



City of Jonesboro

Municipal Center
300 S. Church Street
Jonesboro, AR 72401

Meeting Agenda Finance & Administration Council Committee

Tuesday, June 14, 2016

4:00 PM

Municipal Center

1. Call To Order

2. Roll Call by City Clerk Donna Jackson

3. Approval of minutes

MIN-16:060 Finance and Administration Committee Meeting on May 31, 2016

Attachments: [Minutes](#)

4. New Business

Resolutions To Be Introduced

RES-16:076 A RESOLUTION TO SUBMIT AN APPLICATION FOR COPS (COMMUNITY ORIENTED POLICING SERVICES) HIRING PROGRAM THROUGH THE U.S. DEPARTMENT OF JUSTICE FOR THE CITY OF JONESBORO.

Sponsors: Grants and Police Department

RES-16:077 A RESOLUTION TO SUBMIT AN APPLICATION TO THE U.S. DEPARTMENT OF JUSTICE FOR THE 2016 JUSTICE ASSISTANCE GRANT (JAG) PROGRAM FOR THE CITY OF JONESBORO.

Sponsors: Grants and Police Department

RES-16:079 A RESOLUTION TO CONTRACT WITH SAGA COMMUNICATIONS OF ARKANSAS LLC D/B/A JONESBORO RADIO GROUP FOR RENTAL OF SOUTHSIDE SOFTBALL COMPLEX

Sponsors: Parks & Recreation

Attachments: [Southside Fireworks Contract.pdf](#)

RES-16:080 A RESOLUTION APPROVING THE NO-COST EXTENSION AGREEMENT OF THE 2015 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PUBLIC SERVICE PROGRAM WITH THE NORTH JONESBORO NEIGHBORHOOD INITIATIVE

Sponsors: Grants

Attachments: [Nocost_Extension_NJNI.pdf](#)

5. Pending Items

6. Other Business

7. Public Comments

8. Adjournment



City of Jonesboro

300 S. Church Street
Jonesboro, AR 72401

Legislation Details (With Text)

File #: MIN-16:060 **Version:** 1 **Name:**
Type: Minutes **Status:** To Be Introduced
File created: 6/1/2016 **In control:** Finance & Administration Council Committee
On agenda: **Final action:**
Title: Finance and Administration Committee Meeting on May 31, 2016
Sponsors:
Indexes:
Code sections:
Attachments: [Minutes](#)

Date	Ver.	Action By	Action	Result
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Finance and Administration Committee Meeting on May 31, 2016



City of Jonesboro

Municipal Center
300 S. Church Street
Jonesboro, AR 72401

Meeting Minutes Finance & Administration Council Committee

Tuesday, May 31, 2016

4:00 PM

Municipal Center

1. Call To Order

2. Roll Call

Present 4 - Ann Williams; John Street; Darrel Dover and Rennell Woods

Absent 2 - Charles Coleman and Todd Burton

3. Approval of minutes

MIN-16:055

Minutes for Finance Committee Meeting on May 11, 2016

A motion was made by Councilman John Street, seconded by Councilman Rennell Woods, that this matter be Passed . The motion PASSED with the following vote.

Aye: 4 - Ann Williams; John Street; Darrel Dover and Rennell Woods

Absent: 2 - Charles Coleman and Todd Burton

4. New Business

Resolutions To Be Introduced

RES-16:066

A RESOLUTION AUTHORIZING THE ENTRY INTO AN AGREEMENT TO ISSUE BONDS FOR THE PURPOSE OF ASSISTING IN THE FINANCING OF INDUSTRIAL FACILITIES WITHIN THE CITY OF JONESBORO, ARKANSAS, TO BE LEASED TO FMH CONVEYORS LLC, PURSUANT TO THE AUTHORITY OF THE LAWS OF THE STATE OF ARKANSAS, INCLUDING PARTICULARLY AMENDMENT 65 TO THE ARKANSAS CONSTITUTION AND THE MUNICIPALITIES AND COUNTIES INDUSTRIAL DEVELOPMENT REVENUE BOND LAW.

Chairman Dover said this agreement brings jobs to our community and that we are very happy to do this. Mayor Perrin said the FMH expansion would bring 110 new jobs. Chairman Dover stated they were very appreciative of the opportunity. Attorney Michele Allgood with Mitchell Williams Law Firm said she was here on behalf of FMH Conveyors, LLC and stated she was here to answer any questions about the incentive to FMH to expand and consolidate.

