



# City of Jonesboro

300 S. Church Street  
Jonesboro, AR 72401

## Signature Copy

Resolution: R-EN-108-2025

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**File Number: RES-25:099**

**Enactment Number: R-EN-108-2025**

A RESOLUTION AUTHORIZING THE CITY OF JONESBORO TO ENTER INTO A TRANSIT SERVICE AGREEMENT WITH ARKANSAS STATE UNIVERSITY AND TO AMEND THE FY2025 BUDGET TO ALLOW FOR THE ADDITION OF FOUR FULL-TIME DRIVERS AND TWO FULL-TIME PARATRANSIT DRIVERS NECESSARY TO PROVIDE REQUESTED SERVICE LEVELS AS A PART OF THE AGREEMENT

WHEREAS, the City of Jonesboro seeks to enhance public transit services to better serve the citizens of Jonesboro and the Arkansas State University campus; and

WHEREAS, the City of Jonesboro and Arkansas State University have negotiated a contract that is mutually agreeable; and

WHEREAS, the contract outlines a 3 year term that establishes an annual fee of \$518,281.92 to be collected by the City of Jonesboro from Arkansas State University that will provide necessary funding for staffing, equipment depreciation, fuel cost and associated transit-related expenses; and

WHEREAS, a partnership between the City of Jonesboro and Arkansas State University will improve transit accessibility, reduce traffic congestion, and support sustainable transportation initiatives in the region; and

WHEREAS, in order to fulfill the obligations of the proposed transit service agreement with Arkansas State University and meet increased transit demands, the City of Jonesboro must add additional personnel, specifically four full-time drivers and two full-time Paratransit drivers; and

WHEREAS, the City of Jonesboro finds it necessary to amend its FY2025 budget to accommodate the salaries, benefits, and associated costs of the additional full-time transit staff positions.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS:

SECTION 1. The Mayor or his designee is hereby authorized to enter into a transit service agreement with Arkansas State University, subject to review and approval by the City Attorney.

SECTION 2. City of Jonesboro's [FY 2025] JETS budget will be amended by \$259,000 for revenue contracted to be received and respective operational expenses to include funding for four (4) full-time driver positions and two (2) full-time Paratransit driver positions, including salaries, benefits, and related operational expenses.

PASSED AND APPROVED THIS 5TH DAY OF AUGUST 2025.



\_\_\_\_\_  
Harold Copenhaver, Mayor

Date 8-6-25

ATTEST:

April Leggett, City Clerk

Date 8-6-25

### **Contract for Provision of Public Transportation Services**

This contract is made this \_\_\_\_ day of \_\_\_\_\_, 2025 by and between the CITY OF JONESBORO, ARKANSAS, a Arkansas municipal corporation ("CITY") and ARKANSAS STATE UNIVERSITY - JONESBORO, an Arkansas public university ("University").

In consideration of the mutual promises contained in the contract, the parties agree as follows:

1. The City operates a public transportation service in Jonesboro and Jonesboro Economical Transit (JETS) is a department within the City of Jonesboro.
2. The City and the University desires to enter into a 3-year all-inclusive pilot program that would include any future upgrades. Data collection and analysis will be on-going with a decision to renew/discontinue occurring 6 months prior to the end of this agreement.
3. The services under this contract starts August 16, 2025 through August 15, 2028 with regular schedule Monday to Friday and limited stops on Saturday. See Exhibit I for scheduled stops on University Campus.
4. For the City's provision of public transportation Service on JET the University shall pay the City annually \$518,281.92. This sum shall represent the University's payment for the local share of the operating costs of the system. The sum shall be paid in four (4) equal installments, with the first payment due on or before August 15, the second due on or before November 15, the third due on or before February 15 and the final due on or before May 15 of each fiscal year of this contract.
5. The University shall not have any title or interest in capital or other property of JET and the University's sole rights in the JET shall be the contract rights as specified in this contract.
6. The University will own any bus stops paid by the University for the purposes of bus stops under this contract. The University will be responsible the cleaning and maintaining these structures.
7. The City shall use the funds paid by the University pursuant to this contract for the purposes of paying expenses incurred by the City in the establishment, operation, maintenance, or improvement of the JET system. The City will account for the annual operating expenses of JET.
8. The City agrees to charge no fare to any full-time or part-time student or of the following institutions:
  - Arkansas State University – Jonesboro
  - New York Institute of Technology College of Medicine

A valid identification must be presented upon boarding. Fare-free rides are provided at any regularly schedule stop.

