



# City of Jonesboro

900 West Monroe  
Jonesboro, AR 72401

## Meeting Minutes Finance & Administration Council Committee

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Tuesday, December 13, 2011

4:00 PM

Huntington Building

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### 1. Call To Order

*Mayor Perrin was also in attendance.*

**Present** 3 - Ann Williams; John Street and Mikel Fears

**Absent** 2 - Darrel Dover and Charles Coleman

### 2. Approval of minutes

#### [MIN-11:101](#)

Minutes for the Finance Committee meeting on November 22, 2011

**Attachments:** [Minutes](#)

**A motion was made by Councilman Mikel Fears, seconded by Councilman John Street, that this matter be Passed . The motion PASSED by a unanimous vote**

**Aye:** 2 - John Street and Mikel Fears

**Absent:** 2 - Darrel Dover and Charles Coleman

#### [MIN-11:104](#)

Minutes for the special called Finance Committee meeting on December 6, 2011.

**Attachments:** [Minutes](#)

**A motion was made by Councilman Mikel Fears, seconded by Councilman John Street, that this matter be Passed . The motion PASSED by a unanimous vote**

**Aye:** 2 - John Street and Mikel Fears

**Absent:** 2 - Darrel Dover and Charles Coleman

### 3. New Business

#### *Ordinances To Be Introduced*

#### [ORD-11:089](#)

AN ORDINANCE FOR THE ADOPTION OF A BUDGET FOR THE CITY OF JONESBORO, ARKANSAS, FOR THE TWELVE (12) MONTHS BEGINNING JANUARY 1, 2012 AND ENDING DECEMBER 31, 2012, APPROPRIATING MONEY FOR EACH ITEM OF EXPENDITURE THEREIN PROVIDED FOR, ADOPTION OF

THE EMERGENCY CLAUSE FOR THE EFFICIENT OPERATION OF CITY GOVERNMENT, AND FOR THE FINANCIAL CONTINUITY OF 2012, AND FOR OTHER PURPOSES.

**Sponsors:** Finance

**Attachments:** [2012 Budget](#)

**A motion was made by Councilman John Street, seconded by Councilman Mikel Fears, that this matter be Recommended to Council . The motion PASSED by a unanimous vote**

**Aye:** 2 - John Street and Mikel Fears

**Absent:** 2 - Darrel Dover and Charles Coleman

**ORD-11:090**

AN ORDINANCE TO WAIVE COMPETITIVE BIDDING AND AUTHORIZE PURCHASE OF TEN (10) NEW 2011 FORD CROWN VICTORIA POLICE CARS AND TO DECLARE AN EMERGENCY BECAUSE THE AVAILABILITY OF THE CARS IS EXTREMELY LIMITED SINCE THEY ARE NO LONGER PRODUCED

**Sponsors:** Finance

*Mayor Perrin explained the Crown Victoria vehicles will no longer be made after this year, so they put a hold on the vehicles through a seller in Texas. The seller will deliver the vehicles if they are purchased. The price is \$600 higher than state bid, but the City will save money on transport and gas due to the state bidding out Tahoes. Mayor Perrin expressed safety concerns about officers not being able to control Tahoes as they can Crown Victorias.*

**A motion was made by Councilman John Street, seconded by Councilman Mikel Fears, that this matter be Recommended to Council . The motion PASSED by a unanimous vote**

**Aye:** 2 - John Street and Mikel Fears

**Absent:** 2 - Darrel Dover and Charles Coleman

*Resolutions To Be Introduced*

**RES-11:207**

A RESOLUTION TO AUTHORIZE A CONTRACT WITH DISABLED AMERICAN VETERANS, CHAPTER 26 FOR TRANSPORTATION OF LOCAL VETERANS

**Sponsors:** Mayor's Office and Finance

**Attachments:** [DAV & COJ Contract](#)

*Mayor Perrin explained the citizens will be transported to Little Rock and Memphis. The amount is \$5,000 to help purchase vans.*

**A motion was made by Councilman John Street, seconded by Councilman Mikel Fears, that this matter be Recommended to Council . The motion PASSED by a unanimous vote**

**Aye:** 2 - John Street and Mikel Fears

**Absent:** 2 - Darrel Dover and Charles Coleman

**RES-11:213**

A RESOLUTION FOR THE CITY OF JONESBORO TO ENTER INTO A CONTRACT WITH NORTHEAST ARKANSAS INDUSTRIAL DEVELOPMENT COMMISSION FOR FUNDING OF ECONOMIC DEVELOPMENT SERVICES.

**Sponsors:** Finance

**Attachments:** [PBC NAIDC 2012](#)

*Mayor Perrin stated this is a yearly contract with NEAIDC. NEAIDC meets with industries interested in coming to Jonesboro before the Chamber of Commerce. The amount was increased from last year by about \$25,000 to \$30,000. He explained a consultant has been hired to get Highway 226 complete as well as other highways, which is why the amount increased from last year.*

**A motion was made by Councilman Mikel Fears, seconded by Councilman John Street, that this matter be Recommended to Council . The motion PASSED by a unanimous vote**

**Aye:** 2 - John Street and Mikel Fears

**Absent:** 2 - Darrel Dover and Charles Coleman

**RES-11:220**

A RESOLUTION OF THE CITY OF JONESBORO, ARKANSAS APPROVING A CONTRACT FOR PROFESSIONAL SERVICES BY BRACKETT, KRENNERICH & ASSOCIATES TO PERFORM A SPATIAL STUDY

**Sponsors:** Mayor's Office

**Attachments:** [Brackett-Krennerich](#)

*Mayor Perrin stated three years ago a spatial study was done, but the study included too much for some offices. He met with Councilman Gene Vance concerning a new study and they narrowed it down to two vendors, with them ultimately choosing Brackett Krennerich due to the other vendor withdrawing. The study will give them an idea of how much space is needed in order to make enough office space to accommodate the offices currently in the Huntington Building, as well as expanding other offices. The cost of the study is \$18,000. \$8,000 will be credited if Brackett Krennerich are hired as architects of the renovations. Chairwoman Williams questioned what offices will be included in the study. Mayor Perrin answered the offices in the Huntington Building, City Hall and Grants/MPO where are currently renting space next to City Hall. Councilman Street expressed concern over renovating the old City Hall due to the amount of money it would take to make the improvements. Mayor Perrin stated his preference would be to add on to the current City Hall because the building is in good condition and has plenty of parking space. Discussion was held concerning renovating City Hall to include the offices currently in the Huntington Building.*

*Councilman Fears asked whether Nabholz had already performed a spatial study. Mayor Perrin answered yes, but it wasn't really a spatial study; rather, they took what the City already has and put it into squares. The next step will be to determine whether to hire Brackett Krennerich or another architect to make the renovation plans. Further discussion was held concerning moving offices out of the Huntington Building.*

**A motion was made by Councilman John Street, seconded by Councilman Mikel Fears, that this matter be Recommended to Council . The motion PASSED by a unanimous vote**

**Aye:** 2 - John Street and Mikel Fears

**Absent:** 2 - Darrel Dover and Charles Coleman

**4. Pending Items**

**5. Other Business**

**6. Public Comments**

**7. Adjournment**

**A motion was made by Councilman Mikel Fears, seconded by Councilman John Street, that this meeting be Adjourned . The motion PASSED by a unanimous vote**

**Aye:** 2 - John Street and Mikel Fears

**Absent:** 2 - Darrel Dover and Charles Coleman