



City of Jonesboro

Municipal Center
300 S. Church Street
Jonesboro, AR 72401

Council Agenda City Council

Tuesday, March 4, 2025

5:30 PM

Municipal Center, 300 S. Church

SPECIAL CALLED NOMINATING & RULES COUNCIL COMMITTEE MEETING AT 4:45 P.M.

Council Chambers, Municipal Center

PUBLIC WORKS COUNCIL COMMITTEE MEETING AT 5:00 P.M.

Council Chambers, Municipal Center

1. CALL TO ORDER BY MAYOR HAROLD COPENHAVER AT 5:30 P.M.

2. PLEDGE OF ALLEGIANCE AND INVOCATION

3. ROLL CALL (ELECTRONIC ATTENDANCE) INITIATED AND CONFIRMED BY CITY CLERK APRIL LEGGETT

4. SPECIAL PRESENTATIONS

5. CONSENT AGENDA

The Consent Agenda is a meeting method to make City Council meetings more efficient and meaningful to the members of the audience. All matters listed within the Consent Agenda have been distributed to each member of the Jonesboro City Council for reading and study, are considered to be routine, and will be enacted by one motion of the City Council with no separate discussion. If a separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request of a member of the City Council.

MIN-25:014

MINUTES FOR THE CITY COUNCIL MEETING ON MONDAY, FEBRUARY 24, 2025

Attachments: [CC Minutes 02242025.pdf](#)

RES-25:012

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 1104 PRATT CIRCLE, PARCEL 01-144082-12300, OWNED BY CLAUDE MCDANIEL IN THE AMOUNT OF \$4,045.33

Sponsors: Code Enforcement and Finance

Attachments: [01. 1104 Pratt Circle_Notice of Violation.pdf](#)

[02. 1104 Pratt Cir_Billing Request.pdf](#)

[03. 1104 Pratt Circle_Demo Invoice.pdf](#)

[04. 1104 Pratt Cir_Council Notice.pdf](#)

Legislative History

2/25/25 Finance & Administration Recommended to Council
 Council Committee

RES-25:013 RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS,
 TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 2106 COTTON, PARCEL
 01-144271-20700, OWNED BY MICKHAUL ROLLAND IN THE AMOUNT OF \$6,046.23

Sponsors: Code Enforcement and Finance

Attachments: [01. 2106 Cotton Notice of Violation.pdf](#)
 [02. 2106 Cotton Billing Request.pdf](#)
 [03. 2106 Cotton_Demo Invoice.pdf](#)
 [04. 2106 Cotton_Council Notice.pdf](#)

Legislative History

2/25/25 Finance & Administration Recommended to Council
 Council Committee

RES-25:014 AN RESOLUTION CREATING THE JONESBORO MULTI-MODAL CONNECTIVITY
 COMMITTEE

Sponsors: Mayor's Office, Engineering and Parks & Recreation

Legislative History

2/24/25 Nominating and Rules Recommended to Council
 Committee

RES-25:016 RESOLUTION FOR THE CITY OF JONESBORO TO APPROVE HUMANITARIAN
 OUTREACH FUNDING AWARDS

Sponsors: Community Development, Grants and Finance

Legislative History

2/25/25 Finance & Administration Recommended to Council
 Council Committee

RES-25:018 RESOLUTION AUTHORIZING THE CITY OF JONESBORO TO ENTER INTO A JOINT
 AGREEMENT OF UNDERSTANDING WITH THE TRAINFO CORPORATION AND THE
 ARKANSAS DEPARTMENT OF TRANSPORTATION (ARDOT) FOR THE TRAINFO
 MOBILITY IMPLEMENTATION PROJECT (JOB 101237)

Sponsors: Engineering

Attachments: [Agreement of Understanding Job 101237.pdf](#)

Legislative History

2/24/25 Public Safety Council Recommended to Council
 Committee

RES-25:019 A RESOLUTION BY THE CITY OF JONESBORO TO CHANGE THE SCHEDULE OF
 USES TO ALLOW RETAIL SALES AS A CONDITIONAL USE IN THE I-2 GENERAL
 INDUSTRIAL DISTRICT

Sponsors: Planning

Legislative History

2/24/25 Public Safety Council Recommended to Council
Committee

6. NEW BUSINESS

ORDINANCES ON FIRST READING

ORD-25:008 AN ORDINANCE TO AMEND THE JONESBORO CODE OF ORDINANCES CHAPTER 2 ARTICLE 3, ENTITLED CITY COUNCIL, ESTABLISHING CITY COUNCIL RULES AND PROCEDURES FOR 2025

Attachments: [Exhibit A - City Council Rules REDLINED.docx](#)
[Exhibit A - City Council Rules CLEAN 2025.docx](#)

Legislative History

2/24/25 Nominating and Rules Recommended to Council
Committee

7. UNFINISHED BUSINESS

ORDINANCES ON SECOND READING

ORD-25:005 AN ORDINANCE AMENDING THE JONESBORO CODE OF ORDINANCES, SECTION 117.330(c), KNOWN AS THE SIDEWALK ORDINANCE OF THE CITY OF JONESBORO, ARKANSAS, PROVIDING FOR A CONTRIBUTION IN LIEU CONSTRUCTION EXEMPTION FOR PROPERTY IN PLANNED INDUSTRIAL PARKS

Sponsors: Planning and Engineering

Legislative History

2/4/25 Public Works Council Recommended to Council
Committee

2/24/25 City Council Held at one reading

ORDINANCES ON THIRD READING

ORD-24:037 AN ORDINANCE ESTABLISHING AND CONSOLIDATING SPECIAL TRAFFIC PATTERNS NEAR JONESBORO PUBLIC SCHOOLS (JPS) CAMPUSES AND FOR OTHER PURPOSES

Sponsors: Engineering

Legislative History

1/21/25 Public Safety Council Recommended to Council
Committee

2/4/25 City Council Held at one reading

2/24/25 City Council Held at second reading

8. MAYOR'S REPORTS

COM-25:006 DECEMBER 2024 FINANCIAL STATEMENTS

Sponsors: Finance

Attachments: [December 2024 Financials.pdf](#)

9. CITY COUNCIL REPORTS

10. PUBLIC COMMENTS

Public Comments are limited to 5 minutes per person for a total of 15 minutes. This time is allotted for items that are not on the agenda.

11. ADJOURNMENT



City of Jonesboro

300 S. Church Street
Jonesboro, AR 72401

Text File

File Number: MIN-25:014

Agenda Date:

Version: 1

Status: To Be Introduced

In Control: City Council

File Type: Minutes

MINUTES FOR THE CITY COUNCIL MEETING ON MONDAY, FEBRUARY 24, 2025



City of Jonesboro

Municipal Center
300 S. Church Street
Jonesboro, AR 72401

Meeting Minutes City Council

Monday, February 24, 2025

5:30 PM

Municipal Center, 300 S. Church

SPECIAL CALLED NOMINATING & RULES COUNCIL COMMITTEE MEETING AT 4:45 P.M.

PUBLIC SAFETY COUNCIL COMMITTEE MEETING AT 5:00 P.M.

1. CALL TO ORDER BY MAYOR HAROLD COPENHAVER AT 5:30 P.M.

2. PLEDGE OF ALLEGIANCE AND INVOCATION

3. ROLL CALL (ELECTRONIC ATTENDANCE) INITIATED AND CONFIRMED BY CITY CLERK APRIL LEGGETT

Councilmember Chris Moore said, I will be filling in for Mayor Copenhaver tonight. As most of you know, his family has a health emergency and we want to pray and think about them.

Present 11 - Brian Emison;Chris Moore;Chris Gibson;David McClain;Joe Hafner;Kevin Miller;Janice Porter;John Street;Charles Coleman;LJ Bryant and Ann Williams

Absent 1 - Anthony Coleman

4. SPECIAL PRESENTATIONS

5. CONSENT AGENDA

Approval of the Consent Agenda

A motion was made by Councilperson Chris Gibson, seconded by Councilperson Charles Coleman, to Approve the Consent Agenda. The motioned PASSED

Aye: 10 - Brian Emison;Chris Gibson;David McClain;Joe Hafner;Kevin Miller;Janice Porter;John Street;Charles Coleman;LJ Bryant and Ann Williams

Absent: 1 - Anthony Coleman

[MIN-25:010](#)

MINUTES FOR THE CITY COUNCIL MEETING ON FEBRUARY 4, 2025

Attachments: [CC Minutes 02042025.pdf](#)

This item was passed on the Consent Agenda.

[RES-25:011](#) A RESOLUTION TO WAIVE COMPETITIVE BIDDING AND AUTHORIZE PURCHASE OF RAB ALED5T52/PCT-LED POST TOP LIGHT-OR EQUIVALENT LIGHT FIXTURES AND RAB PR4-11-15D2-OR EQUIVALENT LIGHT POLES.

Attachments: [Lighting Specs - Tec Electric.pdf](#)
[Quote_1355173-00 \(002\).pdf](#)

This item was passed on the Consent Agenda.

Enactment No: R-EN-024-2025

RESOLUTIONS REMOVED FROM THE CONSENT AGENDA

[RES-24:186](#) RESOLUTION BY THE JONESBORO CITY COUNCIL TO HIRE DTA TO STUDY IMPACT FEES IN THE CITY OF JONESBORO

Attachments: [Proposal - City of Jonesboro Impact Fee Study 11-19-24.pdf](#)
[A.C.A. 14-56-103 .pdf](#)
[Handout from Rick Wyatt about Impact Fees.pdf](#)

Councilmember Janice Porter said, I would like to make the following points: 1) Impact fees provide an incentive for developers to build outside Jonesboro city limits. 2) Any slowing of development will affect the amount of sales tax Jonesboro receives. Currently sales tax makes up roughly 70% percent of our city's revenue. 3) The impact fee will exert upward pressure on housing costs. 4) Many of our citizens will see this as a new form of taxation imposed without a vote of the people. 5) Although the \$59,000 cost of the study is a small percentage of our total expenditures, I hope that we have not reached the point where we feel that \$59,000 is a trivial amount. So, for these reasons, I urge a no vote. President Pro-Tempore Chris Moore said, thank you Ms. Porter. Councilmember Joe Hafner said, I assume that as a part of this study, DTA would look at the areas that are still available where the impact fee would make a difference, because I know also we had a lot of development over the years commercially and residentially. I'm just wondering how much of an impact there is out there still for the land that would be developed that these impact fees might be applied to. And I know it'll look at the different impact fees and things like that, but I assume that would be part of the scope of the project. The City Planner is shaking his head yes.

Councilmember Ann Williams said, it won't be necessarily city wide. There will be areas where there would be more of a need for it or determined or after analysis, for example, the area west of downtown where we want revitalization and development and encourage that. They would probably not recommend imposing an impact fee in that area. The issue is that and even though you can say that that we should have passed this ten years ago, or 20 years ago, the fact is, we don't want to look back in ten years and say we should have passed it ten years ago. And, I have seen as many people here have seen what happened with the older development of the area north of Johnson, what became known as Apartment City and the kind of the blight that occurred there. A lot of those apartment complexes were built by out-of-state corporations. For example, the Grove, you remember the Grove? I remember it because very soon after it opened, it was supposed to be student housing and parents thought, you know, pay rent for their kids. So, not long after it opened, you could hear gunfire from there and police were called out. And, I know, I remember hearing about the number of police calls. Chief Elliott is nodding his head. And parents, it got to be

where parents didn't want to have their children attending ASU living there. And, so, then the management started moving in nonstudents who were very scary and it caused a lot of problems. Also, there are a lot of apartment complexes overbuilt that eventually, because of poor management and other reasons and the corporations undercapitalized. They didn't maintain them and they ended up vacant with boarded up windows, a blight on that area. This is why you have impact fees because companies can go belly up and then it falls to the citizens and the taxpayers to clean up after that. And, we see examples of it right downtown here. And, we see, for example, Arby's on Highland Drive sitting vacant a long time. And, then, Code Enforcement, we have their staff having to be involved in policing and the Police Department and the Fire Department providing public safety for vacant property that becomes areas that invite crime. This is why, part of the reason we do this, because there is an impact of development and sometimes bad development on a city and it impacts the services and it puts a strain on the citizens and the taxpayers. And, the taxpayers have to pick up the dime for this. And, so, whatever sales tax we're talking about pales in comparison to the cost of cleaning up after over development and bad development and poor management. The corporations are often out-of-state that come in and do this, basically, carpet baggers. And, so, I feel as though we need to really, this is why other cities have done it and they have not suffered as a result of doing it. I don't know any city in Arkansas. Several cities now have impact fees, including Conway, our sister city, Siloam Springs, cities in northwest Arkansas. Tonitown, they all have impact fees. None of them have suffered as a result of having it as far as business growth. What they have had is a way of offsetting the cost of services as a result of this development. And, I just wanted to set the record straight on why we have this. It's in order to have a good city. It's not going to drive away good business. Companies are still going to want to build here and develop here. We have two medical centers and a university. They are still going to come here. They're not going to be frightened away by a one-time impact fee, which may not be that much.

Councilmember Joe Hafner said, just to clarify, this is just a study regarding the impact fees. Councilmember Williams said, yes. Councilmember Hafner said, it's not the implementation or adoption of any impact fees. Councilmember Williams said, I realize that, but I realize there is a lot of pushback on this thinking that this is something that we are enacting now. We are studying this. This is just a study in the area and uses of it. By the way, you have to specify what it is to be used for. The number one use ordinarily, is public safety, police and fire, also drainage and parks and other things as far as public service and public safety. So, it is to the benefit of a city to do this. And, that's why I'm saying is that the pushback against this study, I just want to clarify so everybody understands what it is we're studying and why is all. President Pro-Tempore Moore said, thank you Ms. Williams.

Councilmember LJ Bryant said, I couldn't get the list to pull up on Arkansas Business, with the firewalls, but if you look at the list in Arkansas Business in December, they published a list of largest commercial projects in Arkansas and we were near the bottom. Hoxie had a bigger project last year than we did. So, this, you know, we don't need a study to tell us this is a bad idea. Jonesboro Cycle and ATV moved to Bono. This is a growth tax. If you look at our permits, our permit activity is down. So we're in a competitive environment and, you know, you're either growing or you're dying. This is a set in the direction of killing our city. Councilmember Chris Gibson said, I just want to make one comment and the primary reason that I brought this up when I did in conjunction with Mr. McClain, we've been talking about impact fees. I've been part of this council now for 16 years. I've been part of city government for closer to 20, and we've been talking about this since I started coming around. We've kicked this can far enough. Let's find out if we need it or not.

Rick Wyatt, 806 Sandra Lane, said, I was fortunate enough to be on the Impact Fee Committee when we studied this. The vendor that we came up with, I think, stood out to me to be superior than the other vendors. I think a study would be good. But, the thing that I want clarify tonight is in their project understanding. They state that all work to be completed will satisfy the requirements of Arkansas Code 14-56-103, the Arkansas Impact Fee law. I don't know if you all are familiar with that are not. I don't be redundant, but there is a statute that addresses what you can and can't do. And, I've got copies of this for the councilmembers if they want it. I'm not trying to persuade for or against the study. But, a couple of things I want to point out to you that are in the code. There is language of what an impact fee is. There is also a language of what it can't be used for. There is a list of permitted things that you can do with it. And, one of the things that struck me is it has to be reasonably attributable to providing for a new development. You can't take, say we're going to do something in North Jonesboro and we're going to use that money down in Valley View. It has to be attributed to that new development. There is a formula for assessing it. And, another thing is that in one of these it says that the city will refund the unused portion after seven years, plus interest. There's a big accounting thing that goes along with this according to the statute. So, if you charge a developer, X number of dollars to do whatever, and you don't use that money that's permitted for that, after seven years, you have to give that money back to the developer plus interest. I just want you to be aware of that. Another thing that a lot of people talk about is traffic and we've got this and that. But if a need is present prior to the new project, it's not created by the new project. So, if we need an extra placement now and then next week we come up with a project where we're going to charge an impact we so we hire new policemen, no. It has to be a result of that new impact. Councilmember Dr. Charles Coleman said, Rick, would you mind getting copies of that so it can be sent out to all of the councilmembers because everybody doesn't have a copy of that state statute information. Not everybody knows what that state statute is pertaining to. Mr. Wyatt said, I've got copies. President Pro-Tempore Chris Moore asked, Mr. Wyatt, if you will, give it to me and I am going to give it to the City Clerk and she can disseminate it to the council. Thank you sir. Did you have anything else to add Mr. Wyatt? Mr. Wyatt said, no, I think that they will do a good job of explaining what you can and can't do. But, I want you to understand that it is regulated by state statute of what you can and can't do. It's not just extra money for the city to do whatever with. So, it's got to be specific. President Pro-Tempore Chris Moore said, thank you sir.

Chief Administration Officer Brian Richardson said, I just wanted to quickly say that I believe it was last year whenever the city council charged the mayor to come up with a committee to appoint to research this issue and they did so. We've had quite a few meetings over the past eight or ten months, however long it has been. It has been a while. I appreciate them for their input and for their research on this and I believe it was Councilmember Hafner that said this is an effort to study what these actual impact fees would be and then the committee would review that study and bring back any recommendations at that point on what the actual fee structure would look like if anything at all. So, again, just clarify, the history of this was of this was at city council asked for a committee to be created to study this. They have done that and this is the result of their studying the recommendations of that study efforts. If the funding for the study is granted tonight, then obviously we will keep you in the loop as the process goes along. I know that Planning and several members of that committee expressed interest in kind of providing updates as we move along. It is a multi-month study. So, don't expect anything coming back anytime in the next couple of weeks. Councilmember Dr. Charles Coleman said, Brian, I made this comment and I guess I have made comments like this for 13 or 14 years. Sometimes we don't have problems

with some of the issues that are brought up and I don't either. But, at the same time, just like I brought this copy up, the information needs to get out to us so that we can make that decision way before these things happen. I think that needs to happen a little bit more frequently. President Pro-Tempore Chris Moore said, thank you Brian.

A motion was made by Councilperson Chris Gibson, seconded by Councilperson Ann Williams, that this matter be Passed. The motion PASSED with the following vote.

Aye: 8 - Brian Emison;Chris Gibson;David McClain;Joe Hafner;Kevin Miller;John Street;Charles Coleman and Ann Williams

Nay: 2 - Janice Porter and LJ Bryant

Absent: 1 - Anthony Coleman

Enactment No: R-EN-025-2025

6. NEW BUSINESS

ORDINANCES ON FIRST READING

[ORD-25:005](#)

AN ORDINANCE AMENDING THE JONESBORO CODE OF ORDINANCES, SECTION 117.330(c), KNOWN AS THE SIDEWALK ORDINANCE OF THE CITY OF JONESBORO, ARKANSAS, PROVIDING FOR A CONTRIBUTION IN LIEU CONSTRUCTION EXEMPTION FOR PROPERTY IN PLANNED INDUSTRIAL PARKS

Councilmember John Street motioned, seconded by Councilmember Joe Hafner, to suspend the rules and offer ORD-25:005 by title only. All voted aye.

Councilmember Joe Hafner said, as someone who had quite a bit of input into the sidewalk ordinance, I do support this amendment to it.

James Elywn Hinds, 508 Ridgecrest, said, there are just a couple of things and I haven't read the ordinance on them. But, two things that need to be done. I'm not really opposed to it, but we do need to make sure that, I know this for industrial parks and they've got parking lots and that sort of thing, that they do have some way for the pedestrian traffic to get through there safely. And, second is, is we want to be sure that this contribution money is used for sidewalks somewhere else instead of used for some other purpose. President Pro-Tempore Chris Moore said, thank you, sir.

Held at one reading

7. UNFINISHED BUSINESS

ORDINANCES ON SECOND READING

[ORD-24:037](#)

AN ORDINANCE ESTABLISHING AND CONSOLIDATING SPECIAL TRAFFIC PATTERNS NEAR JONESBORO PUBLIC SCHOOLS (JPS) CAMPUSES AND FOR OTHER PURPOSES

Held at second reading

ORDINANCES ON THIRD READING

[ORD-25:001](#) AN ORDINANCE TO AMEND CHAPTER 117, KNOWN AS THE ZONING ORDINANCE PROVIDING FOR CHANGES IN ZONING BOUNDARIES FROM R-1 TO C-3 LUO FOR PROPERTY LOCATED AT 5622 SOUTH CARAWAY ROAD AS REQUESTED BY WESCOTT ENTERPRISES, LLC

- Attachments:** [Rezoning Application](#)
[Parcel for 5622 S Caraway Rd](#)
[Plat](#)
[Certified Letters](#)
[Sign Posted](#)
[Staff Summary](#)
[Publication Receipt](#)
[MAPC meeting minutes](#)

A motion was made by Councilperson Chris Gibson, seconded by Councilperson Brian Emison, that this matter be Passed. The motion PASSED with the following vote.

Aye: 10 - Brian Emison;Chris Gibson;David McClain;Joe Hafner;Kevin Miller;Janice Porter;John Street;Charles Coleman;LJ Bryant and Ann Williams

Absent: 1 - Anthony Coleman

Enactment No: O-EN-004-2025

[ORD-25:002](#) AN ORDINANCE TO AMEND CHAPTER 117, KNOWN AS THE ZONING ORDINANCE PROVIDING FOR CHANGES IN ZONING BOUNDARIES FROM R-1 TO C-3 LUO FOR PROPERTY LOCATED AT 2926 WOOD STREET AS REQUESTED BY HORIZON LAND SURVEYING, LLC

- Attachments:** [REZONING APPLICATION](#)
[Rezoning Questionnaire](#)
[Plat](#)
[Certified Mail Receipts](#)
[Rezoning Signs](#)
[Staff Summary](#)
[Publication Receipt](#)
[MAPC meeting minutes](#)

A motion was made by Councilperson Chris Gibson, seconded by Councilperson Brian Emison, that this matter be Passed. The motion PASSED with the following vote.

Aye: 10 - Brian Emison;Chris Gibson;David McClain;Joe Hafner;Kevin Miller;Janice Porter;John Street;Charles Coleman;LJ Bryant and Ann Williams

Absent: 1 - Anthony Coleman

Enactment No: O-EN-005-2025

[ORD-25:003](#) AN ORDINANCE TO AMEND CHAPTER 117, KNOWN AS THE REZONING ORDINANCE PROVIDING FOR CHANGES IN ZONING BOUNDARIES FROM R-1 TO I-2 FOR PROPERTY LOCATED AT 5500 S. STADIUM BLVD AS REQUESTED BY JIM HEATHERLY

Attachments: [Rezoning Application](#)
[Rezoning Plat](#)
[Certified Mail Notifications](#)
[Rezoning Sign](#)
[Staff Summary](#)
[Publication Receipt](#)
[MAPC meeting minutes](#)

A motion was made by Councilperson Chris Gibson, seconded by Councilperson Brian Emison, that this matter be Passed. The motion PASSED with the following vote.

Aye: 10 - Brian Emison;Chris Gibson;David McClain;Joe Hafner;Kevin Miller;Janice Porter;John Street;Charles Coleman;LJ Bryant and Ann Williams

Absent: 1 - Anthony Coleman

Enactment No: O-EN-006-2025

[ORD-25:004](#)

AN ORDINANCE TO AMEND CHAPTER 117, ARTICLE III, KNOWN AS THE ZONING ORDINANCE OF THE CITY OF JONESBORO, ARKANSAS, PROVIDING FOR CHANGES IN ZONING BOUNDARIES FROM R-1 SINGLE FAMILY MEDIUM DENSITY DISTRICT TO RM-12 RESIDENTIAL MULTIFAMILY FOR PROPERTY LOCATED AT 1006 N. WARREN STREET, JONESBORO, AR AS REQUESTED BY CARRINGTON MOREHOUSE

Attachments: [Rezoning Application](#)
[Rezoning Application questions](#)
[Rezoning Plat](#)
[Bacilio Hernandex Approval Letter](#)
[Certified Mail Receipts 12.18.24](#)
[Minutes of Community Meeting](#)
[Nix Tile Company 20231025 103516](#)
[Nix Tile Company 20231025 103826](#)
[Rendering](#)
[Rezoning Sign Posted](#)
[Warren Street Apartment Concept](#)
[Staff Summary](#)
[Publication Receipt](#)
[MAPC meeting minutes](#)

Jim Gramling, Gramling Law Firm, 2500 Alexander Drive, said, this is a proposal to rezone 5 1/2 acres to RM-12. A couple of things that are important, this is in a floodplain, so he's not going to be able to get, it's going to affect how many units he can have. We asked for RM-12 to give him flexibility for what he could build on to make it a viable project. The staff report is, as you have probably seen has all checkmarks. So, this is all good with our Land Use Plan and in the Planning Commission staff report. I did before, I wasn't involved in this at the application stage, but shortly after I became involved, I asked Monica to give us a list of the property owners within 400 feet instead of 200 feet for a neighborhood meeting. We had that a few weeks ago and nobody showed up to object. So, I think, and one more thing, this is my client Carrington Morehouse. He's here, over there. He's a local owner, lives in

Jonesboro, so this is not an out-of-state entity that is going to be trying to build some development in here and won't be here to tend to it. If you look on the application packet, there is a suggested rendering and it looks like really nice units. This part of the city is in need of something like this. I'll be happy to entertain any questions. President Pro-Tempore Chris Moore said, thank you counselor.