9. JET currently provides 9 fixed route bus spots on the University campus and one will-call stop.
  - Fowler Center
  - Campus Police
  - Bookout Plaza
  - ROTC
  - Marian Berry and H.P.E.S.S.
  - Aggie/Azalea
  - North Park Plaza
  - The Yard and Marion Berry
  - Embassy Suites

- Student Union (Will-Call)
10. The City, in operating JET, shall provide at minimum:
- A service schedule cognizant of the class schedule of the University and including times when students, faculty and staff need to travel, insofar as possible.
  - A route system covering the campus, major student residential areas, and other areas where students, faculty and staff need to travel, insofar as possible.
11. Future Plans
- A fifth route affecting the University is in the planning stages to happen soon.
  - An expansion beyond football to other sporting events, conventions, concerts, plays, art shows and other events to be mutually agreed upon.
  - Additional stops at College of Agriculture, Jonesboro Municipal Airport and Farmers Market.
  - Creation of On-Campus Transfer Center.
12. Notwithstanding any other provision of this contract, the City or the University may terminate this contract upon ninety (90) days' written notice to the other.
13. City of Jonesboro JET shall not be in default of any provisions of this agreement for failure to performed where such failure is due solely to strikes, walk-outs, civil insurrections or disorders, orders of civil authorities, acts of God, or for any other cause or causes beyond the control of the City of Jonesboro. In the event that service is substantially disrupted for a period in excess of three (3) days (72 hours) during the period in which service has been offered the set fee owed by the University shall be reduced by the prorated daily amount of the value of the hours missed.
14. Any request, notice or other communication under this Contract must be in writing and delivered personally or by messenger, private mail, courier service, facsimile sent by registered, certified mail, return receipt requested, or postage prepaid as follows:

To ASU

Office of Finance and Administration  
Administration Building  
Arkansas State University  
Jonesboro, AR 72467

To City

Jonesboro Economical Transit  
P.O. Box 1845  
Jonesboro, AR 72403

IN WITNESS WHEREOF, the parties have respectively signed this contract by their duly authorized officers as of the date and year first written above

**ARKANSAS STATE UNIVERSITY**

**CITY OF JONESBORO**

By: 

