

Please check applicable program:

Accreditation Program

Recognition Program

Please do not write in this space.

Date Recd. _____

COMMISSION ON ACCREDITATION FOR LAW ENFORCEMENT AGENCIES, INC.

APPLICATION FORM

AGENCY NAME:* Jonesboro Police Department

STREET ADDRESS: 410 W. Washington

P.O. BOX NO: _____ P.O. BOX ZIP: _____ CITY: Jonesboro

COUNTY: Craighead STATE: AR ZIP: 72401

AGENCY FAX NO: (870) 933-4686 SPECIAL INSTRUCTIONS: _____

(If a P.O. Box delivery is preferred, check here: But, please also include street address for U.P.S. deliveries.)
AGENCY'S CHIEF EXECUTIVE OFFICER: Michael Yates

TITLE: Chief of Police TELEPHONE: (870) 933-4614

AGENCY'S ACCREDITATION/RECOGNITION MANAGER: Lynn Waterworth

TITLE: Captain TELEPHONE: (870) 933-4614

Attached are our: (1) Legal Basis and Eligibility Statement; (2) Accreditation/Recognition Agreement, duly signed; (3) Commission's copy of the invoice; and (4) check or purchase order in the amount of \$ 8,400.00 to cover costs attendant to our agency's application.

The commitment our agency must make in working with the Commission toward accreditation/recognition is understood and accepted. Also, we are prepared to provide information promptly concerning our agency that the Commission requires in making its determination for awarding recognition. It is also understood that our agency is entering into a nonadversarial working relationship with the Commission and that our agency can terminate its applicant status at any time upon notice as indicated in the aforementioned Agreement, Section 4.2.

For the agency:

Date: 5-15-06

*If the agency is a department of public safety, provide the full name of the law enforcement component (e.g., Oak Park Department of Public Safety, Police Division)

**COMMISSION ON ACCREDITATION
FOR LAW ENFORCEMENT AGENCIES, INC.**

LEGAL BASIS AND ELIGIBILITY STATEMENT

The agency's statutory or legal basis is as follows (see reverse side for examples):

Arkansas Code 14-52-101 states "The city council shall have power to establish a city police department, to organize it under the general superintendence of the mayor, and to prescribe its duties and define its powers in such manner as will most effectually preserve the peace of the city, secure the citizens thereof from personal violence, and safeguard their property from fire and unlawful depredations.

**The agency's eligibility is in accord with the Commissions criteria as follows
(see reverse side for criteria and types of eligible agencies):**

The Jonesboro Police Department is a legally constituted municipal law enforcement agency of the city of Jonesboro, Arkansas.

Agency Name: Jonesboro Police Department /

Date: 5-15-06

Please do not write in this space.

Verified by: _____

Date: _____

INVOICE OPTION 1

Option 1 may be used by the agency that chooses to participate directly in the Commission's Accreditation Program. The fees listed are the **Initial Accreditation Fees** and the **Annual Continuation Fees** after the award of **Accreditation**®. **Option 1** lists fees for agencies that elect to remit the entire payment at the time of application. The third column lists the Annual Continuation Fees for accredited agencies after their initial accreditation. The initial payment is due the first month after initial accreditation and then every year thereafter on the same date. **This invoice document listing Option 1 represents the agency's choice for entry into the law enforcement accreditation program and will be attached to, and become part of the Accreditation/Recognition Agreement, and deemed appended by reference to section 6.1 thereof.**

Number of authorized full-time employees*	Initial Accreditation Fee	Annual Continuation Fee*** (Reaccreditation)
	Single Payment without <i>Estimated Onsite Assessment Charge**</i>	Annual Payments Includes <i>Estimated Onsite Assessment Charge</i>
1-24	\$ 5,425	\$3,435
25 - 199	\$ 8,400	\$4,030
200 - 999	\$13,075	\$4,965
1000 +	\$16,900	\$5,730

• **Fee Calculation:**

X **Fee calculation for a single payment:** Our agency is authorized 138 full-time employees, including 128 sworn and 10 nonsworn. The indicated single fee is \$ 8,400.00. The full amount is herein remitted to the Commission as noted below. (The previous paid application fee of \$250 will be deducted.)

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• **Memorandum of Remittance:** Check No. _____ in the amount of \$ _____ is herein remitted to The Commission; or, Purchase Order No. _____ is herein remitted to the Commission in an amount of \$ _____.

