



City of Jonesboro

Municipal Center
300 S. Church Street
Jonesboro, AR 72401

Meeting Agenda Finance & Administration Council Committee

Tuesday, September 9, 2025

4:00 PM

Municipal Center, 300 S. Church

1. CALL TO ORDER

2. ROLL CALL (ELECTRONIC ATTENDANCE) CONFIRMED BY CITY CLERK APRIL LEGGETT

3. APPROVAL OF MINUTES

[MIN-25:075](#) Minutes for the Finance Committee meeting on Tuesday, August 26, 2025.

Attachments: [Minutes](#)

4. NEW BUSINESS

RESOLUTIONS TO BE INTRODUCED

[RES-25:112](#) A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS AUTHORIZING THE MAYOR TO ENTER INTO A 5-YEAR RENEWAL AGREEMENT WITH URBAN SDK FOR COMPREHENSIVE SPEED AND VOLUME DATA

Sponsors: Engineering

Attachments: [Jonesboro, AR - 5 Year Renewal \(1\).pdf](#)

[RES-25:113](#) RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 654 W WASHINGTON, PARCEL 01-144183-16600, OWNED BY MICHAEL AND BARBARA PEARSON IN THE AMOUNT OF \$275

Sponsors: Code Enforcement and Finance

Attachments: [01. 654 W Washington Notice of Violation.pdf](#)

[02. 654 W Washington Billing Request.pdf](#)

[03. 654 W Washington Mowing Invoice.pdf](#)

[04. 654 W Washington Council Notice.pdf](#)

[RES-25:114](#) RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 700 MELODY, PARCEL 01-143244-27500, OWNED BY IGNACIO AND EMILE PATINO IN THE AMOUNT OF \$275

Sponsors: Code Enforcement and Finance

Attachments: [01. 700 Melody Notice of Violation.pdf](#)
 [02. 700 Melody Billing Request.pdf](#)
 [03. 700 Melody Mowing Invoice.pdf](#)
 [04. 700 Melody Council Notice.pdf](#)

RES-25:115 RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS,
TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 2612 CRAWFORD,
PARCEL 01-144273-02300, OWNED BY RANDY & ALEY CRAWFORD IN THE
AMOUNT OF \$275

Sponsors: Code Enforcement and Finance

Attachments: [01. 2612 Crawford Notice of Violation.pdf](#)
 [02. 2612 Crawford Billing Request.pdf](#)
 [03. 2612 Crawford Mowing Invoice.pdf](#)
 [04. 2612 Crawford Council Notice.pdf](#)

RES-25:116 RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS,
TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 4713 YUKON DRIVE,
PARCEL 01-144154-00912, OWNED BY RICKIE LYNN SIMS, JR. IN THE AMOUNT OF
\$275

Sponsors: Code Enforcement and Finance

Attachments: [01. 4713 Yukon Dr Notice of Violation.pdf](#)
 [02. 4713 Yukon Dr Billing Request.pdf](#)
 [03. 4713 Yukon Dr Mowing Invoice.pdf](#)
 [04. 4713 Yukon Council Notice.pdf](#)

RES-25:117 RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS,
TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 808 1 & 2 RICHMOND,
PARCEL 01-144191-15300, OWNED BY E&C INVESTMENT, LLC IN THE AMOUNT OF
\$275

Sponsors: Code Enforcement and Finance

Attachments: [01. 808 1&2 Richmond Notice of Violation.pdf](#)
 [02. 808 1&2 Richmond Billing Request.pdf](#)
 [03. 808 1&2 Richmond Mowing Invoice.pdf](#)
 [04. 808 1&2 Richmond Council Notice.pdf](#)

RES-25:118 RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS,
TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 212 PECAN, PARCEL
01-144074-08400, OWNED BY SKY PARK HOLDING, LLC IN THE AMOUNT OF \$315

Sponsors: Code Enforcement and Finance

Attachments: [01. 212 Pecan Notice of Violation.pdf](#)
 [02. 212 Pecan Billing Request.pdf](#)
 [03. 212 Pecan Mowing Invoice.pdf](#)
 [04. 212 Pecan Council Notice.pdf](#)

RES-25:119 RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 215 PECAN, PARCEL 01-144074-16800, OWNED BY SKY PARK HOLDING, LLC IN THE AMOUNT OF \$315

Sponsors: Code Enforcement and Finance

Attachments: [01. 215 Pecan Notice of Violation.pdf](#)
[02. 215 Pecan Billing Request.pdf](#)
[03. 215 Pecan Mowing Invoice.pdf](#)
[04. 215 Pecan Council Notice.pdf](#)

RES-25:120 RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 1313 PARDEW STREET, PARCEL 01-144212-20200, OWNED BY MICHELLE NUTT IN THE AMOUNT OF \$275

Sponsors: Code Enforcement and Finance

Attachments: [01. 1313 Pardew Notice of Violation.pdf](#)
[02. 1313 Pardew Billing Request.pdf](#)
[03. 1313 Prdew Mowing Invoice.pdf](#)
[04. 1313 Pardew Council Notice.pdf](#)

5. PENDING ITEMS

6. OTHER BUSINESS

7. PUBLIC COMMENTS

8. ADJOURNMENT



City of Jonesboro

300 S. Church Street
Jonesboro, AR 72401

Text File

File Number: MIN-25:075

Agenda Date:

Version: 1

Status: To Be Introduced

In Control: Finance & Administration Council Committee

File Type: Minutes

Minutes for the Finance Committee meeting on Tuesday, August 26, 2025.



City of Jonesboro

Municipal Center
300 S. Church Street
Jonesboro, AR 72401

Meeting Minutes Finance & Administration Council Committee

Tuesday, August 26, 2025

4:00 PM

Municipal Center, 300 S. Church

1. CALL TO ORDER

2. ROLL CALL (ELECTRONIC ATTENDANCE) CONFIRMED BY CITY CLERK APRIL LEGGETT

City Clerk April Leggett said, the system is not recording the votes, so we may have to do this as a voice vote. It should have recorded, and it did not. Chairman Joe Hafner said, alright. There are five in attendance, so it's four can vote and I don't have to vote, correct? Unless there's a tie.

Present 5 - Joe Hafner; Charles Coleman; John Street; David McClain and Brian Emison

Absent 2 - Ann Williams and Anthony Coleman

3. APPROVAL OF MINUTES

[MIN-25:071](#)

Minutes for the Finance Committee meeting on Tuesday, August 12, 2025

Attachments: [Minutes](#)

A motion was made by John Street, seconded by Brian Emison, that this matter be Passed . The motion PASSED with the following vote.

Aye: 4 - Charles Coleman; John Street; David McClain and Brian Emison

Absent: 2 - Ann Williams and Anthony Coleman

4. NEW BUSINESS

Chairman Joe Hafner said, these are all municipal liens, so if it's ok I'm just going to read them by title only. The city attorney shook her head yes.

RESOLUTIONS TO BE INTRODUCED

[RES-25:106](#)

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 100 W. WASHINGTON, PARCEL 01-144183-42300, OWNED BY LAUREL PARK, LLC IN THE AMOUNT OF \$3,293,122.07

Sponsors: Code Enforcement and Finance

Attachments: [01. 100 W Washington Notice of Violation.pdf](#)
 [02. 100 W Washington Billing Request.pdf](#)
 [03. 100 W Washington Demo Invoice.pdf](#)
 [04. 100 W Washington Council Notice.pdf](#)

Councilmember David McClain said, so the Laurel Park, the people are the rightful owners of the land. The structure itself, are we seeking any funds for that as well? City Attorney Carol Duncan said, you can't do that for this because it's a lien and there's nothing. We took the building, so there's nothing to put a lien on. So, the only thing we have left to put a lien on is the underlying property.

A motion was made by John Street, seconded by Brian Emison, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 4 - Charles Coleman;John Street;David McClain and Brian Emison

Absent: 2 - Ann Williams and Anthony Coleman

[RES-25:107](#)

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 1400 MERRYWOOD, PARCEL 01-144203-16200, OWNED BY TONYA R HINDS IN THE AMOUNT OF \$315

Sponsors: Code Enforcement and Finance

Attachments: [01. 1400 Merrywood Notice of Violation.pdf](#)
 [02. 1400 Merrywood Billing Request.pdf](#)
 [03. 1400 Merrywood Mowing Invoice.pdf](#)
 [04. 1400 Merrywood Council Notice.pdf](#)

A motion was made by John Street, seconded by Brian Emison, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 4 - Charles Coleman;John Street;David McClain and Brian Emison

Absent: 2 - Ann Williams and Anthony Coleman

[RES-25:108](#)

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 1617 RICH ROAD, PARCEL 01-143252-25000, OWNED BY RANDOLPH & JUDITH REYNOLDS IN THE AMOUNT OF \$275

Sponsors: Code Enforcement and Finance

Attachments: [01. 1617 Rich Rd Notice of Violation.pdf](#)
 [02. 1617 Rich Rd Billing Request.pdf](#)
 [03. 1617 Rich Rd Mowing Invoice.pdf](#)
 [04. 1617 Rich Rd Council Notice.pdf](#)

A motion was made by John Street, seconded by Brian Emison, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 4 - Charles Coleman;John Street;David McClain and Brian Emison

Absent: 2 - Ann Williams and Anthony Coleman

[RES-25:109](#)

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS,

TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 3801 VICKIE DRIVE, PARCEL 01-144103-10700, OWNED BY SHARON R CALDWELL IN THE AMOUNT OF \$315

Sponsors: Code Enforcement and Finance

Attachments: [01. 3801 Vickie Notice of Violation.pdf](#)
[02. 3801 Vickie Billing Request.pdf](#)
[03. 3801 Vickie Mowing Invoice.pdf](#)
[04. 3801 Vickie Council Notice.pdf](#)

A motion was made by John Street, seconded by Brian Emison, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 4 - Charles Coleman;John Street;David McClain and Brian Emison

Absent: 2 - Ann Williams and Anthony Coleman

[RES-25:110](#)

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 3806 SCHOOL STREET, PARCEL 01-144272-16500, OWNED BY OLGA HERNANDEZ IN THE AMOUNT OF \$275

Sponsors: Code Enforcement and Finance

Attachments: [01. 3806 School Notice of Violation.pdf](#)
[02. 3806 School St Billing Request.pdf](#)
[03. 3806 School St Mowing Invoice.pdf](#)
[04. 3806 School Council Notice.pdf](#)

A motion was made by John Street, seconded by Brian Emison, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 4 - Charles Coleman;John Street;David McClain and Brian Emison

Absent: 2 - Ann Williams and Anthony Coleman

[RES-25:111](#)

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 1313 PARDEW, PARCEL 01-144212-20200, OWNED BY MICHELLE NUTT IN THE AMOUNT OF \$275

Attachments: [02. 1313 Pardew Billing Request.pdf](#)
[03. 1313 Pardew Mowing Invoice.pdf](#)
[04. 1313 Pardew Council Notice.pdf](#)
[04. 1313 Pardew Notice of Violation.pdf](#)

A motion was made by John Street, seconded by Brian Emison, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 4 - Charles Coleman;John Street;David McClain and Brian Emison

Absent: 2 - Ann Williams and Anthony Coleman

5. PENDING ITEMS

6. OTHER BUSINESS

7. PUBLIC COMMENTS

8. ADJOURNMENT

A motion was made by David McClain, seconded by John Street, that this meeting be Adjourned. The motion PASSED with the following vote.

Aye: 4 - Charles Coleman; John Street; David McClain and Brian Emison

Absent: 2 - Ann Williams and Anthony Coleman



City of Jonesboro

300 S. Church Street
Jonesboro, AR 72401

Text File

File Number: RES-25:112

Agenda Date:

Version: 1

Status: To Be Introduced

In Control: Finance & Administration Council Committee

File Type: Resolution

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS
AUTHORIZING THE MAYOR TO ENTER INTO A 5-YEAR RENEWAL AGREEMENT
WITH URBAN SDK FOR COMPREHENSIVE SPEED AND VOLUME DATA

WHEREAS, the City of Jonesboro desires to enter into a 5-year renewal agreement for comprehensive speed and volume data for every roadway in the City limits;

WHEREAS, Urban SDK has agreed to provide products and services described in the attached 5-year renewal agreement ending February 1, 2031; and

WHEREAS, the Urban SDK renewal amounts during the 5-term are as follows: Bridge to new contract year (Feb. 2026) - \$5,341.67, Year 1 - \$16,025, Year 2 - \$16,506, Year 3 - \$17,001, Year 4 - \$17,511, Year 5 - \$18,036.

