

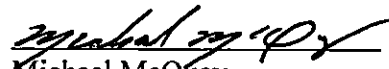
RANDY & ALEY CRAWFORD

PO BOX 16354

JONESBORO, AR 72403

RE: 2612 CRAWFORD

I, Michael McQuay, a Code Enforcement Officer, being duly sworn upon oath, that I served the attached notice(s) upon each of the persons or firms therein addressed, by depositing copies thereof in the United States Mail, enclosed within envelopes plainly addressed, as shown with postage fully prepaid, at the Jonesboro, Arkansas Post Office located at 310 East Street, Suite A., before 3:00 P.M., on the 3rd day of October, 2024.


Michael McQuay
Jonesboro Code Enforcement

Subscribed and sworn to before me the 8th day of October, 2024.


Notary Public



My commission expires: 10 March 2034



Invoice# : 0067949
Case# : 244631

Notice Mailed Prior to 10/04/2024

Randy & Aley Crawford
PO Box 16354
Jonesboro, AR 72403


Subject: 2612 Crawford Parcel# 01-144273-02300

This is notification that the property mentioned above is subject to a lien for cost and expenses due to the City of Jonesboro for correcting code violations. This lien will be placed on the agenda for approval before the City Council of the City of Jonesboro on 11/19/2024.

The Council Meeting is at 5:30pm in the Municipal Building Council Chambers located at 300 S. Church St.

You have the right to appear and contest this action.

Should you have any question about this process, please call the Code Enforcement Office at 870-933-4658.

Thank you,

Scott Roper
Director of Code Enforcement
City of Jonesboro
300 S. Church Street
Jonesboro, AR 72401
Phone: 870-933-4658

9589 0710 5270 1221 1982 07

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\$ _____

Extra Services & Fees (check box, add fee as appropriate)

- Return Receipt (hardcopy) \$ _____
- Return Receipt (electronic) \$ _____
- Certified Mail Restricted Delivery \$ _____
- Adult Signature Required \$ _____
- Adult Signature Restricted Delivery \$ _____

Postage

\$ _____

Total Postage and Fees

\$ _____

Randy & Aley Crawford

Sent To

Street and Apt. No., or P.O. Box No. _____

City, State _____ **Jonesboro, AR 72403** **42**



Postmark Here



City of Jonesboro

300 S. Church Street
Jonesboro, AR 72401

Text File

File Number: RES-24:151

Agenda Date:

Version: 1

Status: To Be Introduced

In Control: Finance & Administration Council Committee

File Type: Resolution

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 1602 TONYA DRIVE #A, PARCEL 01-144082-00210, OWNED BY MARTISULL, LLC C/O RICHARD SULLIVAN IN THE AMOUNT OF \$390

LEGAL DESCRIPTION: RJS ACRES

WHEREAS, MARTISULL, LLC C/O RICHARD SULLIVAN, the owner of record, was properly notified of a code violation at 1602 Tonya Drive #A, and refused to remove or correct the conditions identified by the code enforcement officer of the City of Jonesboro, Arkansas; and,

WHEREAS, the code enforcement officer corrected the code violation on the 22nd of August 2024 using city funds in the amount of \$390; and,

WHEREAS, the City of Jonesboro seeks to perfect a lien against the affected property to cover the cost of the work pursuant to A.C.A 14-54-903.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, THAT:

Section 1: The city should proceed with placing a lien on the property located at 1602 Tonya Drive #A.

AFFIDAVIT

Martisull LLC

PO Box 16271

Jonesboro AR 72403

RE: 1602 A Tonya Dr 1602 B Tonya Dr

I, Michael McQuay, a Code Enforcement Officer, being duly sworn upon oath, that I served the attached notice(s) upon each of the persons or firms therein addressed, by depositing copies thereof in the United States Mail, enclosed within envelopes plainly addressed, as shown with postage fully prepaid, at the Jonesboro, Arkansas Post Office located at 310 East Street, Suite A., before 3:00 P.M., on the 20th day of June, 2024.

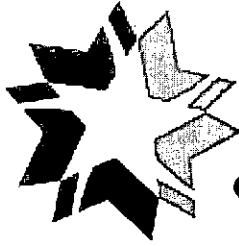
Michael McQuay
Michael McQuay
Jonesboro Code Enforcement

Subscribed and sworn to before me the 20th day of June, 2024.

