



Office of Code Enforcement  
P.O. Box 1845, Jonesboro, AR 72403

870-933-4658

AFFIDAVIT

Kevin + Tonya Lyles  
PO Box 16042  
Jonesboro, AR 72403

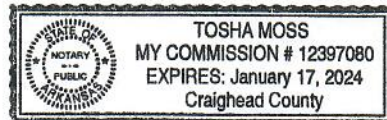
RE: 2109 Brazos Jonesboro, AR 72401

I, Michael McQuay, a Code Enforcement Officer, being duly sworn upon oath, that I served the attached notice(s) upon each of the persons or firms therein addressed, by depositing copies thereof in the United States Mail, enclosed within envelopes plainly addressed, as shown with postage fully prepaid, at the Jonesboro, Arkansas Post Office located at 310 East Street, Suite A., before 3:00 P.M., on the 1<sup>st</sup> day of June, 2022.

Michael McQuay  
Michael McQuay  
Jonesboro Code Enforcement

Subscribed and sworn to before me the 1<sup>st</sup> day of June, 2022.

Tosha Moss  
Notary Public



My commission expires: Jan. 17, 2024



**CITY OF JONESBORO  
CODE ENFORCEMENT**

**NOTICE TO BOARD AND SECURE**

Via: Certified Mail

Date: 06/01/2022

To: Kevin & Tonya Lyles  
PO BOX 16042  
JONESBORO, AR 72403

Subject: 2109 BRAZOS  
JONESBORO, AR 72401

Dear Kevin & Tonya Lyles.

It has been observed that the building listed above is unsecured, damaged, and/or vacant. **You are hereby directed to board and secure the building within seven (7) days of the receipt of this notice.** The building is to remain secured at all times until the repairs are complete or until such time as the structure is razed and removed.

If you decide to abate this nuisance, you must obtain any necessary permits. All damaged or missing doors and/or windows must be repaired, replaced, or boarded up to prevent entry. All boarding material shall be cut to fit the opening to be secured, weatherproofed, and painted and maintained to blend with the exterior color of the building. Damaged roofs shall be tarped to prevent further weather damage to the interior of the building. All repairs are to be made and all boarding materials and tarps are to be removed within six (6) months.

In the event you have not commenced work to secure the building within seven (7) days from the receipt of this notice, the City will take actions required to abate the nuisance. All costs of abatement will be billed to you as owner of the property. Payment of this bill will be actively pursued. A tax lien will be placed on the property until payment is received in full. **A fine of not less than \$100 shall be imposed and an additional fine of \$100 for each day thereafter. (Ord. 19:061)**

Boarding and securing the structure does not relieve the owner of the requirement to diligently repair, rehabilitate or demolish and remove the structure.

Should you have any questions about this process, please call the City's Code Enforcement Office at 870-933-4658.

Sincerely,

Eric Schmett  
Code Enforcement Officer

CE22-11

*Sign if served in  
person*

*Date  
served or  
delivered:* \_\_\_\_\_

\_\_\_\_\_  
Code Enforcement Officer Signature, if delivered in person

\_\_\_\_\_  
Property Owner/Interested Party Signature, if delivered in person

U.S. Postal Service  
CERTIFIED MAIL® RECEIPT  
Domestic Mail Only

For delivery information, visit our website at [www.usps.com](http://www.usps.com)®

**OFFICIAL USE**

7020 1610 0001 8542 0531

Certified Mail Fee	\$
Extra Services & Fees (check box, add fee as appropriate)	
<input type="checkbox"/> Return Receipt (hardcopy)	\$
<input type="checkbox"/> Return Receipt (electronic)	\$
<input type="checkbox"/> Certified Mail Restricted Delivery	\$
<input type="checkbox"/> Adult Signature Required	\$
<input type="checkbox"/> Adult Signature Restricted Delivery	\$
Postage	\$
Total Postage and Fees	\$
Sent To	Kevin + Tanya Lyles
Street and Apt. No., or PO Box No.	PO Box 16042
City, State, ZIP+4®	Jonesboro, AR 72403

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

