



City of Jonesboro

900 West Monroe
Jonesboro, AR 72401

Meeting Minutes - Draft Finance & Administration Council Committee

Tuesday, October 9, 2012

4:00 PM

Huntington Building

1. Call To Order.

Mayor Perrin was unable to attend.

Present 4 - Ann Williams; John Street; Darrel Dover and Charles Coleman

Absent 1 - Mikel Fears

2. Approval of minutes

MIN-12:079 Minutes for the Finance Committee meeting on September 25, 2012

Attachments: [Minutes](#)

A motion was made by Councilman Darrel Dover, seconded by Councilman John Street, that this matter be Passed . The motion PASSED by a unanimous vote

Aye: 3 - John Street; Darrel Dover and Charles Coleman

Absent: 1 - Mikel Fears

3. New Business

Ordinances To Be Introduced

ORD-12:057 AN ORDINANCE TO AMEND THE 2012 ANNUAL BUDGET KNOWN AS ORDINANCE NUMBER O-EN-072-2011 FOR THE PURPOSE OF ADDING 2 YOUTH SPORTS COORDINATORS IN THE JONESBORO PARKS & RECREATION DEPARTMENT; AND FOR THE APPROPRIATION OF FUNDS; AND DECLARING AN EMERGENCY FOR THE CONTINUITY OF SERVICES IN THE PARKS & RECREATION DEPARTMENT AND THE SPORTS PROGRAMS.

Sponsors: Finance

Assistant Parks Director Wixson Huffstetler explained the youth sports programs have grown a substantial amount in the last year and Mr. Brad Welbourne is retiring at the end of the year. He added Mr. Danny Kapales will move into Mr. Welbourne's position. He further explained they will add a sports coordinator who will be responsible for just soccer because that sport is year round and the other sports coordinator will be responsible for basketball and football only. He noted he will be combining the Facilities Manager and Assistant Director positions. He added they are technically only adding one sports coordinator because Mr. Kapales is moving up and

the sports coordinators' salaries will be lower than what they are now.

Councilman John Street asked how this will affect the budget. Mr. Huffstetler answered this year's budget will see an increase of \$11,000.

Discussion was held concerning what positions are in the Parks Department.

A motion was made by Councilman John Street, seconded by Councilman Darrel Dover, that this matter be Recommended to Council . The motion PASSED by a unanimous vote

Aye: 3 - John Street;Darrel Dover and Charles Coleman

Absent: 1 - Mikel Fears

Resolutions To Be Introduced

RES-12:174 A RESOLUTION APPROVING THE IMPLEMENTATION OF 2012 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) HOMELESSNESS PREVENTION CONTRACT WITH THE SALVATION ARMY

Sponsors: Grants

Attachments: [2012 Salvation Army Agreement](#)

Grants Administrator Heather Clements explained this is part of the 2012 CDBG Action Plan. She further explained since this plan was a part of the Action Plan it has already been approved, but this resolution will allow for it to actually be executed. She noted this will not affect the budget. She also stated this will allow for the Salvation Army's kitchen and common area to be redone.

A motion was made by Councilman Darrel Dover, seconded by Councilman Charles Coleman, that this matter be Recommended to Council . The motion PASSED by a unanimous vote

Aye: 3 - John Street;Darrel Dover and Charles Coleman

Absent: 1 - Mikel Fears

RES-12:175 RESOLUTION AUTHORIZING THE CITY OF JONESBORO TO ENTER INTO AGREEMENT WITH THE STATE OF ARKANSAS DEPARTMENT OF HUMAN SERVICES FOR THE AMERICORPS PROGRAM

Sponsors: Grants

Attachments: [Grant Agreement](#)

Ms. Clements stated the City was awarded \$106,400 from Arkansas Service Commission for 16 part-time service members for services to be done in North Jonesboro. She further explained this requires match funds, but the funds will come from the Rockefeller Grant and the 2012 CDBG Action Plan for North Jonesboro, which both have been approved. She noted they are looking at a November 1 start date for the service members.

Councilman Street asked if this is from the Rockefeller Grant. Ms. Clements answered this grant comes from the Arkansas Service Commission through the Department of Human Services. She added the service members will work 850 service hours from November 1, 2012, to September 30, 2013.

Discussion was then held concerning the areas the service members will be working.

Chairwoman Ann Williams asked if there will be a cost to the City. Ms. Clements answered no.