A motion was made by Councilperson Brian Emison, seconded by Councilperson Joe Hafner, that this matter be Passed. The motion PASSED with the following vote.

Aye: 10 - Brian Emison;Chris Gibson;David McClain;Joe Hafner;Kevin Miller;Janice Porter;John Street;Charles Coleman;LJ Bryant and Ann Williams

Absent: 1 - Anthony Coleman

Enactment No: O-EN-007-2025

[ORD-25:006](#)

AN ORDINANCE TO VACATE AND ABANDON A PORTION OF AN ALLEY LOCATED IN PARDEW'S ADDITION AS REQUESTED BY FLEX PROPERTIES, LLC

Attachments: [Opinion Letter](#)
[Petition-signed and notarized](#)
[Survey Plat](#)
[Publication Receipt](#)
[AT&T](#)
[CWL](#)
[Optimum-Altice Email Response - Flex Properties LLC - Easement](#)
[Ritter](#)
[Summitt](#)

A motion was made by Councilperson Brian Emison, seconded by Councilperson Charles Coleman, that this matter be Passed. The motion PASSED with the following vote.

Aye: 10 - Brian Emison;Chris Gibson;David McClain;Joe Hafner;Kevin Miller;Janice Porter;John Street;Charles Coleman;LJ Bryant and Ann Williams

Absent: 1 - Anthony Coleman

Enactment No: O-EN-008-2025

[ORD-25:007](#)

AN ORDINANCE TO VACATE AND ABANDON A PORTION OF A STREET RIGHT-OF-WAY AND ALLEYS LOCATED ON SCHLEY STREET AS REQUESTED BY FLEX PROPERTIES, LLC

Attachments: [Opinion Letter](#)
[Petition-signed and notarized](#)
[Schley St Abandonment Plat](#)
[Watts Addition Record Plat](#)
[Publication Receipt](#)
[Optimum-Altice Email Response - Flex Properties LLC - Easement](#)
[Ritter](#)
[AT&T](#)
[Summit](#)
[CWL](#)

A motion was made by Councilperson Chris Gibson, seconded by Councilperson David McClain, that this matter be Passed. The motion PASSED with the following vote.

Aye: 10 - Brian Emison;Chris Gibson;David McClain;Joe Hafner;Kevin Miller;Janice Porter;John Street;Charles Coleman;LJ Bryant and Ann Williams

Absent: 1 - Anthony Coleman

Enactment No: O-EN-009-2025

8. MAYOR'S REPORTS

*President Pro-Tempore Chris Moore reported on the following items:
The mayor did leave a statement for me to read. It says good evening, everyone. Thanks for being patient while we waited out the winter storm. I want to thank our Street crew for doing a fantastic job once again of getting the roads in shape quickly. I also want to recognize the Salvation Army for providing overnight housing to those indeed during the severe cold. While our community centers provided daytime buildings to get into a warm space.*

Here's some more information about getting things cleaned up, the Sanitation Department has a new process for residents to get rid of larger items that are cluttering up personal space. We're calling it "getting rid of the bulky junk," which we all have. Residents can load up junk and bring it to the city incinerator located at 2650 Lacy Drive and a specific roll off dumpster is available for accepting those items. It is a great convenience and best of all it saves the city, that's the taxpayers, lots of money in tipping fees. Sanitation routes are beginning to catch up with the backlog caused by the winter storm that followed the federal holiday. We appreciate our citizens for being patient through the process.

We're all ready to get the winter out of the way, but the city parks are truly gearing up for the nice weather. In fact, some activities are underway already. The baseball fields are full swing and it's worth the drive to go take a look at all the beauty of the outdoor spaces.

We're asking for community input to help bring the vision of the Martin Luther King, Jr, Freedom Trail to life. A public meeting is underway now at New John Baptist Church at 308 North Main and a second meeting will be held the 27th at 6:00 p.m. at New John.

We are, of course, getting excited about the "State of the City" address. You'll hear a report at the next city council meeting March 4th, just a week from tomorrow and a full video presentation will be held at Embassy Suites, March 5th, beginning at 11:30 a.m.

Applications are being accepted now for the Mayor's Youth Advancement Council through April 1st. We are always excited to meet the new members and find out what our young people have to offer.

*I'm pleased to announce that our Health Accelerator Plan has won yet another award. This one for engineering. This is the award that demonstrates how we are making parks and health initiatives accessible to everyone.
I know you are all anxious to hear the latest on the Citizens Bank building. We will keep you updated at any time there's a movement to talk about. Large equipment is being brought in and adjacent spaces are being protected at this time.*

[COM-25:004](#)

ENGINEERING DEPARTMENT CAPITAL PROJECTS UPDATE

Engineering Director Craig Light said, I appreciate you getting to me so quickly this evening. I'll be brief about my comments tonight. I was asked to give an idea of the projects that we are doing with the 2025 Capital Funds, the amount of money that we are budgeted this year. So, I'm trying to keep you focused on those specific projects, but if there are other projects that you want to know about, I will try to answer those questions if you will ask those. With our 2025 miscellaneous roads money which is \$500,000, the projects that we're working on with that is the North Church Hawk signal, which goes with the swimming pool at Parker Park. We have submitted those plans to ARDOT for the permitting. It's at, I'm going to say 90% plans. I'm sure they are going to some comments back that we need to address, but we have started getting quotes on the equipment for that. So, hopefully, we can get that installed this year with those funds. We have also submitted the plans for the Johnson Avenue roadway turn lane and side path. This is from Caraway Road to the Newman Center on the north side of the road. We are going to put a turn lane in there at J Towns and that next road. If you come over the top of the hill on Johnson, if you have driven that way, there seems to be always somebody. There is no turn lane. It's very dangerous. There have been several rear-end collisions. So, we are going to do a little lane widening there to be able to get a turn lane in for a short distance, and then we are going to put a 10-foot side path on the north side of the road from Caraway Road down to the Newman Center. Hopefully, eventually, it will extend all the way from Greensboro Village and Highway 351 to that trail project that is going along there. So, as part of that project is also a small piece of sidewalk from Melrose to Marion Berry that we are going to pull away from that permit once we can and we will go ahead and get that project under construction this year. The other part is a fairly large project that may need some additional allocations to actually get it underway. I think our last estimate was over \$700,000 for the project. And, like I said, this year's budgeting for street projects was \$500,000. We are also working on the design for pedestrian accommodations, at South Culberhouse and Southwest Drive intersection. That's one that a citizen has brought to the city council and has asked about multiple times. There are no pedestrian accommodations at that intersection. You do just kind of have to bolt across that road if you want to get across it. Now that we have built the trail down South Culberhouse to Southwest Drive, we need to figure out a way to get pedestrians across that safely. So, we are working on the design of those improvements to that facility. With those same monies, we are also putting in traffic calming devices at several locations. We have already installed one at Oak Street. We are just waiting on, it's a speed table. We are waiting on the signage to be put up. And, we are also putting in an all ways stop at Oak and Rains. It will be a lighted sign like what is at Huntington and Flint. We are getting that equipment ordered now. There will be an additional speed tables at Brazos and Fairpark. Those are the ones on Fairpark that are under construction this week. So, these projects are moving forward pretty quickly. We are also going to do a traffic calming. It is going to be some curbing work done at Union and Oak Street. We are having issues with people coming down Union and instead of taking the right turn to go to Main Street, they are blowing down Union Street further in that two lane, the residential neighborhood area and we are going to do some curbing there to try to slow people down as they enter that residential district. So, that will be with those monies this year.

We're also doing a lighting project down Creath Street. Tonight, the council approved the purchase of some lighting equipment. It's being purchased through grant funds, but these funds will be used to actually hire a contractor to do that electrical work and install those lights. So, that's what's going on with the half million in Street Funds. We also got \$500,000 in sidewalks and side paths money. We're doing that, still continuing to South Culberhouse and Flint Street project making the connection there down

Thomas Street and then Wood Street, Short Street. So, that is under construction right now. We've got a small piece of sidewalk planned for Madison Street between Jefferson and Washington Avenue on the west side of the roadway. Adjacent to the new county courthouse, we've got a piece of sidewalk that we would like to get put in down through there this year. And then the remainder of the funds will be used to start down Jefferson Avenue with an additional side path down those and those projects were picked by the Connectivity Committee. On soft surface, these aren't with 2025 Capital Funds, but we do have some soft surface trails that are to be done with grant funds this year. With our \$500,000 drainage funds this year, we're doing a project on Maplewood Terrace. This is a relocating of a ditch that basically runs into the back of somebody's house and has caused flooding issues throughout the years. So, we have some funds set aside to do that project this year. Also, on Leslie Ann and Tony Ann, we've got some money budgeted to do some drainage work, some curbing and some piping to relocate. The water basically runs from city streets onto private property. So, we are going to redirect that in that area. And, then we also have some funds in miscellaneous to purchase a piece of property on North Main Street.

It is five acres. It is part of the Corp of Engineers Master Drainage Plan for the city. It has come up for sale. They have agreed to sell it to us for less than the appraised value. It's a flood property. So, hopefully you will see that pretty soon come before you to purchase. But, that will come out of the Miscellaneous Drainage Funds. We have \$450,000 allocated in railroad money this year. A percentage of that will be used for just general maintenance, but a few projects that we are going to do. We are going to install switch point protectors for all of the railroad switches out there. We've had kind of an issue with those getting damaged. Every time they get damaged, it's \$5,000-\$6,000 to get fixed. So, we are going to put protectors on those this year to kind of minimize that. I think we had four or five of them damaged last year. So, we are going to put these protectors on them to try to minimize that. We're also going to put some camera equipment in our railyard. We've had a couple of incidents of injuries at our railyard by the railroad crews and we've been asked by BNSF about putting some cameras up. We just think it's a good measure and we have some funds this year to try to do that. We were allocated \$1,000,000 for asphalt overlays this year. That actually bid today so that contract will come before you in the next 30 days anyway. The projects on the list are Nettleton Avenue from Flint to Dupwe, Beanie Drive, all of it, Bobbie Dawn Drive, all of it, Eagle Drive, Hawks Cove, Hunter Lane, Bess and Carter Drive, that's all off of Aggie Road east of the Red Wolf, Richardson Road from Rook Road to Longcrest, Longcrest Drive to Richardson Road to Willow Road, Willow Road, it's from Ingles to I-555, an overlay on Warner from Olive to Union, an overlay of Oak Street from Olive to Madison, and West Craighead Forest Road from Lincoln Drive to South Culberhouse. Those are the projects that were bid. The dollar amounts actually for the bids came in a little bit lower than they did last year. So, we might have a little bit extra funds to add a road. We have a running list of several million dollars of overlay projects that need to be done. So, we will select one or two hopefully off of that list to add since the projects came in. That was the projects that we are going to do with the 2025 allocations. Are there any questions about any of those projects? Councilmember David McClain asked, Craig, Do you mind touching on that Brazos projects again? I got one more question for you. Mr. Light asked, the Brazos? Councilmember McClain said, yes. Mr. Light responded it is for traffic calming. The speed tables is what they are. We put out radar counters out there and there are a lot of fast moving cars down through there. Councilmember McClain asked, when do we anticipate doing some drain work in that area? Brazos Street, I drove through there. I drive through there almost every day, but driving through after a rain, it's water, all over the road and kids having to stand in water waiting on the school bus. And you don't have to tell me now, you can you can know. Mr. Light responded, it is on a list. The

last time we talked about it, it was to redo the whole neighborhood, the drainage and it was about \$5.5 million and that was probably I can't remember how many years ago it was that we put that estimate together, but it was some time ago. We were looking for CDBG funds to help fund that. When we did the Race Street drainage project or the future widening of Race Street, we put in that underground system and we put in a new inlet pipes extending into the Fairpark neighborhood and we set them fairly deep. They come up very quickly, but the intent is to pull those out and start putting in underground systems in at a much deeper level as an overall fix for that area. But, we need a sizable allocation for it. Councilmember McClain said, for Fairview and all of those roads in there, Fairfield, Mary Jane, all that area. I understand that. I understand where you're looking at it. Also, are we planning, I know you didn't go through your list and say any, but are we planning to do any roundabouts coming up? Mr. Light responded, no, we did look at a roundabout a few years ago at Forest Home Road and that intersecting street. We have looked at one there. We priced it out. Honestly, the four-way stop has been working adequately there for quite some time and not really causing many delays. If there is a particular one that you think we need to look at, we will be happy to put it on the list and have it looked at for a roundabout. We don't have any roundabout projects. In terms of our long range, roadway projects that we do have on list, Highland, Nestle, Rogers Chapel intersection out off of Highway 18 needs some additional turn lanes added to it. South Caraway Road and Race Street intersection needs to be blown up into a full intersection like what Caraway and Highland is. So, full double turn lanes all the way around on there.

Councilmember Ann Williams said, not long ago I think it was mentioned that five way stop over there on Wood Street and Culberhouse and Cole. Is that a big enough area to do one there or would it be worth worthwhile to do that? It's a very tricky intersection. Mr. Light responded, it is being a five-pointed intersection. We get a lot of requests for traffic calming. And, you know, you put these in to move traffic faster and then you put in other things to slow them down. The intersection itself is not over capacity. You can get through it. You don't have a real long delays to get through it. Intersections that really need our attention are South Caraway and Race Street, especially with the new sporting complex that is going in there. There is a lot of delay at that intersection and we're probably looking at \$3.5 million dollars to improve that intersection. Browns Lane and Caraway, it's on ARDOT's interchange improvement list. Alexander and Southwest Drive is on that list as well and I think they are estimating \$16 million on that particular project to redo some lanes off of the interstate. So, there are some big projects that need to be pushed forward and whether or not that's a contribution towards with city funds on those or not, I don't know, but they have been identified. We have had Race Street improvements on our list for a long time. We have had South Caraway Road that's been on our list for quite some time. We like two properties from having all the needed right-a-way, and I know the funding for that has been tied up in this bond issuance that has been knocked around for the last couple of years. So, hopefully, that will come to fruition sometime and we will get the funding to do those improvements. But, Patrick Street improvements, I know Dr. Coleman has been asking for that for quite some time. Gee Street improvements are on our list. An overpass over the railroad tracks on Gee Street. Prospect Road improvements have been mentioned many times. I am thinking about you Mr. McClain. So, there is a lot of roadway projects, so specifically around-a-bouts have not been a priority. We do see these other projects as being some priorities for us that we need to start looking at and looking at how we fund these in the long term. Councilmember McClain said, I'll shoot you an email just to discuss with you. Thank you.

President Pro-Tempore Chris Moore said, all right Craig, let's get on to the important things down here. What about the bank? Mr. Light responded, I think our construction

managers are here. President Pro-Tempore Chris Moore said, I saw them right behind you, and I'm hoping one of the two of you are fixing to tell us that it's coming down this week or something big is happening. Mr. Light said, I believe I am being told that the big machines are so supposed to start showing up in pieces tomorrow. So, it will take a little time to get that thing set up. I will let Adam speak. Adam knows more about it than I do so I will let him speak. President Pro-Tempore Chris Moore said, I'm not saying roundabouts and intersections aren't important, but I'm telling you, my phone is blowing up about the bank. Please come and give us an update.

Adam Seiter, Executive Vice President of Operations for Nabholz Construction, said, so as far as the activity you on site right now, we got our first piece of equipment that will work in tandem with our high reach equipment that comes tomorrow. We got that there last week. I want to say Thursday or Friday. The high reach equipment will show up tomorrow and it is on several trucks and it's coming from South Texas so it will be here sometime right around noon. We will offload that, and then beyond that, we have got to get our site restructure to contain that piece of equipment and then also to protect our neighbors from the work that's coming up. We have got to be a good neighbor to everybody around us. Particularly to the building directly to the north of us. That will be the next thing you see is us protecting that building. For anything that should happen to fall off of the Citizens Bank building while we are in the process of taking it down. It's 15 feet away, so that's going to involve a pretty substantial effort just to keep their building protected while we while we move forward. As far as administrative work goes, ADEQ had us resubmit our NOI today. They had some clerical things they wanted changed on it. So, we've got their full attention, which is a good thing because they are the law. We've got to do exactly what they say. So, we resubmitted that today. Our first day of actual demolition, we are hoping at the latest it will be Friday, March 7th or maybe Saturday, March 8th or Monday, March 10th. We're hoping that we can pull that back with ADEQ. We are obviously completely beholden to them, but we are in contact with them several times every day just to review the process of everything. Like I said, there is a lot of prep work that we've got to do in between now and then. So, it does, it buys us a little bit of time to meet with our team, our demolition team and then with the neighbors in the immediate area so they know what to expect out of our work. And, then obviously, with the city the same way, just planning traffic and planning the rest of the scope of our work. And, then after that, what it is going to look like when we leave the site. Making sure that we've got an engineered plan that fits the piece of property and we walk away with something that manages stormwater and doesn't create a problem for the city. President Pro-Tempore Chris Moore said, thank you very much.

Read

9. CITY COUNCIL REPORTS

Councilmember John Street said, I just didn't know what the Mayor has said about all of our departments. The Street Department, the Police Department and Sanitation, everybody did a great job clearing the roads and keeping them safe and we appreciate them as always. President Pro-Tempore Chris Moore said, thank you.

Councilmember Chris Gibson said, Nominating and Rules met earlier tonight, and I would like to suspend the rules and walk on ORD-25:008 and RES-25:015 please. Councilmembers Ann Williams and Brian Emison seconded the motion. All voted aye.

ORD-25:008 - Councilmember Joe Hafner said, this is an ordinance so is this just on the first reading? President Pro-Tempore Chris Moore said, this is an amendment to an ordinance. This is an amendment to the current ordinance. President Pro-Tempore

Chris Moore asked for a motion to adopt. Councilmember Chris Gibson motioned, seconded by Councilmember Joe Hafner, to adopt ORD-25:008. All voted aye. Councilmember David McClain asked, on section 2-95, paragraph A, subsection 1, the proposed language says the Nominating and Rules Committee shall be made up of councilmembers from seat 1 of wards 1, 2, and 3 and seat 2 of wards 4, 5, and 6. So, we will have members on both sides. Councilmember Gibson said, that was the reasoning behind that is so the entire city would be represented whether than just three wards. Councilmember McClain said, okay, thank you.

RES-25:015 - Councilmember John Street asked to be recused from the vote on this because of his reappointment to the CWL Board. President Pro-Tempore Chris Moore said, let the record reflect that.

James Elywn Hinds, 508 Ridgecrest, said, the night before the runoff election in December, the Mayor made a speech at Golden Corral and there was a group of people there and he promised that before an appointment was made to the Jonesboro Public Library Board, that that person would speak to that group. I have been watching because I'd like to be there at meeting when that person speaks to hear them. I don't have anything, you know, an opinion on the person. I would really like to hear them to form an opinion. But anyway, I do think in order for him to keep his promise that that appointment needs to be delayed until he has an opportunity to have them speak to that group as he promised. President Pro-Tempore Chris Moore said, thank you, Mr. Hinds.

City Clerk April Leggett said, I have a question about the appointments for Councilmember Dr. Charles Coleman on the Jonesboro Parks and Recreation. Councilmember Charles Coleman said, I want to abstain. Ms. Leggett said, you want to abstain and Ann? Councilmember Ann Williams said, we had discussed this. Yeah, I can. I had discussed this with Carol previously and she said it's not an issue in her opinion requiring it in this particular type of appointment. Ms. Leggett responded, okay, I just wanted to make sure that no one else wanted to abstain, okay. President Pro-Tempore Chris Moore asked, did you get Dr. Coleman? Ms. Leggett said, yes. All voice voted aye except Councilmember LJ Bryant who voted nay.

Councilmember Chris Gibson said, I got just a couple more things. Nominating & Rules, just for transparency and procedural purposes we had to pull an item from the agenda this afternoon. So, we will meet again on Monday, the third, March 3rd at 4:45 p.m. to take up those items of business and it's just some more appointments to committees. And secondly, we did vote to dissolve Public Services this afternoon, and the reappointment or the reassignment of those subcommittees will be as follows: the Airport Committee will go to Finance, Parks and Cemeteries will go to Public Works, and Transportation will go to Public Works, and any members of that Public Services Committee that would like to be reassigned to any of those committees, please let me know and we'll take that up at Monday's meeting as well. President Pro-Tempore Chris Moore said, I anticipate that will open up a time slot for public hearings and that will be quite beneficial.

Councilmember Dr. Charles Coleman said, I have a question Brian. Have you guys made a decision on the rangers for the parks? Chief Administration Officer Brian Richardson said, I guess the exacts on the process for that and the legalities of how they would need to be charged and any kind of enforcement powers, I know that Ms. Duncan and Heather have been looking into some statutory requirements on that. We want to make sure that anybody that you obviously empower have the ability to ticket, write enforcement rules, or find somebody, but they are following the proper procedures

and guidelines that are laid out by the state. Not being a lawyer, I am not going to get myself into trouble or make any assumptions, but I can presume that they are working very diligently on that and I think that we had originally planned on kind of funding and actually putting some funding creation behind those positions sometime during the summer. So, they have got a little bit of time left to kind of work through that. Now that I have talked with Councilmember Williams a little bit about some of the things that she would like to see before that position is actually created to just insure that everybody is working in the best interest of the city. We kind of vision somebody that is not just an enforcement officer, but also a hands on person to either assist people or also point out things that need to be corrected in our parks. So, there's still a little work to be done on that. I think we are heading in a good direction.

[ORD-25:008](#)

AN ORDINANCE TO AMEND THE JONESBORO CODE OF ORDINANCES CHAPTER 2 ARTICLE 3, ENTITLED CITY COUNCIL, ESTABLISHING CITY COUNCIL RULES AND PROCEDURES FOR 2025

Attachments: [Exhibit A - City Council Rules REDLINED.docx](#)
 [Exhibit A - City Council Rules CLEAN 2025.docx](#)

Councilmember Chris Gibson motioned, seconded by Councilmember Ann Williams, to suspend the rules and walk-on ORD-25:008. All voted aye.

Assistant City Attorney Heather Owens read the proposed changes to the council.

There was some discussion on whether or not this item was an ordinance and/or just an amendment. It is an ordinance. (Legal opinion is as follows: City Clerk April Leggett asked for an opinion on whether the ordinance technically went through the first reading. City Attorney Carol Duncan addressed the two-fold issue. First, it is an ordinance, which is required when you are amending an existing ordinance. As such, it requires three readings or for the rules to be waived. Neither of those occurred. Second, the actual ordinance that was passed by the committee to be walked on was not read, only the title and the changes were read. So, the ordinance was never read at the meeting. The title was read, but there was not the motion to offer it by title only that must be done for that to be sufficient.) It was decided that this ordinance will be on the first reading at the City Council meeting on Tuesday, March 4, 2025.

[RES-25:015](#)

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS TO MAKE APPOINTMENTS AND REAPPOINTMENTS TO BOARDS AND COMMISSIONS AS RECOMMENDED BY MAYOR HAROLD COPENHAVER

Councilmember John Street requested to abstain from voting on RES-25:015 due to his appointment on the CWL Board.

Councilmember Dr. Charles Coleman abstained from voting on RES-25:015 due to his appointment on the Jonesboro Parks and Recreation Committee.

Councilmember Ann Williams noted that she could abstain from voting on RES-25:015 due to her appointment on the Impact Review Committee. She also pointed out that the legal advise from the City Attorney, Carol Duncan, was that it wasn't necessary to abstain on this vote for this committee, but that she could abstain.

A motion was made by Councilperson Chris Gibson, seconded by Councilperson Brian Emison, that this matter be Passed. The motion PASSED with the following vote:

Aye: 7 - Brian Emison;Chris Gibson;David McClain;Joe Hafner;Kevin Miller;Janice Porter and Ann Williams

Nay: 1 - LJ Bryant

Absent: 1 - Anthony Coleman

Abstain: 2 - John Street and Charles Coleman

Enactment No: R-EN-026-2025

10. PUBLIC COMMENTS

11. ADJOURNMENT

A motion was made by Councilperson Brian Emison, seconded by Councilperson Joe Hafner, that this meeting be Adjourned. The motion PASSED with the following vote.