WHEREAS, the funding for the execution of the 5-year renewal agreement shall come from the Engineering Department Operating Budget and compensation shall be paid in accordance with the agreement.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF JONESBORO, ARKANSAS THAT:

Section 1. That the City of Jonesboro shall accept the 5-year renewal agreement with Urban SDK to provide comprehensive speed and volume data.

Section 2. The funding for the execution of the 5-year renewal agreement shall come from the Engineering Department Operating Budget and compensation shall be paid in accordance with the agreement.

Section 3. The Mayor and the City Clerk are hereby authorized by the City Council for the City of Jonesboro to execute all documents necessary to effectuate the agreement.



URBANSDK

Jonesboro, AR - 5 Year Renewal

City of Jonesboro, Arkansas

300 S Church St, Jonesboro, AR 72401, USA

Jonesboro, AR 72401

United States

Craig Light

clight@jonesboro.org

870-932-2438

Quote created: July 25, 2025

Quote expires: October 1, 2025

Quote created by: Andrew Stivers

Enterprise Account Manager

andrew.stivers@urbansdk.com

+12145516212

Comments from Andrew Stivers

Urban SDK will provide **Jonesboro AR** with comprehensive Speed and Volume data for every roadway. This includes:

- **Speed Data:** A 36-month data backfill starting from the month before the contract signing, with ongoing monthly reports.
- **Volume Data:** Refreshed annually to reflect updated traffic conditions.
- **Workflows:** Enables customers to optimize their workflow with system automation.
- **Historical Data:** Any historical data supplied by Jonesboro will be uploaded into the platform, ensuring continuity and a robust dataset for analysis.
- **Customer Support:** Live Chat & Email Support, Knowledge Base How To Articles and Videos, Online Training Webinars
- **User Seats:** 5 Administrative Seats

Contract Start Date: 10/1/2025

Contract End Date 2/1/2031

4 Month Bridge to 2/1 to get set in line with FY2026: \$5341.67

Year 1: \$16,025

Year 2: \$16,506

Year 3: \$17,001

Year 4: \$17,511

Year 5: \$18,036

13.1 Governing Law. This Agreement shall be governed by and construed in accordance with the internal laws of the State of ~~Florida~~ **Arkansas** without giving effect to any choice or conflict of law provision or rule. Jurisdiction and venue for purposes of any litigation in connection with this Agreement will be in the relevant federal or state court located in ~~Jacksonville, FL~~ **the state of Arkansas**.

Products & Services

Item & Description	Quantity	Unit Price	Total
Insights Plan Base plan for Urban SDK with 13 Months of Historical Data Archive. License includes: - Insights Analytics & Reporting - Workspace Data Storage - Studio Map Builder - Public Portfolio to Share Reports Monthly Traffic Conditions Data for Functional Road Classes 1-5 - Minimum Speed - Maximum Speed - Average Speed - 50th Percentile Speed - 85th Percentile Speed - 95th Percentile Speed - Speed Difference - Average Speed - Speed Difference - 85th Percentile - Speed Difference - 95th Percentile - Speed Limits	1	\$12,500.00 / year	\$12,500.00 / year for 64 months
Traffic Volumes Traffic Volume Data for Functional Road Classes 1-5: - Average Annual Daily Traffic Data (AADT) - Average Annual Hourly Traffic Data (AAHT) - Vehicle Miles Travelled Data (VMT) - Updated Annually - 1 Year Data Archive	1	\$0.00 / year	\$0.00 / year for 64 months
Workflows Workflows enable Urban SDK customers to automate Insights reports, scheduling them to run weekly, monthly, quarterly, or annually. Receive Urban SDK data on an automated and scheduled basis, without the need for recurring manual input.	1	\$3,525.00 / year	\$3,525.00 / year for 64 months
Urban SDK User Seat Urban SDK Administrative Access	5	\$1,250.00 / year	\$0.00 / year after 100% discount for 64 months

Item & Description	Quantity	Unit Price	Total
Customer Support	1	\$0.00 / year	\$0.00 / year
- Live Chat & Email Support			for 64 months
- Knowledge Base How To Articles and Videos			
- Online Training Webinars			
Annual subtotal			\$16,025.00
			after \$6,250.00 discount
Total			\$16,025.00

Terms and Conditions

Our agreement is effective as of the Effective Date set forth below, is entered into by and between the Buyer identified as Customer below ("Customer") and Urban SDK, Inc., a Delaware corporation, with its principal place of business located at 10151 Deerwood Park Boulevard, Building 100 Ste 100 Jacksonville, Florida 32256 ("Urban SDK"). The parties acknowledge and agree that they have read and understand this Agreement and, upon execution, are legally bound by it.

This Agreement includes this "Signature" or any other ordering document referencing this Agreement, the Terms and Conditions available at [Terms and Conditions](#), all statements of work entered into in connection with this Agreement ("Statement(s) of Work").

Signature

Signature

Date

Printed name

Countersignature

Countersignature

Date

Printed name



City of Jonesboro

300 S. Church Street
Jonesboro, AR 72401

Text File

File Number: RES-25:113

Agenda Date:

Version: 1

Status: To Be Introduced

In Control: Finance & Administration Council Committee

File Type: Resolution

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 654 W WASHINGTON, PARCEL 01-144183-16600, OWNED BY MICHAEL AND BARBARA PEARSON IN THE AMOUNT OF \$275

LEGAL DESCRIPTION: FLINT'S ADD W48.60' N77' S109' LOT 7

WHEREAS, MICHAEL AND BARBARA PEARSON, the owner of record, was properly notified of a code violation at 654 W. Washington, and refused to remove or correct the conditions identified by the code enforcement officer of the City of Jonesboro, Arkansas; and,

WHEREAS, the code enforcement officer corrected the code violation on the 17th of June 2025 using city funds in the amount of \$275; and,

WHEREAS, the City of Jonesboro seeks to perfect a lien against the affected property to cover the cost of the work pursuant to A.C.A 14-54-903.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, THAT:

Section 1: The city should proceed with placing a lien on the property located at 654 W. Washington.



Office of Code Enforcement
P.O. Box 1845, Jonesboro, AR 72403

870-933-4658

AFFIDAVIT

PEARSON MICHAEL & BARBARA

348 N ALLIS ST

JONESBORO, AR 72401-2111

RE: 654 W WASHINGTON

I, Eric Schmett, a Code Enforcement Officer, being duly sworn upon oath, that I served the attached notice(s) upon each of the persons or firms therein addressed, by depositing copies thereof in the United States Mail, enclosed within envelopes plainly addressed, as shown with postage fully prepaid, at the Jonesboro, Arkansas Post Office located at 310 East Street, Suite A., before 3:00 P.M., on the 14th day of April, 2025.

Eric Schmett
Jonesboro Code Enforcement

Subscribed and sworn before me the 14th day of April, 2025.

Notary Public

My commission expires: 10 March 2034



Notice of Violation

04/14/2025

PEARSON MICHAEL & BARBARA
348 N ALLIS ST
JONESBORO AR 72401-2111

Case #: 251610

In regards to property located at: 654 W WASHINGTON, JONESBORO, AR 72401

Our records show that you own the property listed above. We have observed that the property has overgrown grass/weeds that needs to be mowed and trimmed. Please mow and trim entire property including any ditch/easements. We are sending this letter and are allowing you the opportunity to correct the violation(s) mentioned below by the end of the day on 04/27/2025. If the issue is not corrected by the date listed, the City will hire a contractor to mow and trim, and place a lien on your property. Please call the Code Enforcement Office at (870) 933-4658 if you have any questions. If you would like to view the ordinance in violation online, they are available on City Clerk section of www.jonesboro.org

Additionally, any owner/occupant shall be presumed to have notice for the violation of overgrown grass or weeds if the owner/occupant has received notice of the same violation within the same calendar year.

Section:

30-5 Overgrown Grass, Weeds, Vines, or Low hanging Limbs

870-273-2336

Sincerely,

Chris Martin
Code Enforcement Officer
P.O. Box 1845
Jonesboro, AR 72403

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com®.

OFFICIAL USE

Certified Mail Fee

\$

Extra Services & Fees (check box, add fee as appropriate)

- ☐ Return Receipt (hardcopy) \$ _____
☐ Return Receipt (electronic) \$ _____
☐ Certified Mail Restricted Delivery \$ _____
☐ Adult Signature Required \$ _____
☐ Adult Signature Restricted Delivery \$ _____

Postmark
Here

Postage

\$

Total Postage and Fees

\$

Sent To
Pearson Michael & Barbara
Street and Apt. No., or PO Box No.
348 N Allis St
City, State, ZIP+4®
Jonesboro AR 72401-2111

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CITY OF JONESBORO
Code Enforcement
Request For Invoice

Date: 6-24-2025

To: Tosha Moss

Case #: 253448

Property Address: 654 W Washington
Jonesboro, AR 72401

APN# 01-144183-16600

Letter Sent on: 4-14-2025

Comply by Date: 4-27-2025

Date of Mowing Service: 6-17-2025

Need to send the following charges to this person.

Property Owner:
PEARSON MICHAEL & BARBARA
348 N ALLIS ST
JONESBORO, AR 72401-2111

<u>ITEMS</u>	<u>AMOUNTS</u>
Filing Fees	\$ 15.00
Admin Fees	\$ 200.00
Mowing	\$ 60.00
<hr/>	
Total	\$ 275.00

Thank you,

Eric Schmett
Jonesboro Police Department
Code Enforcement Division
PO Box 1845
Jonesboro, AR 72403



Office of Code Enforcement
P.O. Box 1845, Jonesboro, AR 72403

870-933-4658

AFFIDAVIT

PEARSON MICHAEL & BARBARA

348 N ALLIS ST

JONESBORO, AR 72401-2111

RE: 654 W WASHINGTON

I, Eric Schmett, a Code Enforcement Officer, being duly sworn upon oath, that I served the attached notice(s) upon each of the persons or firms therein addressed, by depositing copies thereof in the United States Mail, enclosed within envelopes plainly addressed, as shown with postage fully prepaid, at the Jonesboro, Arkansas Post Office located at 310 East Street, Suite A., before 3:00 P.M., on the 24th day of June, 2025.

Eric Schmett
Jonesboro Code Enforcement

Subscribed and sworn before me the 24th day of June, 2025.

Notary Public

My commission expires: 10 March 2034



DATE	INVOICE NO
6/24/2025	0069467

BILL TO
Michael and Barbara Pearson 348 N Allis Street Jonesboro, AR 72401

DUE DATE
7/29/2025

DESCRIPTION	QUANTITY	EFFECTIVE RATE	AMOUNT	DISCOUNT	CREDIT	BALANCE
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PREVIOUS OUTSTANDING BALANCE 0.00

Code Enforcement Charges:

Filing Fee - 654 W Washington	1.00	15.00	15.00	0.00	0.00	15.00
Admin. Fee - 654 W Washington	1.00	200.00	200.00	0.00	0.00	200.00
Mowing - 654 W Washington	1.00	60.00	60.00	0.00	0.00	60.00

INVOICE TOTAL: 275.00 0.00 0.00 275.00

PLEASE DETACH BOTTOM PORTION & REMIT WITH YOUR PAYMENT

For questions please contact us at (870) 932-3042

Customer Name: Michael and Barbara Pearson
Customer No: 024887
Account No: 0035978 - Code Enforcement Charges

DUE DATE	INVOICE NO
7/29/2025	0069467

Please remit payment by the due date to:

City of Jonesboro
300 South Church Street
PO Box 1845
Jonesboro, AR 72403

If payment is not made within (30) days, the lien may be certified to Craighead County for collection on real estate taxes or City may pursue a judicial foreclosure in accordance with Ark. Code Ann. § 14-54-904.