Maria Resendez
Notary Public



My commission expires: 10 March 2034



JONESBORO

ARKANSAS

Notice of Violation

06/26/2024

MARTISULL LLC
PO BOX 16271
JONESBORO AR 72403

Case #: 243283

In regards to property located at: 1602 A TONYA DR, JONESBORO, AR 72401

Our records show that you own the property listed above. We have observed that the property has overgrown grass/weeds that needs to be mowed and trimmed. Please mow and trim entire property including any ditch/easements. We are sending this letter and are allowing you the opportunity to correct the violation(s) mentioned below by the end of the day on 07/07/2024. If the issue is not corrected by the date listed, the City will hire a contractor to mow and trim, and place a lien on your property. Please call the Code Enforcement Office at (870) 933-4658 if you have any questions. If you would like to view the ordinance in violation online, they are available on City Clerk section of www.jonesboro.org

Additionally, any owner/occupant shall be presumed to have notice for the violation of overgrown grass or weeds if the owner/occupant has received notice of the same violation within the same calendar year.

Section:

30-5 Overgrown Grass, Weeds, Vines, or Low hanging Limbs

870-273-2336

Sincerely,

Chris Martin
Code Enforcement Officer
P.O. Box 1845
Jonesboro, AR 72403

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Certified Mail Fee

Extra Services & Fees (check box, add fee as appropriate)

- Return Receipt (hardcopy) \$ _____
- Return Receipt (electronic) \$ _____
- Certified Mail Restricted Delivery \$ _____
- Adult Signature Required \$ _____
- Adult Signature Restricted Delivery \$ _____

Postmark
Here

Postage

Total Postage and Fees

\$

Sent to

Recipient's name, No. or P.O. Box

Mortisull LLC
PO Box 16211
Jonesboro AR 72403

City, State, ZIP+4

PS Form 3800, January 2023 PSN 7530-02-000-9047

See Reverse for Instructions

9589 0710 5270 1321 3988 66



CITY OF JONESBORO
Code Enforcement
Request For Invoice

Date: 8-26-2024

To: Tosha Moss

Case #: 243284

Property Address: 1602 Tonya Dr A APN# 01-144081-00210
Jonesboro, AR 72404

Mowing Letter Sent on: 6-26-2024
Comply by Date: 7-7-2024
Date of Mowing Service: 8-22-2024

Need to send the following charges to this person.

Property Owner:
MARTISULL LLC
PO BOX 16271
JONESBORO, AR 72403

<u>ITEMS</u>	<u>AMOUNTS</u>
Filing Fees	\$ 15.00
Admin Fees	\$ 200.00
Mowing and trimming	\$ 175.00
<hr/>	
Total	\$ 390.00

Thank you,

Mike McQuay
Jonesboro Police Department
Code Enforcement Division
PO Box 1845
Jonesboro, AR 72403



Office of Code Enforcement
P.O. Box 1845, Jonesboro, AR 72403

870-933-4658

AFFIDAVIT


Martisull LLC

PO Box 16271

Jonesboro, AR 72403

RE: 1602 Tonya A & B

I, Michael McQuay, a Code Enforcement Officer, being duly sworn upon oath, that I served the attached notice(s) upon each of the persons or firms therein addressed, by depositing copies thereof in the United States Mail, enclosed within envelopes plainly addressed, as shown with postage fully prepaid, at the Jonesboro, Arkansas Post Office located at 310 East Street, Suite A., before 3:00 P.M., on the 28th day of August, 2024.

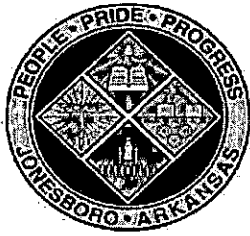

Michael McQuay
Jonesboro Code Enforcement

Subscribed and sworn before me the 28th day of August, 2024.


Notary Public



My commission expires: 10 March 2034



DATE	INVOICE NO
8/28/2024	0067953

BILL TO
Martisull LLC c/o Richard Sullivan PO Box 16271 Jonesboro, AR 72403

DUE DATE
10/2/2024

DESCRIPTION	QUANTITY	EFFECTIVE RATE	AMOUNT	DISCOUNT	CREDIT	BALANCE
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PREVIOUS OUTSTANDING BALANCE 0.00

Code Enforcement Charges:

Filing Fee- 1602 Tonya Dr #A	1.00	15.00	15.00	0.00	0.00	15.00
Admin. Fee- 1602 Tonya Dr #A	1.00	200.00	200.00	0.00	0.00	200.00
Mowing & Trimming - 1602 Tonya Dr #A	1.00	175.00	175.00	0.00	0.00	175.00

INVOICE TOTAL: 390.00 0.00 0.00 390.00

If payment is not made within (30) days, the lien may be certified to Craighead County for collection on real estate taxes or City may pursue a judicial foreclosure in accordance with Ark. Code Ann. § 14-54-904.