A motion was made by Councilman John Street, seconded by Councilwoman Ann Williams, that this matter be Recommended to Council . The motion

PASSED with the following vote.

Aye: 4 - Ann Williams; John Street; Darrel Dover and Rennell Woods

Absent: 2 - Charles Coleman and Todd Burton

RES-16:070

A RESOLUTION TO CONTRACT WITH FAIRFIELD INN AND SUITES FOR SPONSORSHIP OF A OUTFIELD SIGN AT SOUTHSIDE SOFTBALL COMPLEX

Chairman Dover asked if this was the typical five year contract we normally do. Mayor Perrin stated that it was a three year contract.

A motion was made by Councilman John Street, seconded by Councilman Rennell Woods, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 4 - Ann Williams; John Street; Darrel Dover and Rennell Woods

Absent: 2 - Charles Coleman and Todd Burton

RES-16:071

A RESOLUTION TO CONTRACT WITH PEPSI BEVERAGES COMPANY FOR SPONSORSHIP OF FIELDS AND EXCLUSIVE POURING RIGHTS AT JOE MACK CAMPBELL PARK

Chairman Dover asked how many years this contract was for. Parks Director Wixson Huffstetler stated it was for a 5 years sponsorship for the baseball field, the soccer field, and the pouring rights. Chairman Dover asked if we buy their product from them. Mr. Huffstetler said the city gets a rebate for beverages. He said they are also very good at donating signs and umbrellas for events. Mayor Perrin stated he thought it was for \$18,500. Mr. Huffstetler said they also provide excellent and fast service because they have a plant located here.

A motion was made by Councilman John Street, seconded by Councilman Rennell Woods, that this matter be Recommended to Council . The motion PASSED with the following vote:

Aye: 4 - Ann Williams; John Street; Darrel Dover and Rennell Woods

Absent: 2 - Charles Coleman and Todd Burton

5. Pending Items

6. Other Business

Mayor Perrin stated he has spoken with some staff and will ask Engineering for Requests for Proposals to be sent out for ditch cleaning. He said the cost is estimated to be \$1 million to \$1.5 million which will have to come from the city reserves. Mayor Perrin stated that the city could not handle the work itself. Councilman Street said we bought extra excavators last time to help with cleaning out ditches. Mayor Perrin stated we pulled a map of every drainage district in the county and we need to contact them regarding clearing the ditches. He said we need to find out where the drainage district money goes after it is put in the General Fund. Councilman Street talked to Alec about the drainage last week. He stated the county has to start cleaning out the ditches because most of our flooding was water backing up.

Perrin said we will be meeting with the county and all of the other drainage districts in the area to find out how much funds are collected. He said we will have to take it to

the Public Works Committee. Mayor Perrin said it would be \$1.5 million to \$1.6 million out of reserve funds for this project. Chairman Dover made a motion for the Mayor to ask the Engineering Department to send out RFP's and bring the issue to public works committee for next week. Chairman Dover said Engineering needs to make a list of hot spots. The Mayor said that Engineering has already made a list of hot spots. He said that Roy from the Street Department stated there were 300 properties with damage from the flooding. Mayor Perrin stated that they met with David Moore yesterday in hopes to get the Governor to declare an emergency and get some funding from the state.

Councilman Street requests the city to buy major basins. Mayor Perrin said we are going along with the Corp studies. He said the city will look at the Corp Studies which suggested acquiring 200 acres in North Jonesboro and 50 acres near RidgePoint to help alleviate the flooding problems. Chairman Dover asked if the City Engineer could identify the failures and address those issues. Mayor Perrin stated he is working on them. He said that most hot spots were to the East and than to the West. Street said we did not do the one in front of the old city hall because it wasn't feasible. Mayor Perrin said he will ask the city engineer to identify which areas belong to the Highway Department and contact them to work out a plan. Mayor Perrin said Aggie Road may not be in suitable condition. Councilman Street asked if they can clean the debris out those box culverts. Chairman Dover said if we straighten out some ditches, maybe the water will flow better. Mayor Perrin said he will get an RFP from Engineering.

7. Public Comments

8. Adjournment

A motion was made by Councilman John Street, seconded by Councilman Rennell Woods, that this meeting be Adjourned . The motion PASSED with the following vote.

