



**CITY OF  
JONESBORO**

December 1, 2017

Mr. Jared D. Wiley  
Division Engineer – Program Management  
Arkansas Department of Transportation  
P. O. Box 2261  
Little Rock, AR 72203

Re: ***Job #100971***  
***Jonesboro Downtown to ASU Connection***  
***Craighead County***

Dear Mr. Wiley:

The full-time employee in responsible charge of the day to day oversight for the referenced project will be Wixson Huffstetler. This letter certifies that the employee is aware of the duties and functions they are in charge of as outlined in the Agreement of Understanding. This employee may be reached by phone at 870-933-4604 or by email at [whuffstetler@jonseboro.org](mailto:whuffstetler@jonseboro.org).

Sincerely,

Harold Perrin  
Mayor

Cc: Wixson Huffstetler, Director of Parks and Recreation  
Craig Light P.E., City Engineer  
Tiffany Calloway, Director of Community Development