



**City of Jonesboro  
Disaster Recovery Plan  
Request for Qualifications**

Notice is hereby given that the City of Jonesboro is seeking qualifications from qualified IT firms to perform the development of a comprehensive disaster recovery plan for the city's information technology systems as well as provide consulting for the operation of the city's Information Systems department.

**General Project Requirements**

- Development of a comprehensive disaster recovery plan for the city's information technology systems
- Development of a plan to test and maintain the disaster recovery plan
- Consultation with and training of the city's Information Systems department
- Provide recommendations to address the concerns listed in the Internal Auditor's report of the Information Systems department

The selection of the qualified firm will be evaluated based on:

- Experience with similar projects for cities and businesses in and around Arkansas
- Knowledge of IT systems, capabilities, and requirements
- Availability of staff to meet deadlines and attend meetings
- Project manager availability and experience
- Ability to staff the project and meet project schedules

A letter of interest, together with general information on the firm, IT experience, and a resume of key personnel to be assigned to the project should be addressed to:

Steve Kent, Purchasing Agent  
Purchasing Department, City Hall, Jonesboro  
515 West Washington Ave.  
Jonesboro, AR 72401  
Ph. 870-932-0740

Five sets of the responses limited to 40 pages total must be received no later than \_\_\_\_\_.

Any responses received after the deadline will not be considered. Submitted envelopes shall be annotated on the outside with "Disaster Recovery RFQ" to denote its contents. After a review of all submittals received, the selected firm will be requested to submit a scope of work and an associated fee structure.

ACCT: 01168887-000  
IN LEGAL - PRINT 1 TIME

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Five sets of the responses limited to 40 pages total must be received no later than 2:00pm CDT, March 14, 2007. Any responses received after the deadline will not be considered. Submitted envelopes shall be annotated on the outside with "Disaster Recovery RFQ" to denote its contents. After a review of all submittals received, the selected firm will be requested to submit a scope of work and an associated fee structure.

## Alan Young

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**From:** Alan Young  
**Sent:** Wednesday, February 14, 2007 8:46 AM  
**To:** Steve Kent  
**Subject:** RFQ

**Attachments:** Disaster recovery RFQ.doc



Disaster recovery  
RFQ.doc (67 ...

I added one more address...

Attached is an RFQ and here are some companies for it to be sent to. Please do this on your schedule.

Strategic Enterprise Technology, Inc.  
1200 G Street NW  
Suite 800  
Washington, DC 20005

IT Associates LLC  
3719 Burdyshaw Dr.  
Jonesboro, AR 72401

Jones & Associates  
520 Carson St.  
Jonesboro, AR 72401

AR TurboGeeks Inc.  
301 Oakcliff St  
Hot Springs, AR 71901

DD & F Consulting  
ATTN: Ronnie Peters  
521 South Rock Street  
Little Rock, Arkansas 72202

AT&T Arkansas  
ATTN: Michele Watson  
723 S. Church St.  
Room 203  
Jonesboro, AR 72401

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Alan Young  
Director of Information Systems  
City of Jonesboro  
515 W. Washington Ave.  
Jonesboro, AR 72401  
(870) 933-4611  
ayoung@jonesboro.org