Invoice Total: 275.00
Discounts: 0.00
Credit Applied: 0.00
Ending Balance: 275.00

INVOICE BALANCE: \$275.00
AMOUNT PAID: _____

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com®.

OFFICIAL USE

Certified Mail Fee

\$

Extra Services & Fees (check box, add fee as appropriate)

- | | | |
|--|----|-------|
| <input type="checkbox"/> Return Receipt (hardcopy) | \$ | _____ |
| <input type="checkbox"/> Return Receipt (electronic) | \$ | _____ |
| <input type="checkbox"/> Certified Mail Restricted Delivery | \$ | _____ |
| <input type="checkbox"/> Adult Signature Required | \$ | _____ |
| <input type="checkbox"/> Adult Signature Restricted Delivery | \$ | _____ |

Postmark
Here

Postage

\$

Total Postage and Fees

\$

Send to:
Street and Apt. No., or PO Box No.
City, State, ZIP+4®
Michael & Barbara Pearson
348 N Allis St
Jonesboro AR 72401

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Office of Code Enforcement
P.O. Box 1845, Jonesboro, AR 72403

870-933-4658

AFFIDAVIT

PEARSON MICHAEL & BARBARA

348 N ALLIS ST

JONESBORO, AR 72401-2111

RE: 654 W WASHINGTON

I, Eric Schmett, a Code Enforcement Officer, being duly sworn upon oath, that I served the attached notice(s) upon each of the persons or firms therein addressed, by depositing copies thereof in the United States Mail, enclosed within envelopes plainly addressed, as shown with postage fully prepaid, at the Jonesboro, Arkansas Post Office located at 310 East Street, Suite A., before 3:00 P.M., on the 4th day of August, 2025.

Eric Schmett
Jonesboro Code Enforcement

Subscribed and sworn before me the 4th day of August, 2025.

Notary Public

My commission expires: 10 March 2034



Invoice# : 0069467

Case# : 253448

Notice Mailed Prior to 8/04/2024

Michael and Barbara Pearson
348 N Allis St
Jonesboro, AR 72401

Subject: 654 W Washington Parcel# 01-144183-16600

This is notification that the property mentioned above is subject to a lien for cost and expenses due to the City of Jonesboro for correcting code violations. This lien will be placed on the agenda for approval before the City Council of the City of Jonesboro on 9/16/2025.

The Council Meeting is at 5:30pm in the Municipal Building Council Chambers located at 300 S. Church St.

You have the right to appear and contest this action.

Should you have any question about this process, please call the Code Enforcement Office at 870-933-4658.

Thank you,

A handwritten signature in black ink, appearing to read "S. Roper".

Scott Roper

Director of Code Enforcement
City of Jonesboro
300 S. Church Street
Jonesboro, AR 72401
Phone: 870-933-4658

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Street and Apt. No. or PO Box No.

348 N Attis St

City, State, ZIP+4®

Jonesboro, AR 72401

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25



City of Jonesboro

300 S. Church Street
Jonesboro, AR 72401

Text File

File Number: RES-25:114

Agenda Date:

Version: 1

Status: To Be Introduced

In Control: Finance & Administration Council Committee

File Type: Resolution

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 700 MELODY, PARCEL 01-143244-27500, OWNED BY IGNACIO AND EMILE PATINO IN THE AMOUNT OF \$275

LEGAL DESCRIPTION: WOODS, F. M. ADD LOT 6 N50' S105' E25' LT 8

WHEREAS, IGNACIO AND EMILE PATINO, the owner of record, was properly notified of a code violation at 700 Melody, and refused to remove or correct the conditions identified by the code enforcement officer of the City of Jonesboro, Arkansas; and,

WHEREAS, the code enforcement officer corrected the code violation on the 17th of June 2025 using city funds in the amount of \$275; and,

WHEREAS, the City of Jonesboro seeks to perfect a lien against the affected property to cover the cost of the work pursuant to A.C.A 14-54-903.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, THAT:

Section 1: The city should proceed with placing a lien on the property located at 700 Melody.



Office of Code Enforcement
P.O. Box 1845, Jonesboro, AR 72403

870-933-4658

AFFIDAVIT

PATINO IGNACIO & EMILEE

787 WAGNER DR

MANILA, AR 72442

RE: 700 MELODY

I, Eric Schmett, a Code Enforcement Officer, being duly sworn upon oath, that I served the attached notice(s) upon each of the persons or firms therein addressed, by depositing copies thereof in the United States Mail, enclosed within envelopes plainly addressed, as shown with postage fully prepaid, at the Jonesboro, Arkansas Post Office located at 310 East Street, Suite A., before 3:00 P.M., on the 6th day of June, 2025.

Eric Schmett
Jonesboro Code Enforcement

Subscribed and sworn before me the 6th day of June, 2025.

Notary Public

My commission expires: 10 March 2034



Notice of Violation

06/06/2025

IGNACIO & EMILEE PATINO
787 WAGNER DR
MANILA AR 72442

Case #: 253193

In regards to property located at: 700 MELODY, JONESBORO, AR 72401

Our records show that you own the property listed above. We have observed that the property has overgrown grass and weeds that must be mowed. Please mow and trim entire property including ditch. We are sending this letter and are allowing you the opportunity to correct the violation(s) mentioned below by the end of the day on 06/16/2025. If the issue is not corrected by the date listed, the City will hire a contractor to come and mow the property, and place a lien on your property. Please call the Code Enforcement Office at (870) 933-4658 if you have any questions. If you would like to view the ordinance in violation online, they are available on City Clerk section of www.jonesboro.org

Additionally, any owner/occupant shall be presumed to have notice for the violation of overgrown grass or weeds if the owner/occupant has received notice of the same violation within the same calendar year.

Section:

30-5 Overgrown Grass, Weeds, Vines, or Low hanging Limbs

(870)351-4258

Sincerely,

A handwritten signature in black ink, appearing to read "Hannah Gossett", is written over a horizontal line.

Hannah Gossett
Code Enforcement Officer
P.O. Box 1845
Jonesboro, AR 72403

9589 0710 5270 2238 0426 51

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Total Postage and Fees

\$

Sent To

Ignacio & Emilee Patino

Street and Apt. No., or PO Box No. **789 Wagner Dr**

City, State, ZIP+4®
Manilla AR 72442

29



CITY OF JONESBORO
Code Enforcement
Request For Invoice

Date: 6-24-2025

To: Tosha Moss

Case #: 253193

Property Address: 700 Melody
Jonesboro, AR 72401

APN# 01-143244-27500

Letter Sent on: 6-6-2025

Comply by Date: 6-16-2025

Date of Mowing Service: 6-17-2025

Need to send the following charges to this person.

Property Owner: "
PATINO IGNACIO & EMILEE
787 WAGNER DR
MANILA, AR 72442

"

<u>ITEMS</u>	<u>AMOUNTS</u>
Filing Fees	\$ 15.00
Admin Fees	\$ 200.00
Mowing	\$ 60.00
<hr/>	
Total	\$ 275.00

Thank you,

Eric Schmett
Jonesboro Police Department
Code Enforcement Division
PO Box 1845
Jonesboro, AR 72403



Office of Code Enforcement
P.O. Box 1845, Jonesboro, AR 72403

870-933-4658

AFFIDAVIT

PATINO IGNACIO & EMILEE

787 WAGNER DR

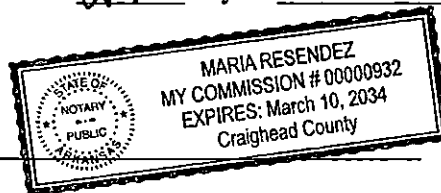
MANILA, AR 72442

RE: 700 MELODY

I, Eric Schmett, a Code Enforcement Officer, being duly sworn upon oath, that I served the attached notice(s) upon each of the persons or firms therein addressed, by depositing copies thereof in the United States Mail, enclosed within envelopes plainly addressed, as shown with postage fully prepaid, at the Jonesboro, Arkansas Post Office located at 310 East Street, Suite A., before 3:00 P.M., on the 24th day of June, 2025.

Eric Schmett
Jonesboro Code Enforcement

Subscribed and sworn before me the 24th day of June, 2025.

Notary Public

My commission expires: 10 March 2034



DATE	INVOICE NO
6/24/2025	0069470

BILL TO
Ignacio and Emilee Patino 787 Wagner Drive Manila, AR 72442

DUE DATE
7/29/2025

DESCRIPTION	QUANTITY	EFFECTIVE RATE	AMOUNT	DISCOUNT	CREDIT	BALANCE
PREVIOUS OUTSTANDING BALANCE						275.00
Code Enforcement Charges:						
Filing Fee - 700 Melody	1.00	15.00	15.00	0.00	0.00	15.00
Admin. Fee - 700 Melody	1.00	200.00	200.00	0.00	0.00	200.00
Mowing - 700 Melody	1.00	60.00	60.00	0.00	0.00	60.00
INVOICE TOTAL:			275.00	0.00	0.00	275.00

PLEASE DETACH BOTTOM PORTION & REMIT WITH YOUR PAYMENT

For questions please contact us at (870) 932-3042

Customer Name: Ignacio and Emilee Patino
Customer No: 023949
Account No: 0035784 - Code Enforcement Charges

DUE DATE	INVOICE NO
7/29/2025	0069470

Please remit payment by the due date to:

City of Jonesboro
300 South Church Street
PO Box 1845
Jonesboro, AR 72403

If payment is not made within (30) days, the lien may be certified to Craighead County for collection on real estate taxes or City may pursue a judicial foreclosure in accordance with Ark. Code Ann. § 14-54-904.

Invoice Total: 275.00
Discounts: 0.00
Credit Applied: 0.00
Ending Balance: 550.00
INVOICE BALANCE: \$275.00
AMOUNT PAID: _____

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Extra Services & Fees (check box, add fee as appropriate)

☐ Return Receipt (hardcopy) \$

☐ Return Receipt (electronic) \$

☐ Certified Mail Restricted Delivery \$

☐ Adult Signature Required \$

☐ Adult Signature Restricted Delivery \$

Postage

\$

Total Postage and Fees

\$

Send to

Ignacio + Emilee Pattino
187 Wagner Dr
Manila AR 72442

Street and Apt. No., or PO Box No.

City, State, ZIP+4®



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33

9589 0710 5270 2238 0432 14



Office of Code Enforcement
P.O. Box 1845, Jonesboro, AR 72403

870-933-4658

AFFIDAVIT

PATINO IGNACIO & EMILEE

787 WAGNER DR

MANILA, AR 72442

RE: 700 MELODY

I, Eric Schmett, a Code Enforcement Officer, being duly sworn upon oath, that I served the attached notice(s) upon each of the persons or firms therein addressed, by depositing copies thereof in the United States Mail, enclosed within envelopes plainly addressed, as shown with postage fully prepaid, at the Jonesboro, Arkansas Post Office located at 310 East Street, Suite A., before 3:00 P.M., on the 4th day of August, 2025.

Eric Schmett
Jonesboro Code Enforcement

Subscribed and sworn before me the 4th day of August, 2025.

Notary Public

My commission expires: 10 March 2034



Invoice# : 0069470

Case# : 253193

Notice Mailed Prior to 8/04/2024

Ignacio and Emile Patino
787 Wagner Dr
Manila, AR 72442

Subject: 700 Melody Parcel# 01-143244-27500

This is notification that the property mentioned above is subject to a lien for cost and expenses due to the City of Jonesboro for correcting code violations. This lien will be placed on the agenda for approval before the City Council of the City of Jonesboro on 9/16/2025.

The Council Meeting is at 5:30pm in the Municipal Building Council Chambers located at 300 S. Church St.

You have the right to appear and contest this action.

Should you have any question about this process, please call the Code Enforcement Office at 870-933-4658.

Thank you,

A handwritten signature in black ink, appearing to read "S. Roper".