Aye: 10 - Brian Emison;Chris Gibson;David McClain;Joe Hafner;Kevin Miller;Janice Porter;John Street;Charles Coleman;LJ Bryant and Ann Williams

Absent: 1 - Anthony Coleman

_____ **Date:** _____

Harold Copenhaver, Mayor

Attest:

_____ **Date:** _____

April Leggett, City Clerk



City of Jonesboro

300 S. Church Street
Jonesboro, AR 72401

Text File

File Number: RES-25:012

Agenda Date:

Version: 1

Status: Recommended to
Council

In Control: Finance & Administration Council Committee

File Type: Resolution

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 1104 PRATT CIRCLE, PARCEL 01-144082-12300, OWNED BY CLAUDE MCDANIEL IN THE AMOUNT OF \$4,045.33

LEGAL DESCRIPTION: PRATT SUB DIV OF PT SW 8-14-4

WHEREAS, CLAUDE MCDANIEL, the owner of record, was properly notified of a code violation at 1104 Pratt Circle, and refused to remove or correct the conditions identified by the code enforcement officer of the City of Jonesboro, Arkansas; and,

WHEREAS, the code enforcement officer corrected the code violation on the 23rd of December 2024 using city funds in the amount of \$4,045.33; and,

WHEREAS, the City of Jonesboro seeks to perfect a lien against the affected property to cover the cost of the work pursuant to A.C.A 14-54-903.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, THAT:

Section 1: The city should proceed with placing a lien on the property located at 1104 Pratt Circle.



AFFIDAVIT

Claude McDaniel
1104 Pratt Circle
Jonesboro, AR 72401

RE: 1104 Pratt Circle Jonesboro, AR 72401

I, Michael McQuay, a Code Enforcement Officer, being duly sworn upon oath, that I served the attached notice(s) upon each of the persons or firms therein addressed, by depositing copies thereof in the United States Mail, enclosed within envelopes plainly addressed, as shown with postage fully prepaid, at the Jonesboro, Arkansas Post Office located at 310 East Street, Suite A., before 3:00 P.M., on the 15th day of May, 2023.

Michael McQuay
Michael McQuay
Jonesboro Code Enforcement

Subscribed and sworn to before me the 15th day of May, 2023.

Sharon McIntosh
Notary Public



My commission expires: May 20, 2032



Notice to Board and Secure

05/15/2023

CLAUDE MCDANIEL
1104 PRATT CIRCLE
JONESBORO AR 72401

Case #: 231928

In regards to property located at 1104 PRATT CIRCLE, JONESBORO, AR 72401

Dear CLAUDE MCDANIEL ,

It has been observed that the building listed above is unsecured, damaged, and/or vacant. **You are hereby directed to board and secure the building within seven (7) days of the receipt of this notice.** The building is to remain secured at all times until the repairs are complete or until such time as the structure is razed and removed.

If you decide to abate this nuisance, you must obtain any necessary permits. All damaged or missing doors and/or windows must be repaired, replaced, or boarded up to prevent entry. All boarding material shall be cut to fit the opening to be secured, weatherproofed, and painted and maintained to blend with the exterior color of the building. Damaged roofs shall be tarped to prevent further weather damage to the interior of the building. **All repairs are to be made and all boarding materials and tarps are to be removed within six (6) months.**

In the event you have not commenced work to secure the building within seven (7) days from the receipt of this notice, the City will take actions required to abate the nuisance. All costs of abatement will be billed to you as owner of the property. Payment of this bill will be actively pursued. A tax lien will be placed on the property until payment is received in full. **A fine of not less than \$100 shall be imposed and an additional fine of \$100 for each day thereafter. (Ord. 19:061)**

Boarding and securing the structure does not relieve the owner of the requirement to diligently repair, rehabilitate or demolish and remove the structure.

Should you have any questions about this process, please call the City's Code Enforcement Office at 870-933-4658.

Cell 870-926-1404

Sincerely,

David Cooley
Code Enforcement Officer

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com®.

OFFICIAL USE

Certified Mail Fee

\$ _____

Extra Services & Fees (check box, add fee as appropriate)

- | | |
|--|----------|
| <input type="checkbox"/> Return Receipt (hardcopy) | \$ _____ |
| <input type="checkbox"/> Return Receipt (electronic) | \$ _____ |
| <input type="checkbox"/> Certified Mail Restricted Delivery | \$ _____ |
| <input type="checkbox"/> Adult Signature Required | \$ _____ |
| <input type="checkbox"/> Adult Signature Restricted Delivery | \$ _____ |

Postage

\$ _____

Total Postage and Fees

\$ _____

Sent To

Claude McDaniel

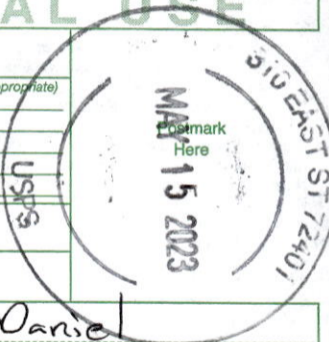
Street and Apt. No., or PO Box No.

1104 Pratt Circle

City, State, ZIP+4®

Jonesboro, AR 72401

25



7022 2410 0002 7004 3200



CITY OF JONESBORO
Code Enforcement
Request For Invoice

To: Tosha Moss Date: December 26, 2024 Case # 231928

Property Address: 1104 Pratt Cir. Jonesboro, AR 72401 APN# 01-144082-12300

Deadline for Owner Abatement: November 22, 2024

Need to send the following charges to this person.

Property Owner: Claude McDaniel
1104 Pratt Cir.
Jonesboro AR 72401

<u>ITEMS</u>	<u>AMOUNTS</u>
Title Search	\$ 250 .00
Newspaper Publication	\$ 301.60
Attorney Ad Litem	\$ 768.28
Demolition Charge	\$ 1,648.99
Certified Postage for Notices	\$ 57.13
Standard Postage for Notices	\$ 4.33
Admin Fees	\$ 1000.00
Filing Fees	\$ 15.00
<hr/>	
Total	\$ 4,045.33

Thank you,
Scott Roper
Jonesboro Police Department
Code Enforcement Division
PO Box 1845
Jonesboro, AR 72403



Office of Code Enforcement
P.O. Box 1845, Jonesboro, AR 72403

870-933-4658

AFFIDAVIT

CLAUDE MCDANIEL

1104 PRATT CIRCLE

JONESBORO, AR 72401

RE: 1104 PRATT CIRCLE

I, Eric Schmett, a Code Enforcement Officer, being duly sworn upon oath, that I served the attached notice(s) upon each of the persons or firms therein addressed, by depositing copies thereof in the United States Mail, enclosed within envelopes plainly addressed, as shown with postage fully prepaid, at the Jonesboro, Arkansas Post Office located at 310 East Street, Suite A., before 3:00 P.M., on the 27th day of December, 2024.

Eric Schmett
Jonesboro Code Enforcement

Subscribed and sworn before me the 30th day of December, 2024.

Notary Public



My commission expires: 10 March 2034



DATE	INVOICE NO
12/26/2024	0068642

BILL TO
Claude McDaniel 1104 Pratt Circle Jonesboro, AR 72401

DUE DATE
1/30/2025

DESCRIPTION	QUANTITY	EFFECTIVE RATE	AMOUNT	DISCOUNT	CREDIT	BALANCE
PREVIOUS OUTSTANDING BALANCE						0.00
Code Enforcement Charges:						
Filing Fee - 1104 Pratt Circle	1.00	15.00	15.00	0.00	0.00	15.00
Admin. Fee - 1104 Pratt Circle	1.00	1,000.00	1,000.00	0.00	0.00	1,000.00
Newspaper Publication - 1104 Pratt Circle	1.00	301.60	301.60	0.00	0.00	301.60
Title Search - 1104 Pratt Circle	1.00	250.00	250.00	0.00	0.00	250.00
Attorney Ad Litem - 1104 Pratt Circle	1.00	768.28	768.28	0.00	0.00	768.28
Certified Postage for Notices - 1104 Pratt Circle	1.00	57.13	57.13	0.00	0.00	57.13
Demolition Charge - 1104 Pratt Circle	1.00	1,648.99	1,648.99	0.00	0.00	1,648.99
Standard Postage for Notices - 1104 Pratt Circle	1.00	4.33	4.33	0.00	0.00	4.33
INVOICE TOTAL:			4,045.33	0.00	0.00	4,045.33

PLEASE DETACH BOTTOM PORTION & REMIT WITH YOUR PAYMENT

For questions please contact us at (870) 932-3042

Customer Name: Claude McDaniel
 Customer No: 024007
 Account No: 0035803 - Code Enforcement Charges

DUE DATE	INVOICE NO
1/30/2025	0068642

Please remit payment by the due date to:

City of Jonesboro
 300 South Church Street
 PO Box 1845
 Jonesboro, AR 72403

If payment is not made within (30) days, the lien may be certified to Craighead County for collection on real estate taxes or City may pursue a judicial foreclosure in accordance with Ark. Code Ann. § 14-54-904.

Invoice Total:	4,045.33
Discounts:	0.00
Credit Applied:	0.00
Ending Balance:	4,045.33
INVOICE BALANCE:	\$4,045.33
AMOUNT PAID:	_____

9589 0710 5270 1221 2000 47

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- Certified Mail Restricted Delivery \$ _____
- Adult Signature Required \$ _____
- Adult Signature Restricted Delivery \$ _____

Postage

\$ _____

Total Postage and Fees

\$ _____

Sent To

Street and Apt. No., or PO Box No.

City, State ZIP+4®



Claude McDaniel
1104 Pratt Cir
Jonesboro AR 72401

29



Office of Code Enforcement
P.O. Box 1845, Jonesboro, AR 72403

870-933-4658

AFFIDAVIT

CLAUDE MCDANIEL

1104 PRATT CIRCLE

JONESBORO, AR 72401

RE: 1104 PRATT CIRCLE

I, Eric Schmett, a Code Enforcement Officer, being duly sworn upon oath, that I served the attached notice(s) upon each of the persons or firms therein addressed, by depositing copies thereof in the United States Mail, enclosed within envelopes plainly addressed, as shown with postage fully prepaid, at the Jonesboro, Arkansas Post Office located at 310 East Street, Suite A., before 3:00 P.M., on the 31st day of January, 2025.

Eric Schmett
Jonesboro Code Enforcement

Subscribed and sworn before me the 31st day of January, 2025.

Notary Public

My commission expires: 10 March 2034



Invoice# : 0068642
Case# : 231928

Notice Mailed Prior to 1/31/2025

Claude McDaniel
.1104 Pratt Circle
Jonesboro, AR 72401

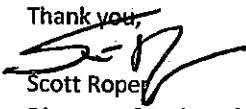
Subject: 1104 Pratt Circle Parcel# 01-144082-12300

This is notification that the property mentioned above is subject to a lien for cost and expenses due to the City of Jonesboro for correcting code violations. This lien will be placed on the agenda for approval before the City Council of the City of Jonesboro on 3/4/2025.

The Council Meeting is at 5:30pm in the Municipal Building Council Chambers located at 300 S. Church St.

You have the right to appear and contest this action.

Should you have any question about this process, please call the Code Enforcement Office at 870-933-4658.

Thank you,

Scott Roper
Director of Code Enforcement
City of Jonesboro
300 S. Church Street
Jonesboro, AR 72401
Phone: 870-933-4658

9589 0710 5270 1221 2009 17

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- Return Receipt (electronic) \$ _____
- Certified Mail Restricted Delivery \$ _____
- Adult Signature Required \$ _____
- Adult Signature Restricted Delivery \$ _____

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Postage

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Total Postage and Fees

\$

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Street and Apt. No., or P.O. Box No.

City, State, ZIP+4®

32



Claude McDaniel
 1104 Pratt Circle
 Jonesboro AR 72401



City of Jonesboro

300 S. Church Street
Jonesboro, AR 72401

Text File

File Number: RES-25:013

Agenda Date:

Version: 1

Status: Recommended to
Council

In Control: Finance & Administration Council Committee

File Type: Resolution

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 2106 COTTON, PARCEL 01-144271-20700, OWNED BY MICKHAUL ROLLAND IN THE AMOUNT OF \$6,046.23

LEGAL DESCRIPTION: LOT 4, BLOCK A OF KEICH EARL 4TH ADD

WHEREAS, MICKHAUL ROLLAND, the owner of record, was properly notified of a code violation at 2106 Cotton, and refused to remove or correct the conditions identified by the code enforcement officer of the City of Jonesboro, Arkansas; and,

WHEREAS, the code enforcement officer corrected the code violation on 20th of December 2024 using city funds in the amount of \$6,046.23; and,

WHEREAS, the City of Jonesboro seeks to perfect a lien against the affected property to cover the cost of the work pursuant to A.C.A 14-54-903.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, THAT:

Section 1: The city should proceed with placing a lien on the property located at 2106 Cotton.



Office of Code Enforcement
P.O. Box 1845, Jonesboro, AR 72403

870-933-4658

AFFIDAVIT

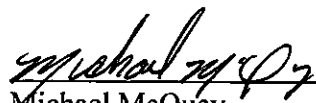
MICKAUL ROLLAND

2106 COTTON ST

JONESBORO, AR 72401

RE: 2106 COTTON ST

I, Michael McQuay, a Code Enforcement Officer, being duly sworn upon oath, that I served the attached notice(s) upon each of the persons or firms therein addressed, by depositing copies thereof in the United States Mail, enclosed within envelopes plainly addressed, as shown with postage fully prepaid, at the Jonesboro, Arkansas Post Office located at 310 East Street, Suite A., before 3:00 P.M., on the 5th day of September, 2024.


Michael McQuay
Jonesboro Code Enforcement

Subscribed and sworn before me the 5th day of September, 2024.


Notary Public



My commission expires: 10 March 2034



Notice of Violation

09/04/2024

MICKAUL ROLLAND
2106 COTTON ST
JONESBORO AR 72401

Case #: 245123
Subject: 2106 COTTON, JONESBORO, AR 72401

Dear Property Owner:

According to county records you are the owner of the subject property. Please be advised that the structure on this property has been inspected by the City Building and Code Enforcement inspectors and, has been found to be unfit for human habitation by virtue of its dilapidated and unsanitary condition. This property poses a hazard to the public and is a nuisance against public health.

Within 10 (ten) calendar days from the date of this letter you are required to respond to this notice in writing, indicating you intention to either repair, re-inhabit, or raze and remove this structure. Should you choose to repair or rehab the structure, you will have to obtain a building permit and start work within 40 calendar days from the date of this notice. The building permit will be issued for a total of 45 calendar days at which time the repair or rehab work must be complete and able to pass all building, electrical, plumbing, and mechanical inspections.

If you decide to raze and remove this structure, removal and clean-up activities must be completed within 40 days of this notice.

If you decide not to repair or remove this structure, it will be necessary for the City Council to consider condemning the structure to ensure the repair, rehab, securing, and/or razing and removal of this nuisance. All costs involved in the condemnation process would be charged to you. Collection would be actively pursued.

We look forward to your cooperation in this matter. If you have any questions, call our office at (870)933-4658.

Cell: 870-926-1404

Sincerely,

David Cooley
Code Enforcement Officer
P.O. Box 1845
Jonesboro, AR 72403



DEPARTMENT OF INSPECTION AND CODE ENFORCEMENT


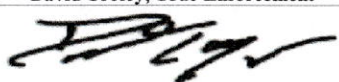
RESIDENTIAL BUILDING INSPECTION REPORT

DATE OF INSPECTION:	September 4, 2024	CASE NUMBER: 245123
PROPERTY ADDRESS:	2106 Cotton St.	
PROPERTY OWNER:	MICKAUL ROLLAND	

The residence was severely damaged by fire on September 3, 2024. The entire rear of the home was completely destroyed by the fire. The entire roof has some level of damage due to the fire spreading into the attic. All windows and doors are damaged or broken out. There is damage to the septic line of the home causing sewage to leak into the yard. The home is a complete loss.

CURRENTLY THE HOME IS A HAZARD TO THE HEALTH, WELFARE, AND SAFETY OF THE PUBLIC. THE HOME SHOULD BE RAZED IMMEDIATELY TO ENSURE THE SAFETY OF LOCAL CHILDREN AND OTHER CITIZENS, NOT TO MENTION THE BLIGHT TO THE COMMUNITY. PROPERTY WAS NOT SECURED AT THE TIME OF INSPECTION. PROPERTY IS NOT ABLE TO BE SECURED.

EMERGENCY ACTION IS WARRANTED!

In my opinion, this structure	<input type="checkbox"/>	Is	<input checked="" type="checkbox"/>	Is not	Suitable for human habitation.
In my opinion, this structure	<input type="checkbox"/>	Is	<input checked="" type="checkbox"/>	Is not	Physically feasible for rehabilitation.
In my opinion, this structure	<input type="checkbox"/>	Is	<input checked="" type="checkbox"/>	Is not	Economically feasible for rehabilitation.
In my opinion, this structure	<input checked="" type="checkbox"/>	Is	<input type="checkbox"/>	Is not	A public safety hazard and should be condemned immediately.
EMERGENCY ACTION IS WARRANTED: YES <input checked="" type="checkbox"/> NO					
Tim Renshaw, Chief Building Inspector			David Cooley, Code Enforcement		
					

Municipal Building, 300 South Church Jonesboro, AR

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- Adult Signature Restricted Delivery \$ _____

SEP 05 2024

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Street and Apt. No. or PO Box No.

City, State, ZIP+4®

Mickaul Bolland
2106 Cotton St
Jonesboro AR 72401

37

9589 0710 5270 1221 1976 99



CITY OF JONESBORO
Code Enforcement
Request For Invoice

To: Tosha Moss Date: December 23, 2024 Case # 245123

Property Address: 2106 Cotton St. Jonesboro, AR 72401 APN# 01-144271-20700

Deadline for Owner Abatement: December 15, 2024

Need to send the following charges to this person.

Property Owner: Mickaul Roland
2106 Cotton St.
Jonesboro AR 72401

<u>ITEMS</u>	<u>AMOUNTS</u>
Title Search	\$ 250.00
Demolition Charge	\$ 4,750.00
Certified Postage for Notices	\$ 29.04
Standard Postage for Notices	\$ 2.19
Admin Fees	\$ 1000.00
Filing Fees	15.00
<hr/>	
Total	\$ 6,046.23

Thank you,
Scott Roper
Jonesboro Police Department
Code Enforcement Division
PO Box 1845
Jonesboro, AR 72403



Office of Code Enforcement
P.O. Box 1845, Jonesboro, AR 72403

870-933-4658

AFFIDAVIT

MICKAUL ROLLAND

2106 COTTON ST

JONESBORO, AR 72401

RE: 2106 COTTON

I, Eric Schmett, a Code Enforcement Officer, being duly sworn upon oath, that I served the attached notice(s) upon each of the persons or firms therein addressed, by depositing copies thereof in the United States Mail, enclosed within envelopes plainly addressed, as shown with postage fully prepaid, at the Jonesboro, Arkansas Post Office located at 310 East Street, Suite A., before 3:00 P.M., on the 23rd day of December, 2024.

Eric Schmett
Jonesboro Code Enforcement

Subscribed and sworn before me the 23rd day of December, 2024.

Notary Public

My commission expires: 10 March 2034



DATE	INVOICE NO
12/23/2024	0068641

BILL TO
Mickaul Roland 2106 Cotton Street Jonesboro, AR 72401

DUE DATE
1/25/2025

DESCRIPTION	QUANTITY	EFFECTIVE RATE	AMOUNT	DISCOUNT	CREDIT	BALANCE
PREVIOUS OUTSTANDING BALANCE						265.00
Code Enforcement Charges:						
Filing Fee - 2106 Cotton Street	1.00	15.00	15.00	0.00	0.00	15.00
Admin. Fee - 2106 Cotton Street	1.00	1,000.00	1,000.00	0.00	0.00	1,000.00
Demolition Charge - 2106 Cotton Street	1.00	4,750.00	4,750.00	0.00	0.00	4,750.00
Certified Postage for Notices - 2106 Cotton Street	1.00	29.04	29.04	0.00	0.00	29.04
Standard Postage for Notices - 2106 Cotton Street	1.00	2.19	2.19	0.00	0.00	2.19
Title Search - 2106 Cotton Street	1.00	250.00	250.00	0.00	0.00	250.00
INVOICE TOTAL:			6,046.23	0.00	0.00	6,046.23

If payment is not made within (30) days, the lien may be certified to Craighead County for collection on real estate taxes or City may pursue a judicial foreclosure in accordance with Ark. Code Ann. § 14-54-904.

PLEASE DETACH BOTTOM PORTION & REMIT WITH YOUR PAYMENT

For questions please contact us at (870) 932-3042

DUE DATE	INVOICE NO
1/25/2025	0068641

Customer Name: Mickaul Roland
Customer No: 023610
Account No: 0035665 - Code Enforcement Charges

Please remit payment by the due date to:

City of Jonesboro
300 South Church Street
PO Box 1845
Jonesboro, AR 72403

Invoice Total:	6,046.23
Discounts:	0.00
Credit Applied:	0.00
Ending Balance:	6,311.23

INVOICE BALANCE: \$6,046.23
AMOUNT PAID: _____

9589 0710 5270 1221 1999 83

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- Adult Signature Restricted Delivery \$ _____

Postage

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Total Postage and Fees

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City, State, ZIP+4®



Michael Boland
 2106 Cotton St
 Jonesboro AR 72401

41



Office of Code Enforcement
P.O. Box 1845, Jonesboro, AR 72403

870-933-4658

AFFIDAVIT

MICKAUL ROLLAND

2106 COTTON ST

JONESBORO, AR 72401

RE: 2106 COTTON

I, Eric Schmett, a Code Enforcement Officer, being duly sworn upon oath, that I served the attached notice(s) upon each of the persons or firms therein addressed, by depositing copies thereof in the United States Mail, enclosed within envelopes plainly addressed, as shown with postage fully prepaid, at the Jonesboro, Arkansas Post Office located at 310 East Street, Suite A., before 3:00 P.M., on the 28th day of January, 2025.

Eric Schmett
Jonesboro Code Enforcement

Subscribed and sworn before me the 28th day of January, 2025.

Notary Public



My commission expires: 10 March 2034



Invoice# : 0068641
Case# : 245123

Notice Mailed Prior to 1/28/2025

Mickhaul Rolland
2106 Cotton St
Jonesboro, AR 72401

Subject: 2106 Cotton Parcel# 01-144271-20700

This is notification that the property mentioned above is subject to a lien for cost and expenses due to the City of Jonesboro for correcting code violations. This lien will be placed on the agenda for approval before the City Council of the City of Jonesboro on 3/4/2025.

The Council Meeting is at 5:30pm in the Municipal Building Council Chambers located at 300 S. Church St.

You have the right to appear and contest this action.

Should you have any question about this process, please call the Code Enforcement Office at 870-933-4658.

Thank you,

Scott Roper
Director of Code Enforcement
City of Jonesboro
300 S. Church Street
Jonesboro, AR 72401
Phone: 870-933-4658

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- Return Receipt (electronic) \$ _____
- Certified Mail Restricted Delivery \$ _____
- Adult Signature Required \$ _____
- Adult Signature Restricted Delivery \$ _____

Postmark
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Postage

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Total Postage and Fees

\$

Sent to
Mickaul Holland
Street and Apt. No., or PO Box No.
2106 Cotton St

City, State, ZIP+4®
Jonesboro AR 72401

44

9589 0710 5270 1221 2007 26
7221 0225 0120 6956



City of Jonesboro

300 S. Church Street
Jonesboro, AR 72401

Text File

File Number: RES-25:014

Agenda Date:

Version: 1

Status: Recommended to
Council

In Control: Nominating and Rules Committee

File Type: Resolution

AN RESOLUTION CREATING THE JONESBORO MULTI-MODAL CONNECTIVITY COMMITTEE

WHEREAS, in 2018 the City of Jonesboro first created a temporary committee to develop a base plan for non-vehicular transportation which resulted in the One Jonesboro Master Connectivity Plan; and

WHEREAS, in 2023 the connectivity committee was revived in order to further plan and prioritize pedestrian infrastructure projects around the city; and

WHEREAS, The City of Jonesboro intends to continue prioritizing pedestrian safety as an essential component of quality of life for Jonesboro residents and visitors and believes that a codified commission will help ensure long-term continuity and growth.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS:

Section 1. That the City Council of the City of Jonesboro, Arkansas hereby creates the Jonesboro Multi-Modal Connectivity Committee.

Section 2. Board of Directors, Membership, Terms of Office: One member shall be the Mayor or the Mayor's designee. Should the Mayor designate a member, said member shall serve at the pleasure of the Mayor. The remaining members, and the commission chair, shall be qualified electors of the City of Jonesboro recommended by the Mayor to the City Council for consideration and appointment. Members of the commission shall serve a term of two (2) years. Membership shall consist of at least one (1) Jonesboro City Council Member and one (1) delegate on behalf of Arkansas State University.

Section 3. The quorum to hold an official meeting in which a vote is taken is 50 percent attendance by appointed members in an active appointment term. Any votes taken by the committee shall be based on the majority of members present at the time of a vote provided minimum quorum requirements are satisfied. The Chairperson may exercise his or her right to vote at any time.