PLEASE DETACH BOTTOM PORTION & REMIT WITH YOUR PAYMENT

For questions please contact us at (870) 932-3042

Customer Name: Martisull LLC
Customer No: 021606
Account No: 0035908 - Code Enforcement Charges

DUE DATE	INVOICE NO
10/2/2024	0067953

Please remit payment by the due date to:

City of Jonesboro
300 South Church Street
PO Box 1845
Jonesboro, AR 72403

Invoice Total:	390.00
Discounts:	0.00
Credit Applied:	0.00
Ending Balance:	390.00

INVOICE BALANCE: \$390.00
AMOUNT PAID: _____

9589 0710 5270 1221 1988 56

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Total Postage and Fees

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Sent To: **Martisull LLC**

Street and Apt. No. or PO Box No.: **PO BOX 16271**

City, State, ZIP+4®: **Jonesboro AR 72403**

50



Office of Code Enforcement
P.O. Box 1845, Jonesboro, AR 72403

870-933-4658

AFFIDAVIT

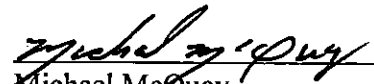
MARTISULL LLC C/O RICHARD SULLIVAN

PO BOX 16271

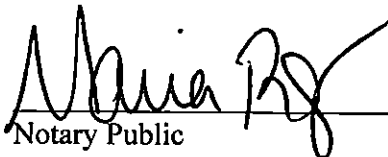
JONESBORO, AR 72403

RE: 1602 TONYA A & B

I, Michael McQuay, a Code Enforcement Officer, being duly sworn upon oath, that I served the attached notice(s) upon each of the persons or firms therein addressed, by depositing copies thereof in the United States Mail, enclosed within envelopes plainly addressed, as shown with postage fully prepaid, at the Jonesboro, Arkansas Post Office located at 310 East Street, Suite A., before 3:00 P.M., on the 3rd day of October, 2024.


Michael McQuay
Jonesboro Code Enforcement

Subscribed and sworn to before me the 8th day of October, 2024.


Notary Public



My commission expires: 10 March 2034



Invoice# : 0067953
Case# : 243283

Notice Mailed Prior to 10/04/2024

Martisull LLC c/o Richard Sullivan
PO Box 16271
Jonesboro, AR 72403

Subject: 1602 Tonya Dr A Parcel# 01-144081-00210

This is notification that the property mentioned above is subject to a lien for cost and expenses due to the City of Jonesboro for correcting code violations. This lien will be placed on the agenda for approval before the City Council of the City of Jonesboro on 11/19/2024.

The Council Meeting is at 5:30pm in the Municipal Building Council Chambers located at 300 S. Church St.

You have the right to appear and contest this action.

Should you have any question about this process, please call the Code Enforcement Office at 870-933-4658.

Thank you,

A handwritten signature in black ink, appearing to read "Scott Roper".

Scott Roper
Director of Code Enforcement
City of Jonesboro
300 S. Church Street
Jonesboro, AR 72401
Phone: 870-933-4658

9589 0710 5270 1221 1981 91

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- Adult Signature Required \$ _____
- Adult Signature Restricted Delivery \$ _____

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Postage

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Total Postage and Fees

\$ _____

Martisull LLC c/o Richard Sullivan

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PO Box 16271

Street and Apt. No., or PO Box No.

City, State **Jonesboro, AR 72403**

53



City of Jonesboro

300 S. Church Street
Jonesboro, AR 72401

Text File

File Number: RES-24:152

Agenda Date:

Version: 1

Status: To Be Introduced

In Control: Finance & Administration Council Committee

File Type: Resolution

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 1602 TONYA DRIVE #B, PARCEL 01-144082-00200, OWNED BY MARTISULL, LLC C/O RICHARD SULLIVAN IN THE AMOUNT OF \$175

LEGAL DESCRIPTION: RJS ACRES

WHEREAS, MARTISULL, LLC C/O RICHARD SULLIVAN, the owner of record, was properly notified of a code violation at 1602 Tonya Drive #B, and refused to remove or correct the conditions identified by the code enforcement officer of the City of Jonesboro, Arkansas; and,

WHEREAS, the code enforcement officer corrected the code violation on the 22nd of August 2024 using city funds in the amount of \$175; and,

WHEREAS, the City of Jonesboro seeks to perfect a lien against the affected property to cover the cost of the work pursuant to A.C.A 14-54-903.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, THAT:

Section 1: The city should proceed with placing a lien on the property located at 1602 Tonya Drive #B.