Scott Roper

Director of Code Enforcement
City of Jonesboro
300 S. Church Street
Jonesboro, AR 72401
Phone: 870-933-4658

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- ☐ Return Receipt (electronic) \$
- ☐ Certified Mail Restricted Delivery \$
- ☐ Adult Signature Required \$
- ☐ Adult Signature Restricted Delivery \$

Postmark
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Postage

\$

Total Postage and Fees

\$

Sent To **Ignacio and Emile Patino**

Street and Apt. No., or PO Box No.

787 Wagner Dr

City, State, ZIP+4[®]

Manila, AR 72442

36

9589 0710 5270 2238 0412 03



City of Jonesboro

300 S. Church Street
Jonesboro, AR 72401

Text File

File Number: RES-25:115

Agenda Date:

Version: 1

Status: To Be Introduced

In Control: Finance & Administration Council Committee

File Type: Resolution

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 2612 CRAWFORD, PARCEL 01-144273-02300, OWNED BY RANDY & ALEY CRAWFORD IN THE AMOUNT OF \$275

LEGAL DESCRIPTION: NE JB NETTLETON CITY

WHEREAS, RANDY & ALEY CRAWFORD, the owner of record, was properly notified of a code violation at 2612 Crawford, and refused to remove or correct the conditions identified by the code enforcement officer of the City of Jonesboro, Arkansas; and,

WHEREAS, the code enforcement officer corrected the code violation on the 17th of June 2025 using city funds in the amount of \$275; and,

WHEREAS, the City of Jonesboro seeks to perfect a lien against the affected property to cover the cost of the work pursuant to A.C.A 14-54-903.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, THAT:

Section 1: The city should proceed with placing a lien on the property located at 2612 Crawford.



Office of Code Enforcement
P.O. Box 1845, Jonesboro, AR 72403

870-933-4658

AFFIDAVIT

CRAWFORD RANDY & ALEY

PO BOX 16354

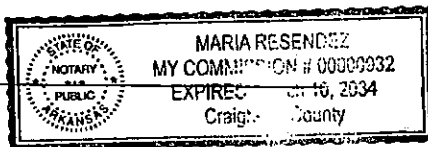
JONESBORO, AR 72403-6705

RE: 2612 CRAWFORD DR

I, Eric Schmett, a Code Enforcement Officer, being duly sworn upon oath, that I served the attached notice(s) upon each of the persons or firms therein addressed, by depositing copies thereof in the United States Mail, enclosed within envelopes plainly addressed, as shown with postage fully prepaid, at the Jonesboro, Arkansas Post Office located at 310 East Street, Suite A., before 3:00 P.M., on the 31st day of March, 2025.

Eric Schmett
Jonesboro Code Enforcement

Subscribed and sworn before me the 31st day of March, 2025.

Notary Public

My commission expires: 10 March 2034



Notice of Violation

03/31/2025

CRAWFORD RANDY & ALEY
PO BOX 16354
JONESBORO AR 72403-6705

Case #: 251516

In regards to property located at: 2612 CRAWFORD DR, JONESBORO, Arkansas 72401

Our records show that you own the property listed above. We have observed that the property needs mowed and trimmed. Property needs to be mowed at least every two weeks. We are sending this letter and are allowing you the opportunity to correct the violation(s) mentioned below by the end of the day on 04/11/2025. If the issue is not corrected by the date listed, the City will send our contractor to mow and trim, and place a lien on your property. Please call the Code Enforcement Office at (870) 933-4658 if you have any questions. If you would like to view the ordinance in violation online, they are available on City Clerk section of www.jonesboro.org

Additionally, any owner/occupant shall be presumed to have notice for the violation of overgrown grass or weeds if the owner/occupant has received notice of the same violation within the same calendar year.

Section:

30-5 Overgrown Grass, Weeds, Vines, or Low hanging Limbs

30-5 Unsightly or Unsanitary Conditions

Call me direct at 870-273-2129 as soon as you receive this letter. Please read the last line of this letter very carefully.

Sincerely,

Blake Nichols
Code Enforcement Officer
P.O. Box 1845
Jonesboro, AR 72403

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| <input type="checkbox"/> Return Receipt (electronic) | \$ | _____ |
| <input type="checkbox"/> Certified Mail Restricted Delivery | \$ | _____ |
| <input type="checkbox"/> Adult Signature Required | \$ | _____ |
| <input type="checkbox"/> Adult Signature Restricted Delivery | \$ | _____ |

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Total Postage and Fees

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City, State, ZIP+4®

Crawford Randy & Aley
PO BOX 16354
Jonesboro AR 72403-6705 40



9589 0710 5270 2238 0452 25



CITY OF JONESBORO
Code Enforcement
Request For Invoice

Date: 6-24-2025

To: Tosha Moss

Case #: 253473

Property Address: 2612 Crawford
Jonesboro, AR 72401

APN# 01-144273-02300

Letter Sent on: 3-31-2025
Comply by Date: 4-11-2025
Date of Mowing Service: 6-17-2025

Need to send the following charges to this person.

Property Owner: "
CRAWFORD RANDY & ALEY
PO BOX 16354
JONESBORO, AR 72403-6705

"

<u>ITEMS</u>	<u>AMOUNTS</u>
Filing Fees	\$ 15.00
Admin Fees	\$ 200.00
Mowing	\$ 60.00
<hr/>	
Total	\$ 275.00

Thank you,

Eric Schmett
Jonesboro Police Department
Code Enforcement Division
PO Box 1845
Jonesboro, AR 72403



Office of Code Enforcement
P.O. Box 1845, Jonesboro, AR 72403

870-933-4658

AFFIDAVIT


CRAWFORD RANDY & ALEY

PO BOX 16354

JONESBORO, AR 72403-6705

RE: 2612 CRAWFORD DR

I, Eric Schmett, a Code Enforcement Officer, being duly sworn upon oath, that I served the attached notice(s) upon each of the persons or firms therein addressed, by depositing copies thereof in the United States Mail, enclosed within envelopes plainly addressed, as shown with postage fully prepaid, at the Jonesboro, Arkansas Post Office located at 310 East Street, Suite A., before 3:00 P.M., on the 24th day of June, 2025.


Eric Schmett
Jonesboro Code Enforcement

Subscribed and sworn before me the 24th day of June, 2025.


Notary Public



My commission expires: 10 March 2034



DATE	INVOICE NO
6/24/2025	0069469

BILL TO
Randy & Aley Crawford PO Box 16354 Jonesboro, AR 72403

DUE DATE
7/29/2025

DESCRIPTION	QUANTITY	EFFECTIVE RATE	AMOUNT	DISCOUNT	CREDIT	BALANCE
-------------	----------	----------------	--------	----------	--------	---------

PREVIOUS OUTSTANDING BALANCE 11,466.32

Code Enforcement Charges:

Filing Fee - 2612 Crawford	1.00	15.00	15.00	0.00	0.00	15.00
Admin. Fee - 2612 Crawford	1.00	200.00	200.00	0.00	0.00	200.00
Mowing - 2612 Crawford	1.00	60.00	60.00	0.00	0.00	60.00

INVOICE TOTAL: 275.00 0.00 0.00 275.00

PLEASE DETACH BOTTOM PORTION & REMIT WITH YOUR PAYMENT

For questions please contact us at (870) 932-3042

Customer Name: Randy & Aley Crawford
Customer No: 023540
Account No: 0035631 - Code Enforcement Charges

DUE DATE	INVOICE NO
7/29/2025	0069469

Please remit payment by the due date to:

City of Jonesboro
300 South Church Street
PO Box 1845
Jonesboro, AR 72403

If payment is not made within (30) days, the lien may be certified to Craighead County for collection on real estate taxes or City may pursue a judicial foreclosure in accordance with Ark. Code Ann. § 14-54-904.

Invoice Total: 275.00
Discounts: 0.00
Credit Applied: 0.00
Ending Balance: 11,741.32

INVOICE BALANCE: \$275.00
AMOUNT PAID: _____

9589 0710 5270 2238 0431 84

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- ☐ Adult Signature Restricted Delivery \$

JUN 24 2025

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JONESBORO, AR 72401

Postage

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Total Postage and Fees

\$

Sent To
Bandy & Aley Crawford
PO BOX 16354
Jonesboro AR 72403

44



Office of Code Enforcement
P.O. Box 1845, Jonesboro, AR 72403

870-933-4658

AFFIDAVIT

CRAWFORD RANDY & ALEY

PO BOX 16354

JONESBORO, AR 72403-6705

RE: 2612 CRAWFORD DR

I, Eric Schmett, a Code Enforcement Officer, being duly sworn upon oath, that I served the attached notice(s) upon each of the persons or firms therein addressed, by depositing copies thereof in the United States Mail, enclosed within envelopes plainly addressed, as shown with postage fully prepaid, at the Jonesboro, Arkansas Post Office located at 310 East Street, Suite A., before 3:00 P.M., on the 4th day of August, 2025.

Eric Schmett
Jonesboro Code Enforcement

Subscribed and sworn before me the 4th day of August, 2025.

(Notary Public

My commission expires: 10 March 2034



Invoice# : 0069469

Case# : 253473

Notice Mailed Prior to 8/04/2024

Randy & Aley Crawford
PO Box 16354
Jonesboro, AR 72403

Subject: 2612 Crawford Parcel# 01-144273-02300

This is notification that the property mentioned above is subject to a lien for cost and expenses due to the City of Jonesboro for correcting code violations. This lien will be placed on the agenda for approval before the City Council of the City of Jonesboro on 9/16/2025.

The Council Meeting is at 5:30pm in the Municipal Building Council Chambers located at 300 S. Church St.

You have the right to appear and contest this action.

Should you have any question about this process, please call the Code Enforcement Office at 870-933-4658.

Thank you,

A handwritten signature in black ink, appearing to read "S. Roper", written over the printed name "Scott Roper".

Scott Roper
Director of Code Enforcement
City of Jonesboro
300 S. Church Street
Jonesboro, AR 72401
Phone: 870-933-4658

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☐ Return Receipt (electronic) \$
☐ Certified Mail Restricted Delivery \$
☐ Adult Signature Required \$
☐ Adult Signature Restricted Delivery \$

Postmark
Here

Postage

\$

Total Postage and Fees

\$

Sent To **Randy & Aley Crawford**

Street and Apt. No., or PO Box No.

PO Box 16354

City, State, ZIP+4[®]

Jonesboro, AR 72403

47



City of Jonesboro

300 S. Church Street
Jonesboro, AR 72401

Text File

File Number: RES-25:116

Agenda Date:

Version: 1

Status: To Be Introduced

In Control: Finance & Administration Council Committee

File Type: Resolution

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 4713 YUKON DRIVE, PARCEL 01-144154-00912, OWNED BY RICKIE LYNN SIMS, JR. IN THE AMOUNT OF \$275

LEGAL DESCRIPTION: PROSPECT FARMS SUBDIVISION PHASE IV SOUTHWEST ADD

WHEREAS, RICKIE LYNN SIMS, JR., the owner of record, was properly notified of a code violation at 4713 Yukon Drive, and refused to remove or correct the conditions identified by the code enforcement officer of the City of Jonesboro, Arkansas; and,

WHEREAS, the code enforcement officer corrected the code violation on the 26th of June 2025 using city funds in the amount of \$275; and,

WHEREAS, the City of Jonesboro seeks to perfect a lien against the affected property to cover the cost of the work pursuant to A.C.A 14-54-903.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, THAT:

Section 1: The city should proceed with placing a lien on the property located at 4713 Yukon Drive.



Office of Code Enforcement
P.O. Box 1845, Jonesboro, AR 72403

870-933-4658

AFFIDAVIT

Rickie Lynn Sims JR

4713 Yukon Drive

Jonesboro , AR 72405

RE: 4713 Yukon Dr

I, Eric Schmett, a Code Enforcement Officer, being duly sworn upon oath, that I served the attached notice(s) upon each of the persons or firms therein addressed, by depositing copies thereof in the United States Mail, enclosed within envelopes plainly addressed, as shown with postage fully prepaid, at the Jonesboro, Arkansas Post Office located at 310 East Street, Suite A., before 3:00 P.M., on the 22nd day of May, 2025.

Eric Schmett
Jonesboro Code Enforcement

Subscribed and sworn before me the 22nd day of May, 2025.