Section 4. The Jonesboro Multi-Modal Connectivity Committee shall hold regular monthly meetings that will be announced to the public in compliance with local and state disclosure guidelines.



City of Jonesboro

300 S. Church Street
Jonesboro, AR 72401

Text File

File Number: RES-25:016

Agenda Date:

Version: 1

Status: Recommended to Council

In Control: Finance & Administration Council Committee

File Type: Resolution

RESOLUTION FOR THE CITY OF JONESBORO TO APPROVE HUMANITARIAN OUTREACH FUNDING AWARDS

WHEREAS, the City of Jonesboro, Arkansas appropriated \$500,000 in American Rescue Plan Act (ARPA) funding to establish the Humanitarian Outreach Fund (RES-24:140); and,

WHEREAS, the funding will be used to support and increase capacity for non-profit organizations in Jonesboro; and,

WHEREAS, the Community Development Block Grant (CDBG) Citizens Advisory Committee was assigned to review and score applications for this ARPA funded Humanitarian Outreach funding; and,

WHEREAS, the CDBG Citizens Advisory Committee has awarded the following:

ORGANIZATION	AMOUNT
Jonesboro Disabled Veterans	\$5,000
Hope Found of NEA	\$20,000
The Diaper Storehouse	\$50,000
Jonesboro Business Association	\$20,000
Fellowship Bible Church	\$20,000
City Youth Ministries	\$80,000
Crowley's Ridge Development Council	\$49,005
St. Bernards Foundation	\$20,000
Jonesboro Church Health Center	\$30,000
El Centro Hispano	\$49,005
Family Crisis Center	\$65,340
CASA of the 2nd Judicial District	\$12,000
The Food Bank of NEA	\$50,000
Girl Scouts of Arkansas	\$29,650
TOTAL	\$500,000

NOW, THEREFORE LET IT BE RESOLVED BY THE CITY COUNCIL FOR THE CITY OF JONESBORO, ARKANSAS THAT:

SECTION 1: The Jonesboro City Council approves the award list made by the CDBG Citizens Advisory Committee for the Humanitarian Outreach Funds.

SECTION 2: The Grants and Community Development Department is hereby authorized by the City Council for the City of Jonesboro AR to process all necessary documents and payments for the Humanitarian Outreach Fund.

SECTION 3: The City Council does hereby authorize the Mayor and his designees to execute all agreements and contracts regarding the future awards of the Humanitarian Outreach Funds.



City of Jonesboro

300 S. Church Street
Jonesboro, AR 72401

Text File

File Number: RES-25:018

Agenda Date:

Version: 1

Status: Recommended to
Council

In Control: Public Safety Council Committee

File Type: Resolution

RESOLUTION AUTHORIZING THE CITY OF JONESBORO TO ENTER INTO A JOINT AGREEMENT OF UNDERSTANDING WITH THE TRAINFO CORPORATION AND THE ARKANSAS DEPARTMENT OF TRANSPORTATION (ARDOT) FOR THE TRAINFO MOBILITY IMPLEMENTATION PROJECT (JOB 101237)

WHEREAS, the City of Jonesboro and the TRAINFO Corporation has expressed interest in partnering with the Arkansas Department of Transportation in a pilot project using rail crossing technology to study the impacts on rail highway safety, traffic congestion, and 91 1 emergency response times in the Jonesboro metropolitan area;

WHEREAS, the FHWA Rail-Highway Crossing Safety Program administered by ArDOT has no match requirements and will be funded at 100% Federal-aid funds;

WHEREAS, an oversight committee will be established to help guide the Project with representatives from the ArDOT, the City, and FHWA;

WHEREAS, the City and the TRAINFO Corporation know of no legal impediments to the completion of the Project; and

WHEREAS, the parties agree, unless specifically stated otherwise, that the provisions of this agreement are not intended to create or confer a third-party benefit or right in any person or entity, not a party to this agreement.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS THAT:

SECTION 1: The City of Jonesboro will enter into a joint Agreement of Understanding with the TRAINFO Corporation and the Arkansas Department of Transportation for the TRAINFO Mobility Implementation project (Job 101237).

SECTION 2: The Mayor, City Clerk, and the City Attorney are hereby authorized by the City Council for the City of Jonesboro to execute all documents necessary to effectuate this contractual agreement.

AGREEMENT OF UNDERSTANDING

BETWEEN

THE CITY OF JONESBORO

AND

THE TRAINFO CORPORATION

AND

THE ARKANSAS DEPARTMENT OF TRANSPORTATION

In Cooperation with the
U.S. Department of Transportation Federal Highway Administration

RELATIVE TO:

Development and Implementation of a joint pilot project between the City of Jonesboro, the TRAINFO Corporation, and the Arkansas Department of Transportation under **Job 101237, TRAINFO Mobility Implementation (Jonesboro) (S)** (hereinafter called the “Project”) to utilize new and innovative rail crossing technology funded by the Federal Highway Administration’s (FHWA) Rail-Highway Crossing Safety Program.

WHEREAS, the City of Jonesboro (hereinafter called the “City”) and the TRAINFO Corporation (hereinafter called the “Company”) has expressed interest in partnering with the Arkansas Department of Transportation (hereinafter called the “Department”) in a pilot project using rail crossing technology to study the impacts on rail highway safety, traffic congestion, and 911 emergency response times in the Jonesboro metropolitan area; and

WHEREAS, the FHWA Rail-Highway Crossing Safety Program administered by the Department has no match requirements and will be funded at 100% Federal-aid funds; and

WHEREAS, an oversight committee will be established to help guide the Project with representatives from the Department, the City, and FHWA; and

WHEREAS, the City and the Company know of no legal impediments to the completion of the Project; and

WHEREAS, Arkansas State Highway Commission Minute Order **2024-063** has authorized the Director to enter into any necessary agreements with the City and the Company for the Project; and

WHEREAS, the parties agree, unless specifically stated otherwise, that the provisions of this agreement are not intended to create or confer a third-party benefit or right in any person or entity, not a party to this agreement.

IT IS HEREBY AGREED that the City, the Company, and the Department, in cooperation with the FHWA, will participate in a cooperative program for implementation of the Project and will accept the responsibilities and assigned duties as described hereinafter.

THE CITY WILL:

1. Notify the Department in writing who the City's designates as its full-time employee to be in responsible charge of the day-to-day oversight of the Project. The duties and functions of this person are:
 - Oversee project activities, including those dealing with cost, time, adherence to contract requirements, and scope of Federal-aid projects;
 - Maintain familiarity of day-to-day project operations;
 - Make or participate in decisions about changed conditions or scope changes that require change orders and/or supplemental agreements;
 - Review financial processes, transactions, and documentation to ensure that safeguards are in place to minimize fraud, waste, and abuse;
 - Direct project staff, City or consultant, to carry out project administration and contract oversight, including proper documentation; and
 - Be aware of the qualifications, assignments and on-the-job performance of the City and consultant staff at all stages of the project.
2. Provide a representative to sit on an established oversight committee that shall review all results and implementation of any findings for a period of five years.
3. Assist in detailing the project scope and any changes in that scope, review all work products and exercise project oversight for a period of five years.
4. Prior to executing the work, submit change orders or supplemental agreements to the Department for review and approval for program eligibility.
5. Assume all maintenance and assume ownership of all equipment after a period of five years.
6. Retain total, direct control over the Project throughout the life of the improvements and **not, without prior approval from the Department:**
 - sell, transfer, or otherwise abandon any portion of the Project; change the intended use of the Project as approved;
 - make significant alterations to any improvements constructed with Federal-aid funds; or cease maintenance or operation of a project due to Project's obsolescence.
7. Indemnify and hold harmless the Arkansas State Highway Commission, the Department, its officers and employees from any and all claims, lawsuits, judgments, damages, costs, expenses, and losses, including those arising from claims before the Arkansas Claims Commission or lawsuits brought in any other legal forum, sustained on account of the operations or actions of the City, including any act of omission, neglect or misconduct of said City. Further, the City shall take no action to compromise the immunity from civil suits afforded the State of Arkansas, the State Highway

Commission, Arkansas Code 19-10-305, or the 11th Amendment of the United States Constitution. This obligation of indemnification shall survive the termination or expiration of this Agreement.

8. Assure that its policies and practices with regard to its employees, any part of whose compensation is reimbursed from federal funds, will be without regard to race, color, religion, sex, national origin, age, or disability in compliance with the Civil Rights Act 1964, the Age Discrimination in Employment Act of 1967, The Americans with Disabilities Act of 1990, as amended, and Title 49 of the Code of Federal Regulations Part 21 (49 CFR 21), Nondiscrimination in Federally-Assisted Programs of the Department of Transportation

THE COMPANY WILL:

1. Ensure all deliverables are supplied and addressed according to **Attachment A:** the TRAINFO Mobility proposal submitted to the City of Jonesboro on October 3, 2024 (hereinafter called the "Proposal").
2. Ensure all aspects of the service level agreement are satisfied according to Appendix B: Service Level Agreement of the Proposal.
3. Adhere to pricing according to Appendix D: Price Summary of the Proposal. Any price changes must be reviewed and approved in advance by Department staff.
4. Ensure the requirements of Appendix E: Rail Crossing Information System Spec. of the Proposal are delivered and addressed as proposed.
5. Indemnify and hold harmless the Arkansas State Highway Commission, the Department, its officers and employees from any and all claims, lawsuits, judgments, damages, costs, expenses, and losses, including those arising from claims before the Arkansas Claims Commission or lawsuits brought in any other legal forum, sustained on account of the operations or actions of the Company, including any act of omission, neglect or misconduct of said Company. Further, the Company shall take no action to compromise the immunity from civil suits afforded the State of Arkansas, the State Highway Commission, Arkansas Code 19-10-305, or the 11th Amendment of the United States Constitution. This obligation of indemnification shall survive the termination or expiration of this Agreement.
6. Assure that its policies and practices with regard to its employees, any part of whose compensation is reimbursed from federal funds, will be without regard to race, color, religion, sex, national origin, age, or disability in compliance with the Civil Rights Act 1964, the Age Discrimination in Employment Act of 1967, The Americans with Disabilities Act of 1990, as amended, and Title 49 of the Code of Federal Regulations Part 21 (49 CFR 21), Nondiscrimination in Federally-Assisted Programs of the Department of Transportation

THE DEPARTMENT WILL:

1. Maintain an administrative file for the Project and be responsible for administering Federal-aid funds.
2. Provide a representative to sit on an established oversight committee that shall review all results and implementation of any findings for a period of five years.
3. Assist in detailing the project scope and any changes in that scope, review all work products and exercise project oversight for a period of five years.
4. Make payments to the Company for its work and related equipment utilized on the Project.
5. Maintain accounting records to adequately support reimbursement with Federal-aid funds and be responsible for certification of all work in accordance with the contract.
6. Retain all records relating to inspection and certification, billing statements, and any other files necessary to document the performance and completion of work.

IN WITNESS WHEREOF, the parties thereto have executed this Agreement on this _____ day of _____, 2025.

Agreement of Understanding between:

The City of Jonesboro and, the TRAINFO Corporation, and the Arkansas Department of Transportation relative to:

Development and implementation of the TRAINFO Mobility Implementation Project.

Signatories

THE CITY OF JONESBORO

Harold Copenhaver
Mayor

Date

Carol Duncan
City Attorney

Date

April Leggett
City Clerk

Date

Agreement of Understanding between:

The City of Jonesboro and, the TRAINFO Corporation, and the Arkansas Department of Transportation relative to:

Development and implementation of the TRAINFO Mobility Implementation Project.

Signatories

TRAINFO Corporation

Neil Ternowetsy
CTO

Date

Agreement of Understanding between:

The City of Jonesboro the TRAINFO Corporation, and the Arkansas Department of Transportation relative to:

Development and implementation of the TRAINFO Mobility Implementation Project.

Signatories

Arkansas Department of Transportation

Jared D. Wiley, P.E.
Director

Date

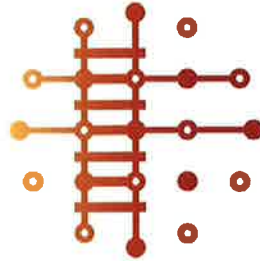
ARKANSAS DEPARTMENT OF TRANSPORTATION

NOTICE OF NONDISCRIMINATION

The Arkansas Department of Transportation (ARDOT) complies with all civil rights provisions of federal statutes and related authorities that prohibit discrimination in programs and activities receiving federal financial assistance. Therefore, ARDOT does not discriminate on the basis of race, sex, color, age, national origin, religion (not applicable as a protected group under the Federal Motor Carrier Safety Administration Title VI Program), disability, Limited English Proficiency (LEP), or low-income status in the admission, access to and treatment in ARDOT's programs and activities, as well as ARDOT's hiring or employment practices. Complaints of alleged discrimination and inquiries regarding ARDOT's nondiscrimination policies may be directed to Civil Rights Officer Joanna P. McFadden (ADA/504/Title VI Coordinator), P. O. Box 2261, Little Rock, AR 72203, (501) 569-2298, (Voice/TTY 711), or the following email address: joanna.mcfadden@ardot.gov.

Free language assistance for Limited English Proficient individuals is available upon request.

This notice is available from the ADA/504/Title VI Coordinator in large print, on audiotape and in Braille.



TRAINFO

Proposal Title

TRAINFO Mobility

Submitted To

City of Jonesboro, AR

Submission Date

October 3, 2024

Submission By

TRAINFO Corp.
1465 Buffalo Place
Winnipeg MB – R3T 1L8
Ph. 1-888-572-7746

ATTACHMENT A



Proposal for City of Jonesboro

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CONFIDENTIALITY STATEMENT

This proposal contains information that is proprietary to, and is the property of, TRAINFO Corporation and/or its subcontractors. This proposal and its contents are confidential and shall not be transferred or communicated to any third parties without the prior written consent of TRAINFO Corporation.

INTRODUCTION

This document summarizes the proposed approach for the City of Jonesboro to deploy TRAINFO Mobility. Upon acceptance of the proposal, it will serve as the general terms for the TRAINFO deployment between the City of Jonesboro and TRAINFO.

BACKGROUND & NEED

With over 50 rail crossings, the City of Jonesboro experiences significant traffic problems surrounding these crossings. The crossings are active more than 800 times per-day resulting in over 5,000 vehicles being delayed per-day with close to 300 hours of delay experienced (Figure 1). To address the traffic problems at grade crossings, the city is evaluating deploying TRAINFO Mobility.

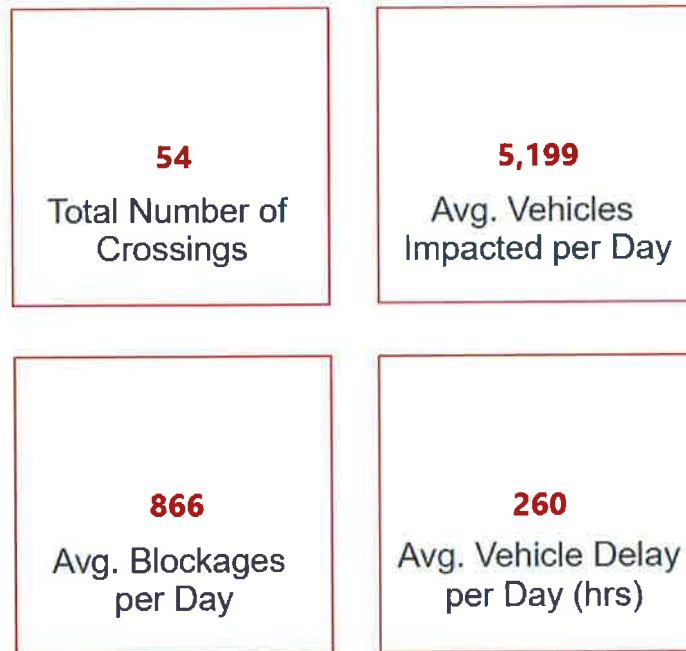


Figure 1: Crossing Statistics for City of Jonesboro

PROPOSED SOLUTION

With its demonstrated ability to reduce traffic delay by over 30% and vehicle interactions with crossings by more than 20%, TRAINFO is proposing its Mobility solution to produce *Crossing Prediction* information. The information will be fed into strategically placed flashing beacons and DMS boards to inform motorists of the activity at the crossings and help them to route away and ultimately reduce the interactions of vehicle with active crossings. While not presently scoped, the Mobility solution will also allow the city to push data to their 911 systems, Waze and anywhere else they may choose. In addition, TRAINFO Mobility comes with Blockage Insights and Response Intelligence; these features of the TRAINFO Mobility will serve in providing analysis to support the development of grant applications. Figure 2 shows the equipment locations for the solution, while Table 1 details the information being produced for each crossing.

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Figure 2: Equipment locations for City of Jonesboro

Table 1: Description of the information uses

Crossing	Information	Integrations	Notes
Hanson Road	Crossing Prediction	DMS	Used to predict movements to Dan Ave crossing.
Dan Ave	Crossing Prediction	DMS	Prediction lead for movements from the West is expected to be roughly 3-minutes. Prediction lead for movements from the East is expected to be under 2-minutes. Due to the near by proximity of switches and turnouts, there is an increased risk of non-continuous train movements. These movements will not be predicted but will be identified.
N Culberhouse St	Crossing Prediction	DMS	Used to predict movements to Dan Ave crossing.
W Parker Rd	Crossing Prediction	DMS	Used to predict movements to S Gee St crossing.
S Gee St	Crossing Prediction	DMS	Prediction lead for movements from the West is expected to be roughly 3-minutes. Prediction lead for movements from the East is expected to be under 2-minutes. Due to the near by proximity of switches and turnouts, there is an increased risk of non-continuous train movements. These movements will not be predicted but will be identified.
S Culberhouse St	Crossing Prediction	DMS	Prediction lead for movements from the West is expected to be roughly 3-minutes. Prediction lead for movements from the East is expected to be under 2-minutes. Due to the near by proximity of switches and turnouts, there is an increased risk of non-continuous train movements. These movements will not be predicted but will be identified.
Airport Rd	Crossing Status	DMS	NA
Industrial Dr	Crossing Status	DMS	NA

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DELIVERABLES

To provide the solution detailed in Figure 2, TRAINFO will supply the deliverables detailed in Table 2.

Table 2: TRAINFO Deliverables

Item	Description	Quantity
TRAINFO Sensors – with camera module	TRAINFO sensor to collect rail crossing activity data (See Figure 2 for locations).	7 Sensors
TRAINFO Sensor Solar – with camera module	TRAINFO sensor to collect rail crossing activity data (See Figure 2 for locations).	1 Sensors
Ver-Mac - Full Matrix DMS - 45"X 80" - Permanent (B-548)	AC Ver-Mac Mini Full Matrix Sign, Semi Permanent 45" x 80" display panel, 30 x 56 pixels V-Touch NTCIP Touchscreen Controller No batteries, No Solar. Includes power hook up and Z-mounting brackets	5 Boards
Solar & Battery Kit - DMS Boards (OPT-MS-PERM-SOLAR)	Panels, brackets and charge controller for permanent install DMS boards	3 Kits
Flashing Beacon - Solar Power (B-FLASHER SOLAR)	Solar control box with batteries (2 or 4 stealth) IX30 modem Webrelay 1 flashing beacon	2 Beacons
Flashing Beacon - AC Power (B-Flasher AC)	B-Flasher AC AC control box IX30 modem Webrelay 1 flashing beacon	2 Beacons
Data Plans	Data plans for new TRAINFO sensors.	8 plans for 5-year
Tier 2 County License*	The Tier 3 County License - Minimum 6 TRAINFO Sensors and maximum of 10 TRAINFO Sensors - Includes DMS, 911 and Waze integration. Allows City of Jonesboro to produce information for the specified licensed crossings detailed in Table 1. The license will allow the city to share the produced data with any agency within the county and integrate into an 3 rd party system willing to integrate.	5-year**

*License tiers can be seen in the Appendix A of this document

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Proposal for City of Jonesboro

PROJECT AND FEE SCHEDULE

TRAINFO will deliver the proposed project following the schedule detailed in Table 3. Table 4 details the fee schedule required to deliver the project.

Table 3: Deployment Schedule

Task	Description	Owner	Start Week	Duration (weeks)*
1	Contract Initiated	City of Jonesboro	0	0
2	Kick-off Meeting	City of Jonesboro and TRAINFO	1	1
3	Technical Install Meeting	City of Jonesboro and TRAINFO	2	1
4	Deliver TRAINFO Sensors	TRAINFO	1	3
5	Deliver DMS Boards and Beacons	TRAINFO	1	8
6	Install Hardware – TRAINFO Sensors	City of Jonesboro	4	2
7	Install Hardware – DMS Boards	City of Jonesboro	9	4
8	System Calibration	TRAINFO	6	7
9	License Activated	TRAINFO	13	1
10	Transition to Support	TRAINFO	13	2

*Duration to be determined by Task Owner

Table 4: Fee and Payment Schedule

Milestone	Description	Amount Due	Weeks After Contract
1	Delivered TRAINFO Sensors	\$118,465	4
2	Delivered DMS Boards Sensors	\$134,000	9
3	Activate License*	\$92,000	15

*5 years of license is being purchased

APPENDIX A: DEFINITIONS

Blockage Insights – TRAINFO proprietary methods for summarizing Rail Crossing Blockages.

Bluetooth Sensor – this is a sensor that is installed along a roadway to uniquely identify Bluetooth devices and determine the time that the device passed the sensor. When multiple sensors are installed along a roadway the travel time between sensors can be calculated.

Continuous Movements - A train traveling at a relatively continuous velocity near the max speed who is likely moving through a crossing.

Data Plan – a cellular data plan including a SIM card that is used to wirelessly transmit data from Train Detection Sensors and Bluetooth Sensors.

Data Portal – this is a website hosted by TRAINFO which provides the results of the Traffic Delay Study, including data and information about Rail Crossing Blockages and Travel Time Delays.

Information – the type of information produced in real-time that will be produced for a given crossing. Three classes of information exist:

- Crossing Status – the status of the crossing (i.e., active, or clear).
- Crossing Prediction – the information included in Crossing Status, but also includes predictions for when the crossing is expected to be occupied and for how long. Predictions only apply for trains with Continuous Movements.
- Congestion Analytics -the information included in Crossing Status, but also includes detail statistics on vehicle delay
- Traffic Prediction – the information included in Crossing Prediction, but also includes predictions on the travel time vehicles will expect to experience from a train with Continuous Movements until the queue recovers from the event.

Integrations – the integration of the data produced of by TRAINFO into external systems. Classes of integrations can include:

- ATMS – integration into automated traffic management systems for the purposes of managing traffic signal response plans
- EMS – integration into a system used by emergency (i.e. Computer Aided Dispatch software and tactical map) to provide situational awareness in the emergency response process.
- DMS – Broad term to describe the integration into a sign (i.e., beacons and dynamic message signs) management system.

Non-Continuous Movements – A train whose movement is unpredictable and there is little certainty of it moving with any continuity through the crossing. Trains exhibiting non-continuous movements are typically one performing switching, stopping, and shunting movements.

Rail Crossing Blockage – anytime it is illegal for a vehicle to traverse a rail crossing. This includes instances when flashing lights, bells, and gates are activated or when a rail vehicle is occupying the rail crossing.

Rail Crossing Location – the point where a roadway and railway intersect as uniquely identified by the Federal Rail Crossing Inventory Database.

System Maintenance and Support – Service provided by TRAINFO to support and maintain the deployments for a given customer.

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Proposal for City of Jonesboro

Train Detection Sensor – this is TRAINFO’s proprietary device that is installed next to rail crossings to determine when the crossing is blocked.

TRAINFO City/County License – an annual subscription for all departments within an agency to use TRAINFO’s in accordance with the integrations purchased. The licensed has a tiered cost structure dependant on the number of TRAINFO sensors being deployed; the tiers are as follows:

Tier	Min # of Sensors	Max # of Sensors	Annual Cost
1	1	1	\$10,000
2	2	5	\$18,000
3	6	10	\$26,000
4	11	15	\$34,000
5	16	20	\$42,000
6	21	Unlimited	\$50,000

Travel Time Data – data sets that show the travel-time between a predefined origin and destination at a per-vehicles trip level.



APPENDIX B: SERVICE LEVEL AGREEMENT

Agreement Overview

This Agreement outlines the parameters of all services covered as they are mutually understood by the stakeholders. This Agreement does not supersede current processes and procedures unless explicitly stated herein.

This Agreement remains valid until superseded by a revised agreement mutually endorsed by the stakeholders, or until the customer no longer holds a valid TRAINFO license.

Objective & Goals

The objective of this Agreement is to ensure that the proper elements and commitments are in place to provide consistent delivery of information.

The goals of this Agreement are to:

- Provide clear reference to service ownership, accountability, roles and/or responsibilities.
- Present a clear, concise, and measurable description of service provision to the customer.
- Match perceptions of expected service provision with actual service support & delivery.