Russ Hannah, Vice Chancellor

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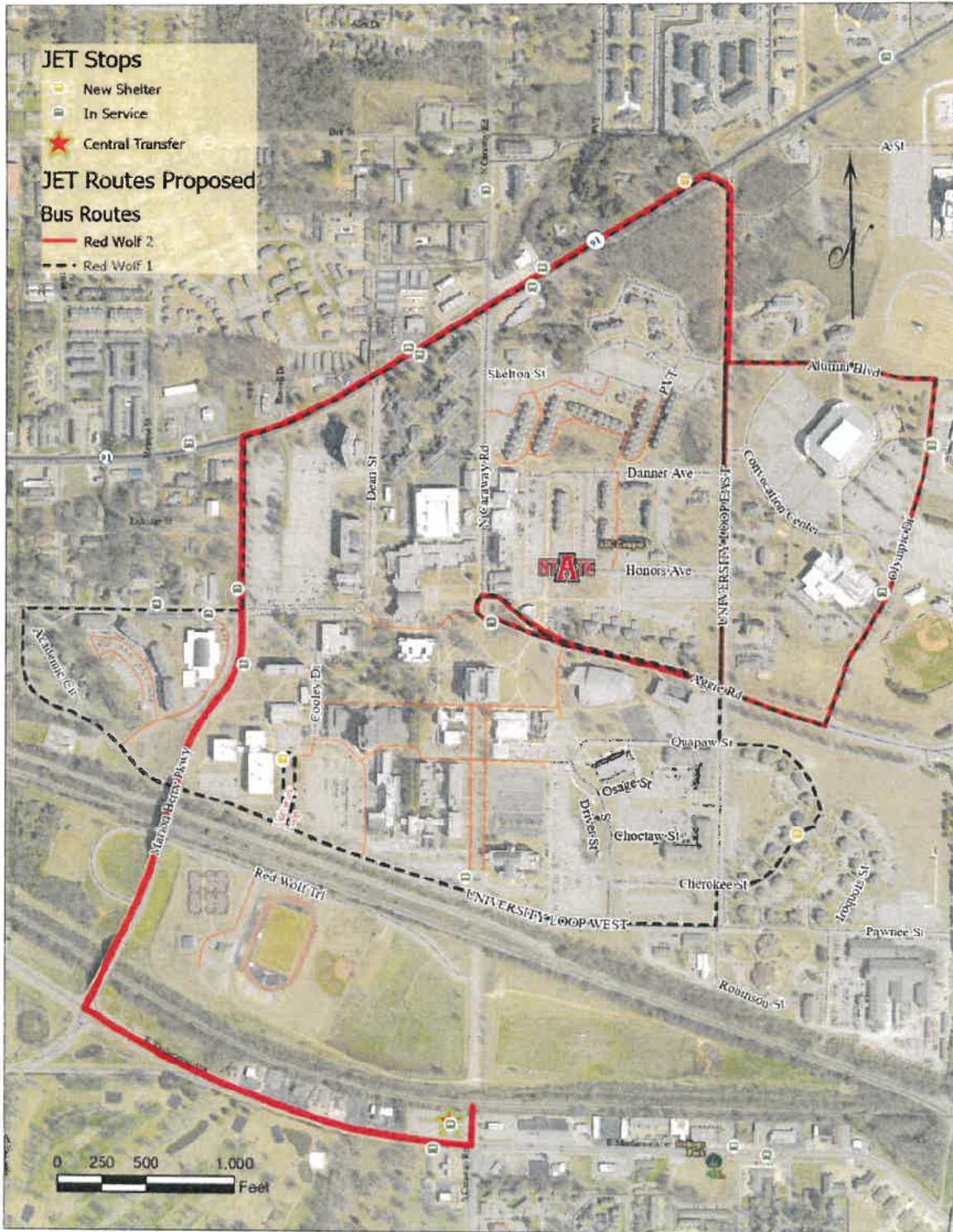
Harold Copenhagen, Mayor

Date: 8-7-25

Date: 8-6-25

# EXHIBIT 1

## NEW ROUTES AND SCHEDULED STOPS



**EXHIBIT 2**  
**JETS BUDGET PROPOSAL**

Jonesboro Economical Transit (JETS)  
Arkansas State University - Jonesboro Public Transportation Services  
Proforma

	Year 1	Year 2	Year 3
<b>Revenue</b>			
Annual Services Contract	\$ 518,281.92	\$ 518,281.92	\$ 518,281.92
<b>Total Revenue</b>	<b>\$ 518,281.92</b>	<b>\$ 518,281.92</b>	<b>\$ 518,281.92</b>

<b>Expense</b>			
Dedicated ASU Route (2 Fixed Weekday)	\$ 518,221.38	\$ 518,221.38	\$ 518,221.38
<b>Total Expense</b>	<b>\$ 518,221.38</b>	<b>\$ 518,221.38</b>	<b>\$ 518,221.38</b>
<b>Net Surplus</b>	<b>\$ 60.54</b>	<b>\$ 60.54</b>	<b>\$ 60.54</b>

<b>Current System Existing Route Analysis</b>	
Current System Route Coverage Hours	41,444
System Budget	\$ 2,710,121
System per hour route coverage cost	\$ 65
Additional 20% Cost Factor	\$ 78

<b>ASU Route Coverage Analysis</b>	
Weekday (# of Routes)	2
Saturday (# of Routes)	-
Weekday (hours/route)	13
Saturday (hours/route)	-
Weekday (# - exclude 6 Holidays)	254
Saturday (#)	-
<b>ASU Route (Total hours)</b>	<b>6,604</b>
<b>ASU Route Estimated Coverage Hours</b>	<b>6,604</b>
System per hour Estimated Cost	\$ 78
<b>ASU Route Estimated Cost</b>	<b>\$ 518,221</b>