Notary Public

My commission expires: 10 March 2034



Notice of Violation

05/22/2025

Rickie Lynn Sims JR
4713 Yukon Drive
Jonesboro Arkansas 72405

Case #: 252670

In regards to property located at: 4713 Yukon Dr, Jonesboro, AR 72401

Our records show that you own the property listed above. We have observed that the property needs mowed and trimmed. We are sending this letter and are allowing you the opportunity to correct the violation(s) mentioned below by the end of the day on 06/03/2025. If the issue is not corrected by the date listed, the City will send our contractor to mow and trim the whole property, and place a lien on your property. Please call the Code Enforcement Office at (870) 933-4658 if you have any questions. If you would like to view the ordinance in violation online, they are available on City Clerk section of www.jonesboro.org

Additionally, any owner/occupant shall be presumed to have notice for the violation of overgrown grass or weeds if the owner/occupant has received notice of the same violation within the same calendar year.

Section:

30-5 Overgrown Grass, Weeds, Vines, or Low hanging Limbs

30-5 Unsightly or Unsanitary Conditions

Call me direct as soon as you receive this letter at 870-273-2129. Please read last line of this letter carefully.

Sincerely,

Blake Nichols
Code Enforcement Officer
P.O. Box 1845
Jonesboro, AR 72403

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Extra Services & Fees (check box, add fee as appropriate)

- ☐ Return Receipt (hardcopy) \$
☐ Return Receipt (electronic) \$
☐ Certified Mail Restricted Delivery \$
☐ Adult Signature Required \$
☐ Adult Signature Restricted Delivery \$

Postmark
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Postage

\$

Total Postage and Fees

\$

Sent To

Street and Apt. No., or PO Box No.

City, State, ZIP+4®

Rickie Lynn Sims JR
4713 Vulkan Dr
Jonesboro AR 72405

51

9589 0710 5270 2238 0436 58



CITY OF JONESBORO
Code Enforcement
Request For Invoice

Date: 6-30-2025

To: Tosha Moss

Case #: 252670

Property Address: 4713 Yukon Drive APN# 01-144154-00912
Jonesboro, AR 72401

Letter Sent on: 5-22-2025
Comply by Date: 6-03-2025
Date of Mowing Service: 6-26-2025

Need to send the following charges to this person.

Property Owner:
Rickie Lynn Sims JR
4713 Yukon Drive
Jonesboro , Arkansas 72405

<u>ITEMS</u>	<u>AMOUNTS</u>
Filing Fees	\$ 15.00
Admin Fees	\$ 200.00
Mowing	\$ 60.00
<hr/>	
Total	\$ 275.00

Thank you,

Eric Schmett
Jonesboro Police Department
Code Enforcement Division
PO Box 1845
Jonesboro, AR 72403



Office of Code Enforcement
P.O. Box 1845, Jonesboro, AR 72403

870-933-4658

AFFIDAVIT

Rickie Lynn Sims JR

4713 Yukon Drive

Jonesboro, AR 72405

RE: 4713 Yukon Drive

I, Eric Schmett, a Code Enforcement Officer, being duly sworn upon oath, that I served the attached notice(s) upon each of the persons or firms therein addressed, by depositing copies thereof in the United States Mail, enclosed within envelopes plainly addressed, as shown with postage fully prepaid, at the Jonesboro, Arkansas Post Office located at 310 East Street, Suite A., before 3:00 P.M., on the 7th day of July, 2025

Eric Schmett
Jonesboro Code Enforcement

Subscribed and sworn before me the 7th day of July, 2025

Notary Public

My commission expires: 10 March 2034



DATE	INVOICE NO
6/30/2025	0069482

BILL TO
Rickie Lynn Sims JR 4713 Yukon Drive Jonesboro, AR 72405

DUE DATE
8/5/2025

DESCRIPTION	QUANTITY	EFFECTIVE RATE	AMOUNT	DISCOUNT	CREDIT	BALANCE
-------------	----------	----------------	--------	----------	--------	---------

PREVIOUS OUTSTANDING BALANCE 0.00

Code Enforcement Charges:

Filing Fee - 4713 Yukon Drive	1.00	15.00	15.00	0.00	0.00	15.00
Admin. Fee - 4713 Yukon Drive	1.00	200.00	200.00	0.00	0.00	200.00
Mowing - 4713 Yukon Drive	1.00	60.00	60.00	0.00	0.00	60.00

INVOICE TOTAL: 275.00 0.00 0.00 275.00

PLEASE DETACH BOTTOM PORTION & REMIT WITH YOUR PAYMENT

For questions please contact us at (870) 932-3042

Customer Name: Rickie Lynn Sims JR
Customer No: 024894
Account No: 0035984 - Code Enforcement Charges

DUE DATE	INVOICE NO
8/5/2025	0069482

Please remit payment by the due date to:

City of Jonesboro
300 South Church Street
PO Box 1845
Jonesboro, AR 72403

*If payment is not made within (30) days,
the lien may be certified to Craighead
County for collection on real estate
taxes or City may pursue a
judicial foreclosure in accordance
with Ark. Code Ann. § 14-54-904.*

Invoice Total: 275.00
Discounts: 0.00
Credit Applied: 0.00
Ending Balance: 275.00

INVOICE BALANCE: \$275.00
AMOUNT PAID: _____

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Certified Mail Fee

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Extra Services & Fees (check box, add fee as appropriate)

- ☐ Return Receipt (hardcopy) \$
☐ Return Receipt (electronic) \$
☐ Certified Mail Restricted Delivery \$
☐ Adult Signature Required \$
☐ Adult Signature Restricted Delivery \$

Postmark
Here

Postage

\$

Total Postage and Fees

\$

Sent To **Rickie Lynn Sims JR**

Street and Number of PO Box No.
4713 Yukon Drive

City, State, ZIP+4®
Jonesboro, AR 72405

55



Office of Code Enforcement
P.O. Box 1845, Jonesboro, AR 72403

870-933-4658

AFFIDAVIT

Rickie Lynn Sims JR

4713 Yukon Dr

Jonesboro, AR 72405

RE: 4713 Yukon Dr

I, Eric Schmett, a Code Enforcement Officer, being duly sworn upon oath, that I served the attached notice(s) upon each of the persons or firms therein addressed, by depositing copies thereof in the United States Mail, enclosed within envelopes plainly addressed, as shown with postage fully prepaid, at the Jonesboro, Arkansas Post Office located at 310 East Street, Suite A., before 3:00 P.M., on the 6th day of August, 2025.

Eric Schmett
Jonesboro Code Enforcement

Subscribed and sworn before me the 6th day of August, 2025.

Notary Public

My commission expires: 10 March 2034



Invoice# : 0069482

Case# : 252670

Notice Mailed Prior to 8/06/2025

Rickie Lynn Sims JR
4713 Yukon Dr
Jonesboro, AR 72405

Subject: 4713 Yukon Dr Parcel# 01-144154-00912

This is notification that the property mentioned above is subject to a lien for cost and expenses due to the City of Jonesboro for correcting code violations. This lien will be placed on the agenda for approval before the City Council of the City of Jonesboro on 9/16/2025.

The Council Meeting is at 5:30pm in the Municipal Building Council Chambers located at 300 S. Church St.

You have the right to appear and contest this action.

Should you have any question about this process, please call the Code Enforcement Office at 870-933-4658.

Thank you,

Scott Roper
Director of Code Enforcement
City of Jonesboro
300 S. Church Street
Jonesboro, AR 72401
Phone: 870-933-4658

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Certified Mail Fee

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Extra Services & Fees (check box, add fee as appropriate)

☐ Return Receipt (hardcopy)

\$

☐ Return Receipt (electronic)

\$

☐ Certified Mail Restricted Delivery

\$

☐ Adult Signature Required

\$

☐ Adult Signature Restricted Delivery

\$

Postage

\$

Total Postage and Fees

\$

Sent To **Rickie Lynn Sims JR**

Street and/or P.O. Box No.

4713 Yukon Dr

City, State, ZIP+4[®]

Jonesboro, AR 72405

Postmark
Here

58



City of Jonesboro

300 S. Church Street
Jonesboro, AR 72401

Text File

File Number: RES-25:117

Agenda Date:

Version: 1

Status: To Be Introduced

In Control: Finance & Administration Council Committee

File Type: Resolution

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 808 1 & 2 RICHMOND, PARCEL 01-144191-15300, OWNED BY E&C INVESTMENT, LLC IN THE AMOUNT OF \$275

LEGAL DESCRIPTION: GILMER REPLAT OF LOT 8 & S50' LOT 7 BLK A TURNER & BRADING ADD

WHEREAS, E&C INVESTMENT, LLC, the owner of record, was properly notified of a code violation at 808 1 & 2 Richmond, and refused to remove or correct the conditions identified by the code enforcement officer of the City of Jonesboro, Arkansas; and,

WHEREAS, the code enforcement officer corrected the code violation on the 30th of June 2025 using city funds in the amount of \$275; and,

WHEREAS, the City of Jonesboro seeks to perfect a lien against the affected property to cover the cost of the work pursuant to A.C.A 14-54-903.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, THAT:

Section 1: The city should proceed with placing a lien on the property located at 808 1&2 Richmond.



Office of Code Enforcement
P.O. Box 1845, Jonesboro, AR 72403

870-933-4658

AFFIDAVIT

E&C INVESTMENTS LLC

2505 CASEY SPRINGS

JONESBORO, AR 72404-9257

RE: 808 1 & 2 RICHMOND

I, Eric Schmett, a Code Enforcement Officer, being duly sworn upon oath, that I served the attached notice(s) upon each of the persons or firms therein addressed, by depositing copies thereof in the United States Mail, enclosed within envelopes plainly addressed, as shown with postage fully prepaid, at the Jonesboro, Arkansas Post Office located at 310 East Street, Suite A., before 3:00 P.M., on the 23rd day of May, 2025.

Eric Schmett
Jonesboro Code Enforcement

Subscribed and sworn before me the 23rd day of May, 2025.

Notary Public

My commission expires: 10 March 2034



Notice of Violation

05/22/2025

E&C INVESTMENTS LLC
2505 CASEY SPRINGS
JONESBORO AR 72404-9257

Case #: 252829

In regards to property located at: 808 1 & 2 RICHMOND, JONESBORO, AR 72401

Our records show that you own the property listed above. We have observed that the property has overgrown grass/weeds that needs to be mowed and trimmed. Please mow and trim entire property including any ditch/easements. We are sending this letter and are allowing you the opportunity to correct the violation(s) mentioned below by the end of the day on 06/04/2025. If the issue is not corrected by the date listed, the City will hire a contractor to mow and trim, and place a lien on your property. Please call the Code Enforcement Office at (870) 933-4658 if you have any questions. If you would like to view the ordinance in violation online, they are available on City Clerk section of www.jonesboro.org

Additionally, any owner/occupant shall be presumed to have notice for the violation of overgrown grass or weeds if the owner/occupant has received notice of the same violation within the same calendar year.

Section:

30-5 Overgrown Grass, Weeds, Vines, or Low hanging Limbs

870-273-2336

Sincerely,

Chris Martin
Code Enforcement Officer
P.O. Box 1845
Jonesboro, AR 72403

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Extra Services & Fees (check box, add fee as appropriate)

- ☐ Return Receipt (hardcopy) \$
- ☐ Return Receipt (electronic) \$
- ☐ Certified Mail Restricted Delivery \$
- ☐ Adult Signature Required \$
- ☐ Adult Signature Restricted Delivery \$

Postmark
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Postage

\$

Total Postage and Fees

\$

Sent To

Street and Apt. No., or PO Box No.

City, State, ZIP+4[®]

F&C Investments LLC
2505 Casey Springs
Jonesboro AR 72404-9251 62

9589 0710 5270 2238 0461 926 1940 8322 0125 0120 6856



CITY OF JONESBORO
Code Enforcement
Request For Invoice

Date: 6-30-2025

To: Tosha Moss

Case #: 252829

Property Address: 808 1 & 2 RICHMOND
Jonesboro, AR 72401

APN# 01-144191-15300

Letter Sent on: 5-22-2025

Comply by Date: 6-04-2025

Date of Mowing Service: 6-30-2025

Need to send the following charges to this person.