Periodic Review

This Agreement is valid from the contract execution date and is valid while the customer has an active TRAINFO license. This Agreement should be reviewed at a minimum once per year; however, in lieu of a review during any period specified, the current SLA will remain in effect.

The TRAINFO Account Manager (“Document Owner”) is responsible for facilitating regular reviews of this document. Contents of this document may be amended as required, provided mutual agreement is obtained from the primary stakeholders and communicated to all affected parties. The Document Owner will incorporate all subsequent revisions and obtain mutual agreements / approvals as required.

Service Agreement

The following detailed service parameters are the responsibility of the Service Provider in the ongoing support of this Agreement.

Service Scope

The following describes the services provided for each product category TRAINFO Corp. provides. Please note, some services may be limited if the customers have opted out of any standard service item. Any items the customer has opted out of are noted in the *Deliverables* section of this proposal. In addition, service is limited to the following items and does not include third-party components sourced for the customer (i.e., Bluetooth sensors and DMS boards):

- TRAINFO Sensors
- TRAINFO County License
- TRAINFO software integrations

ATTACHMENT A



Proposal for City of Jonesboro

TRAINFO County License

License for use of the TRAINFO System to process sensor (train detection and Bluetooth) data to produce the following predictions:

- Predicted arrival time of a blockage at a crossing
- Predicted duration of a blockage at a crossing
- Predicted impact of blockages to traffic

Information produced is dependant on the availability of data to produce the information as dictated by the sensors installed and/or data provided by the Customer.

In addition, the license includes:

- Access to the TRAINFO data portal to review all data analysis.
- System configuration and remote deployment support for local installation.
- Cloud hosting of data for local installation (GovCloud (US-West) Region and backup running in GovCloud (US-East) Region).
- Implementation of sensor and server software version updates.
- Access to all API's and integrations developed by TRAINFO, as noted in the Deliverables section of the proposal.
- The ability to cost share a license between any agency within a geographical county at no additional cost so long as any additional crossings don't exceed the license tier detailed in the Deliverables section of this proposal.

Customer Requirements

Customer responsibilities and/or requirements in support of this Agreement include:

- Payment for all support costs at the agreed interval
- Allow TRAINFO the use of customer corporate logos in TRAINFO content (i.e., press releases, websites, and case studies) for the purpose of announcing contracts, presenting benefits of the TRAINFO solution and other like cases.
- Provision of necessary traffic count data
- Reasonable availability of customer representative(s) when resolving a service-related incident or request.
- Provision of Tier 1 support. Tier 1 support is defined as the local support of all physical system equipment. Support items include, but are not limited to the following:
 - Installing equipment
 - Providing onsite support to troubleshoot hardware issues with a remote TRAINFO Tier 2 support representative.
 - Replacing equipment when necessary

ATTACHMENT A



TRAINFO Requirements

TRAINFO’s responsibilities and/or requirements in support of this Agreement include:

- Meet response times associated with service-related incidents.
- Provide appropriate notification to Customer for all scheduled maintenance. Appropriate notification is detailed in Table 4.
- Remote management and monitoring of the TRAINFO system (i.e., sensors and servers)
- Monitor and approve machine learning generated profiles
- System configuration and remote deployment support for local installation
- Provide Tier 2 support. Tier 2 support is defined as the remote support and response to all incidents causing service disruptions and degradation. Tier 2 support consists of remotely resolving Incidents and coordinating Tier 1 support to resolve Incidents.

Change Management

TRAINFO Corp will implement system changes as required to ensure the provision of service for the duration of the engagement with the Customer. System changes are those items that require updates to the system infrastructure as a result of identified system Problems, definition of new requirements, and necessary maintenance. A description of the category of changes to expect as well as the associated scheduling and communication are outlined within Table 4.

Table 4: Description, Scheduling, and Communication of Expected Change Categories

	Description	Schedule	Communication
Regular Change	Regular system upgrades and maintenance (i.e., patch updates to sensors and server).	Friday evenings through to Saturday mornings from 11:00pm to 5:00am CDT/CST.	48 hours in advance of change.
Coordinated Change	Changes that require Tier 1 support.	Coordinated with the Customer.	2 weeks in advance of change.
Emergency Changes	Emergency Changes to resolve imminent system failures.	Implemented at TRAINFO’s discretion.	Communicated to the Customer upon completion.



Service Management

Effective support of in-scope services is a result of maintaining consistent service levels. The following sections provide relevant details on service availability and service response times.

Service Availability

Service availability identifies those periods where TRAINFO support is available to provide service. Table 5 describes the availability periods and the means to contact support.

Table 5: Service Availability Details

Service Availability	Telephone Support	Email Support
Monday to Friday (does not include Canadian holidays) 8:00am CDT/CST – 6:00pm CDT/CST	1-888-572-7746 ext. 1	support@trainfo.ca

Service Response Times

TRAINFO’s service response times outline targets TRAINFO strives to achieve in terms of its response times to the reporting of Incident from customers and the submission of their requests. Incidents are identified as unexpected events causing degradation or disruption to service. Requests inquiries for non-failure related items, i.e., training requests, addition of new users to the data portal, and so on. Table 6 outlines TRAINFO’s service response times.

Table 6: Service Response Times by Priority

Priority	Response Time (During Service Availability Periods)	Definition
High	Less than 8 Hours*	Incidents that are causing disruption to services.
Medium	Less than 48 Hours**	Incidents that are causing degradation to services.
Low	Less than 4 Days**	Service requests.

*During service availability hours
 **Business days occurring during service availability hours

ATTACHMENT A



Proposal for City of Jonesboro

Service Targets and Reporting

TRAINFO's service targets and the reporting of its performance against those targets is done to ensure customer needs are being met. Performance reporting is conducted on an annual basis during the SLA annual review. TRAINFO's service targets and penalties associated to not achieving those targets are outlined in Table 7.

Table 7: Service Performance Targets and Associated Penalties

Support Type	Priority	Performance Target	Penalties
Incidents	High	Respond to all support inquiries within noted response time 95% of the time for no less than 10 months of the year.	10% discount on annual license fee or future software purchases.
	Medium	Respond to all support inquiries within noted response time 90% of the time for no less than 10 months of the year.	5% discount on annual license fee or future software purchases.
Requests	Low	Respond to all support inquiries within noted response time 90% of the time for no less than 10 months of the year.	5% discount on annual license fee or future software purchases.



APPENDIX D: PRICE SUMMARY



City of Jonesboro AR - Full Scope 5 year of service

City of Jonesboro AR

300 South Church Street
City of Jonesboro AR United States
72401

Ronnie Sturch

rsturch@jonesboro.org
+18703367199

Martin Hamrick

mhamrick@jonesboro.org
870-932-2428

Craig Light

clight@jonesboro.org
870-932-2438

Reference: 20240612-104213335
Quote created: June 12, 2024
Quote expires: November 29, 2024

TRAINFO

1465 Buffalo P

Winnipeg, Manitoba R3T 1L8
Canada

Prepared by: Neil Ternowetsky

"Chief Technology Officer"
neil.ternowetsky@trainfo.ca

Total **\$252,465.00**

ATTACHMENT A



Proposal for City of Jonesboro

PRODUCTS & SERVICES	QUANTITY	PRICE
TRAINFO Sensor-Solar	7	\$69,965.00 for 5 years
TRAINFO Sensor-Base	1	\$7,900.00 for 5 years
TRAINFO Camera Module	8	\$16,000.00 for 5 years
Shipping	8	\$1,600.00 for 5 years
County License - Tier 3 (6-10 sensors)	1	\$18,200.00 / year after 30% discount for 5 years
Data Plans	8	\$4,800.00 / year for 5 years
Flashing Beacon - Solar Power	2	\$20,000.00 for 5 years
Flashing Beacon - AC Power	2	\$14,000.00 for 5 years
Beacon Shipping	4	\$2,000.00 for 5 years
Solar Panel and Mount - Beacon kit	2	\$2,000.00 for 5 years
Ver-Mac - Full Matrix DMS - 45"X 80" - Permanent	5	\$75,000.00 for 5 years
Solar & Battery Kit - DMS Boards	3	\$13,500.00 for 5 years
DMS Shipping	5	\$7,500.00 for 5 years

ATTACHMENT A



Proposal for City of Jonesboro

SUMMARY	
Annual subtotal	\$23,000.00 after \$7,800.00 discount
One-time subtotal	\$229,465.00

Total	\$252,465.00
Total contract value	\$344,465.00

Comments

Purchase terms

APPENDIX E: RAIL CROSSING INFORMATION SYSTEM SPEC

DESCRIPTION

- The rail crossing information system will accurately detect a train's arrival, develop historical trends to predict train arrival, provide historical analytics, and interface with existing systems like traffic management centers, roadside signs, and emergency dispatchers.
- This system shall consist of furnishing, installing, and integrating a system to monitor the status of rail-crossings. The system shall not require a hardwired interface to the railroad signal controller.
- The system shall be capable of identifying the current status of a railroad crossing, specifically whether the warning devices are active or inactive. The system shall be capable of triggering a status message within ± 5 seconds of a warning device status change from active to inactive or from inactive to active. The system shall maintain a history of detected warning device status changes and shall be capable of generating reports based on historical data.
- The system shall be capable of measuring the impacts of active crossings on motorists, emergency responders and other road users.

SENSOR

- Field detection device must be able to detect warning system activations using video and/or acoustics.
- Field detection device must have a 24-hour UPS battery, POE Output of 17W @ 48V, nominal power consumption of <3W @ 12V, max power consumption of 7W @ 12V.
- Field detection device must have an option to power directly using existing power sources, with a power input of 120-240VAC, a wire that is 3 conductor copper multi-conductor cable 18 AWG and annealed stranded, a 15 AMP industrial graded male connector with 125 V 3-wire plug and PVC, a battery (12VDC @ 14Ah), a maximum weight of 30lbs, and a maximum dimensions of 14in x 12in x 6in.
- Field detection device must have an option to power using solar panels, with a panel rating of 175w @ 17.95 VMP, maximum panel dimensions of 52.2in x 26.3in x 1.38in, a maximum weight of 90lbs and a battery (12VDC @ 75Ah).
- Field detection device must have 4G LTE connectivity, an external integration interface of 10/100 Gigabit Ethernet with static or dynamic addressing, and location services including GPS/GLONASS/BeiDou/Galileo/QZSS.
- Field detection device must have overload surge protection between 105 to 150% rated output power, an over voltage surge protection between 14.49V and 18.63V, and a battery cut off of $10 \pm 0.5V$.
- All field equipment shall be hardened, with an operating temperature range of -40 to +70 degrees Celsius. The vendor shall have an established product that is installed at least five (5) references.
- All work activity and equipment installation shall take place outside of railroad right-of-way.
- Field detection device must be CSA and FCC certified.
- Field detection device must receive firmware updates remotely.

SOFTWARE

- The rail crossing information system supplier must have an existing network-based API and documentation to allow the city's traffic management and emergency response systems to receive all necessary crossing data.
- The rail crossing information system supplier must have the ability to integrate upon request into these types of systems (Waze, DMS, Tactical maps, ATMS, Mobile Apps, etc.)
- The rail crossings information system supplier must be able to provide support remotely.
- The rail crossing information system shall include a central server with tools to analyze crossing activation events including (duration analysis, spatial analysis by crossing, individual event data, rail segment statistics), real-time maps capable of displaying real-time and predictive blockage events, tools to analyze

ATTACHMENT A



Proposal for City of Jonesboro

the risk of emergency responders being exposed to active crossings, tools to analyze road segment congestion surrounding rail crossings caused by activity at the crossing including (detailed congestion statistics, the number of vehicles impacted, the amount of delay experienced per day, and a queue recovery analysis).

- Software must be able to ingest traffic count, 911 AVL, travel time (probe, Bluetooth and Connected Vehicle), rail crossing pre-emption and trespass data to support the generation of advanced analytics.

INSTALLATION, TESTING AND SUPPORT

- Vendor must be capable of providing remote installation support for field monitoring stations.
- Vendor must be capable of activating and monitoring the system remotely.
- Vendor must be capable of remotely calibrating detection under 7-days to meet performance requirements.

WARRANTY

- The supplier shall provide a one-year warranty for all components of the rail crossing information system. During the warranty period, technical support shall be available from the supplier via telephone within 2 business days of the time a call is made by a user.

TRAINING

- The Vendor shall provide Go-live training, technical training.
- The Vendor shall provide quarterly training on request.

PERFORMANCE / FUNCTIONAL REQUIREMENTS

- Capable of predicting train movements in compliance with US patent US10648827B2 and CDN patent 2928783.
- Calibration of train detection sensors completed remotely within 7 days of installation.
- Detect active rail crossings with 99.99% accuracy.
- Calculate duration of crossing activation events with ± 5 second accuracy.
- Installed on public right-of-way without coordination with railroad companies.



City of Jonesboro

300 S. Church Street
Jonesboro, AR 72401

Text File

File Number: RES-25:019

Agenda Date:

Version: 1

Status: Recommended to
Council

In Control: Public Safety Council Committee

File Type: Resolution

A RESOLUTION BY THE CITY OF JONESBORO TO CHANGE THE SCHEDULE OF USES TO ALLOW RETAIL SALES AS A CONDITIONAL USE IN THE I-2 GENERAL INDUSTRIAL DISTRICT

Whereas, a change is necessary to the schedule of uses of the City of Jonesboro Zoning Code; and

Whereas, Sec. 117-139 Commercial and industrial districts doesn't allow for retail sales in the I-2 General Industrial District; and

Whereas, the schedule of uses table for commercial and industrial districts should be changed to allow for retail sales as a conditional use in the I-2 General Industrial District.

NOW, THEREFORE LET IT BE RESOLVED BY THE CITY COUNCIL FOR THE CITY OF JONESBORO, ARKANSAS THAT:

Section 1. A permanent change to the schedule of uses shall be made to allow for retail sales in the I-2 General Industrial District as a Conditional Use.



City of Jonesboro

300 S. Church Street
Jonesboro, AR 72401

Text File

File Number: ORD-25:008

Agenda Date:

Version: 1

Status: First Reading

In Control: Nominating and Rules Committee

File Type: Ordinance

AN ORDINANCE TO AMEND THE JONESBORO CODE OF ORDINANCES CHAPTER 2 ARTICLE 3, ENTITLED CITY COUNCIL, ESTABLISHING CITY COUNCIL RULES AND PROCEDURES FOR 2025

WHEREAS, the 2025 Nominating and Rules Committee has reviewed and recommends Exhibit "A" in its entirety.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Jonesboro, Arkansas:

SECTION 1: That the Jonesboro Code of Ordinances, Chapter 2 Article 3, entitled City Council, Sections 2-84 through 2-98 are hereby repealed and, replaced according to Exhibit "A" hereto attached.

SECTION 2: All ordinances or part of ordinances in conflict herewith are repealed to the extent of the conflict.

SECTION 3: The provisions of this ordinance are hereby declared to be severable and if any section, phrase or provision shall be declared or held invalid, each invalidity shall not affect the remainder of the sections, phrases or provisions.

ARTICLE III. CITY COUNCIL

DIVISION 1. GENERALLY

Sec. 2-55. Wards.

The city is divided into six wards with boundaries as established by ordinance as follows, and shown on a map on file in the office of the clerk.

(Code 2006, § 2.08.02; Ord. No. 3341, § 1; Ord. No. 11:076, § 1, 11-15-2011; Ord. No. 22:026, § 1, 7-5-2022)

Ord. No. 22:026, § 1, adopted new ward boundaries based on the 2020 Census. Ward boundaries are not set out herein but are available at the office of the city clerk.

State law reference(s)—Wards, A.C.A. § 14-43-311.

Secs. 2-56—2-83. Reserved.

DIVISION 2. MEETINGS¹

Sec. 2-84. City council meetings.

- (a) *Regular meetings.* The city council shall meet in regular session on the first and third Tuesday of each month at 5:30 p.m. The regular session may be rescheduled for reasons of holidays, inclement weather, or any other special circumstances beyond the city council's control. When such special circumstances occur, the regular meeting shall be held on the following Thursday at the same hour. This change will include regularly scheduled committee meetings as well.
- (b) *Location.* The place of the city council meetings shall be in the city council chambers unless another place has previously been set by the city council.
- (c) *Special called council meetings.* Special called council meetings may be called by three or more council members or by the mayor. The city clerk shall be notified of the special called meeting by an email sent to all city clerk staff at least three hours prior to the meeting. Notification of a special meeting, including specific items to be considered, shall be given by the city clerk at least three hours prior to the meeting. Such notification shall be made by personal service to each member or by telephone specifying time and place of the meeting. The city clerk or his/her designee shall keep the record of the meeting. Only the council

¹Editor's note(s)—Ord. No. 17:064, § 1(Exh. A), adopted August 15, 2017, amended and restated former Div. 3, §§ 2-84—2-87, 2-89—2-98, in its entirety to read as herein set out. Former Div. 3 pertained to similar subject matter and derived from Ord. No. 09:001, § 1, 1-20-2009; Ord. No. 13:001, § 1, 1-22-2013; Ord. No. 14:005, § 1, 2-6-2014; Ord. No. 15:058, § 1, 11-17-2015.

State law reference(s)—Authority to provide rules of procedure, A.C.A. § 14-43-501.

members who requested the special meeting or the mayor, if he/she requested the special meeting, may cancel the special meeting.

- (d) *Special called committee meetings.* Special called committee meetings may be called by two or more committee members or by the chair of the committee. The city clerk shall be notified of the special called meeting by an email sent to all city clerk staff at least three hours prior to the meeting. Notification of a special called committee meeting, including specific items to be considered shall be given by the city clerk at least two hours prior to the meeting. Such notification shall be made by personal service to each member or by telephone specifying time and place of the meeting. The city clerk or his/her designee shall keep the record of the meeting. Only the committee members who requested the meeting or the chair, if he/she requested the special meeting, may cancel the special meeting.
- (e) *Meaning of "present".* During any period in which a state of emergency which has been declared by the Governor of Arkansas or the Mayor of Jonesboro, and/or the mayor has declared the meeting eligible for virtual attendance, the term "present," for purposes of this section of the Jonesboro City Code shall mean:
- (1) That the mayor or council member is physically located at the place the board meeting is being held; or
 - (2) That the mayor or council member is appearing by electronic means; provided that either the mayor, city clerk, acting mayor, or a member presiding over the meeting is physically present at the place where the meeting is being held. Council members appearing at meetings by electronic means shall be entitled to participate in matters before the council, including discussion, debate and voting, as if they were physically present at the meeting. Such electronic means must allow the presiding officer for the meeting to see and hear a member participating electronically to confirm the member's identity and must allow all council members and the public to hear the member participating electronically.
- (f) *Executive session.* An executive session may be convened on the request of any member of the city council or the mayor. Executive session will be permitted only for the purpose of considering the employment, appointment, promotion, demotion, disciplining, or resignation of any public officer or employee. A.C.A. § 25-19-106(c).
- (g) *Quorum.* A majority of the city council shall be necessary to constitute a quorum to do business. The mayor shall have a vote to establish a quorum of the city council at any meeting of the city council. The concurring vote of a majority of those elected, providing a quorum is present, shall represent the acts of the city council except where otherwise provided by law.
- (h) *Public notification and participation.*
- (1) The city clerk's office will, if necessary, go further than legally required in order to inform citizens of the items to be considered by the city council. The means used will include publication in a local newspaper, publication via the internet, special notice to citizens who have shown a direct interest in matters to be considered, and copies of the agenda will be placed at the entrance to the city council meetings.
 - (2) Members of the audience will be offered an opportunity to speak on all questions before the city council. After being recognized by the presiding officer. Individuals shall provide his/her name and address immediately after being recognized by the presiding officer. Repetitive comments should be avoided; this applies to comments made previously either to the city council or to the planning commission when those planning commission minutes have been provided to the council members. All remarks shall be addressed to the city council as a whole and not to any particular member of the city council. No person other than the city council members and the person having the floor shall be permitted to enter into any discussions without permission of the presiding officer. No questions shall be asked of a city council member or city employee except through the presiding officer. All members of the public are requested to accord the utmost courtesy to members of the city council, to other members of the public appearing before the city council, and to city staff, and are asked to refrain at all

times from rude or derogatory remarks, reflections as to integrity, abusive comments, and statements as to motives and personalities.

- (3) Consent agenda items are usually routine items such as resolutions and minutes. Consent agenda items are adopted in one motion with no discussion. However, anyone wishing to discuss an item on the consent agenda must request a motion for removal of that particular item from the consent agenda. Upon passage of the motion for removal from the consent agenda, the presiding officer shall proceed with that item following the same procedure as in section 2-84(h)(2) above, affording an opportunity for discussion of the item.
- (i) *Smoking prohibited.* There will be no smoking allowed in the city council chambers or in any committee meeting room.
- (j) ~~*Cell phones and pagers.* With the exception of on-duty emergency services personnel, cell phones and pagers must be turned off or put in silent mode and not used within the council chambers or committee meeting rooms during meetings.~~ *Electronic Devices.* **Electronic devices such as cell phones, tablets, and laptops should be silenced or turned off during council and committee meetings unless explicitly needed to conduct business.**

(Ord. No. 17:064, § 1(Exh. A), 8-15-2017; Ord. No. 19:004, § 1(Exh. A), 4-16-2019; Ord. No. 21:025, § 1(Exh. A), 7-6-2021)

State law reference(s)—Calling special meetings, A.C.A. § 14-43-502; purposes of executive sessions, A.C.A. § 29-19-106; quorum, A.C.A. § 14-43-501.

Sec. 2-85. Duties and privileges of council members and other city officials at city council meetings.

- (a) *Seating.* Members shall occupy the respective seats in the council chambers assigned by position number. The presiding officer (mayor, president pro tempore, or designee) shall be seated in the center of the council members table. Seated to either side of the presiding officer shall be the city clerk and the city attorney or, in their absence, their designees. Council members shall be seated according to their ward beginning on the presiding officer's far left with Ward 1, Pos. 1; Ward 1, Pos. 2; Ward 2, Pos. 1; Ward 2, Pos. 2; Ward 3, Pos. 1; Ward 3, Pos. 2; then beginning on the presiding officer's far right with Ward 4, Pos. 1; Ward 4, Pos. 2; Ward 5, Pos. 1; Ward 5, Pos. 2; Ward 6, Pos. 1 and Ward 6, Pos. 2.
- (b) *Conduct.*
- (1) During city council meetings, council members shall preserve order and decorum and shall neither by conversation nor by otherwise delay or interrupt the proceedings. Neither shall they refuse to obey the orders of the presiding officer or the rules of the city council.
- (2) Every member of the city council desiring to speak shall address the presiding officer and, upon recognition by the presiding officer, shall confine himself/herself to the questions under debate and shall avoid all personalities and indecorous language. A city council member, once recognized, shall not be interrupted while speaking unless called to order by the presiding officer, or unless a point of order is raised by another council member or unless the council member chooses to yield to questions from another council member.
- (3) If a council member is called to order while he/she is speaking, he/she shall cease speaking immediately until the question of order is determined. If ruled to be not in order, he/she shall remain silent or shall alter his/her remarks so as to comply with the rules of the city council.

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- (4) Council members and other elected city officials shall accord the utmost courtesy to each other, to city employees, and to members of the public appearing before the city council, and shall refrain at all times from rude or derogatory remarks, reflections as to integrity, abusive comments and statements as to motives and personalities. City council members shall confine their questions as to the particular matters before the city council and in debate shall confine their remarks to the issues before the city council. To keep or restore order and dignity to a council meeting, the city council, by a majority vote, reserves the right to remove from a council meeting any individual who repeatedly violates this rule for conduct.
- (c) *Personal interest.* No council member or other elected city official with a direct or indirect financial or personal interest in any item before the city council shall participate in the discussion of or voting on such matter. If a council member knows a conflict exists on an item on the agenda they should immediately state they have a conflict and refrain from discussion or voting on the matter. Should a council member determine during the discussion of an item that they have a conflict in the matter they should immediately disclose such and refrain from further discussion or voting on the matter.
- (d) *Voting.* ~~Every council member present when a question is put to a vote shall vote either "Yea" or "Nay," except that a council member may abstain from voting: (a) if he/she has not participated in the preceding discussion of the question, and (b) if that council member briefly states the reason for the abstention. The council members will vote at city council meetings in the order of their position number, with a different position voting first, as determined by the city clerk, on each vote taken. Once a question is put to a vote, each council or committee member will electronically enter a vote of "Yea" or "Nay." Exception, a council or committee member may abstain from voting: (a) if he/she has not participated in preceding discussion of the question, and (b) if that council member states a valid reason for abstention. If electronic balloting is unavailable, the city clerk will call for a voice vote.~~
- (e) *Roll call.* Upon every vote, a voice vote of the affirmative and negative votes shall be called and be recorded on every motion, resolution, and ordinance. The presiding officer or any council member may call for a roll call vote. A roll call vote shall be taken when enacting an emergency clause, repealing an initiated measure, or when otherwise required by law.
- (f) *Presiding officer.*
- (1) The mayor shall be ex officio president of the city council and shall preside at its meetings.
 - (2) The mayor shall have a vote when his vote is needed to pass any ordinance, bylaw, resolution, order, or motion. Per A.C.A. § 14-43-501.
- (g) *President pro tempore.* The city council shall annually, at the time of organizing, in public session, elect one of its council members as president pro tempore. Any council member may nominate any other member of the city council for this position, and no second of a nomination is required. Each council member shall vote by naming his/her choice by voice vote if there is more than one nominee for the position. A majority vote of the city council shall be required for election. In the absence of the mayor, the presiding officer duties shall be performed by the president pro tempore; in the absence of the president pro tempore, those duties shall be performed by a designated council member. Designation shall be by majority vote of the council members present at any meeting where a clear designation of presiding officer has not been made.
- (h) *Privileges of the president pro tempore.* The president pro tempore or designee acting as the presiding officer may move, second, and debate from the chair and shall not be deprived of the rights and privileges of being a member of the city council by reason of his/her acting as the presiding officer.
- (i) *Arriving late—Leaving early from council/committee meetings.* ~~For benefit of an accurate quorum, it is best if council members notify the presiding officer when they will be arriving late or leaving early from council and committee meetings.~~ For benefit of an accurate quorum, it is the responsibility of the council or committee
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member to notify the presiding officer if they will be arriving late or leaving early from council and committee meetings.