Notes:

***Calculating Authorized full-time Employees:**
Authorized full-time employees include sworn and nonsworn personnel; if your agency maintains a jail that houses sentenced prisoners or is a department of public safety that employs fire, emergency medical or other personnel, please call the Commission for information about whether to include them in the total.

****Fee includes the cost for CALEA Accreditation Compliance Express (CACE-L) Software Program and two-year update service. Contact the Commission if you purchased the CACE-L Program prior to signing and returning the accreditation agreement.**

*****Annual Continuation Fees:**
Continuation Fees are defined as the Service Charge and estimated On-site Assessment Charge for reaccreditation subject to change after each reaccreditation award. The Commission will notify agency prior to fee due date.

For the Agency

Agency: Jonesboro, Police Department

RETURN TO CALEA WITH AGREEMENT AND REMITTANCE OR PURCHASE ORDER

CALEA

The Commission on Accreditation for Law Enforcement Agencies (CALEA) was formed in 1979 by four major police organizations that wanted to establish standards ensuring professional business practices within the law enforcement community. The founding agencies were:

- The International Association of Chiefs of Police (IACP)
- The National Organization of Black Law Enforcement Officers (NOBLE)
- The National Sheriff's Association (NSA)
- The Police Executive Research Forum (PERF)

CALEA is not mandated by any governmental agency but is a *voluntary* process sought by the Jonesboro Police Department as a commitment to professional business practices.

Goals:

- Strengthen crime prevention and control capabilities
- Formalize essential management procedures
- Establish fair and nondiscriminatory personnel practices
- Improve service delivery
- Solidify interagency cooperation and coordination
- Boost citizen and staff confidence in the department

The Process:

- Self Assessment – the Department has already begun this process of developing policies and procedures in compliance with the 459 standards set forth by CALEA.
- Documentation – File folders for each of the 459 standards must be created to contain the documentation or proofs of compliance with each standard. Proofs must also be shown to illustrate the methods used by the department are in compliance with CALEA standards.
- On Site Assessment – An on-site assessment must be conducted within three years so that CALEA assessors can verify that the department is in compliance with the standards.
- Commission Review and Accreditation – Final CALEA committee meeting to award accreditation will be held upon successful completion of the on-site assessment.
- Re-Accreditation – Accreditation must be maintained through continued maintenance of accredited procedures and practices and compilation of proof of the continuation of compliance.

Benefits:

- Facilitates a solid review of the departments status and readiness
- Reinforces confidence that the department is operating at an acceptable level of standards for the profession
- Ensures policies and procedures are solidly documented in writing and that personnel are trained and functioning in line with those P&P
- Gives you the ability to analyze your department's delivery of services; measure it's culpability; administer consistent discipline and insulate against civil litigation
- Assures governmental leaders of law enforcement quality
- Makes your jurisdiction more attractive to community and economic development
- Provides dollar and sense return on liability insurance coverage
- Ensures a sense of well-being and safety in the hearts and minds of your community

Statutory or Legal Basis Example:

An example of the legal basis of a municipal police department in Massachusetts:

Chapter 4, S.1 of the General Laws of the Commonwealth of Massachusetts grants to cities and towns of the state the right to function as governmental bodies, exercising the various types of power common to governments. The cities and towns are given the authority to make contracts in the exercise of their corporate powers (G.L. C.40, S.4), and to appropriate money for the salaries of officials whose positions are established by law (G.L. C.40, S.5).

More specifically, the cities and towns are allowed to make any orders and bylaws necessary for the preservation of peace and good order, and for the maintenance of an internal police (G.L. C.40, S.21).

Eligibility Criteria:

Law enforcement agencies that are eligible to apply for and participate in the accreditation or recognition program are defined as: (1) those whose eligibility is derived from legal authority; and (2) those whose eligibility is verified by the Commission. More specifically, eligible law enforcement agencies are defined as:

(1) A legally constituted governmental entity having mandated responsibilities to enforce law and having personnel with general or special law enforcement powers. Examples of these include:

- ◆ State police agencies
- ◆ State highway patrol agencies
- ◆ State departments of law enforcement
- ◆ County law enforcement agencies
- ◆ Sheriff's departments and offices
- ◆ Municipal law enforcement agencies
- ◆ Specialized law enforcement agencies (e.g., university, transit, port authority, park, fish and game, housing)

(2) Agencies providing law enforcement services whose eligibility are verified by the Commission.