AFFIDAVIT

Martisull LLC

PO BOX 16271

Jonesboro AR 72403

RE: 1602 A Tonya Dr 1602 B Tonya Dr

I, Michael McQuay, a Code Enforcement Officer, being duly sworn upon oath, that I served the attached notice(s) upon each of the persons or firms therein addressed, by depositing copies thereof in the United States Mail, enclosed within envelopes plainly addressed, as shown with postage fully prepaid, at the Jonesboro, Arkansas Post Office located at 310 East Street, Suite A., before 3:00 P.M., on the 20th day of June, 2024.


Michael McQuay
Jonesboro Code Enforcement

Subscribed and sworn to before me the 20th day of June, 2024.


Notary Public



My commission expires: 10 March 2034



Notice of Violation

06/26/2024

MARTISULL LLC
PO BOX 16271
JONESBORO AR 72403

Case #: 243284

In regards to property located at: 1602 B TONYA DR, JONESBORO, AR 72401

Our records show that you own the property listed above. We have observed that the property has overgrown grass/weeds that needs to be mowed and trimmed. Please mow and trim entire property including any ditch/easements. We are sending this letter and are allowing you the opportunity to correct the violation(s) mentioned below by the end of the day on 07/07/2024. If the issue is not corrected by the date listed, the City will hire a contractor to mow and trim, and place a lien on your property. Please call the Code Enforcement Office at (870) 933-4658 if you have any questions. If you would like to view the ordinance in violation online, they are available on City Clerk section of www.jonesboro.org

Additionally, any owner/occupant shall be presumed to have notice for the violation of overgrown grass or weeds if the owner/occupant has received notice of the same violation within the same calendar year.

Section:

30-5 Overgrown Grass, Weeds, Vines, or Low hanging Limbs

870-273-2336

Sincerely,

Chris Martin
Code Enforcement Officer
P.O. Box 1845
Jonesboro, AR 72403



CITY OF JONESBORO
Code Enforcement
Request For Invoice

Date:8-26-2024

To: Tosha Moss

Case #: 243283

Property Address: 1602 Tonya Dr B APN# 01-144082-00200
Jonesboro, AR 72404

Mowing Letter Sent on: 6-26-2024
Comply by Date: 7-7-2024
Date of Mowing Service: 8-22-2024

Need to send the following charges to this person.

Property Owner:
MARTISULL LLC
PO BOX 16271
JONESBORO, AR 72403

<u>ITEMS</u>	<u>AMOUNTS</u>
Filing Fees	\$ 0.00
Admin Fees	\$ 0.00
Mowing and trimming	\$ 175.00
<hr/>	
Total	\$ 175.00

Thank you,

Mike McQuay
Jonesboro Police Department
Code Enforcement Division
PO Box 1845
Jonesboro, AR 72403



Office of Code Enforcement
P.O. Box 1845, Jonesboro, AR 72403

870-933-4658

AFFIDAVIT


Martisull LLC

PO Box 16271

Jonesboro, AR 72403

RE: 1602 Tonya A & B

I, Michael McQuay, a Code Enforcement Officer, being duly sworn upon oath, that I served the attached notice(s) upon each of the persons or firms therein addressed, by depositing copies thereof in the United States Mail, enclosed within envelopes plainly addressed, as shown with postage fully prepaid, at the Jonesboro, Arkansas Post Office located at 310 East Street, Suite A., before 3:00 P.M., on the 28th day of August, 2024.


Michael McQuay
Jonesboro Code Enforcement

Subscribed and sworn before me the 28th day of August, 2024.