(Ord. No. 17:064, § 1(Exh. A), 8-15-2017; Ord. No. 19:004, § 1(Exh. A), 4-16-2019)

State law reference(s)—Selection of president pro tempore, A.C.A. § 14-43-501(b)(2).

Sec. 2-86. Freedom of information procedure.

All meetings of the city council shall be public meetings. Notice of the time, place and date of all special meetings shall be given by the city clerk's office, to representatives of the newspapers and radio stations located in Craighead County which have requested to be notified at least two hours before the special meeting takes place. Any news media located elsewhere that regularly covers the meetings of the council and which have requested notification from the city clerk's office, shall also be notified at least two hours before the meeting takes place. The city clerk's office shall maintain the official notification list.

(Ord. No. 17:064, § 1(Exh. A), 8-15-2017; Ord. No. 19:004, § 1(Exh. A), 4-16-2019)

State law reference(s)—Open meetings required and exceptions thereto, A.C.A. § 25-19-106.

Sec. 2-87. Procedures and parliamentary rules.

(a) *Order of business.*

- (1) The city council's agenda order shall be coordinated by the city clerk. All items for discussion or action at the regular council meeting shall be organized under the following headings:
 - a. Call to order by the mayor;
 - b. Pledge of Allegiance and invocation;
 - c. Roll call by the city clerk;
 - d. Special presentations;
 - e. Consent agenda;
 - f. Unfinished business;
 - g. New business;
 - h. Mayor's report;
 - i. City council reports;
 - j. Public comment;
 - k. Adjournment.
- (2) The mayor shall delegate collection, initial organization, and distribution of the final draft to the city clerk; however, the mayor shall maintain responsibility for and control of the agenda. At the regular meeting of the council, the city council, by majority vote, may rearrange the order of the agenda.

(b) *Agenda items and public comment.*

- (1) Agenda items submitted by the administration's staff found to be complete shall be entered into Legistar by the city clerk's office in a timely manner to allow for the approval process of the mayor, city attorney, prior to 10:00 a.m. on Thursday, except when the regular meeting time has changed due to

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- holidays or rescheduling of the meeting. In such cases, the deadline for agenda items will be adjusted to accommodate the meeting.
- (2) Legislative assignment of agenda items to city council committees is handled by the mayor and/or the administrative staff.
 - (3) The deadline for agenda items shall be submitted to the city clerk's office on or before 10:00 a.m. on Thursday immediately preceding each regular city council meeting, except when the regular meeting time has changed due to holidays or rescheduling of the meeting. In such cases, the deadline for agenda items will be adjusted to accommodate the meeting. The city clerk's office shall be responsible for entering all agenda items into Legistar. All original legislation and attachments must be submitted in order to be placed on the agenda. All items for discussion or action at the regular city council meeting shall be included in an agenda provided by the city clerk to the council members, the mayor, and the city attorney via internet by 4:00 p.m. on Thursday, immediately preceding the regular council meeting.
 - (4) The city clerk's office shall enter all items for discussion or action by citizens wishing to address Jonesboro city council members. No handouts, attachments or presentations shall be made part of the official record without providing the documents to the city clerk's office.
 - (5) The city clerk shall place the items on the agenda in the order that each item is received in the clerk's office. The mayor reserves the right to add or remove items submitted by the administration before the agenda is provided to the council members and the public. The mayor must submit the changes to the agenda in writing to the city clerk by 4:00 p.m. on Thursday following the day of the submission deadline described above in (b)(1).
 - (6) Any ordinance or resolution which was not included on the final agenda may only be brought before the city council after approval by unanimous vote of any city council committee with four or more council members. The city council, by two-thirds vote, at the regular council meeting, must then suspend the rules and bring the item to the floor for consideration. A council member moving to suspend the rules and bring an item to the floor for consideration must state, as part of his/her motion, the nature of the emergency requiring immediate action on the item. A.C.A. § 14-55-202. All walk-ons being proposed by city staff must be requested by the mayor, chief administrative officer, or chief operations officer. The walk-on must have gone through the approval process in Legistar prior to being walked on.
 - (7) Any citizen living within the city limits of Jonesboro desiring to place legislation on the city council agenda may do so by submitting the desired legislation in writing to the mayor or any of the council members and engage them to sponsor the item. Once the mayor or council member has agreed to sponsor the legislation, it will be reviewed by the city attorney before being placed on the appropriate committee agenda prior to going to the full council.
 - (8) There shall be a three-minute time limit per person for proponents and opponents of agenda items.
 - (9) The city council shall provide 15 minutes during each regular council meeting for public comment on non-agenda business. A total of three citizens will be allowed to speak at each council meeting. Each individual is required to limit his/her comments to five minutes. The city council reserves the right to suspend the rules for extra time, if necessary. The city clerk will time each individual using the time clock as provided in council chambers.
- (c) *Precedence of motions.* The city council shall follow the precedence and classification of motions as given in the most recent edition of the Arkansas Municipal League's "Procedural Rules for Municipal Officials" or successive publications. In the event the handbook does not cover the matter, the most recent edition of Robert's Rules of Order shall apply. On questions of appeal, a majority of those present is required to overturn a ruling of the presiding officer.
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- (1) *Motions to be stated by the presiding officer/withdrawal.* When a motion is made and seconded, it shall be stated by the presiding officer before debate. After being stated by the presiding officer, a motion may not be withdrawn by the mover without the consent of the member seconding it and approval of the city council.
 - (2) *Reconsideration.* After the decision of any question, any member of the majority may request a reconsideration of any action at the same or the next succeeding meeting; provided, however, that a resolution authorizing or relating to any contract may be reconsidered at any time before final execution thereof. A motion to reconsider requires a simple majority for passage. After a motion for reconsideration has once been acted on, no other motion for reconsideration thereof shall be made without unanimous consent.
 - (3) *Readings.* All ordinances shall be read aloud at three different meetings unless the city council votes to suspend the rules by a two-thirds majority. A.C.A. § 14-55-202.

(Ord. No. 17:064, § 1(Exh. A), 8-15-2017; Ord. No. 19:004, § 1(Exh. A), 4-16-2019; Ord. No. 21:025, § 1(Exh. A), 7-6-2021)

State law reference(s)—Authority to provide rules of procedure, A.C.A. § 14-43-501.

Sec. 2-88. Reserved.

Editor's note(s)—Ord. No. 15:058, § 1, adopted Nov. 17, 2015, repealed § 2-88, which pertained to absence from council meetings and derived from Ord. No. 09:001, § 1(2.20.05), adopted Jan. 20, 2009.

Sec. 2-89. Appeals to council.

Appeals to the city council of decisions of commissions and boards shall be in writing signed by the denied applicant appealing, dated, and filed with the clerk within 30 days following the decision of the board and/or commission. The appeal shall set forth the objection to the decision rendered by said commission and/or board. Decisions shall be considered final if no appeal is perfected within the 30-day period.

(Ord. No. 17:064, § 1(Exh. A), 8-15-2017; Ord. No. 19:004, § 1(Exh. A), 4-16-2019; Ord. No. 21:025, § 1(Exh. A), 7-6-2021)

Sec. 2-90. Hearings.

Appeals shall be heard by the city council meeting in official session. The city council may call a special meeting to hear said appeal.

(Ord. No. 17:064, § 1(Exh. A), 8-15-2017; Ord. No. 19:004, § 1(Exh. A), 4-16-2019)

Sec. 2-91. Notice.

The city clerk's office shall notify the denied applicant appealing by certified mail, return receipt requested, of the date of hearing. The notice shall contain the following statements:

- (a) The denied applicant shall be entitled to counsel at the hearing;
- (b) The denied applicant shall be able to discuss their proposal with the council;
- (c) The denied applicant may introduce any information they might have concerning the matter;

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- (d) The rules of evidence and the rules of procedure established for the judicial system of the state shall not be applicable at said hearing;
 - (e) The denied applicant shall be entitled, upon request, to a written statement from the city council which shall state the facts and reasons for denying the denied applicant's appeal if same is denied.

(Ord. No. 17:064, § 1(Exh. A), 8-15-2017; Ord. No. 19:004, § 1(Exh. A), 4-16-2019; Ord. No. 21:025, § 1(Exh. A), 7-6-2021)

Sec. 2-92. Action.

The city council shall either approve or reject the appealed decision by a majority vote. Failure to act on the appeal within 60 days after same is filed will be deemed approval of the decision of the board and/or commission. Decision not approved by the city council may be resubmitted through proper channels not less than six months following the council's action or sooner if there is a material change in circumstances or conditions.

(Ord. No. 17:064, § 1(Exh. A), 8-15-2017; Ord. No. 19:004, § 1(Exh. A), 4-16-2019)

Sec. 2-93. Bring ordinances before council.

- (a) Once an item is brought before the city council, there shall exist a six-month time limit within which to obtain a ruling by the city council. Failure to meet the deadline will result in the item not being brought before the council again for a one-year period, and starting the procedural process over.
- (b) Once an item has been tabled or pulled three times, the item may not be brought before the council again for a one-year period, and must start the procedural process over.
- (c) Once the Metropolitan Area Planning Commission has granted approval, there shall exist a six-month time limit for bringing the matter before the council.
- (d) If an item is denied by council, the same proposition cannot be brought back up to council again for six months unless there is a substantial change as noted by the discretion of the city attorney and the procedural process starts over.

(Ord. No. 17:064, § 1(Exh. A), 8-15-2017; Ord. No. 19:004, § 1(Exh. A), 4-16-2019; Ord. No. 21:025, § 1(Exh. A), 7-6-2021)

State law reference(s)—Ordinances, A.C.A. § 14-55-101 et seq.

Sec. 2-94. Publication reimbursement cost.

- (a) The publication cost shall be set by the finance department at a flat rate to cover costs for the publication of ordinances and notices. These rates may fluctuate based on current publication pricing.
- (b) The publication cost shall be collected by the city collector prior to an item being placed on the agenda. Failure to pay the publication cost shall result in the item not being placed on the agenda.
- (c) Should an ordinance be denied by the city council, the publication cost shall be reimbursed by the finance department. Reimbursement shall not include public hearing or appeal hearing notices, since these must be published prior to an ordinance being adopted.

(Ord. No. 17:064, § 1(Exh. A), 8-15-2017; Ord. No. 19:004, § 1(Exh. A), 4-16-2019)

(Supp. No. 15)

Sec. 2-95. Internal boards, committees, commissions, and appointments.

(a) *Committee membership.*

- (1) The only standing internal committee of the city council shall be the nominating and rules committee. ~~The nominating and rules committee shall be made up of council members from Wards 1, 2, and 3 on odd-number years and council members from Wards 4, 5, and 6 on even-numbered years.~~ **The nominating and rules committee shall be made up of council members from seat one of wards 1, 2, and 3 and seat two of wards 4, 5, and 6 on odd-numbered years and seat two of wards 1, 2, and 3 and seat one of wards 4, 5, and 6 on even-number years.** The nominating and rules committee shall determine the number of city council committees, their function, and membership of such committees. Any council member who desires to serve on any particular committee shall so inform the nominating and rules committee. The nominating and rules committee shall, at its discretion, attempt to assign council members who have expressed a preference for any particular committee to the committee. The members of each committee shall designate the member who is to serve as chairperson of each committee. In the case of a tie for committee chairperson, the nominating and rules committee shall appoint the chairperson from those nominated by the committee. Any council member dissatisfied with committee assignments can appeal to the whole city council. The nominating and rules committee will have a standing meeting on the first business Tuesday of the month of January of each year so that council committee designations can be assigned. The chair of the nominating and rules committee for the previous year will call the meeting and hold nominations for chair of the committee. The presiding chair, after the election of the new chair, will relinquish his/her duties.
- (2) Ad hoc committees to study special problems and projects of the city may be created by a majority vote of the city council. The mayor and the nominating and rules committee shall recommend to the city council appointees for ad hoc committees. The city council, by majority vote, shall appoint members to ad hoc committees.

(b) *Committee meetings.*

- (1) All council members, representatives of the news media who have requested notification, and all other persons who have requested notification of committee meetings shall be notified of city council committee meetings by the city clerk's office.
 - (2) Committee meetings shall be held when possible at times that allow all members of the committee to attend. In order for a committee to make an official recommendation to the city council, a majority of the committee **present** must agree on that recommendation. Recommendation to the council shall be deemed as endorsement from the committee as the legislation stands. Council members who are not members of a particular city council committee may participate in the meeting of that committee except for voting on committee recommendations. Minutes of meetings involving the city council shall be the responsibility of the city clerk or his/her designee. The minutes shall reflect recommendations of the committee to the full council.
 - (3) Legislation forwarded to city council from the Metropolitan Area Planning Commission, the Land Bank, the A&P Commission and the PACE Commission have already been endorsed by a committee and may be placed directly on the city council agenda without the need for further committee review.
- (c) *Committee quorum.* A majority of the committee shall be necessary to constitute a quorum to do business. ~~The concurring vote of a majority of those attending a meeting, providing a quorum is present, shall represent the acts of the committee.~~
- (d) *Committee voting.* Every committee member present when a question is put to a vote shall vote either "Yea" or "Nay", except that a committee member may abstain from voting if he/she has not participated in the preceding discussion of the question and that member briefly states the reason for the abstention. Pursuant

to "Robert's Rules of Order", in the absence of a recommendation by the "Procedural Rules for Municipal Officials" the chairperson of the committee will not vote unless his/her vote is necessary to break a tie.

- (e) *City council representation on other governmental groups.* When it is necessary to appoint a council member to an external board, commission, or committee, selection of that council member shall be made by the mayor and a majority vote of the city council shall be required for confirmation of the mayor's appointment.

(Ord. No. 17:064, § 1(Exh. A), 8-15-2017; Ord. No. 19:004, § 1(Exh. A), 4-16-2019; Ord. No. 21:025, § 1(Exh. A), 7-6-2021; Ord. No. 22:025, § 1, 7-5-2022)

Sec. 2-96. Mayor relationship.

- (a) *Defining authority.* In exercising its management responsibilities, the city council reserves its authority to approve policy which represents broad statements of its intentions, approves plans and programs, and delegate authority of administration to the mayor, except those rights that are by law conferred upon or reserved to the city council. The city council delegates the authority of the mayor to hire capable personnel within an approved wage and salary policy, to plan and establish schedules and to train, supervise and terminate employees. Per A.C.A. § 14-42-110, the city council reserves the authority to review the hiring or removal of a department head and may overturn the hiring or removal of a department head by the mayor upon two-thirds majority of the total membership of the city council.

- (b) *Definition of responsibilities.*

- (1) The mayor has the principal responsibility for directing the operations of the city government and for advising and assisting the city council in its deliberations. In connection with the latter responsibility, the city council expects and requests the mayor to furnish it with whatever data, information, and material it may need to properly carry out its functions in an informed manner.
- (2) The mayor also has the principal responsibility to ensure that the city's administrative officers, department heads, and directors understand and obey all local, state, and federal laws pertaining to the city's operations, and when a violation of any law is discovered, that immediate disclosure is made to the city council and proper and adequate disciplinary measures are taken against the responsible employee or employees.
- (3) The city council also expects the mayor to abide by the city's code of ethics, the city council also expects the mayor to require the city's administrative officers, department heads, and directors to abide by the city's code of ethics.

- (c) *City council/mayor cooperation.*

- (1) Efficient management of the city can exist only through mutual understanding and complete cooperation between the city council and the mayor. The mayor's performance cannot be of the best unless he/she is given the latitude to exercise independent judgment in executing policies of the city council. The city council acknowledges that obligation and gives the mayor the latitude of judgment and discretion, and expects faithful performance in carrying out the policies of the city council.
- (2) It shall be understood that administrative authority for the management of the city rests with the mayor. Members of the city council should refrain, as individuals, from giving specific direction or instruction to city personnel pertaining to the discharge of assigned duties, however, open communication between council members and city employees is encouraged and expected to guarantee sound decisions based upon the free flow of information.

(Ord. No. 17:064, § 1(Exh. A), 8-15-2017; Ord. No. 19:004, § 1(Exh. A), 4-16-2019)

Sec. 2-97. Citizen committees.

- (a) *Authorization by the city council.* The city council may authorize citizen advisory boards, committees, and commissions to assist the city council in discharging its responsibilities more effectively. Authorization will be made by a majority vote of the city council.
- (b) *Selection guidelines.* The mayor shall have the responsibility of coordinating the selection process of members for the citizen advisory groups prior to the final city council approval. The objectives of the selection process shall be as follows:
 - (1) To provide a broad cross section of qualified individuals for service on the appointed bodies;
 - (2) To provide an opportunity for participation in city affairs by interested citizens; and
 - (3) To provide a means for involvement of all city council members in the selection process. The city council will act officially on all appointments in public session.
- (c) *Vacancy policy for boards and commissions.* In cases in which this division is not in conflict with state or federal law, any city board or commission position which term has expired for a period longer than 60 days shall be declared vacant.

(Ord. No. 17:064, § 1(Exh. A), 8-15-2017; Ord. No. 19:004, § 1(Exh. A), 4-16-2019)

Sec. 2-98. Code of ethics.

- (a) *General.* Council members, other elected city officials and the city's administrative officers, department heads, and directors occupy positions of public trust. All business transactions of such officials dealing in any manner with public funds, either directly or indirectly must be subject to the scrutiny of public opinion both to the legality and to the propriety of such transactions.
- (b) *Conflict of interest.* Council members, other elected officials, and the city's administrative officers, department heads, and directors shall refrain from making use of special knowledge or information gained by virtue of their elected office or position before it is made available to the general public; shall refrain from making or influencing decisions involving business associates, customers, clients, competitors, and immediate family members and shall comply with all lawful actions, directives and orders of duly constituted municipal officers as such may be issued in the normal and lawful discharge of the duties of these municipal officers. Nothing herein, however, shall serve to deny any of the above-mentioned of their legal rights and privileges available to all citizens of the city.
- (c) *Responsibility to all citizens.* Council members, other elected officials, and the city's administrative officers, department heads, and directors shall conduct themselves so as to bring credit upon the city as a whole and so as to set an example of good ethical conduct for all citizens of the community. Council members, other elected officials, and the city's administrative officers, department heads, and directors shall bear in mind at all times their responsibility to all Jonesboro citizens, shall refrain from actions benefiting special interest groups at the expense of the city as a whole, and shall do everything in their power to ensure equal and impartial law enforcement throughout the city without respect to race, creed, color, sex, or the economic or social position of individual citizens.
- (d) *Responsibility to disclose.*
 - (1) In an effort to allow the public full knowledge of financial and personal interests, council members, and other elected city officials are expected to file an annual statement of financial interest as required in A.C.A. § 21-8-701. Council members, other elected officials, and the city's administrative officers, department heads, and directors are also expected to disclose all real estate holdings within the city

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limits and any business or financial interest which could affect or be affected by decisions of the city council, other elected city officials, or the city's administrative officers, department heads, or directors. This language shall be interpreted to include real estate holdings and business or financial interests held by the individual, his/her spouse, children, parents or siblings or beneficial interests in a partnership, corporation or any other legal entity.

- (2) Council members, other elected officials, the city's administrative officers, department heads, and directors, shall also disclose any familial relationships with any other city official or employee which could affect or be affected by decisions of the city council, the mayor, a city administrative officer, department head, or director.
- (3) The financial and familial disclosures should be made in writing and filed with the city clerk before February 1 of each year; any changes in disclosure information during the year must be filed with the city clerk's office within 30 days of such change.
- (4) No non-elected city officials and employees are required to include his/her home address on disclosure documents, per Act 213 of 2003 (A.C.A. § 25-19-105).

(Ord. No. 17:064, § 1(Exh. A), 8-15-2017; Ord. No. 19:004, § 1(Exh. A), 4-16-2019)

Secs. 2-99—2-122. Reserved.

ARTICLE III. CITY COUNCIL

DIVISION 1. GENERALLY

Sec. 2-55. Wards.

The city is divided into six wards with boundaries as established by ordinance as follows, and shown on a map on file in the office of the clerk.

(Code 2006, § 2.08.02; Ord. No. 3341, § 1; Ord. No. 11:076, § 1, 11-15-2011; Ord. No. 22:026, § 1, 7-5-2022)

Ord. No. 22:026, § 1, adopted new ward boundaries based on the 2020 Census. Ward boundaries are not set out herein but are available at the office of the city clerk.

State law reference(s)—Wards, A.C.A. § 14-43-311.

Secs. 2-56—2-83. Reserved.

DIVISION 2. MEETINGS¹

Sec. 2-84. City council meetings.

- (a) *Regular meetings.* The city council shall meet in regular session on the first and third Tuesday of each month at 5:30 p.m. The regular session may be rescheduled for reasons of holidays, inclement weather, or any other special circumstances beyond the city council's control. When such special circumstances occur, the regular meeting shall be held on the following Thursday at the same hour. This change will include regularly scheduled committee meetings as well.
- (b) *Location.* The place of the city council meetings shall be in the city council chambers unless another place has previously been set by the city council.
- (c) *Special called council meetings.* Special called council meetings may be called by three or more council members or by the mayor. The city clerk shall be notified of the special called meeting by an email sent to all city clerk staff at least three hours prior to the meeting. Notification of a special meeting, including specific items to be considered, shall be given by the city clerk at least three hours prior to the meeting. Such notification shall be made by personal service to each member or by telephone specifying time and place of the meeting. The city clerk or his/her designee shall keep the record of the meeting. Only the council

¹Editor's note(s)—Ord. No. 17:064, § 1(Exh. A), adopted August 15, 2017, amended and restated former Div. 3, §§ 2-84—2-87, 2-89—2-98, in its entirety to read as herein set out. Former Div. 3 pertained to similar subject matter and derived from Ord. No. 09:001, § 1, 1-20-2009; Ord. No. 13:001, § 1, 1-22-2013; Ord. No. 14:005, § 1, 2-6-2014; Ord. No. 15:058, § 1, 11-17-2015.

State law reference(s)—Authority to provide rules of procedure, A.C.A. § 14-43-501.

members who requested the special meeting or the mayor, if he/she requested the special meeting, may cancel the special meeting.

