



# City of Jonesboro

515 West Washington  
Jonesboro, AR 72401

## Signature Copy

Resolution: R-EN-053-2009

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**File Number: RES-09:084**

**Enactment Number: R-EN-053-2009**

A RESOLUTION OF THE CITY OF JONESBORO, ARKANSAS TO APPROVE A CONTRACT WITH DD&F CONSULTING GROUP TO DEVELOP A COMPREHENSIVE CONTINUITY PLAN.

WHEREAS, DD&F will assist the City of Jonesboro with the development of a comprehensive business continuity plan designed to enable the organization to respond to and protect lives in emergency situations, minimize interruption of operations and continue critical functions during disruptions, and provide procedures for a prioritized recovery of operations in a disaster:

WHEREAS, the City of Jonesboro desires to retain the services of DD&F and:

WHEREAS, DD&F fees for the services will be billed hourly at their normal billing rates as described in Exhibit A of the contract.

WHEREAS, all out-of-pocket expenses for copies, express mail charges, travel, etc., will be billed separately and in addition to the professional fee.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF JONESBORO, ARKANSAS THAT:

SECTION 1: That the City of Jonesboro shall enter into a contract with DD&F to provide assistance with the development of a comprehensive business continuity plan. A copy of said contract is attached hereto and identified as Exhibit I.

SECTION 2: The fees for the services are described in Exhibit I under Exhibit A of the contract. The funds will be allocated from the General Fund to cover costs for these services. Estimates for the services are as follows:

Business Continuity Plan	\$26,000 not to exceed \$30,000
Business Continuity Tabletop Testing	\$1,500
Onsite Testing	\$750 for one day of on-site training

PASSED AND APPROVED this 2nd day of June, 2009.