



# City of Jonesboro

900 West Monroe  
Jonesboro, AR 72401

## Meeting Minutes - Draft Public Works Council Committee

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Tuesday, September 7, 2010

5:30 PM

Huntington Building

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### 1. Call To Order

*Mayor Perrin was also in attendance.*

**Present** 5 - Gene Vance;Chris Moore;John Street;Mitch Johnson and Darrel Dover

**Absent** 1 - Jim Hargis

### 2. Approval of minutes

**MIN-10:071** Minutes for the Public Works Committee meeting on August 3, 2010.

**Attachments:** [Minutes 8/3/2010](#)

**A motion was made by Councilman Gene Vance, seconded by Councilman Darrel Dover, that this matter be Passed . The motion PASSED by a unanimous vote**

**Aye:** 4 - Gene Vance;Chris Moore;Mitch Johnson and Darrel Dover

**Absent:** 1 - Jim Hargis

**MIN-10:078** Minutes for the special called Public Works Committee meeting on August 10, 2010.

**Attachments:** [Minutes 8/10/10](#)

**A motion was made by Councilman Gene Vance, seconded by Councilman Darrel Dover, that this matter be Passed . The motion PASSED by a unanimous vote**

**Aye:** 4 - Gene Vance;Chris Moore;Mitch Johnson and Darrel Dover

**Absent:** 1 - Jim Hargis

### 3. New Business

#### *Ordinances To Be Introduced*

**ORD-10:071** AN ORDINANCE TO AMEND ORDINANCE NO. 10:029 AND SECTION 117-32 OF CHAPTER 117 OF THE JONESBORO CODE OF ORDINANCES OF THE CITY OF JONESBORO, ARKANSAS FOR THE PURPOSE OF CLARIFICATION ON THE PERMIT DRAWING REQUIREMENTS AS IT RELATES TO MULTI-FAMILY AND COMMERCIAL APPLICATIONS

**Sponsors:** Planning and Inspections

**Attachments:** [Memo of Intent Building Permit Submission Requirements](#)

*Chief Building Inspector Terry Adams explained this will clarify the ordinance and have it more in line with State law. He added the ordinance currently says a licensed registered architect, but State law says a licensed registered design professional, which will allow for more clarification between the architect and engineers.*

*Councilman Vance stated he highly recommends the City do this.*

*Mayor Perrin asked if this is less restrictive. Councilman Vance answered no it is not less restrictive.*

**A motion was made by Councilman Darrel Dover, seconded by Councilman Gene Vance, that this matter be Recommended to Council . The motion PASSED by a unanimous vote**

**Aye:** 4 - Gene Vance;Chris Moore;Mitch Johnson and Darrel Dover

**Absent:** 1 - Jim Hargis

#### *Resolutions To Be Introduced*

**RES-10:099** A RESOLUTION TO ENTER INTO A LEASE AGREEMENT WITH THE JONESBORO SCHOOL DISTRICT NO. 1 OF CRAIGHEAD COUNTY, ARKANSAS

**Sponsors:** Mayor's Office

**Attachments:** [Jonesboro School District Lease Agreement](#)  
[Jonesboro School District Lease Agreement - PDF](#)

*Mayor Perrin explained this is the property that the Jonesboro Public School District bought from Garry Meadows and where Kevin Horton is working out of until he can be moved to the City's new mechanic shop. He added the lease is for \$1 a year.*

**A motion was made by Councilman Gene Vance, seconded by Councilman Mitch Johnson, that this matter be Recommended to Council . The motion PASSED by a unanimous vote**

**Aye:** 4 - Gene Vance;Chris Moore;Mitch Johnson and Darrel Dover

**Absent:** 1 - Jim Hargis

**RES-10:103** A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JONESBORO AUTHORIZING THE MAYOR AND CLERK TO ENTER INTO THE SALE OF REAL PROPERTY LOCATED AT 700 S. FISHER STREET

**Sponsors:** Building Facilities Committee

**Attachments:** [Fisher Street Plats](#)  
[First Baptist Church Offer Letter](#)  
[Fisher St. Appraisal](#)  
[Warranty Deed - Fisher Street](#)

*Mayor Perrin explained this is an empty lot that the City is maintaining. He added this property is located behind the First Baptist Church on Fisher Street and they need this property for the construction of the new church. He added the Building*