Aye: 4 - Ann Williams; John Street; Darrel Dover and Rennell Woods

Absent: 2 - Charles Coleman and Todd Burton



Legislation Details (With Text)

File #:	RES-16:076	Version:	1	Name:	Application for COPS Hiring Program
Type:	Resolution	Status:		Status:	To Be Introduced
File created:	6/6/2016	In control:		In control:	Finance & Administration Council Committee
On agenda:		Final action:		Final action:	
Title:	A RESOLUTION TO SUBMIT AN APPLICATION FOR COPS (COMMUNITY ORIENTED POLICING SERVICES) HIRING PROGRAM THROUGH THE U.S. DEPARTMENT OF JUSTICE FOR THE CITY OF JONESBORO.				
Sponsors:	Grants, Police Department				
Indexes:	Grant				
Code sections:					
Attachments:					

Date	Ver.	Action By	Action	Result
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A RESOLUTION TO SUBMIT AN APPLICATION FOR COPS (COMMUNITY ORIENTED POLICING SERVICES) HIRING PROGRAM THROUGH THE U.S. DEPARTMENT OF JUSTICE FOR THE CITY OF JONESBORO.

WHEREAS, applications are now accepted for the COPS Hiring Program for 2016; and

WHEREAS, the COPS Hiring Program is funded at 75% by the U.S. Department of Justice and a 25% local match is required during the 3 year period of the said grant; and

WHEREAS, the City of Jonesboro is seeking funds for \$748,760 for the hiring of 5 additional police officers (salary and benefits) of which \$561,570 is federal funds and \$187,190 is local match that will assist our law enforcement to reduce certain crimes such as larceny that has been steadily increasing over the last five years based on the current crime reports; and

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF JONESBORO, ARKANSAS THAT:

SECTION 1: The Jonesboro City Council supports the submission of the 2016 application to the COPS Hiring Program for the hiring of 5 additional police officers for the aforementioned criminal activities.

SECTION 2: The Mayor and the City Clerk are hereby authorized by the City Council for the City of Jonesboro to execute all necessary documents to complete this application process.



Legislation Details (With Text)

File #: RES-16:077 **Version:** 1 **Name:** Application for the 2016 JAG Program
Type: Resolution **Status:** To Be Introduced
File created: 6/6/2016 **In control:** Finance & Administration Council Committee
On agenda: **Final action:**
Title: A RESOLUTION TO SUBMIT AN APPLICATION TO THE U.S. DEPARTMENT OF JUSTICE FOR THE 2016 JUSTICE ASSISTANCE GRANT (JAG) PROGRAM FOR THE CITY OF JONESBORO.
Sponsors: Grants, Police Department
Indexes: Grant
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
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A RESOLUTION TO SUBMIT AN APPLICATION TO THE U.S. DEPARTMENT OF JUSTICE FOR THE 2016 JUSTICE ASSISTANCE GRANT (JAG) PROGRAM FOR THE CITY OF JONESBORO.

WHEREAS, the City of Jonesboro has been designated as a disparate jurisdiction with the Department of Justice and therefore must enter into a Memorandum of Understanding with Craighead County, and

WHEREAS, The City of Jonesboro will apply for \$31,353 to purchase investigative and e-ticket software and equipment that will enhance the daily operations of the police department, and

WHEREAS, the JAG Program is a 100% federally funded requiring no local match, and

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF JONESBORO, ARKANSAS THAT:

SECTION 1: The Jonesboro City Council supports the submission of this application to the 2016 JAG Program for the aforementioned software and equipment for the police department.

SECTION 2: The Mayor and the City Clerk are hereby authorized by the City Council for the City of Jonesboro to execute all necessary documents to complete this application process.



Legislation Details (With Text)

File #: RES-16:079 **Version:** 1 **Name:** Contract with Jonesboro Radio Group
Type: Resolution **Status:** To Be Introduced
File created: 6/8/2016 **In control:** Finance & Administration Council Committee
On agenda: **Final action:**
Title: A RESOLUTION TO CONTRACT WITH SAGA COMMUNICATIONS OF ARKANSAS LLC D/B/A JONESBORO RADIO GROUP FOR RENTAL OF SOUTHSIDE SOFTBALL COMPLEX
Sponsors: Parks & Recreation
Indexes: Contract
Code sections:
Attachments: [Southside Fireworks Contract.pdf](#)

