

October 2, 2023
Mr. Danny Kapales, Director
Parks and Recreation Department
City of Jonesboro
3009 Dan Avenue
Jonesboro, AR 72401

RE: Contract Amendment #1 for Additional Services (Jonesboro Parks and Recreation Master Plan)

Dear Danny,

Halff Associates, Inc. (“Halff”) is pleased to submit to the City of Jonesboro, Arkansas, (the “City”) a proposed contract amendment to our ongoing services to prepare a Parks and Recreation Master Plan for the City. These services were originally agreed upon between the City and Halff under the Agreement for Professional Services executed by authorized representatives of both parties on February 8, 2023, and February 14, 2023, respectively.

Additional Scope of Services

The first amendment to our scope of services provided to the City is provided in Exhibit D (Scope of Services, First Amendment) (attached). The purpose of the proposed services is to prepare a Social Determinants of Health Accelerator Plan (the “SDOH Plan”) to increase the accessibility of persons with disabilities to and within municipal parks, and to provide a greater portfolio of inclusive recreational amenities. The final SDOH Plan will be an appendix to the Jonesboro Parks and Recreation Master Plan and will incorporate all required components outlined by the Centers for Disease Control within their SDOH Accelerator Plan template.

Fee

The planning services described in this Exhibit D (Scope of Services, First Amendment) will be provided by Halff on a lump sum basis, in accordance with the terms of Exhibit B (Basis of Compensation) and subject to a fee of **\$96,600.00 dollars**.

Acceptance and Signature

Beyond the fee adjustment for the additional scope of services identified within this contract amendment, all other terms and conditions of our original Agreement for Professional Services will otherwise remain the same.

I trust that this proposed contract amendment is responsive to the requests of the City. If it is acceptable, please obtain the necessary approval signature in the space provided and return one signed original for our files. We greatly appreciate the opportunity to provide additional services to the City of Jonesboro for the Parks and Recreation Master Plan.



10800 Financial Centre Pkwy., Ste. 500
Little Rock, Arkansas 72211
Phone (501) 801-2690

Respectfully submitted,
HALFF ASSOCIATES, INC.

Christian Lentz, AICP, CNU-A
PLA Technical Leader

APPROVAL OF CONTRACT AMENDMENT (City of Jonesboro)

Signature

Typed Name and Title

Date Signed

Attachment (Exhibit D: Scope of Services, First Amendment)
CC: Alejandra Morales, City of Jonesboro