E&C INVESTMENTS LLC

2505 CASEY SPRINGS

JONESBORO, AR 72404-9257

<u>ITEMS</u>	<u>AMOUNTS</u>
Filing Fees	\$ 15.00
Admin Fees	\$ 200.00
Mowing	\$ 60.00
<hr/>	
Total	\$ 275.00

Thank you,

Eric Schmett
Jonesboro Police Department
Code Enforcement Division
PO Box 1845
Jonesboro, AR 72403



Office of Code Enforcement
P.O. Box 1845, Jonesboro, AR 72403

870-933-4658

AFFIDAVIT

E & C Investment LLC

2505 Casey Springs Road

Jonesboro, AR 72404

RE: 808 1 & 2 Richmond

I, Eric Schmett, a Code Enforcement Officer, being duly sworn upon oath, that I served the attached notice(s) upon each of the persons or firms therein addressed, by depositing copies thereof in the United States Mail, enclosed within envelopes plainly addressed, as shown with postage fully prepaid, at the Jonesboro, Arkansas Post Office located at 310 East Street, Suite A., before 3:00 P.M., on the 7th day of July, 2025.

Eric Schmett
Jonesboro Code Enforcement

Subscribed and sworn before me the 7th day of July, 2025.

Notary Public

My commission expires: 10 March 2034

252829



DATE	INVOICE NO
6/30/2025	0069483

BILL TO
E & C Investment LLC 2505 Casey Springs Road Jonesboro, AR 72404

DUE DATE
8/5/2025

DESCRIPTION	QUANTITY	EFFECTIVE RATE	AMOUNT	DISCOUNT	CREDIT	BALANCE
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PREVIOUS OUTSTANDING BALANCE 0.00

Code Enforcement Charges:

Filing Fee - 808 1 & 2 Richmond	1.00	15.00	15.00	0.00	0.00	15.00
Admin. Fee - 808 1 & 2 Richmond	1.00	200.00	200.00	0.00	0.00	200.00
Mowing - 808 1 & 2 Richmond	1.00	60.00	60.00	0.00	0.00	60.00

INVOICE TOTAL: 275.00 0.00 0.00 275.00

PLEASE DETACH BOTTOM PORTION & REMIT WITH YOUR PAYMENT

For questions please contact us at (870) 932-3042

Customer Name: E & C Investment LLC
Customer No: 024416
Account No: 0035985 - Code Enforcement Charges - 808 1 & 2 Richmond

DUE DATE	INVOICE NO
8/5/2025	0069483

Please remit payment by the due date to:

City of Jonesboro
300 South Church Street
PO Box 1845
Jonesboro, AR 72403

**If payment is not made within (30) days,
the lien may be certified to Craighead
County for collection on real estate
taxes or City may pursue a
judicial foreclosure in accordance
with Ark. Code Ann. § 14-54-904.**

Invoice Total: 275.00
Discounts: 0.00
Credit Applied: 0.00
Ending Balance: 275.00

INVOICE BALANCE: \$275.00
AMOUNT PAID: _____

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Extra Services & Fees (check box, add fee as appropriate)

- | | | |
|--|----|-------|
| <input type="checkbox"/> Return Receipt (hardcopy) | \$ | _____ |
| <input type="checkbox"/> Return Receipt (electronic) | \$ | _____ |
| <input type="checkbox"/> Certified Mail Restricted Delivery | \$ | _____ |
| <input type="checkbox"/> Adult Signature Required | \$ | _____ |
| <input type="checkbox"/> Adult Signature Restricted Delivery | \$ | _____ |

Postmark
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Postage

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Total Postage and Fees

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Sent To **E & C Investment LLC**

Street and Apt. No., or PO Box No.

2505 Casey Springs Road

City, State, ZIP+4®

Jonesboro, AR 72404

66



Office of Code Enforcement
P.O. Box 1845, Jonesboro, AR 72403

870-933-4658

AFFIDAVIT

E&C Investment LLC

2505 Casey Springs Rd

Jonesboro, AR 72404

RE: 808 1&2 Richmond

I, Eric Schmett, a Code Enforcement Officer, being duly sworn upon oath, that I served the attached notice(s) upon each of the persons or firms therein addressed, by depositing copies thereof in the United States Mail, enclosed within envelopes plainly addressed, as shown with postage fully prepaid, at the Jonesboro, Arkansas Post Office located at 310 East Street, Suite A., before 3:00 P.M., on the 6th day of August, 2025.

Eric Schmett
Jonesboro Code Enforcement

Subscribed and sworn before me the 6th day of August, 2025.

Notary Public

My commission expires: 10 March 2034



Invoice# : 0069483

Case# : 252829

Notice Mailed Prior to 8/06/2025

E&C Investment LLC
2505 Casey Springs Rd
Jonesboro, AR 72404

Subject: 808 1&2 Richmond Parcel# 01-144191-15300

This is notification that the property mentioned above is subject to a lien for cost and expenses due to the City of Jonesboro for correcting code violations. This lien will be placed on the agenda for approval before the City Council of the City of Jonesboro on 9/16/2025.

The Council Meeting is at 5:30pm in the Municipal Building Council Chambers located at 300 S. Church St.

You have the right to appear and contest this action.

Should you have any question about this process, please call the Code Enforcement Office at 870-933-4658.

Thank you

A handwritten signature in black ink, appearing to read "S. Roper", is written over the printed name "Scott Roper".

Scott Roper
Director of Code Enforcement
City of Jonesboro
300 S. Church Street
Jonesboro, AR 72401
Phone: 870-933-4658

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Extra Services & Fees (check box, add fee as appropriate)

- ☐ Return Receipt (hardcopy) \$
- ☐ Return Receipt (electronic) \$
- ☐ Certified Mail Restricted Delivery \$
- ☐ Adult Signature Required \$
- ☐ Adult Signature Restricted Delivery \$

Postmark
Here

Postage

\$

Total Postage and Fees

\$

Sent To **E&C Investment LLC**

Street and Apt. No., or PO Box No.

2505 Casey Springs Rd

City, State, ZIP+4[®]

Jonesboro, AR 72404

69



City of Jonesboro

300 S. Church Street
Jonesboro, AR 72401

Text File

File Number: RES-25:118

Agenda Date:

Version: 1

Status: To Be Introduced

In Control: Finance & Administration Council Committee

File Type: Resolution

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 212 PECAN, PARCEL 01-144074-08400, OWNED BY SKY PARK HOLDING, LLC IN THE AMOUNT OF \$315

LEGAL DESCRIPTION: HAYES SECOND ADDITION LOTS 11-12-13-14-15-16 E 2 1/2 OF LOTS 6-7-8-9- 10

WHEREAS, SKY PARK HOLDING, LLC, the owner of record, was properly notified of a code violation at 212 Pecan, and refused to remove or correct the conditions identified by the code enforcement officer of the City of Jonesboro, Arkansas; and,

WHEREAS, the code enforcement officer corrected the code violation on the 30th of June 2025 using city funds in the amount of \$315; and,

WHEREAS, the City of Jonesboro seeks to perfect a lien against the affected property to cover the cost of the work pursuant to A.C.A 14-54-903.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, THAT:

Section 1: The city should proceed with placing a lien on the property located at 212 Pecan.



Office of Code Enforcement
P.O. Box 1845, Jonesboro, AR 72403

870-933-4658

AFFIDAVIT

SKY PARK HOLDINGS LLC

3562 CLAYBOURNE CT

NEWBURY PARK, CA 91320

RE: 212 PECAN

I, Eric Schmett, a Code Enforcement Officer, being duly sworn upon oath, that I served the attached notice(s) upon each of the persons or firms therein addressed, by depositing copies thereof in the United States Mail, enclosed within envelopes plainly addressed, as shown with postage fully prepaid, at the Jonesboro, Arkansas Post Office located at 310 East Street, Suite A., before 3:00 P.M., on the 12th day of June, 2025.

Eric Schmett
Jonesboro Code Enforcement

Subscribed and sworn before me the 12th day of June, 2025.

Notary Public

My commission expires: 10 March 2034



Notice of Violation

06/11/2025

SKY PARK HOLDINGS LLC
3562 CLAYBOURNE CT
NEWBURY PARK CA 91320

Case #: 253350

In regards to property located at: 212 PECAN, JONESBORO, AR 72401

Our records show that you own the property listed above. We have observed that the property is very overgrown and needs to be mowed and kept maintained. We are sending this letter and are allowing you the opportunity to correct the violation(s) mentioned below by the end of the day on 06/19/2025. If the issue is not corrected by the date listed, the City will hire a contractor to mow the property, and place a lien on your property. Please call the Code Enforcement Office at (870) 933-4658 if you have any questions. If you would like to view the ordinance in violation online, they are available on City Clerk section of www.jonesboro.org

Additionally, any owner/occupant shall be presumed to have notice for the violation of overgrown grass or weeds if the owner/occupant has received notice of the same violation within the same calendar year.

Section:

30-5 Overgrown Grass, Weeds, Vines, or Low hanging Limbs

870-604-5579

Sincerely,

A handwritten signature in cursive script, appearing to read "Jessica Allred".

Jessica Allred
Code Enforcement Officer
P.O. Box 1845
Jonesboro, AR 72403

9589 0710 5270 2238 0425 52

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- ☐ Return Receipt (electronic) \$
- ☐ Certified Mail Restricted Delivery \$
- ☐ Adult Signature Required \$
- ☐ Adult Signature Restricted Delivery \$

Postage

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Total Postage and Fees

\$

Street No.

Street and Apt. No., or P.O. Box No.

City, State, ZIP+4®

PS Form 3800, January, 2023 PSN 7530-02-000-9047

See Reverse for Instructions



Postmark
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SKY Park Holdings LLC
3562 Claybourne CT
Newbury Park CA 91320

73



CITY OF JONESBORO
Code Enforcement
Request For Invoice

Date: 6-30-2025

To: Tosha Moss

Case #: 253350

Property Address: 212 Pecan APN# 01-144074-08400
 Jonesboro, AR 72401

Letter Sent on: 6-11-2025
Comply by Date: 6-19-2025
Date of Mowing Service: 6-30-2025

Need to send the following charges to this person.

Property Owner:
SKY PARK HOLDINGS LLC
3562 CLAYBOURNE CT
NEWBURY PARK , CA 91320

<u>ITEMS</u>	<u>AMOUNTS</u>
Filing Fees	\$ 15.00
Admin Fees	\$ 200.00
Mowing	\$ 100.00
<hr/>	
Total	\$ 315.00

Thank you,

Eric Schmett
Jonesboro Police Department
Code Enforcement Division
PO Box 1845
Jonesboro, AR 72403



Office of Code Enforcement
P.O. Box 1845, Jonesboro, AR 72403

870-933-4658

AFFIDAVIT

Sky Park Holdings LLC

3562 Claybourne Court

Newbury Park, CA 91320

RE: 212 Pecan & 215 Pecan

I, Eric Schmett, a Code Enforcement Officer, being duly sworn upon oath, that I served the attached notice(s) upon each of the persons or firms therein addressed, by depositing copies thereof in the United States Mail, enclosed within envelopes plainly addressed, as shown with postage fully prepaid, at the Jonesboro, Arkansas Post Office located at 310 East Street, Suite A., before 3:00 P.M., on the 7th day of July, 2025

Eric Schmett
Jonesboro Code Enforcement

Subscribed and sworn before me the 7th day of July, 2025

Notary Public

My commission expires: 10 March 2034

253350



DATE	INVOICE NO
6/30/2025	0069485

BILL TO
Sky Park Holdings LLC 3562 Claybourne Court Newbury Park, CA 91320

DUE DATE
8/5/2025

DESCRIPTION	QUANTITY	EFFECTIVE RATE	AMOUNT	DISCOUNT	CREDIT	BALANCE
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PREVIOUS OUTSTANDING BALANCE 0.00

Code Enforcement Charges:

Filing Fee - 212 Pecan	1.00	15.00	15.00	0.00	0.00	15.00
Admin. Fee - 212 Pecan	1.00	200.00	200.00	0.00	0.00	200.00
Mowing - 212 Pecan	1.00	100.00	100.00	0.00	0.00	100.00

INVOICE TOTAL: 315.00 0.00 0.00 315.00

PLEASE DETACH BOTTOM PORTION & REMIT WITH YOUR PAYMENT

For questions please contact us at (870) 932-3042

Customer Name: Sky Park Holdings LLC
Customer No: 024895
Account No: 0035987 - Code Enforcement Charges - 212 Pecan

DUE DATE	INVOICE NO
8/5/2025	0069485

Please remit payment by the due date to:

City of Jonesboro
300 South Church Street
PO Box 1845
Jonesboro, AR 72403

If payment is not made within (30) days, the lien may be certified to Craighead County for collection on real estate taxes or City may pursue a judicial foreclosure in accordance with Ark. Code Ann. § 14-54-904.

