

JONESBORO POLICE DEPARTMENT

Effective Date:

Policy Number:
20/502.00

Subject:

City Vehicle Accident Procedure

This Policy/Order consists of the following sections:

- I. Purpose
- II. Procedure
- III. Off-duty Police Officers - Private
Vehicle Accidents
- IV. General

I. PURPOSE

The purpose of this Policy/Order is to establish guidelines for the Patrol Division when notified of any accident involving a City Vehicle or Police Department personnel.

II. PROCEDURE

Any Officer who damages a city vehicle or becomes involved in a motor vehicle accident with a city owned, rented, leased, or seized vehicle, will immediately notify a police supervisor.

A police supervisor will personally complete an Arkansas Motor Vehicle Traffic Accident Report. In instances where a fatality, serious injury, or extensive property damage occurs, the supervisor may request the assistance of a supervisor or officer trained in accident reconstruction to assist in the investigation.

All accident reports involving a police department vehicle shall be forwarded to the patrol Division Commander. A Supervisor's synopsis and recommendation for discipline; if applicable, shall be attached.

III. OFF-DUTY POLICE OFFICERS - PRIVATE VEHICLE ACCIDENTS

When a sworn police officer is involved in a motor vehicle accident in a private vehicle, a police supervisor will be responsible to investigate and complete an accident report.

Police officers will investigate accidents involving civilian employees when they are driving a private vehicle.

IV. GENERAL

It is important that this Policy/Order be strictly adhered to because it is vital to the officer involved, our liability insurance company, and to other persons involved in city related accidents.

Officers who damage a city vehicle due to carelessness, negligence, or failure to obey traffic laws, are subject to disciplinary action.

Chief John D. Morgan