Notary Public



My commission expires: 10 March 2034



DATE	INVOICE NO
8/28/2024	0067952

BILL TO
Martisull LLC c/o Richard Sullivan PO Box 16271 Jonesboro, AR 72403

DUE DATE
10/2/2024

DESCRIPTION	QUANTITY	EFFECTIVE RATE	AMOUNT	DISCOUNT	CREDIT	BALANCE
-------------	----------	----------------	--------	----------	--------	---------

PREVIOUS OUTSTANDING BALANCE 0.00

Code Enforcement Charges:

Mowing & Trimming - 1602 Tonya Dr #B	1.00	175.00	175.00	0.00	0.00	175.00
--------------------------------------	------	--------	--------	------	------	--------

INVOICE TOTAL: 175.00 0.00 0.00 175.00

If payment is not made within (30) days, the lien may be certified to Craighead County for collection on real estate taxes or City may pursue a judicial foreclosure in accordance with Ark. Code Ann. § 14-54-904.

PLEASE DETACH BOTTOM PORTION & REMIT WITH YOUR PAYMENT

For questions please contact us at (870) 932-3042

Customer Name: Martisull LLC
Customer No: 021606
Account No: 0035242 - Mowing Account - #01-144082-00200

DUE DATE	INVOICE NO
10/2/2024	0067952

Please remit payment by the due date to:

City of Jonesboro
300 South Church Street
PO Box 1845
Jonesboro, AR 72403

Invoice Total:	175.00
Discounts:	0.00
Credit Applied:	0.00
Ending Balance:	175.00

INVOICE BALANCE: \$175.00
AMOUNT PAID: _____

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- Return Receipt (electronic) \$ _____
- Certified Mail Restricted Delivery \$ _____
- Adult Signature Required \$ _____
- Adult Signature Restricted Delivery \$ _____

Postmark
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Postage

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Total Postage and Fees

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Sent To

Street and Apt. No. or PO Box No.

City, State, ZIP+4®

Martisull LLC
PO BOX 16271
Jonesboro AR 72403

61



Office of Code Enforcement
P.O. Box 1845, Jonesboro, AR 72403

870-933-4658

AFFIDAVIT

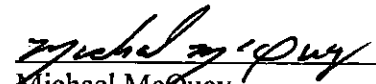
MARTISULL LLC C/O RICHARD SULLIVAN

PO BOX 16271

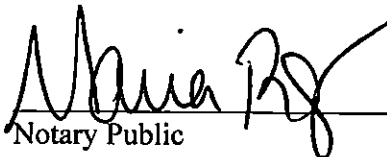
JONESBORO, AR 72403

RE: 1602 TONYA A & B

I, Michael McQuay, a Code Enforcement Officer, being duly sworn upon oath, that I served the attached notice(s) upon each of the persons or firms therein addressed, by depositing copies thereof in the United States Mail, enclosed within envelopes plainly addressed, as shown with postage fully prepaid, at the Jonesboro, Arkansas Post Office located at 310 East Street, Suite A., before 3:00 P.M., on the 3rd day of October, 2024.


Michael McQuay
Jonesboro Code Enforcement

Subscribed and sworn to before me the 8th day of October, 2024.


Notary Public



My commission expires: 10 March 2034



Invoice# : 0067952
Case# : 243284

Notice Mailed Prior to 10/04/2024

Martisull LLC c/o Richard Sullivan
PO Box 16271
Jonesboro, AR 72403

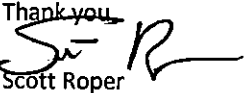
Subject: 1602 Tonya Dr B Parcel# 01-144082-00200

This is notification that the property mentioned above is subject to a lien for cost and expenses due to the City of Jonesboro for correcting code violations. This lien will be placed on the agenda for approval before the City Council of the City of Jonesboro on 11/19/2024.

The Council Meeting is at 5:30pm in the Municipal Building Council Chambers located at 300 S. Church St.

You have the right to appear and contest this action.

Should you have any question about this process, please call the Code Enforcement Office at 870-933-4658.

Thank you


Scott Roper
Director of Code Enforcement
City of Jonesboro
300 S. Church Street
Jonesboro, AR 72401
Phone: 870-933-4658

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- Certified Mail Restricted Delivery \$ _____
- Adult Signature Required \$ _____
- Adult Signature Restricted Delivery \$ _____

Postmark
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Postage

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Total Postage and Fees

\$ _____

Martisull LLC c/o Richard Sullivan

Sent To

PO Box 16271

Street and Apt. No., or PO Box No.