Date	Ver.	Action By	Action	Result
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A RESOLUTION TO CONTRACT WITH SAGA COMMUNICATIONS OF ARKANSAS LLC D/B/A JONESBORO RADIO GROUP FOR RENTAL OF SOUTHSIDE SOFTBALL COMPLEX
WHEREAS, the City of Jonesboro owns and maintains Southside Softball Complex located at 5301 Stadium Blvd;

WHEREAS, Jonesboro Radio Group is seeking rental for Fourth of July fireworks at Southside Softball Complex; and

WHEREAS, Jonesboro Radio Group is renting the complex for the sum of \$1,000.00;

NOW, THEREFORE BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS

SECTION 1: That the City of Jonesboro, Arkansas shall contract with Jonesboro Radio Group for the rental of Southside Softball Complex. A copy of said contract is attached as Exhibit A.

SECTION 2: The Mayor, Harold Perrin and City Clerk, Donna Jackson are hereby authorized by the City Council for the City of Jonesboro to execute all documents necessary to effectuate the agreement.

RENTAL AGREEMENT

THIS AGREEMENT made this 21st day of June, 2016 is between CITY OF JONESBORO, hereinafter called Lessor and Saga Communications of Arkansas, LLC, d/b/a Jonesboro Radio Group hereinafter called Lessee.

Lessor leases to Lessee, property located at 5003 Stadium Boulevard, Jonesboro, Arkansas commonly known as the Southside Ball Complex in Jonesboro, Arkansas under the following conditions:

1. **TERM:** The term of this lease shall be for three (3) days, beginning on July 3, 2015, and ending at midnight on July 5, 2015.
2. **RENT:** Rent is payable in advance, no later than June 30, 2016 and shall be made in a single payment of one thousand dollars (\$1,000.00). Said payment shall be delivered to the Lessor at 300 South Church Street, Jonesboro, Arkansas 72401.
3. **USE:** Lessee agrees to use said premises for the purpose of a July 4th Fireworks Display, and for no other purpose.
4. **SUBLET:** Lessee may not sublet the property or assign this lease without written consent of lessor.
5. **USE:** The property shall be used for a July 4th Fireworks Display. Lessee shall be responsible for the following:
 - a. Supplying and removing portable toilets to be placed on the premises for the use of the public during the activities on the property.
 - b. Cleaning up the property following the event, to include trash pick up and repair of any damages caused by the public or the Lessee to the property during their use. Property must be left in the same condition as it was in prior to the event hosted by the Lessee.
 - c. Lessee is responsible for providing for the smooth flow of traffic into and out of the event. In addition, Lessee will provide traffic control to ensure that no persons are parking in areas on the property which are restricted and not designated for parking of vehicles.
 - d. Lessee will barricade restricted access areas to prevent the public from entering.
 - e. Lessee will coordinate with fire and police and follow all safety requirements determined by them.
 - f. Lessee will not charge an admission or parking fee to the public for this event.

6. **CONCESSIONS:** The parties agree that the Lessor will open and operate a concession stand during this event for the public. All monies made at the concession stand will go to the City of Jonesboro.

7. **RISK OF LOSS:** Lessee shall be solely responsible for losses including but not limited to any losses caused by fire on the premises during the rental period. In addition, Lessee shall be responsible for any damages caused by the public to the premises during the rental period. Lessee shall be required to maintain insurance to cover any losses caused by fire, damage, or otherwise to existing structures or to the premises as a whole.

8. **INDEMNIFICATION:** Lessee releases lessor from liability for and agrees to indemnify lessor against all losses incurred by lessor as a result of:

- (a) Lessee's failure to fulfill any condition of this agreement;
- (b) Any damage or injury happening in or about the house or premises to lessee's invitees or licensees or such person's property; and
- (c) Lessee's failure to comply with any requirements imposed by any governmental authority.

9. **FAILURE OF LESSOR TO ACT:** Failure of lessor to insist upon strict compliance with the terms of this agreement shall not constitute a waiver of lessor's right to act on any violation.

10. **REMEDIES CUMULATIVE:** All remedies under this agreement or by law or equity shall be cumulative. If a suit for any breach of this agreement establishes a breach by lessee, lessee shall pay to lessor all expenses incurred in connection therewith.

11. **NOTICES:** Any notices required by this agreement shall be in writing and shall be deemed to be given if delivered personally or mailed by registered or certified mail.