- (d) *Special called committee meetings.* Special called committee meetings may be called by two or more committee members or by the chair of the committee. The city clerk shall be notified of the special called meeting by an email sent to all city clerk staff at least three hours prior to the meeting. Notification of a special called committee meeting, including specific items to be considered shall be given by the city clerk at least two hours prior to the meeting. Such notification shall be made by personal service to each member or by telephone specifying time and place of the meeting. The city clerk or his/her designee shall keep the record of the meeting. Only the committee members who requested the meeting or the chair, if he/she requested the special meeting, may cancel the special meeting.
- (e) *Meaning of "present".* During any period in which a state of emergency which has been declared by the Governor of Arkansas or the Mayor of Jonesboro, and/or the mayor has declared the meeting eligible for virtual attendance, the term "present," for purposes of this section of the Jonesboro City Code shall mean:
- (1) That the mayor or council member is physically located at the place the board meeting is being held; or
 - (2) That the mayor or council member is appearing by electronic means; provided that either the mayor, city clerk, acting mayor, or a member presiding over the meeting is physically present at the place where the meeting is being held. Council members appearing at meetings by electronic means shall be entitled to participate in matters before the council, including discussion, debate and voting, as if they were physically present at the meeting. Such electronic means must allow the presiding officer for the meeting to see and hear a member participating electronically to confirm the member's identity and must allow all council members and the public to hear the member participating electronically.
- (f) *Executive session.* An executive session may be convened on the request of any member of the city council or the mayor. Executive session will be permitted only for the purpose of considering the employment, appointment, promotion, demotion, disciplining, or resignation of any public officer or employee. A.C.A. § 25-19-106(c).
- (g) *Quorum.* A majority of the city council shall be necessary to constitute a quorum to do business. The mayor shall have a vote to establish a quorum of the city council at any meeting of the city council. The concurring vote of a majority of those elected, providing a quorum is present, shall represent the acts of the city council except where otherwise provided by law.
- (h) *Public notification and participation.*
- (1) The city clerk's office will, if necessary, go further than legally required in order to inform citizens of the items to be considered by the city council. The means used will include publication in a local newspaper, publication via the internet, special notice to citizens who have shown a direct interest in matters to be considered, and copies of the agenda will be placed at the entrance to the city council meetings.
 - (2) Members of the audience will be offered an opportunity to speak on all questions before the city council. After being recognized by the presiding officer. Individuals shall provide his/her name and address immediately after being recognized by the presiding officer. Repetitive comments should be avoided; this applies to comments made previously either to the city council or to the planning commission when those planning commission minutes have been provided to the council members. All remarks shall be addressed to the city council as a whole and not to any particular member of the city council. No person other than the city council members and the person having the floor shall be permitted to enter into any discussions without permission of the presiding officer. No questions shall be asked of a city council member or city employee except through the presiding officer. All members of the public are requested to accord the utmost courtesy to members of the city council, to other members of the public appearing before the city council, and to city staff, and are asked to refrain at all

times from rude or derogatory remarks, reflections as to integrity, abusive comments, and statements as to motives and personalities.

- (3) Consent agenda items are usually routine items such as resolutions and minutes. Consent agenda items are adopted in one motion with no discussion. However, anyone wishing to discuss an item on the consent agenda must request a motion for removal of that particular item from the consent agenda. Upon passage of the motion for removal from the consent agenda, the presiding officer shall proceed with that item following the same procedure as in section 2-84(h)(2) above, affording an opportunity for discussion of the item.

(i) *Smoking prohibited.* There will be no smoking allowed in the city council chambers or in any committee meeting room.

(j) *Electronic Devices.* Electronic devices such as cell phones, tablets, and laptops should be silenced or turned off during council and committee meetings unless explicitly needed to conduct business.

(Ord. No. 17:064, § 1(Exh. A), 8-15-2017; Ord. No. 19:004, § 1(Exh. A), 4-16-2019; Ord. No. 21:025, § 1(Exh. A), 7-6-2021)

State law reference(s)—Calling special meetings, A.C.A. § 14-43-502; purposes of executive sessions, A.C.A. § 29-19-106; quorum, A.C.A. § 14-43-501.

Sec. 2-85. Duties and privileges of council members and other city officials at city council meetings.

(a) *Seating.* Members shall occupy the respective seats in the council chambers assigned by position number. The presiding officer (mayor, president pro tempore, or designee) shall be seated in the center of the council members table. Seated to either side of the presiding officer shall be the city clerk and the city attorney or, in their absence, their designees. Council members shall be seated according to their ward beginning on the presiding officer's far left with Ward 1, Pos. 1; Ward 1, Pos. 2; Ward 2, Pos. 1; Ward 2, Pos. 2; Ward 3, Pos. 1; Ward 3, Pos. 2; then beginning on the presiding officer's far right with Ward 4, Pos. 1; Ward 4, Pos. 2; Ward 5, Pos. 1; Ward 5, Pos. 2; Ward 6, Pos. 1 and Ward 6, Pos. 2.

(b) *Conduct.*

(1) During city council meetings, council members shall preserve order and decorum and shall neither by conversation nor by otherwise delay or interrupt the proceedings. Neither shall they refuse to obey the orders of the presiding officer or the rules of the city council.

(2) Every member of the city council desiring to speak shall address the presiding officer and, upon recognition by the presiding officer, shall confine himself/herself to the questions under debate and shall avoid all personalities and indecorous language. A city council member, once recognized, shall not be interrupted while speaking unless called to order by the presiding officer, or unless a point of order is raised by another council member or unless the council member chooses to yield to questions from another council member.

(3) If a council member is called to order while he/she is speaking, he/she shall cease speaking immediately until the question of order is determined. If ruled to be not in order, he/she shall remain silent or shall alter his/her remarks so as to comply with the rules of the city council.

(4) Council members and other elected city officials shall accord the utmost courtesy to each other, to city employees, and to members of the public appearing before the city council, and shall refrain at all times from rude or derogatory remarks, reflections as to integrity, abusive comments and statements as to motives and personalities. City council members shall confine their questions as to the particular

matters before the city council and in debate shall confine their remarks to the issues before the city council. To keep or restore order and dignity to a council meeting, the city council, by a majority vote, reserves the right to remove from a council meeting any individual who repeatedly violates this rule for conduct.

- (c) *Personal interest.* No council member or other elected city official with a direct or indirect financial or personal interest in any item before the city council shall participate in the discussion of or voting on such matter. If a council member knows a conflict exists on an item on the agenda they should immediately state they have a conflict and refrain from discussion or voting on the matter. Should a council member determine during the discussion of an item that they have a conflict in the matter they should immediately disclose such and refrain from further discussion or voting on the matter.
- (d) *Voting.* Once a question is put to a vote, each council or committee member will electronically enter a vote of “Yea” or “Nay.” Exception, a council or committee member may abstain from voting: (a) if he/she has not participated in preceding discussion of the question, and (b) if that council member states a valid reason for abstention. If electronic balloting is unavailable, the city clerk will call for a voice vote.
- (e) *Roll call.* Upon every vote, a voice vote of the affirmative and negative votes shall be called and be recorded on every motion, resolution, and ordinance. The presiding officer or any council member may call for a roll call vote. A roll call vote shall be taken when enacting an emergency clause, repealing an initiated measure, or when otherwise required by law.
- (f) *Presiding officer.*
 - (1) The mayor shall be ex officio president of the city council and shall preside at its meetings.
 - (2) The mayor shall have a vote when his vote is needed to pass any ordinance, bylaw, resolution, order, or motion. Per A.C.A. § 14-43-501.
- (g) *President pro tempore.* The city council shall annually, at the time of organizing, in public session, elect one of its council members as president pro tempore. Any council member may nominate any other member of the city council for this position, and no second of a nomination is required. Each council member shall vote by naming his/her choice by voice vote if there is more than one nominee for the position. A majority vote of the city council shall be required for election. In the absence of the mayor, the presiding officer duties shall be performed by the president pro tempore; in the absence of the president pro tempore, those duties shall be performed by a designated council member. Designation shall be by majority vote of the council members present at any meeting where a clear designation of presiding officer has not been made.
- (h) *Privileges of the president pro tempore.* The president pro tempore or designee acting as the presiding officer may move, second, and debate from the chair and shall not be deprived of the rights and privileges of being a member of the city council by reason of his/her acting as the presiding officer.
- (i) *Arriving late*—For benefit of an accurate quorum, it is the responsibility of the council or committee member to notify the presiding officer if they will be arriving late or leaving early from council and committee meetings.

(Ord. No. 17:064, § 1(Exh. A), 8-15-2017; Ord. No. 19:004, § 1(Exh. A), 4-16-2019)

State law reference(s)—Selection of president pro tempore, A.C.A. § 14-43-501(b)(2).

Sec. 2-86. Freedom of information procedure.

All meetings of the city council shall be public meetings. Notice of the time, place and date of all special meetings shall be given by the city clerk's office, to representatives of the newspapers and radio stations located in Craighead County which have requested to be notified at least two hours before the special meeting takes place. Any news media located elsewhere that regularly covers the meetings of the council and which have requested

notification from the city clerk's office, shall also be notified at least two hours before the meeting takes place. The city clerk's office shall maintain the official notification list.

(Ord. No. 17:064, § 1(Exh. A), 8-15-2017; Ord. No. 19:004, § 1(Exh. A), 4-16-2019)

State law reference(s)—Open meetings required and exceptions thereto, A.C.A. § 25-19-106.

Sec. 2-87. Procedures and parliamentary rules.

(a) Order of business.

- (1) The city council's agenda order shall be coordinated by the city clerk. All items for discussion or action at the regular council meeting shall be organized under the following headings:
 - a. Call to order by the mayor;
 - b. Pledge of Allegiance and invocation;
 - c. Roll call by the city clerk;
 - d. Special presentations;
 - e. Consent agenda;
 - f. Unfinished business;
 - g. New business;
 - h. Mayor's report;
 - i. City council reports;
 - j. Public comment;
 - k. Adjournment.
- (2) The mayor shall delegate collection, initial organization, and distribution of the final draft to the city clerk; however, the mayor shall maintain responsibility for and control of the agenda. At the regular meeting of the council, the city council, by majority vote, may rearrange the order of the agenda.

(b) Agenda items and public comment.

- (1) Agenda items submitted by the administration's staff found to be complete shall be entered into Legistar by the city clerk's office in a timely manner to allow for the approval process of the mayor, city attorney, prior to 10:00 a.m. on Thursday, except when the regular meeting time has changed due to holidays or rescheduling of the meeting. In such cases, the deadline for agenda items will be adjusted to accommodate the meeting.
- (2) Legislative assignment of agenda items to city council committees is handled by the mayor and/or the administrative staff.
- (3) The deadline for agenda items shall be submitted to the city clerk's office on or before 10:00 a.m. on Thursday immediately preceding each regular city council meeting, except when the regular meeting time has changed due to holidays or rescheduling of the meeting. In such cases, the deadline for agenda items will be adjusted to accommodate the meeting. The city clerk's office shall be responsible for entering all agenda items into Legistar. All original legislation and attachments must be submitted in order to be placed on the agenda. All items for discussion or action at the regular city council meeting shall be included in an agenda provided by the city clerk to the council members, the mayor, and the city attorney via internet by 4:00 p.m. on Thursday, immediately preceding the regular council meeting.

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- (4) The city clerk's office shall enter all items for discussion or action by citizens wishing to address Jonesboro city council members. No handouts, attachments or presentations shall be made part of the official record without providing the documents to the city clerk's office.
 - (5) The city clerk shall place the items on the agenda in the order that each item is received in the clerk's office. The mayor reserves the right to add or remove items submitted by the administration before the agenda is provided to the council members and the public. The mayor must submit the changes to the agenda in writing to the city clerk by 4:00 p.m. on Thursday following the day of the submission deadline described above in (b)(1).
 - (6) Any ordinance or resolution which was not included on the final agenda may only be brought before the city council after approval by unanimous vote of any city council committee with four or more council members. The city council, by two-thirds vote, at the regular council meeting, must then suspend the rules and bring the item to the floor for consideration. A council member moving to suspend the rules and bring an item to the floor for consideration must state, as part of his/her motion, the nature of the emergency requiring immediate action on the item. A.C.A. § 14-55-202. All walk-ons being proposed by city staff must be requested by the mayor, chief administrative officer, or chief operations officer. The walk-on must have gone through the approval process in Legistar prior to being walked on.
 - (7) Any citizen living within the city limits of Jonesboro desiring to place legislation on the city council agenda may do so by submitting the desired legislation in writing to the mayor or any of the council members and engage them to sponsor the item. Once the mayor or council member has agreed to sponsor the legislation, it will be reviewed by the city attorney before being placed on the appropriate committee agenda prior to going to the full council.
 - (8) There shall be a three-minute time limit per person for proponents and opponents of agenda items.
 - (9) The city council shall provide 15 minutes during each regular council meeting for public comment on non-agenda business. A total of three citizens will be allowed to speak at each council meeting. Each individual is required to limit his/her comments to five minutes. The city council reserves the right to suspend the rules for extra time, if necessary. The city clerk will time each individual using the time clock as provided in council chambers.
- (c) *Precedence of motions.* The city council shall follow the precedence and classification of motions as given in the most recent edition of the Arkansas Municipal League's "Procedural Rules for Municipal Officials" or successive publications. In the event the handbook does not cover the matter, the most recent edition of Robert's Rules of Order shall apply. On questions of appeal, a majority of those present is required to overturn a ruling of the presiding officer.
- (1) *Motions to be stated by the presiding officer/withdrawal.* When a motion is made and seconded, it shall be stated by the presiding officer before debate. After being stated by the presiding officer, a motion may not be withdrawn by the mover without the consent of the member seconding it and approval of the city council.
 - (2) *Reconsideration.* After the decision of any question, any member of the majority may request a reconsideration of any action at the same or the next succeeding meeting; provided, however, that a resolution authorizing or relating to any contract may be reconsidered at any time before final execution thereof. A motion to reconsider requires a simple majority for passage. After a motion for reconsideration has once been acted on, no other motion for reconsideration thereof shall be made without unanimous consent.
 - (3) *Readings.* All ordinances shall be read aloud at three different meetings unless the city council votes to suspend the rules by a two-thirds majority. A.C.A. § 14-55-202.
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(Ord. No. 17:064, § 1(Exh. A), 8-15-2017; Ord. No. 19:004, § 1(Exh. A), 4-16-2019; Ord. No. 21:025, § 1(Exh. A), 7-6-2021)

State law reference(s)—Authority to provide rules of procedure, A.C.A. § 14-43-501.

Sec. 2-88. Reserved.

Editor's note(s)—Ord. No. 15:058, § 1, adopted Nov. 17, 2015, repealed § 2-88, which pertained to absence from council meetings and derived from Ord. No. 09:001, § 1(2.20.05), adopted Jan. 20, 2009.

Sec. 2-89. Appeals to council.

Appeals to the city council of decisions of commissions and boards shall be in writing signed by the denied applicant appealing, dated, and filed with the clerk within 30 days following the decision of the board and/or commission. The appeal shall set forth the objection to the decision rendered by said commission and/or board. Decisions shall be considered final if no appeal is perfected within the 30-day period.

(Ord. No. 17:064, § 1(Exh. A), 8-15-2017; Ord. No. 19:004, § 1(Exh. A), 4-16-2019; Ord. No. 21:025, § 1(Exh. A), 7-6-2021)

Sec. 2-90. Hearings.

Appeals shall be heard by the city council meeting in official session. The city council may call a special meeting to hear said appeal.

(Ord. No. 17:064, § 1(Exh. A), 8-15-2017; Ord. No. 19:004, § 1(Exh. A), 4-16-2019)

Sec. 2-91. Notice.

The city clerk's office shall notify the denied applicant appealing by certified mail, return receipt requested, of the date of hearing. The notice shall contain the following statements:

- (a) The denied applicant shall be entitled to counsel at the hearing;
- (b) The denied applicant shall be able to discuss their proposal with the council;
- (c) The denied applicant may introduce any information they might have concerning the matter;
- (d) The rules of evidence and the rules of procedure established for the judicial system of the state shall not be applicable at said hearing;
- (e) The denied applicant shall be entitled, upon request, to a written statement from the city council which shall state the facts and reasons for denying the denied applicant's appeal if same is denied.

(Ord. No. 17:064, § 1(Exh. A), 8-15-2017; Ord. No. 19:004, § 1(Exh. A), 4-16-2019; Ord. No. 21:025, § 1(Exh. A), 7-6-2021)

Sec. 2-92. Action.

The city council shall either approve or reject the appealed decision by a majority vote. Failure to act on the appeal within 60 days after same is filed will be deemed approval of the decision of the board and/or commission.

Decision not approved by the city council may be resubmitted through proper channels not less than six months following the council's action or sooner if there is a material change in circumstances or conditions.

(Ord. No. 17:064, § 1(Exh. A), 8-15-2017; Ord. No. 19:004, § 1(Exh. A), 4-16-2019)

Sec. 2-93. Bring ordinances before council.

- (a) Once an item is brought before the city council, there shall exist a six-month time limit within which to obtain a ruling by the city council. Failure to meet the deadline will result in the item not being brought before the council again for a one-year period, and starting the procedural process over.
- (b) Once an item has been tabled or pulled three times, the item may not be brought before the council again for a one-year period, and must start the procedural process over.
- (c) Once the Metropolitan Area Planning Commission has granted approval, there shall exist a six-month time limit for bringing the matter before the council.
- (d) If an item is denied by council, the same proposition cannot be brought back up to council again for six months unless there is a substantial change as noted by the discretion of the city attorney and the procedural process starts over.

(Ord. No. 17:064, § 1(Exh. A), 8-15-2017; Ord. No. 19:004, § 1(Exh. A), 4-16-2019; Ord. No. 21:025, § 1(Exh. A), 7-6-2021)

State law reference(s)—Ordinances, A.C.A. § 14-55-101 et seq.

Sec. 2-94. Publication reimbursement cost.

- (a) The publication cost shall be set by the finance department at a flat rate to cover costs for the publication of ordinances and notices. These rates may fluctuate based on current publication pricing.
- (b) The publication cost shall be collected by the city collector prior to an item being placed on the agenda. Failure to pay the publication cost shall result in the item not being placed on the agenda.
- (c) Should an ordinance be denied by the city council, the publication cost shall be reimbursed by the finance department. Reimbursement shall not include public hearing or appeal hearing notices, since these must be published prior to an ordinance being adopted.

(Ord. No. 17:064, § 1(Exh. A), 8-15-2017; Ord. No. 19:004, § 1(Exh. A), 4-16-2019)

Sec. 2-95. Internal boards, committees, commissions, and appointments.

(a) *Committee membership.*

- (1) The only standing internal committee of the city council shall be the nominating and rules committee. The nominating and rules committee shall be made up of council members from seat one of wards 1, 2, and 3 and seat two of wards 4, 5, and 6 on odd-numbered years and seat two of wards 1, 2, and 3 and seat one of wards 4, 5, and 6 on even-number years. The nominating and rules committee shall determine the number of city council committees, their function, and membership of such committees. Any council member who desires to serve on any particular committee shall so inform the nominating and rules committee. The nominating and rules committee shall, at its discretion, attempt to assign council members who have expressed a preference for any particular committee to the committee. The members of each committee shall designate the member who is to serve as chairperson of each committee. In the case of a tie for committee chairperson, the nominating and rules committee shall

appoint the chairperson from those nominated by the committee. Any council member dissatisfied with committee assignments can appeal to the whole city council. The nominating and rules committee will have a standing meeting on the first business Tuesday of the month of January of each year so that council committee designations can be assigned. The chair of the nominating and rules committee for the previous year will call the meeting and hold nominations for chair of the committee. The presiding chair, after the election of the new chair, will relinquish his/her duties.

- (2) Ad hoc committees to study special problems and projects of the city may be created by a majority vote of the city council. The mayor and the nominating and rules committee shall recommend to the city council appointees for ad hoc committees. The city council, by majority vote, shall appoint members to ad hoc committees.

(b) *Committee meetings.*

- (1) All council members, representatives of the news media who have requested notification, and all other persons who have requested notification of committee meetings shall be notified of city council committee meetings by the city clerk's office.
- (2) Committee meetings shall be held when possible at times that allow all members of the committee to attend. In order for a committee to make an official recommendation to the city council, a majority of the committee present must agree on that recommendation. Recommendation to the council shall be deemed as endorsement from the committee as the legislation stands. Council members who are not members of a particular city council committee may participate in the meeting of that committee except for voting on committee recommendations. Minutes of meetings involving the city council shall be the responsibility of the city clerk or his/her designee. The minutes shall reflect recommendations of the committee to the full council.
- (3) Legislation forwarded to city council from the Metropolitan Area Planning Commission, the Land Bank, the A&P Commission and the PACE Commission have already been endorsed by a committee and may be placed directly on the city council agenda without the need for further committee review.

(c) *Committee quorum.* A majority of the committee present shall be necessary to constitute a quorum to do business.

(d) *Committee voting.* Every committee member present when a question is put to a vote shall vote either "Yea" or "Nay", except that a committee member may abstain from voting if he/she has not participated in the preceding discussion of the question and that member briefly states the reason for the abstention. Pursuant to "Robert's Rules of Order", in the absence of a recommendation by the "Procedural Rules for Municipal Officials" the chairperson of the committee will not vote unless his/her vote is necessary to break a tie.

(e) *City council representation on other governmental groups.* When it is necessary to appoint a council member to an external board, commission, or committee, selection of that council member shall be made by the mayor and a majority vote of the city council shall be required for confirmation of the mayor's appointment.

(Ord. No. 17:064, § 1(Exh. A), 8-15-2017; Ord. No. 19:004, § 1(Exh. A), 4-16-2019; Ord. No. 21:025, § 1(Exh. A), 7-6-2021; Ord. No. 22:025, § 1, 7-5-2022)

Sec. 2-96. Mayor relationship.

- (a) *Defining authority.* In exercising its management responsibilities, the city council reserves its authority to approve policy which represents broad statements of its intentions, approves plans and programs, and delegate authority of administration to the mayor, except those rights that are by law conferred upon or reserved to the city council. The city council delegates the authority of the mayor to hire capable personnel within an approved wage and salary policy, to plan and establish schedules and to train, supervise and

terminate employees. Per A.C.A. § 14-42-110, the city council reserves the authority to review the hiring or removal of a department head and may overturn the hiring or removal of a department head by the mayor upon two-thirds majority of the total membership of the city council.

(b) *Definition of responsibilities.*

- (1) The mayor has the principal responsibility for directing the operations of the city government and for advising and assisting the city council in its deliberations. In connection with the latter responsibility, the city council expects and requests the mayor to furnish it with whatever data, information, and material it may need to properly carry out its functions in an informed manner.
- (2) The mayor also has the principal responsibility to ensure that the city's administrative officers, department heads, and directors understand and obey all local, state, and federal laws pertaining to the city's operations, and when a violation of any law is discovered, that immediate disclosure is made to the city council and proper and adequate disciplinary measures are taken against the responsible employee or employees.
- (3) The city council also expects the mayor to abide by the city's code of ethics, the city council also expects the mayor to require the city's administrative officers, department heads, and directors to abide by the city's code of ethics.

(c) *City council/mayor cooperation.*

- (1) Efficient management of the city can exist only through mutual understanding and complete cooperation between the city council and the mayor. The mayor's performance cannot be of the best unless he/she is given the latitude to exercise independent judgment in executing policies of the city council. The city council acknowledges that obligation and gives the mayor the latitude of judgment and discretion, and expects faithful performance in carrying out the policies of the city council.
- (2) It shall be understood that administrative authority for the management of the city rests with the mayor. Members of the city council should refrain, as individuals, from giving specific direction or instruction to city personnel pertaining to the discharge of assigned duties, however, open communication between council members and city employees is encouraged and expected to guarantee sound decisions based upon the free flow of information.

(Ord. No. 17:064, § 1(Exh. A), 8-15-2017; Ord. No. 19:004, § 1(Exh. A), 4-16-2019)

Sec. 2-97. Citizen committees.

- (a) *Authorization by the city council.* The city council may authorize citizen advisory boards, committees, and commissions to assist the city council in discharging its responsibilities more effectively. Authorization will be made by a majority vote of the city council.
- (b) *Selection guidelines.* The mayor shall have the responsibility of coordinating the selection process of members for the citizen advisory groups prior to the final city council approval. The objectives of the selection process shall be as follows:
 - (1) To provide a broad cross section of qualified individuals for service on the appointed bodies;
 - (2) To provide an opportunity for participation in city affairs by interested citizens; and
 - (3) To provide a means for involvement of all city council members in the selection process. The city council will act officially on all appointments in public session.
- (c) *Vacancy policy for boards and commissions.* In cases in which this division is not in conflict with state or federal law, any city board or commission position which term has expired for a period longer than 60 days shall be declared vacant.

(Ord. No. 17:064, § 1(Exh. A), 8-15-2017; Ord. No. 19:004, § 1(Exh. A), 4-16-2019)

Sec. 2-98. Code of ethics.