A motion was made by Councilman Darrel Dover, seconded by Councilman Charles Coleman, that this matter be Recommended to Council . The motion PASSED by a unanimous vote

Aye: 3 - John Street;Darrel Dover and Charles Coleman

Absent: 1 - Mikel Fears

RES-12:176 A RESOLUTION APPROVING THE RECOMMENDATION OF THE JONESBORO POLICE PENSION BOARD AND TO LEVY A ONE-HALF (.5) MILL TAX ON ALL REAL AND PERSONAL PROPERTY FOR THE JONESBORO POLICE PENSION FUND

Sponsors: Finance

A motion was made by Councilman Darrel Dover, seconded by Councilman John Street, that this matter be Recommended to Council . The motion PASSED by a unanimous vote

Aye: 3 - John Street;Darrel Dover and Charles Coleman

Absent: 1 - Mikel Fears

RES-12:177 A RESOLUTION APPROVING THE RECOMMENDATION OF THE LOCAL FIREMENS PENSION BOARD AND TO LEVY A ONE-HALF (.5) MILL TAX ON ALL REAL AND PERSONAL PROPERTY FOR THE LOCAL FIREMENS PENSION AND RELIEF FUND

Sponsors: Finance

A motion was made by Councilman Darrel Dover, seconded by Councilman John Street, that this matter be Recommended to Council . The motion PASSED by a unanimous vote

Aye: 3 - John Street;Darrel Dover and Charles Coleman

Absent: 1 - Mikel Fears

RES-12:178 A RESOLUTION TO LEVY A 2 MILL TAX ON ALL REAL AND PERSONAL PROPERTY FOR THE PUBLIC LIBRARY TAX

Sponsors: Finance

A motion was made by Councilman Darrel Dover, seconded by Councilman John Street, that this matter be Recommended to Council . The motion PASSED by a unanimous vote

Aye: 3 - John Street;Darrel Dover and Charles Coleman

Absent: 1 - Mikel Fears

RES-12:179 RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS IN SUPPORT OF STATUTORY AMENDMENTS TO AUTHORIZE IMPROVEMENTS IN THE INFORMATION PROVIDED TO LOCAL

GOVERNMENTS BY THE STATE OF ARKANSAS RELATED TO COLLECTIONS OF LOCAL SALES AND USE TAXES.

Sponsors: Finance

Mike Burroughs explained the City has no way of knowing who is paying sales tax or how much is being paid and this resolution is asking that the State of Arkansas provide that information. He noted the Municipal League recommended this and the Arkansas Government Finance Officers Association also approved it. He added the State is getting 3% of the City's sales tax money and the City wants to know where it is going and how it is being spent.

Councilman Dover asked if the City knows where the sales tax money is coming from or if the City just receives a lump sum without knowing where it comes from. Mr. Burroughs answered the City just receives a lump sum without knowing where the money is coming from.

Mr. Burroughs noted this will allow the City to know how much sales tax and who is paying the sales tax into the State from the City's Public Safety tax.

Councilwoman Williams questioned if the City will be able to find out who is getting rebates. Mr. Burroughs answered yes.

Mr. Burroughs explained this resolution will allow the City to present this issue to Legislators. Councilman Dover stated this will not change the law. Mr. Burroughs agreed.

A motion was made by Councilman John Street, seconded by Councilman Charles Coleman, that this matter be Recommended to Council . The motion PASSED by a unanimous vote

Aye: 3 - John Street;Darrel Dover and Charles Coleman

Absent: 1 - Mikel Fears

RES-12:180

A RESOLUTION TO AMEND THE CITY SALARY & ADMINISTRATION PLAN FOR THE PURPOSE OF CHANGING THE SALARY GRADE AND RANGE FOR THE YOUTH SPORTS COORDINATOR

Sponsors: Finance

Mr. Burroughs stated this is reducing the grade level from 116 to 112 for this position.

A motion was made by Councilman John Street, seconded by Councilman Darrel Dover, that this matter be Recommended to Council . The motion PASSED by a unanimous vote

Aye: 3 - John Street;Darrel Dover and Charles Coleman

Absent: 1 - Mikel Fears

4. Pending Items

5. Other Business

6. Public Comments

2013 budget process

Councilman Dover asked for a status update concerning the 2013 budget process. Mr. Burroughs answered that all the departments have turned in their budgets. Councilman Dover then asked what is the status of the new iPads. Councilman Street answered the City has not received them. City Clerk Donna Jackson stated her budget has not been turned in because she is still working on getting the iPads.

7. Adjournment

With no further business, Chairwoman Williams adjourned the meeting.

Aye: 3 - John Street; Darrel Dover and Charles Coleman

Absent: 1 - Mikel Fears