



# City of Jonesboro

Municipal Center  
300 S. Church Street  
Jonesboro, AR 72401

## Meeting Minutes Finance & Administration Council Committee

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Tuesday, March 25, 2025

4:00 PM

Municipal Center, 300 S. Church

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### 1. CALL TO ORDER

### 2. ROLL CALL (ELECTRONIC ATTENDANCE) CONFIRMED BY CITY CLERK APRIL LEGGETT

**Present** 7 - Joe Hafner; Charles Coleman; Ann Williams; John Street; David McClain; Brian Emison and Anthony Coleman

### 3. APPROVAL OF MINUTES

[MIN-25:024](#)

Minutes for the Finance Committee meeting on Tuesday, March 11, 2025

**Attachments:** [Minutes](#)

**A motion was made by John Street, seconded by Brian Emison, that this matter be Passed . The motion PASSED with the following vote.**

**Aye:** 6 - Charles Coleman; Ann Williams; John Street; David McClain; Brian Emison and Anthony Coleman

[MIN-25:026](#)

Minutes for the Special Called Finance Committee meeting on Tuesday, March 18, 2025

**Attachments:** [Minutes](#)

**A motion was made by John Street, seconded by Brian Emison, that this matter be Passed . The motion PASSED with the following vote.**

**Aye:** 6 - Charles Coleman; Ann Williams; John Street; David McClain; Brian Emison and Anthony Coleman

### 4. NEW BUSINESS

#### *RESOLUTIONS TO BE INTRODUCED*

[RES-25:027](#)

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS TO ENTER INTO AN AGREEMENT WITH HALFF TO PROVIDE PROFESSIONAL SERVICES FOR DISCIPLE DRIVE PARK

**Attachments:** [Halff Agreement.pdf](#)

*Councilmember David McClain said, Mr. Chair, the only question I had, they did the*

*rest of our park study, is that correct? Chairman Joe Hafner said, Master Parks Plan. Councilmember David McClain said, Master Parks Plan, ok. All right, so this is just in conjunction with that. Chairman Joe Hafner said, yeah. Councilmember David McClain said, ok.*

*Councilmember Dr. Anthony Coleman said, I do have a question too. This is the East Park, right? Chairman Joe Hafner said, out by Hilltop. Councilmember Dr. Anthony Coleman said, yeah, where we are. So, this may be a prelim question and what not, but I'm just talking about the name of it. It's just referencing that area, right? Or is that what we're calling it? If not, then, is that going to be a kind of a public thing or how is that going to be? Chief Operating Officer Tony Thomas approached the podium and said, yeah, as you know, the property was actually sold and partially donated by Cornerstone, as well as Journeys Church there. That is the agreed to name that was a part of the negotiations for that land. So, the type of park is the name that has been ascribed to it as a part of those negotiations. Councilmember Dr. Anthony Coleman said, sure. Gotcha.*

*Councilmember Dr. Anthony Coleman said, I do have one more other question. I think I had sent an email about this, but, and it may have been Brian. I don't know, but the actual park itself, when they start negotiating or discussions rather, as far as what's in it, what's going to start with all of that. Is there going to be a committee, or is that something Danny is going to basically do or how is that going to work? Chief Operating Officer Tony Thomas said, no, no, no. That's what we're hiring Halff to do as a part of bringing forth some recommendations for the use of the space associated with this property. There will be, I won't say a committee per say, but we will have some meetings related to public input to get input from the individuals, not only in that area, but individuals in the city, to determine what they would like to see at the park before our recommendations come forth. Chairman Joe Hafner said, and it looks like, if you look at the agreement under scope, it talks about some items that I guess they're at least looking at. It says project is to include approximately 17.31-acre park on Disciple Drive. The following park elements will be included in the park design development documents. Which they're just development documents doesn't mean that's what's going to end up. But it says parking for approximately 77 standard spaces and required ADA spaces, talks about the entrances from the main entry, the south entry, trailhead, large playground equipment, small playground, large dog park, small dog park, one tennis court, four pickleball courts, one full size multi-purpose field equipped with sports lighting, two half size multi-purpose fields equipped with sports lighting, hardscape and ADA paved walks to all main program areas, soft surface trails, two acre fishing retention pond with surrounding walking path which will also provide detention storage, restroom building, archway and signage, and site grading and drainage. So, I mean there's some stuff that they're at least looking at to have included. Tony Thomas said, yeah. There's a short-term, of course, this is not the final full development of the property associated with this park. So, there's a short-term, step one, I would call it, and then there's some long-term input that we can also receive as a part of this process for what's desired on this particular parcel. Which is a wonderful asset, I think, to the northeastern portion of the city. Chairman Joe Hafner said, year, I know one thing that I was thinking about is, you know, we still need additional community pools. Tony Thomas said, correct. Chairman Joe Hafner said, so this would put a pool out in the northeastern part too. Tony Thomas said, there's been some talk of a community pool, there's been talk of a community center in that portion of the city. But, again, those are all part of a long-term discussion related to the use, the utilization of that property. This is just an initial step in just getting a basic layout for some amenities, so that we can begin to utilize the property that's been purchased as well as donated. Chairman Joe Hafner said, I think it's a good start.*