12. **COMPLIANCE WITH LAWS:** Lessee agrees not to violate any law, ordinance, rule or regulation of any governmental authority having jurisdiction of the leased premises. There shall be no alcoholic beverages allowed on the premises.

13. **SEVERABILITY:** Each paragraph of this lease agreement is severable from all other paragraphs. In the event any court of competent jurisdiction determines that any paragraph or sub-

paragraph is invalid or unenforceable for any reason, all remaining paragraphs and subparagraphs will remain in full force and effect.

14. **ENTIRE AGREEMENT:** This agreement and any attached addendum constitute the entire agreement between the parties and no oral statements shall be binding.

15. **INTERPRETATION:** This lease agreement shall be interpreted according to and enforced under the laws of the State of Arkansas.

16. **RELATIONSHIP:** Lessor and Lessee agree that their relationship is that of independent contractors and not a partnership or joint venture.

CITY OF JONESBORO

LESSOR, HAROLD PERRIN, MAYOR

X Marcia A. Lubaty

LESSEE, JONESBORO RADIO GROUP

MARCIA A. LUBATY SECRETARY

ATTEST:

DONNA JACKSON,
CITY CLERK



Legislation Details (With Text)

File #:	RES-16:080	Version:	1	Name:	Extension Agreement for CDBG
Type:	Resolution	Status:		Status:	To Be Introduced
File created:	6/8/2016	In control:		In control:	Finance & Administration Council Committee
On agenda:		Final action:		Final action:	
Title:	A RESOLUTION APPROVING THE NO-COST EXTENSION AGREEMENT OF THE 2015 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PUBLIC SERVICE PROGRAM WITH THE NORTH JONESBORO NEIGHBORHOOD INITIATIVE				
Sponsors:	Grants				
Indexes:	Grant				
Code sections:					
Attachments:	Nocost Extension NJNI.pdf				

Date	Ver.	Action By	Action	Result
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A RESOLUTION APPROVING THE NO-COST EXTENSION AGREEMENT OF THE 2015 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PUBLIC SERVICE PROGRAM WITH THE NORTH JONESBORO NEIGHBORHOOD INITIATIVE

WHEREAS, the City has awarded through its FY 2015 CDBG program \$35,000 to the North Jonesboro Neighborhood Initiative (NJNI) for its place-based change initiative including \$15,000 allocation to Arkansas State University for its Math, Science, and Technology Summer Camp for low income children; and

WHEREAS, the City and NJNI entered into agreement on August 26, 2015 utilizing such funds;

WHEREAS, NJNI had a contract completion date of June 30, 2016;

WHEREAS, the City desires NJNI to carry out projects stated in the FY 2015 agreement utilizing the remaining funds with an extended contract completion date.

NOW THEREFORE BE IT RESOLVED by the City Council for the City of Jonesboro, Arkansas, that:

Section 1: The City Council for the City of Jonesboro, Arkansas gives permission for NJNI to carry out projects utilizing remaining funds of \$19,912.58 with extended contract completion date of December 31, 2016.

Section 2: The Mayor, Harold Perrin and City Clerk Donna Jackson are hereby authorized by the City Council for the City of Jonesboro to execute all documents necessary to effectuate said agreement.



**No-cost Extension Agreement between City of Jonesboro and
North Jonesboro Neighborhood Initiative**

THIS AGREEMENT, entered this ____ day of _____, 2016 by and between the City of Jonesboro, Arkansas (herein after referred to as "Grantee) and **North Jonesboro Neighborhood Initiative** (hereinafter referred to as "Subrecipient").

WHEREAS, the Grantee has applied for and received funds from the United States Government under Title I of the Housing and Community Development Act of 1974, Public Law 93-383 for Program Year 2015; and

WHEREAS, the Subrecipient entered into agreement to assist the Grantee in utilizing such funds;

WHEREAS, Subrecipient had a contract completion date of June 30, 2016, but need additional six months to complete projects utilizing the remaining funds of \$19,912.58;

NOW THEREFORE, It is agreed by the parties in exchange of the mutual covenants and agreements set forth in the existing Agreement for Program Year 2015 with the extended contract completion date expiring on December 31, 2016.

IN WITNESS WHEREOF, all parties have executed this Agreement once City Council approval has been obtained:

City of Jonesboro

Harold Perrin, Mayor

Date: _____

Subrecipient



Janice Griffin, NJNI Board Chairwoman

Date: 6-8-2016