Invoice Total: 315.00
Discounts: 0.00
Credit Applied: 0.00
Ending Balance: 315.00

INVOICE BALANCE: \$315.00
AMOUNT PAID: _____

9589 0710 5270 2238 0474 58

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- ☐ Return Receipt (electronic) \$ _____
- ☐ Certified Mail Restricted Delivery \$ _____
- ☐ Adult Signature Required \$ _____
- ☐ Adult Signature Restricted Delivery \$ _____

Postage

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Total Postage and Fees

\$

Sent To Sky Park Holdings LLC

Street and Apt. No., or PO Box No.
3562 Claybourne Court

City, State, ZIP+4®
Newbury Park, CA 91320

Postmark
Here



Office of Code Enforcement
P.O. Box 1845, Jonesboro, AR 72403

870-933-4658

AFFIDAVIT

Sky Park Holding LLC

3562 Claybourne Court

Newbury Park, CA 91320

RE: 212 Pecan & 215 Pecan

I, Eric Schmett, a Code Enforcement Officer, being duly sworn upon oath, that I served the attached notice(s) upon each of the persons or firms therein addressed, by depositing copies thereof in the United States Mail, enclosed within envelopes plainly addressed, as shown with postage fully prepaid, at the Jonesboro, Arkansas Post Office located at 310 East Street, Suite A., before 3:00 P.M., on the 6th day of August, 2025.

Eric Schmett
Jonesboro Code Enforcement

Subscribed and sworn before me the 6th day of August, 2025.

Notary Public

My commission expires: 10 March 2034



Invoice# : 0069485

Case# : 253350

Notice Mailed Prior to 8/06/2025

Sky Park Holding LLC
3562 Claybourne Court
Newbury Park, CA 91320

Subject: 212 Pecan Parcel# 01-144074-08400

This is notification that the property mentioned above is subject to a lien for cost and expenses due to the City of Jonesboro for correcting code violations. This lien will be placed on the agenda for approval before the City Council of the City of Jonesboro on 9/16/205.

The Council Meeting is at 5:30pm in the Municipal Building Council Chambers located at 300 S. Church St.

You have the right to appear and contest this action.

Should you have any question about this process, please call the Code Enforcement Office at 870-933-4658.

Thank you,

Scott Roper

Director of Code Enforcement
City of Jonesboro
300 S. Church Street
Jonesboro, AR 72401
Phone: 870-933-4658

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Extra Services & Fees (check box, add fee as appropriate)

- ☐ Return Receipt (hardcopy) \$ _____
- ☐ Return Receipt (electronic) \$ _____
- ☐ Certified Mail Restricted Delivery \$ _____
- ☐ Adult Signature Required \$ _____
- ☐ Adult Signature Restricted Delivery \$ _____

Postmark
Here

Postage

\$

Total Postage and Fees

\$

Sent To **Sky Park Holding LLC**

Street and Apt. No. or PO Box No.

3562 Claybourne Court

City, State, ZIP+4®

Newbury Park, CA 91320

80



City of Jonesboro

300 S. Church Street
Jonesboro, AR 72401

Text File

File Number: RES-25:119

Agenda Date:

Version: 1

Status: To Be Introduced

In Control: Finance & Administration Council Committee

File Type: Resolution

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 215 PECAN, PARCEL 01-144074-16800, OWNED BY SKY PARK HOLDING, LLC IN THE AMOUNT OF \$315

LEGAL DESCRIPTION: WATKINS REPLAT OF LOTS 31 THRU 38 OF BLK 7 R L HAYES 2ND ADD LOT A

WHEREAS, SKY PARK HOLDING, LLC, the owner of record, was properly notified of a code violation at 215 Pecan, and refused to remove or correct the conditions identified by the code enforcement officer of the City of Jonesboro, Arkansas; and,

WHEREAS, the code enforcement officer corrected the code violation on the 30th of June 2025 using city funds in the amount of \$315; and,

WHEREAS, the City of Jonesboro seeks to perfect a lien against the affected property to cover the cost of the work pursuant to A.C.A 14-54-903.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, THAT:

Section 1: The city should proceed with placing a lien on the property located at 215 Pecan.



Office of Code Enforcement
P.O. Box 1845, Jonesboro, AR 72403

870-933-4658

AFFIDAVIT

SKY PARK HOLDINGS LLC

3562 CLAYBOURNE CT

NEWBURY PARK, CA 91320

RE: 215 PECAN

I, Eric Schmett, a Code Enforcement Officer, being duly sworn upon oath, that I served the attached notice(s) upon each of the persons or firms therein addressed, by depositing copies thereof in the United States Mail, enclosed within envelopes plainly addressed, as shown with postage fully prepaid, at the Jonesboro, Arkansas Post Office located at 310 East Street, Suite A., before 3:00 P.M., on the 12th day of June, 2025.

Eric Schmett
Jonesboro Code Enforcement

Subscribed and sworn before me the 12th day of June, 2025.

Notary Public

My commission expires: 10 March 2034



Notice of Violation

06/11/2025

SKY PARK HOLDINGS LLC
3562 CLAYBOURNE CT
NEWBURY PARK CA 91320

Case #: 253352

In regards to property located at: 215 PECAN, JONESBORO, AR 72401

Our records show that you own the property listed above. We have observed that the property is very overgrown and needs to be mowed and kept maintained. We are sending this letter and are allowing you the opportunity to correct the violation(s) mentioned below by the end of the day on 06/19/2025. If the issue is not corrected by the date listed, the City will hire a contractor to mow the property, and place a lien on your property. Please call the Code Enforcement Office at (870) 933-4658 if you have any questions. If you would like to view the ordinance in violation online, they are available on City Clerk section of www.jonesboro.org

Additionally, any owner/occupant shall be presumed to have notice for the violation of overgrown grass or weeds if the owner/occupant has received notice of the same violation within the same calendar year.

Section:

30-5 Overgrown Grass, Weeds, Vines, or Low hanging Limbs

870-604-5579

Sincerely,

Jessica Allred
Code Enforcement Officer
P.O. Box 1845
Jonesboro, AR 72403

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Extra Services & Fees (check box, add fee as appropriate)

- | | | |
|--|----|-------|
| <input type="checkbox"/> Return Receipt (hardcopy) | \$ | _____ |
| <input type="checkbox"/> Return Receipt (electronic) | \$ | _____ |
| <input type="checkbox"/> Certified Mail Restricted Delivery | \$ | _____ |
| <input type="checkbox"/> Adult Signature Required | \$ | _____ |
| <input type="checkbox"/> Adult Signature Restricted Delivery | \$ | _____ |

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Total Postage and Fees

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Sent To

Street and Apt. No., or PO Box No.

City, State, ZIP+4®

PS Form 3800, January 2023 PSN 7530-02-000-9047

See Reverse for Instructions



Skv Park Holdings LLC
3562 Claybourne CT
Newbury Park CA 91320

84

9589 0710 5270 2238 0431 22



CITY OF JONESBORO
Code Enforcement
Request For Invoice

Date: 6-30-2025

To: Tosha Moss

Case #: 253352

Property Address: 215 Pecan APN# 01-144074-16800
 Jonesboro, AR 72404

Letter Sent on: 6-11-2025
Comply by Date: 6-19-2025
Date of Mowing Service: 6-30-2025

Need to send the following charges to this person.

Property Owner:
SKY PARK HOLDINGS LLC
3562 CLAYBOURNE CT
NEWBURY PARK, CA 91320

<u>ITEMS</u>	<u>AMOUNTS</u>
Filing Fees	\$ 15.00
Admin Fees	\$ 200.00
Mowing	\$ 100.00
<hr/>	
Total	\$ 315.00

Thank you,

Eric Schmett
Jonesboro Police Department
Code Enforcement Division
PO Box 1845
Jonesboro, AR 72403



Office of Code Enforcement
P.O. Box 1845, Jonesboro, AR 72403

870-933-4658

AFFIDAVIT

Sky Park Holdings LLC

3562 Claybourne Court

Newbury Park, CA 91320

RE: 212 Pecan & 215 Pecan

I, Eric Schmett, a Code Enforcement Officer, being duly sworn upon oath, that I served the attached notice(s) upon each of the persons or firms therein addressed, by depositing copies thereof in the United States Mail, enclosed within envelopes plainly addressed, as shown with postage fully prepaid, at the Jonesboro, Arkansas Post Office located at 310 East Street, Suite A., before 3:00 P.M., on the 7th day of July, 2025

Eric Schmett
Jonesboro Code Enforcement

Subscribed and sworn before me the 7th day of July, 2025

Notary Public

My commission expires: 10 March 2034

253352



DATE	INVOICE NO
6/30/2025	0069484

BILL TO
Sky Park Holdings LLC 3562 Claybourne Court Newbury Park, CA 91320

DUE DATE
8/5/2025

DESCRIPTION	QUANTITY	EFFECTIVE RATE	AMOUNT	DISCOUNT	CREDIT	BALANCE
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PREVIOUS OUTSTANDING BALANCE 0.00

Code Enforcement Charges:

Filing Fee - 215 Pecan	1.00	15.00	15.00	0.00	0.00	15.00
Admin. Fee - 215 Pecan	1.00	200.00	200.00	0.00	0.00	200.00
Mowing - 215 Pecan	1.00	100.00	100.00	0.00	0.00	100.00

INVOICE TOTAL: 315.00 0.00 0.00 315.00

PLEASE DETACH BOTTOM PORTION & REMIT WITH YOUR PAYMENT

For questions please contact us at (870) 932-3042

Customer Name: Sky Park Holdings LLC
Customer No: 024895
Account No: 0035986 - Code Enforcement Charges - 215 Pecan

DUE DATE	INVOICE NO
8/5/2025	0069484

Please remit payment by the due date to:

City of Jonesboro
300 South Church Street
PO Box 1845
Jonesboro, AR 72403

If payment is not made within (30) days, the lien may be certified to Craighead County for collection on real estate taxes or City may pursue a judicial foreclosure in accordance with Ark. Code Ann. § 14-54-904.

Invoice Total: 315.00
Discounts: 0.00
Credit Applied: 0.00
Ending Balance: 315.00

INVOICE BALANCE: \$315.00

AMOUNT PAID: _____

9589 0710 5270 2238 0474 58

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Extra Services & Fees (check box, add fee as appropriate)

- ☐ Return Receipt (hardcopy) \$ _____
- ☐ Return Receipt (electronic) \$ _____
- ☐ Certified Mail Restricted Delivery \$ _____
- ☐ Adult Signature Required \$ _____
- ☐ Adult Signature Restricted Delivery \$ _____

Postage

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Total Postage and Fees

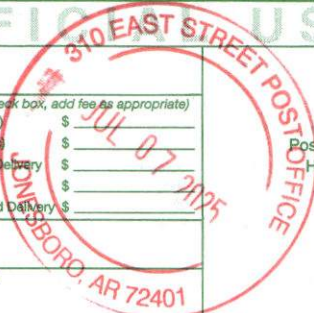
\$

Sent To Sky Park Holdings LLC

Street and Apt. No., or PO Box No.
3562 Claybourne Court

City, State, ZIP+4®
Newbury Park, CA 91320

Postmark
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88



Office of Code Enforcement
P.O. Box 1845, Jonesboro, AR 72403

870-933-4658

AFFIDAVIT

Sky Park Holding LLC

3562 Claybourne Court

Newbury Park, CA 91320

RE: 212 Pecan & 215 Pecan

I, Eric Schmett, a Code Enforcement Officer, being duly sworn upon oath, that I served the attached notice(s) upon each of the persons or firms therein addressed, by depositing copies thereof in the United States Mail, enclosed within envelopes plainly addressed, as shown with postage fully prepaid, at the Jonesboro, Arkansas Post Office located at 310 East Street, Suite A., before 3:00 P.M., on the 6th day of August, 2025.