*Committee recommended getting an appraisal and the appraisal is for \$15,000. He added the church has offered \$8,000 for the property and he believes that is a good price.*

*Discussion was held concerning the location of Fisher Street.*

*Mayor Perrin asked that this be walked on to tonight's Council agenda. Councilman Darrel Dover motioned, seconded by Councilman Chris Moore, that this resolution be walked on to tonight's Council agenda. All voted aye.*

*Councilman Chris Moore explained a vote can be called without a second, which is not necessary for any Committee or Board motions.*

**A motion was made by Councilman Chris Moore, seconded by Councilman Darrel Dover, that this matter be Recommended to Council . The motion PASSED by a unanimous vote**

**Aye:** 4 - Gene Vance;Chris Moore;Mitch Johnson and Darrel Dover

**Absent:** 1 - Jim Hargis

**RES-10:106** A RESOLUTION TO THE CITY OF JONESBORO, ARKANSAS TO AUTHORIZE THE MAYOR AND CITY CLERK TO GRANT AN EASEMENT FOR FACILITIES (UTILITY EASEMENT) TO RITTER COMMUNICATIONS

**Sponsors:** Engineering

**Attachments:** [Ritter Easement](#)  
[Herndon Add](#)

**A motion was made by Councilman Darrel Dover that this matter be Recommended to Council. The motion PASSED by a unanimous vote**

**Aye:** 4 - Gene Vance;Chris Moore;Mitch Johnson and Darrel Dover

**Absent:** 1 - Jim Hargis

**RES-10:108** A RESOLUTION TO THE CITY OF JONESBORO, ARKANSAS TO APPROVE A CHANGE ORDER WITH CAMERON CONSTRUCTION COMPANY, INC. FOR THE PUBLIC WORKS FACILITY GRADING - 2009:26

**Sponsors:** Engineering

**Attachments:** [#2](#)

*Councilman Vance explained the City had a mess up with the architect for the maintenance building bids. He added they have lost 3 weeks due to the mess up and had to readvertise for bids, which should come in on the 25th. He added the bids should be in time to make the next Public Works meeting.*

*He added he agrees with City Engineer Craig Light's recommendation to do a change order with Cameron Construction. He added the change order will allow the City to go ahead with the dirt work, which will bring the grade up and to put 4 inches of crush stone on the whole site, so the site will be ready before the contractor comes to the site.*

*Chairman Street asked if this needs to be walked on tonight's Council agenda. Councilman Vance answered yes.*

**A motion was made by Councilman Darrel Dover that this matter be Recommended to Council and placed on tonight's Council agenda. The motion PASSED by a unanimous vote**

**Aye:** 4 - Gene Vance;Chris Moore;Mitch Johnson and Darrel Dover

**Absent:** 1 - Jim Hargis

#### **4. Pending Items**

##### Long-range facilities update

*Councilman Vance explained the architect did not have the correct bid form in the documents. He added the low bidder was the same company that built the JETS building and the bid was for \$1.5 million, which was within what the City wanted to spend. He added the bid form did not have space to list the subcontractors and another low bidder protested that, which required the City to throw out the bids and start over. He added the City should receive the new bids on the 22nd.*

*Councilman Moore asked if the bids are going to be the same. Mayor Perrin answered no. Councilman Vance explained the change was to remove a certain amount of work out of the bid. He noted the change order was pulled out of the bid.*

*Councilman Vance stated the City is meeting with a fuel software company on Friday and the Engineer who will design the fuel depot and the car wash.*

*Discussion was held concerning using barcodes instead of cards to allow the City cars to use the carwash.*

##### Incinerator

*Mayor Perrin explained on Monday, October 4, 2010, at 2:00 p.m. the City will have a groundbreaking for the Incinerator and JETS building. He added the Municipal League and ADEQ will both be there.*

*Mayor Perrin stated the total tipping fee for the ash is \$5,500. He added ADEQ is not requiring the City to have a monofill.*

#### **5. Other Business**

#### **6. Public Comments**

#### **7. Adjournment**

**A motion was made by Councilman Mitch Johnson, seconded by Councilman Darrel Dover, that this meeting be Adjourned. The motion CARRIED by a Voice Vote.**

**Aye:** 4 - Gene Vance;Chris Moore;Mitch Johnson and Darrel Dover

**Absent:** 1 - Jim Hargis