City, State **Jonesboro, AR 72403**

64





City of Jonesboro

300 S. Church Street
Jonesboro, AR 72401

Text File

File Number: RES-24:153

Agenda Date:

Version: 1

Status: To Be Introduced

In Control: Finance & Administration Council Committee

File Type: Resolution

A RESOLUTION TO CONTRACT WITH ALLIANCE UTILITIES FOR SPONSORSHIP OF TRAP FIELD #8 AT THE JONESBORO SHOOTING SPORTS COMPLEX

WHEREAS, the City of Jonesboro, Arkansas owns and maintains The Jonesboro Shooting Sports Complex located at 3702 Moore Road; and

WHEREAS, Alliance Utilities is seeking sponsorship recognition on Trap Field #8 at the Jonesboro Shooting Sports Complex; and

WHEREAS, Alliance Utilities is sponsoring the field for the sum of \$30,000 for a period of 5 years:

NOW, THEREFORE BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS

SECTION 1: That the City of Jonesboro, Arkansas shall contract with Alliance Utilities for the sponsorship of Trap Field #8 at The Jonesboro Shooting Sports Complex. A copy of said contract is attached as Exhibit A.

SECTION 2: The Mayor, Harold Copenhaver and City Clerk, April Leggett are hereby authorized by the City Council for the City of Jonesboro to execute all documents necessary to effectuate the agreement.

EXHIBIT A

SPONSORSHIP AGREEMENT FOR TRAP FIELD #8, LOCATED AT THE JONESBORO SHOOTING SPORTS COMPLEX

This Agreement is made by and between **Alliance Utilities** ("SPONSOR") and the City of Jonesboro Parks and Recreation Department ("CITY"), on this **1st** Day of **January 2025** ("Effective Date").

WHEREAS, the CITY is the owner of certain public park amenities known as the "Jonesboro Shooting Sports Complex", hereafter referred to as "Facilities"; and

WHEREAS, SPONSOR and the CITY desire to enter this agreement for the purpose of evidencing the agreement of the parties with regard to sponsorship of the Facilities by SPONSOR and the respective obligations of the parties regarding the sponsorship and maintenance of the Facilities;

NOW, THEREFORE in consideration of the promises and the reciprocated covenants and obligations contained herein, the parties agree as follows:

I. Term

- a.** This agreement is for a period of **(5) years** commencing on the Effective Date and ending at midnight on the **31st** of **December 2029**.

II. Sponsorship of Facilities

- a.** It is agreed between the parties hereto, in return for the covenants and conditions set forth herein that the SPONSOR's name shall be put on a sign to be erected and placed on the **Trap Field #8** located at the FACILITY.
- b.** It is agreed between the parties that the SPONSOR shall pay one payment for the erected sign and sponsorship the total sum of **\$30,000**.
- c.** It is agreed between the CITY and the SPONSOR that the SPONSOR shall have the option to renew this agreement for an additional **(5) years**.

- d. It agreed between the CITY and the SPONSOR that this sponsorship is non-assignable without prior written approval of the CITY. It is also agreed that the CITY reserves the right to remove the SPONSOR's sign and obtain a new sponsor in the event of failure of payment on the part of the SPONSOR.
- e. It is agreed between the parties that the CITY will furnish a 3' x 6' sign to be erected for the SPONSOR's area. However, it shall be the responsibility of the SPONSOR to bear any expense made to said sign should changes be requested during the term of this agreement.

III. Assign Ability and Exclusivity

- a. This agreement is a privilege for the benefit of SPONSOR only and may not be assigned in whole or in part by SPONSOR to any other person or entity.

IV. Miscellaneous Provisions

- a. No modification of this Agreement shall be effective unless it is made in writing and is signed by the authorized representatives of the parties hereto.
- b. This Agreement shall be construed under and by the laws of the State of Arkansas and venue for any litigation concerning this Agreement shall be in Craighead County, Jonesboro, AR.
- c. Nothing in this Agreement shall be construed to make the CITY or its respective agents or representatives liable in situations it is otherwise immune from liability.
- d. In case any one or more of the provisions contained in this Agreement shall for any reason be held invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or enforceability shall not affect any other provision hereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision has never been contained herein.
- e. Each party represents to the other that the individual signing this Agreement below has been duly authorized to do so by its respective governing body and that this Agreement is binding and enforceable as to each party.

IN WITNESS WHEREOF, the parties have executed this Agreement of the day and year set forth below.

Alliance Utilities

By: _____

Name: _____

Title: _____

Phone: _____

Email: _____

Date: _____

CITY OF JONESBORO

By: _____

Name: _____

Title: _____

Date: _____

ATTEST:

April Leggett, City Clerk