Eric Schmett
Jonesboro Code Enforcement

Subscribed and sworn before me the 6th day of August, 2025.

Notary Public

My commission expires: 10 March 2034



Invoice# : 0069484

Case# : 253352

Notice Mailed Prior to 8/06/2025

Sky Park Holding LLC
3562 Claybourne Court
Newbury Park, CA 91320

Subject: 215 Pecan Parcel# 01-144074-16800

This is notification that the property mentioned above is subject to a lien for cost and expenses due to the City of Jonesboro for correcting code violations. This lien will be placed on the agenda for approval before the City Council of the City of Jonesboro on 9/16/2025.

The Council Meeting is at 5:30pm in the Municipal Building Council Chambers located at 300 S. Church St.

You have the right to appear and contest this action.

Should you have any question about this process, please call the Code Enforcement Office at 870-933-4658.

Thank you,

Scott Roper
Director of Code Enforcement
City of Jonesboro
300 S. Church Street
Jonesboro, AR 72401
Phone: 870-933-4658

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Extra Services & Fees (check box, add fee as appropriate)

- ☐ Return Receipt (hardcopy) \$ _____
☐ Return Receipt (electronic) \$ _____
☐ Certified Mail Restricted Delivery \$ _____
☐ Adult Signature Required \$ _____
☐ Adult Signature Restricted Delivery \$ _____

Postmark
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Postage

\$

Total Postage and Fees

\$

Sent To **Sky Park Holding LLC**

Street and Apt. No. or PO Box No.

3562 Claybourne Court

City, State, ZIP+4®

Newbury Park, CA 91320

91



City of Jonesboro

300 S. Church Street
Jonesboro, AR 72401

Text File

File Number: RES-25:120

Agenda Date:

Version: 1

Status: To Be Introduced

In Control: Finance & Administration Council Committee

File Type: Resolution

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 1313 PARDEW STREET, PARCEL 01-144212-20200, OWNED BY MICHELLE NUTT IN THE AMOUNT OF \$275

LEGAL DESCRIPTION: PARDEW SUB PT W 1/2 E 1/2 SE NW 21-14-4 N 1/2 LOT 10
50X140.81 ALL LOT 11

WHEREAS, MICHELLE NUTT, the owner of record, was properly notified of a code violation at 1313 Pardew Street, and refused to remove or correct the conditions identified by the code enforcement officer of the City of Jonesboro, Arkansas; and,

WHEREAS, the code enforcement officer corrected the code violation on June 26, 2025 using city funds in the amount of \$275; and,

WHEREAS, the City of Jonesboro seeks to perfect a lien against the affected property to cover the cost of the work pursuant to A.C.A 14-54-903.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, THAT:

Section 1: The city should proceed with placing a lien on the property located at 1313 Pardew Street.



Office of Code Enforcement
P.O. Box 1845, Jonesboro, AR 72403

870-933-4658

AFFIDAVIT

NUTT MICHELLE

1012 Legends Club Dr

MOUNT PLEASANT, SC 29466-9057

RE: 1313 PARDEW ST

I, Eric Schmett, a Code Enforcement Officer, being duly sworn upon oath, that I served the attached notice(s) upon each of the persons or firms therein addressed, by depositing copies thereof in the United States Mail, enclosed within envelopes plainly addressed, as shown with postage fully prepaid, at the Jonesboro, Arkansas Post Office located at 310 East Street, Suite A., before 3:00 P.M., on the 17th day of April, 2025.

Eric Schmett
Jonesboro Code Enforcement

Subscribed and sworn before me the 17th day of April, 2025.

Notary Public

My commission expires: 10 March 2034



Notice of Violation

04/17/2025

NUTT MICHELLE
1012 Legends Club Dr
MOUNT PLEASANT SC 29466-9057

Case #: 251655

In regards to property located at: 1313 PARDEW ST, JONESBORO, AR 72401

Our records show that you own the property listed above. We have observed that the property needs mowed and trimmed. We are sending this letter and are allowing you the opportunity to correct the violation(s) mentioned below by the end of the day on 05/01/2025. If the issue is not corrected by the date listed, the City will send our contractor to mow and trim the whole property, and place a lien on your property. Please call the Code Enforcement Office at (870) 933-4658 if you have any questions. If you would like to view the ordinance in violation online, they are available on City Clerk section of www.jonesboro.org

Additionally, any owner/occupant shall be presumed to have notice for the violation of overgrown grass or weeds if the owner/occupant has received notice of the same violation within the same calendar year.

Section:

30-5 Overgrown Grass, Weeds, Vines, or Low hanging Limbs

30-5 Unsightly or Unsanitary Conditions

Call me direct as soon as you receive this letter at 870-273-2129. Please read last line of this letter carefully.

Sincerely,

A handwritten signature in black ink, appearing to read "C. Blake Nichols".

Blake Nichols
Code Enforcement Officer
P.O. Box 1845
Jonesboro, AR 72403

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☐ Return Receipt (electronic) \$ _____
☐ Certified Mail Restricted Delivery \$ _____
☐ Adult Signature Required \$ _____
☐ Adult Signature Restricted Delivery \$ _____

Postmark
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Postage

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Total Postage and Fees

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Sent To

Street and Apt. No., or PO Box No.

City, State, ZIP+4®

Nutt Michelle
1012 Legends Club Dr
Mount Pleasant SC 29466-9577



CITY OF JONESBORO
Code Enforcement
Request For Invoice

Date: 6-30-2025

To: Tosha Moss

Case #: 253564

Property Address: 1313 PARDEW ST APN# 01-144212-20200
Jonesboro, AR 72401

Letter Sent on: 4-17-2025
Comply by Date: 5-01-2025
Date of Mowing Service: 6-26-2025

Need to send the following charges to this person.

NUTT MICHELLE
1012 Legends Club Dr
MOUNT PLEASANT, SC 29466-9057

<u>ITEMS</u>	<u>AMOUNTS</u>
Filing Fees	\$ 15.00
Admin Fees	\$ 200.00
Mowing	\$ 60.00
<hr/>	
Total	\$ 275.00

Thank you,

Eric Schmett
Jonesboro Police Department
Code Enforcement Division
PO Box 1845
Jonesboro, AR 72403



Office of Code Enforcement
P.O. Box 1845, Jonesboro, AR 72403

870-933-4658

AFFIDAVIT

Michelle Nutt

1012 Legends Club Dr

Mt Pleasant, SC 29466

RE: 1313 Pardew Street

I, Eric Schmett, a Code Enforcement Officer, being duly sworn upon oath, that I served the attached notice(s) upon each of the persons or firms therein addressed, by depositing copies thereof in the United States Mail, enclosed within envelopes plainly addressed, as shown with postage fully prepaid, at the Jonesboro, Arkansas Post Office located at 310 East Street, Suite A., before 3:00 P.M., on the 17th day of July, 2025.

Eric Schmett
Jonesboro Code Enforcement

Subscribed and sworn before me the 17th day of July, 2025.

Notary Public

My commission expires: 10 March 2034

253564



DATE	INVOICE NO
6/30/2025	0069479

BILL TO
Michelle Nutt 1012 Legends Club Dr Mt Pleasant, SC 29466

DUE DATE
8/5/2025

DESCRIPTION	QUANTITY	EFFECTIVE RATE	AMOUNT	DISCOUNT	CREDIT	BALANCE
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PREVIOUS OUTSTANDING BALANCE 1,175.00

Code Enforcement Charges:

Filing Fee - 1313 Pardew Street	1.00	15.00	15.00	0.00	0.00	15.00
Admin. Fee - 1313 Pardew Street	1.00	200.00	200.00	0.00	0.00	200.00
Mowing - 1313 Pardew Street	1.00	60.00	60.00	0.00	0.00	60.00

INVOICE TOTAL: 275.00 0.00 0.00 275.00

PLEASE DETACH BOTTOM PORTION & REMIT WITH YOUR PAYMENT

For questions please contact us at (870) 932-3042

Customer Name: Michelle Nutt
Customer No: 021646
Account No: 0035247 - Code Enforcement Charges

DUE DATE	INVOICE NO
8/5/2025	0069479

Please remit payment by the due date to:

City of Jonesboro
300 South Church Street
PO Box 1845
Jonesboro, AR 72403

If payment is not made within (30) days, the lien may be certified to Craighead County for collection on real estate taxes or City may pursue a judicial foreclosure in accordance with Ark. Code Ann. § 14-54-904.

Invoice Total: 275.00
Discounts: 0.00
Credit Applied: 0.00
Ending Balance: 1,450.00

INVOICE BALANCE: \$275.00
AMOUNT PAID: _____

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- ☐ Certified Mail Restricted Delivery \$ _____
- ☐ Adult Signature Required \$ _____
- ☐ Adult Signature Restricted Delivery \$ _____

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Postage

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Total Postage and Fees

\$

Sent To **Michelle Nutt**

Street and Apt. No., or PO Box No.

1012 Legends Club Dr

City, State, ZIP+4[®]

Mt Pleasant, SC 29466

99



Office of Code Enforcement
P.O. Box 1845, Jonesboro, AR 72403

870-933-4658

AFFIDAVIT

Michelle Nutt

1012 Legends Club Dr

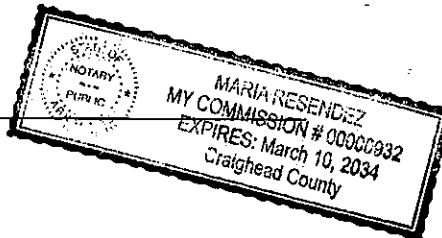
Mount Pleasant, SC 29466

RE: 1313 Pardew

I, Eric Schmett, a Code Enforcement Officer, being duly sworn upon oath, that I served the attached notice(s) upon each of the persons or firms therein addressed, by depositing copies thereof in the United States Mail, enclosed within envelopes plainly addressed, as shown with postage fully prepaid, at the Jonesboro, Arkansas Post Office located at 310 East Street, Suite A., before 3:00 P.M., on the 6th day of August, 2025.

Eric Schmett
Jonesboro Code Enforcement

Subscribed and sworn before me the 6th day of August, 2025.

Notary Public

My commission expires: 10 March 2034



Invoice# : 0069479

Case# : 253564

Notice Mailed Prior to 8/06/2025

Michelle Nutt
1012 Legends Club Dr
Mount Pleasant, SC 29466

Subject: 1313 Pardew St Parcel# 01-144212-20200

This is notification that the property mentioned above is subject to a lien for cost and expenses due to the City of Jonesboro for correcting code violations. This lien will be placed on the agenda for approval before the City Council of the City of Jonesboro on 9/16/2025.

The Council Meeting is at 5:30pm in the Municipal Building Council Chambers located at 300 S. Church St.

You have the right to appear and contest this action.

Should you have any question about this process, please call the Code Enforcement Office at 870-933-4658.

Thank you

Scott Roper
Director of Code Enforcement
City of Jonesboro
300 S. Church Street
Jonesboro, AR 72401
Phone: 870-933-4658

9589 0710 5270 2238 0409 47

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Extra Services & Fees (check box, add fee as appropriate)

- ☐ Return Receipt (hardcopy) \$
- ☐ Return Receipt (electronic) \$
- ☐ Certified Mail Restricted Delivery \$
- ☐ Adult Signature Required \$
- ☐ Adult Signature Restricted Delivery \$

Postmark
Here

Postage

\$

Total Postage and Fees

\$

Sent To

Michelle Nutt

Street and Apt. No., or PO Box No.

1012 Legends Club Dr

City, State, ZIP+4®

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Mount Pleasant, SC 29466