*Councilmember David McClain said, how much do we have right now? We got some money from the state. Is that correct? Chief Operating Officer Tony Thomas said, well, I don't know the exact numbers, but we do have some federal, we had a federal grant that was a part of the acquisition of property as well as some of the amenities on that particular property. And I know we've applied for a number of grants, I'm not sure where we're at in that process but we've applied for some funding as well as we've been provided some donations from a couple of... Councilmember David McClain said, didn't the Junior Auxiliary give something? Tony Thomas said, yeah, we were provided with a donation by Junior Auxiliary, so there are some local money, there's some federal money, as well as some of our money that's been allocated for capital improvements as a part of this project. Councilmember David McClain said, we're using ARPA funds for the rest of it? Tony Thomas said, not at this time. Like I said, I think once we get a preliminary design that kind of helps us. I think there should be some cost estimates that come about as a part of that preliminary design, and once we have those numbers then we can make a decision as to how do we move this forward from a financial standpoint with what's been budgeted as well as what may be available from remaining funds. Councilmember David McClain said, so we don't have a rough number right now? Tony Thomas said, no, no, no. This process, moving this process forward will give us not only a conceptual idea but a financial blueprint of what that conceptual should cost.*

*Councilmember Ann Williams said, I talked to Danny about a possibility of a pool there, and he said that he felt like it will be a strong possibility in phase two of this step. To include a pool. Chief Operating Officer Tony Thomas said, correct. Councilmember Ann Williams said, and he thought that it would be good in that area. Tony Thomas said, I think we've had some success with recreational type pools here, with the construction of the one at Parker Park, and definitely we're onboard of wanting to see that continue in other sections of our city.*

**A motion was made by John Street, seconded by Anthony Coleman, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 6 - Charles Coleman;Ann Williams;John Street;David McClain;Brian Emison and Anthony Coleman

[RES-25:029](#)

A RESOLUTION BY THE CITY OF JONESBORO, ARKANSAS TO APPROVE CHANGE ORDER NO. 1 FOR THE CRAIGHEAD FOREST PARK LIGHTING PROJECT (2024:27)

**Attachments:** [Change Order Form.pdf](#)  
[Quote.pdf](#)

*Chairman Joe Hafner said, in the change order it's noted that this additional lighting is needed along the new trail spur that connects the CFP loop to the new parking lot. So, I think the lights out there look great.*

*Councilmember David McClain said, the only question that I had, do we anticipate any more change orders within this project? Chief Operating Officer Tony Thomas said, there are no anticipated additional change orders at this time. This was just due to some cost savings that were a part of a project. And so, these funds are already budgeted for, so we just expanded the scope of what we were able to do there with the lighting project.*

*Councilmember John Street said, I just hope we keep that gate in mind, if you'll remind him, because this is another \$300,000 investment in the park total with the lights. So, I believe that gate, which would be probably not more than these lights, this change order is, would be a good investment to protect our main investment out there. I hate to keep harping on it, but I'm going to stay on that gate. Chief Operating Officer Tony Thomas said, understand your concerns. \*\*Not fully audible from where he was sitting. Councilmember John Street said, thank you.*

**A motion was made by John Street, seconded by Brian Emison, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 6 - Charles Coleman;Ann Williams;John Street;David McClain;Brian Emison and Anthony Coleman

**5. PENDING ITEMS**

**6. OTHER BUSINESS**

**7. PUBLIC COMMENTS**

**8. ADJOURNMENT**

**A motion was made by David McClain, seconded by Brian Emison, that this meeting be Adjourned. The motion PASSED with the following vote.**

**Aye:** 6 - Charles Coleman;Ann Williams;John Street;David McClain;Brian Emison and Anthony Coleman