- (a) *General.* Council members, other elected city officials and the city's administrative officers, department heads, and directors occupy positions of public trust. All business transactions of such officials dealing in any manner with public funds, either directly or indirectly must be subject to the scrutiny of public opinion both to the legality and to the propriety of such transactions.
- (b) *Conflict of interest.* Council members, other elected officials, and the city's administrative officers, department heads, and directors shall refrain from making use of special knowledge or information gained by virtue of their elected office or position before it is made available to the general public; shall refrain from making or influencing decisions involving business associates, customers, clients, competitors, and immediate family members and shall comply with all lawful actions, directives and orders of duly constituted municipal officers as such may be issued in the normal and lawful discharge of the duties of these municipal officers. Nothing herein, however, shall serve to deny any of the above-mentioned of their legal rights and privileges available to all citizens of the city.
- (c) *Responsibility to all citizens.* Council members, other elected officials, and the city's administrative officers, department heads, and directors shall conduct themselves so as to bring credit upon the city as a whole and so as to set an example of good ethical conduct for all citizens of the community. Council members, other elected officials, and the city's administrative officers, department heads, and directors shall bear in mind at all times their responsibility to all Jonesboro citizens, shall refrain from actions benefiting special interest groups at the expense of the city as a whole, and shall do everything in their power to ensure equal and impartial law enforcement throughout the city without respect to race, creed, color, sex, or the economic or social position of individual citizens.
- (d) *Responsibility to disclose.*
 - (1) In an effort to allow the public full knowledge of financial and personal interests, council members, and other elected city officials are expected to file an annual statement of financial interest as required in A.C.A. § 21-8-701. Council members, other elected officials, and the city's administrative officers, department heads, and directors are also expected to disclose all real estate holdings within the city limits and any business or financial interest which could affect or be affected by decisions of the city council, other elected city officials, or the city's administrative officers, department heads, or directors. This language shall be interpreted to include real estate holdings and business or financial interests held by the individual, his/her spouse, children, parents or siblings or beneficial interests in a partnership, corporation or any other legal entity.
 - (2) Council members, other elected officials, the city's administrative officers, department heads, and directors, shall also disclose any familial relationships with any other city official or employee which could affect or be affected by decisions of the city council, the mayor, a city administrative officer, department head, or director.
 - (3) The financial and familial disclosures should be made in writing and filed with the city clerk before February 1 of each year; any changes in disclosure information during the year must be filed with the city clerk's office within 30 days of such change.
 - (4) No non-elected city officials and employees are required to include his/her home address on disclosure documents, per Act 213 of 2003 (A.C.A. § 25-19-105).

(Ord. No. 17:064, § 1(Exh. A), 8-15-2017; Ord. No. 19:004, § 1(Exh. A), 4-16-2019)

(Supp. No. 15)

Secs. 2-99—2-122. Reserved.



City of Jonesboro

300 S. Church Street
Jonesboro, AR 72401

Text File

File Number: ORD-25:005

Agenda Date:

Version: 1

Status: Second Reading

In Control: Public Works Council Committee

File Type: Ordinance

AN ORDINANCE AMENDING THE JONESBORO CODE OF ORDINANCES, SECTION 117.330(c), KNOWN AS THE SIDEWALK ORDINANCE OF THE CITY OF JONESBORO, ARKANSAS, PROVIDING FOR A CONTRIBUTION IN LIEU CONSTRUCTION EXEMPTION FOR PROPERTY IN PLANNED INDUSTRIAL PARKS

WHEREAS: Currently industrial developments located within the borders of the Craighead County Technology Park do not have an option to pay a contribution in lieu fee as allowed for other various purposes in the city; and

WHEREAS: Contribution in lieu of construction fees are allocated to a restricted fund and may only be used for the construction or maintenance of pedestrian infrastructure; and

WHEREAS: Contribution in lieu fees collected from industrial developments with little pedestrian activity would be used to fund needed pedestrian infrastructure in more urbanized areas of need within the city.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS THAT:

SECTION 1. The Jonesboro Code of Ordinances, Section 117.330(c), known as the sidewalk ordinance, is hereby amended to allow a contribution in lieu of construction fee for areas and conditions as described in the following:

(b) Exceptions. If one or more of the following conditions below exist, the metropolitan area planning commission may approve payment of the contribution in lieu of construction fee instead of installation of a sidewalk if it is determined that installation is impractical:

(1) Installation of the sidewalk would require the removal of a protected tree (Defined as a tree species that is healthy and greater than 18 inches diameter at a height of 48 inches from the ground) or other major obstruction within the right-of-way;

(2) A storm water drainage ditch or similar public facility prevents the installation of the sidewalk, and neither the sidewalks nor the facility can be reasonably relocated to accommodate both the sidewalk and the facility;

(3) The topography would require construction of a retaining wall more than three feet high to accommodate the sidewalk; or

(4) Other unusual circumstances make the sidewalk installation requirement

unreasonable or inappropriate.

(5) An industrial or commercial development within the confirmed boundaries of the Craighead County Technology Park.

(c) Exemptions. **Section intentionally omitted.**

(d) Contribution in lieu of construction fee.

(1) A contribution in lieu of construction fee shall be paid to the City of Jonesboro under the following circumstances:

a. The property owner of industrial or commercial projects or the residential subdivision developer may request this option subject to approval of the metropolitan area planning commission at the time of final plat approval for residential developments or the issuance of the building permit for industrial and/or commercial projects under the provisions in subsection (b) of the section.

b. An owner/developer may appeal the metropolitan area planning commission's refusal to grant a waiver or to approve the contribution in lieu of construction fee to the city council.

(2) The contribution in lieu of construction fee shall be calculated as a fixed amount per linear foot. The city council will establish the rate by resolution upon the recommendation of the city engineer and the rate will be tied to the current weighted average to build sidewalks according to the most current Arkansas Department of Transportation pricing list. The approved rate will be reviewed periodically.

(3) The fee shall be the amount of the sidewalk installation at a value determined by the design engineer and agreed to by the city engineer or his/her designated representative.

(4) The city shall deposit said money into an account dedicated for sidewalk construction until such time the money is used by the city.

(5) For single-family residential developments, the fee shall be paid in full for all platted lots with 90 days of the final plat being recorded or before the first building permit is issued. No building permit shall be issued until the fee is paid.

(6) Each contribution in lieu of payment collected shall be used to construct, improve, or maintain a sidewalk or other pedestrian infrastructure improvements that furthers the intent of this section as determined by the city engineer with the primary consideration being connectivity between new and existing sidewalks.

(7) Any project in the listed Jonesboro Industrial Parks that is operating under a temporary certificate of occupancy at the time of the passing of this ordinance will be eligible to provide a fee-in-lieu payment for the amount of the sidewalk construction calculated at the current weighted average to build sidewalks according to the most current Arkansas Department of Transportation pricing list.



City of Jonesboro

300 S. Church Street
Jonesboro, AR 72401

Text File

File Number: ORD-24:037

Agenda Date:

Version: 1

Status: Third Reading

In Control: Public Safety Council Committee

File Type: Ordinance

AN ORDINANCE ESTABLISHING AND CONSOLIDATING SPECIAL TRAFFIC PATTERNS NEAR JONESBORO PUBLIC SCHOOLS (JPS) CAMPUSES AND FOR OTHER PURPOSES

WHEREAS: Traffic safety around schools is a critical component in school safety; and

WHEREAS: Discussions with local school representatives have resulted in multiple traffic pattern change requests or clarification based off firsthand observations; and

WHEREAS: To reduce legislative confusion, the City of Jonesboro seeks to consolidate all Jonesboro Public Schools (JPS) school-related road closings into one ordinance for ease of reference.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS THAT

Section 1: The following streets shall be designated as one-way streets on school days as follows:

Monroe	Eastbound	Floyd to Nesbitt	7:15-8:15; 3:00-4:00
Hillcrest	Southbound	Wilkins to Highland	7:15-8:15; 2:45-4:15
Fisher	Southbound	Belt to Hoover	7:30-8:30; 2:30-3:30
Rosemond	Eastbound	Greenwood to Roy	7:30-8:30; 2:30-3:30
Roy	Southbound	Rosemond to Flowerland	7:30-8:30; 2:30-3:30
Cobb	Northbound	Richmond to Cherry	7:00-8:15; 2:45-4:00
Greenwood	Northbound	Flowerland to Rosemond	7:30-8:30; 2:30-3:30
Rains	Southbound	Eason to Richmond	7:00-8:15; 2:45-4:00
Strawn	Eastbound	Culberhouse to Flint	7:30-8:30; 2:30-3:30
Culberhouse	Southbound	Strawn to Nettleton	7:30-8:30; 2:30-3:30

Section 2: The following Ordinances shall be repealed in their entirety: ORD-77:2108; ORD-58:1771; ORD-84:1670; ORD-70:2589; ORD-59:1740; ORD-77:2109; ORD-78:1984; ORD-72:2447; and ORD-71:2500.

Section 3: It is found and declared by the City Council that the lack of appropriate and enforceable traffic control regulations and signage along these identified roadways could endanger life and

property; and therefore, this ordinance being necessary for the preservation of the public peace, health and safety, an emergency is hereby declared to exist and this ordinance shall take effect and be in full force from and after its passage and approval.



City of Jonesboro

300 S. Church Street
Jonesboro, AR 72401

Text File

File Number: COM-25:006

Agenda Date: 3/4/2025

Version: 1

Status: To Be Introduced

In Control: City Council

File Type: Other
Communications

DECEMBER 2024 FINANCIAL STATEMENTS

Overview of State Mandated Funds

Benchmark 0.00%

General Fund

Beginning Fund Balance: \$ 25,708,450 \$ 25,708,450

General Fund	YTD Actual	Total Budget	\$ Remaining	% Need/Avail
Revenue	\$ 63,115,436	\$ 63,504,837	\$ 389,401	0.6%
Expense	61,282,079	64,944,509	3,662,431	5.6%
Surplus (Deficit)	\$ 1,833,358	\$ (1,439,672)	\$ (3,273,030)	

Fund Balance Actual/Projected: \$ 27,541,808 \$ 24,268,778

Street Fund

Beginning Fund Balance: \$ 1,593,364 \$ 1,593,364

Street Fund	YTD Actual	Total Budget	\$ Remaining	% Need/Avail
Revenue	\$ 9,390,619	\$ 9,155,917	\$ (234,702)	-2.6%
Expense	8,288,907	9,436,255	1,147,348	12.2%
Surplus (Deficit)	\$ 1,101,712	\$ (280,338)	\$ (1,382,050)	

Fund Balance Actual/Projected: \$ 2,695,076 \$ 1,313,026

Overview of Select Budget Variances

Select Data - Year to Date	Actual	Budget	\$ Variance	% Variance
Revenue				
Sales Tax (Combined)	\$ 47,274,242	\$ 49,167,000	\$ (1,892,758)	-3.8%
State Turnback (Combined)	7,629,900	7,925,652	(295,752)	-3.7%
Expense				
Overlays	2,178,477	2,502,963	(324,486)	-13%
Fuel Purchases	1,332,658	1,687,000	(354,342)	-21%

Overview of Select Prior Year Variances

Select Data - Year to Date	Current Year	Prior Year	\$ Change	% Change
Revenue				
Franchise Fee	\$ 1,376,884	\$ 1,660,467	\$ (283,583)	-17%
A&P Prepared Foods	6,504,280	6,198,742	305,538	5%
A&P Original 3%	936,513	977,913	(41,400)	-4%
A&P Additional 1%	312,406	326,113	(13,707)	-4%
Alcohol Beverage Tax	723,422	688,734	34,688	5%

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City of Jonesboro, Arkansas
 Schedule of Changes in FB and Required Reserve
 December 2024

Changes in Fund Balance- Cash Basis

State Mandated Funds		Activity Reflecting Changes in Fund Balance			
Description	Beginning Fund Balances	Year to Date Revenues	Year to Date Expenditures	Surplus (Deficit)	Ending Fund Balances
General	\$ 25,708,450	\$ 63,115,436	\$ 61,282,079	\$ 1,833,358	\$ 27,541,808
Street	1,593,364	\$ 9,390,619	\$ 8,288,907	1,101,712	2,695,076
Total	\$ 27,301,815	\$ 72,506,056	\$ 69,570,986	\$ 2,935,070	\$ 30,236,884

Other Funds		Activity Reflecting Changes in Fund Balance			
Description	Beginning Fund Balances	Year to Date Revenues	Year to Date Expenditures	Surplus (Deficit)	Ending Fund Balances
Restricted	\$ 1,296,783	\$ 2,491,913	\$ 2,479,510	\$ 12,403	\$ 1,309,185
E-911	1,154,260	1,655,261	2,361,325	(706,065)	448,195
Federal Grants	(1,420,573)	3,806,357	1,624,573	2,181,784	761,211
Non-Federal Grants	310,477	55,338	71,256	(15,918)	294,559
Community Development Block Grant (CDBG)	14,033	616,544	614,564	1,979	16,012
Metropolitan Planning Organization (MPO)	122,284	142,148	157,534	(15,386)	106,897
Jonesboro Economical Transit System (JETS)	(484,558)	2,843,862	3,856,468	(1,012,606)	(1,497,164)
American Rescue Plan	10,087,694	355,307	1,815,835	(1,460,529)	8,627,165
Depreciation Fund	3,378,793	-	3,167,862	(3,167,862)	210,932
Capital Improvement Fund	8,005,051	4,918,512	10,324,247	(5,405,735)	2,599,316
Advertising & Promotion 3%	394,252	976,023	1,126,929	(150,906)	243,346
Advertising & Promotion 1%	651,554	343,735	950,000	\$ (606,265)	\$ 45,289
Advertising & Promotion Prepared Foods	6,842,619	6,810,832	3,891,532	\$ 2,919,300	\$ 9,761,919
Total	\$ 30,352,668	\$ 25,015,831	\$ 32,441,636	\$ (7,425,805)	\$ 22,926,863

All Funds Totals	\$ 57,654,483	\$ 97,521,887	\$ 102,012,622	\$ (4,490,735)	\$ 53,163,747
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Reserve Analysis

Description	Fund Balance	Less: Required Reserve	Available Reserves
General Fund	\$ 27,541,808	\$ (9,741,676)	\$ 17,800,132
Street Fund	2,695,076		2,695,076
Depreciation Fund	210,932		210,932
Capital Improvement Fund	2,599,316		2,599,316
Combined Fund Reserves	\$ 33,047,131	\$ (9,741,676)	\$ 23,305,455

*The Required Reserve is established as 15% of General Fund Current Budget Expenditures.

City of Jonesboro, Arkansas
Schedule of Changes in Restricted Fund Balances
December 2024

Changes in Fund Balance- Cash Basis

Restricted Funds Description	Activity Reflecting Changes in Fund Balance				Ending Fund Balances
	Beginning Fund Balances	Year to Date Revenues	Year to Date Expenditures	Surplus (Deficit)	
Insurance Proceeds	\$ 227,486	\$ -	\$ 29,267	\$ (29,267)	\$ 198,219
Perpetual Cemetery	619,697	46,895	38,700	8,195	627,892
Fire Act 833	65,664	199,659	191,269	8,390	74,054
Employee Benefit	49,732	-	190	(190)	49,542
DARE	66,888	46,118	58,434	(12,316)	54,572
In Lieu of Sidewalk	95,151	78,540	95,618	(17,077)	78,073
Dog Park Donations	27,608	-	-	-	27,608
K-9 Acquisition	9,377	18,000	2,397	15,603	24,980
Police Suspense	14,635	-	-	-	14,635
Animal Control Donations	18,451	23,345	16,906	6,439	24,890
Abatement	5,626	-	-	-	5,626
Museum - E Boone Watson	300	-	-	-	300
Winter Wonderland	4,241	223	-	223	4,464
Public Safety Surveillance Equip	3,000	-	-	-	3,000
Police Hiring/Training	2,887	-	13	(13)	2,874
Skate Board Park	992	-	-	-	992
Jonesboro Shooting Complex	47	-	-	-	47
Fairview Park- Brazos	2,000	-	-	-	2,000
Library Millage	-	1,822,976	1,822,976	-	-
MYAC	1,055	1,969	2,486	(517)	538
State Asset Forfeiture	15,797	52,472	9,022	43,449	59,247
Federal Asset Forfeiture	6,288	125,125	78,283	46,841	53,130
Homelessness Committee	-	-	-	-	-
Keep Jonesboro Beautiful	-	32,500	29,996	2,504	2,504
Downtown Jonesboro Imp. District	59,862	44,091	103,953	(59,862)	0
Total	\$ 1,296,783	\$ 2,491,913	\$ 2,479,510	\$ 12,403	\$ 1,309,185

City of Jonesboro
Schedule of Revenue vs. Expense
December 2024

State Mandated Funds

Operation and Maintenance (O&M)		YTD Actual	Total Budget	\$ Remaining
General	Revenue	\$ 62,936,474	\$ 63,325,875	\$ 389,401
	Expense	58,450,584	61,544,509	3,093,926
Street	Revenue	9,302,047	9,155,917	(146,130)
	Expense	6,201,890	6,865,005	663,115
Total	Revenue	\$ 72,238,521	\$ 72,481,792	\$ 243,271
	Expense	64,652,474	68,409,514	3,757,040
	Surplus/(Deficit)	\$ 7,586,047	\$ 4,072,278	\$ (3,513,769)

Capital Improvement (C.I.)		YTD Actual	Total Budget	\$ Remaining
General	Revenue	\$ 178,962	\$ 178,962	\$ (0)
	Expense	2,831,495	3,400,000	568,505
Street (Includes STIP)	Revenue	88,573	-	(88,573)
	Expense	2,087,017	2,571,250	484,233
Total	Revenue	\$ 267,535	\$ 178,962	\$ (88,573)
	Expense	4,918,512	5,971,250	1,052,738
	Surplus/(Deficit)	\$ (4,650,977)	\$ (5,792,288)	\$ (1,141,311)

Total O&M and C.I.	Revenue	\$ 72,506,056	\$ 72,660,754	\$ 154,698
	Expense	69,570,986	74,380,764	4,809,778
	Surplus/(Deficit)	\$ 2,935,070	\$ (1,720,010)	\$ (4,655,080)

Other Funds

Other Funds		YTD Actual	Total Bud/Avail	\$ Remaining
Restricted	Revenue	\$ 2,491,913	\$ 1,935,735	(556,178)
	Expense	2,479,510	1,970,735	(508,775)
E-911	Revenue	1,655,261	1,717,342	62,081
	Expense	2,361,325	2,194,855	(166,470)
Federal Grants	Revenue	3,806,357	1,573,914	(2,232,443)
	Expense	1,624,573	1,573,914	(50,659)
Non-Federal Grants	Revenue	55,338	59,056	3,718
	Expense	71,256	59,056	(12,200)
CDBG	Revenue	616,544	1,155,052	538,508
	Expense	614,564	1,155,052	540,488
MPO	Revenue	142,148	177,383	35,235
	Expense	157,534	177,383	19,849
JETS	Revenue	2,843,862	2,220,892	(622,970)
	Expense	3,856,468	2,220,892	(1,635,576)
American Rescue Plan	Revenue	355,307	-	(355,307)
	Expense	1,815,835	600,000	(1,215,835)
Depreciation Fund	Revenue	-	-	-
	Expense	3,167,862	3,305,559	137,697
Capital Improvement Fund	Revenue	4,918,512	-	(4,918,512)
	Expense	10,324,247	18,168,889	7,844,642
A&P 3%	Revenue	976,023	1,230,000	253,977
	Expense	1,126,929	1,023,801	(103,128)
A&P 1%	Revenue	343,735	320,000	(23,735)
	Expense	950,000	950,000	-
A&P PF%	Revenue	6,810,832	6,000,000	(810,832)
	Expense	3,891,532	1,053,677	(2,837,855)
Total	Revenue	\$ 25,015,831	\$ 16,389,374	\$ (8,626,457)
	Expense	32,441,636	34,453,813	2,012,177
	Surplus/(Deficit)	\$ (7,425,805)	\$ (18,064,439)	\$ (10,638,634)

All Funds (Combined)		YTD Actual	Total Bud/Avail	\$ Remaining
Grand Total	Revenue	\$ 97,521,887	\$ 89,050,128	\$ (8,471,759)
	Expense	102,012,622	108,834,577	6,821,955
	Surplus/(Deficit)	\$ (4,490,735)	\$ (19,784,449)	\$ (15,293,714)

City of Jonesboro
Schedule of O&M Departmental Overview
December 2024

O&M Departmental Overview

General Fund

Department		YTD Actual	Total Budget	\$ Remaining
Overview of Public Safety				
Law & Enforcement	Revenue	\$ 2,616,916	\$ 2,609,759	\$ (7,157)
	Expense	20,830,675	21,497,560	666,885
Fire Protection	Revenue	1,497,247	1,381,594	(115,653)
	Expense	13,377,259	13,847,807	470,548
Total Public Safety				
	Revenue	\$ 4,114,163	\$ 3,991,353	\$ (122,810)
	Expense	34,207,934	35,345,367	1,137,433
	Surplus/(Deficit)	\$ (30,093,771)	\$ (31,354,014)	\$ (1,260,243)

Overview of Non-Public Safety Departments				
Parks	Revenue	\$ 2,067,414	\$ 1,995,455	\$ (71,959)
	Expense	5,258,780	5,697,756	438,976
Sanitation	Revenue	128,533	132,835	4,302
	Expense	6,465,249	6,445,595	(19,654)
Elected Officials	Revenue	1,000	-	(1,000)
	Expense	1,571,855	1,652,526	80,671
General Admin.	Revenue	53,415,885	54,223,704	807,819
	Expense	1,049,030	1,254,947	205,917
Other-Admin.	Revenue	3,209,480	2,982,528	(226,952)
	Expense	9,897,736	11,148,318	1,250,582
Capital Improvement	Revenue	178,962	178,962	(0)
	Expense	2,831,495	3,400,000	568,505
Total Non-Public Safety				
	Revenue	\$ 59,001,273	\$ 59,513,484	\$ 512,211
	Expense	27,074,144	29,599,142	2,524,997
	Surplus/(Deficit)	\$ 31,927,129	\$ 29,914,342	\$ (2,012,787)

Total General Fund	Revenue	\$ 63,115,436	\$ 63,504,837	\$ 389,401
	Expense	61,282,079	64,944,509	3,662,431
	Surplus/(Deficit)	\$ 1,833,358	\$ (1,439,672)	\$ (3,273,030)

Street Fund

Department		YTD Actual	Total Budget	\$ Remaining
Street	Revenue	\$ 24,269	\$ 19,793	\$ (4,476)
	Expense	4,634,785	5,247,374	612,589
Engineering	Revenue	170,674	177,617	6,943
	Expense	1,476,303	1,617,631	141,328
Street Admin.	Revenue	9,107,103	8,958,507	(148,596)
	Expense	90,802	-	(90,802)
Capital Improvement	Revenue	88,573	-	(88,573)
	Expense	2,087,017	2,571,250	484,233
Total Street Fund				
	Revenue	\$ 9,390,619	\$ 9,155,917	\$ (234,702)
	Expense	8,288,907	9,436,255	1,147,348
	Surplus/(Deficit)	\$ 1,101,712	\$ (280,338)	\$ (1,382,050)

O&M Grand Total	Revenue	\$ 72,506,056	\$ 72,660,754	\$ 154,698
	Expense	69,570,986	74,380,764	4,809,778
	Surplus/(Deficit)	\$ 2,935,070	\$ (1,720,010)	\$ (4,655,080)

City of Jonesboro, Arkansas
 Schedule of Interest Earnings & Deposit Collateralization
 December Interest

Interest Earnings

Bank Account	Balance	Interest Earned	Rate of Interest
General Fund	\$24,887,513.37	\$ 60,306.65	3.05%
Jonesboro Softball	2,133.46	5.76	3.05%
Federal Grants Fund	767,197.51	2,098.49	3.05%
Restricted Funds	1,282,714.90	3,529.48	3.05%
Non-Federal Grants	295,358.40	799.29	3.05%
Depreciation Fund	212,049.87	1,118.28	3.05%
Capital Improvement Fund	3,671,369.03	9,845.99	3.05%
Payroll Clearing	110,097.45	914.61	3.05%
Credit Card	14,320.67	135.95	3.05%
Operating	840,813.42	3,710.01	3.05%
Total	\$ 32,083,568.08	\$ 82,464.51	
Street Fund	\$ 2,632,996.80	\$ 7,332.23	3.05%
E-911	465,513.08	685.98	3.05%
C.D.B.G.	16,783.59	-	0.00%
M.P.O.	109,395.19	305.02	3.05%
American Rescue Plan Funds	8,627,165.13	24,450.54	3.05%
J.E.T.S.	24,092.50	236.47	3.05%
Non Uniform Pension Payee	2,067.18	5.58	3.05%
A&P 3% Hotel & Motel	245,390.45	937.15	3.05%
A&P 1% Hotel & Motel	995,289.29	2,646.78	3.05%
A&P Prepared Foods	9,761,919.36	26,692.93	3.05%
Total Other	\$ 22,880,612.57	\$ 63,292.68	
Grand Total	\$ 54,964,180.65	\$ 145,757.19	

Total year to date interest	
Actual	
\$	<u>2,124,820.76</u>
Budget	
\$	<u>1,825,916.00</u>

Deposit Collateralization
 Pledge Report - Centennial Bank

Irrevocable Letters of Credit	\$ 32,000,000.00	Expires 12/31/2024
Other Pledged Securites (Mkt Val)	35,687,805.22	
FDIC Insurance	250,000.00	
Total Collateralized Balances	\$ 67,937,805.22	

City of Jonesboro, Arkansas

Combined Sales and Use Tax Report (Cash Basis)

2024

Historical Data

Month	2024	2023	2022	2021
January	\$ 4,208,902.39	\$ 3,856,515.15	\$ 3,697,194.79	\$ 3,075,785.44
February	4,518,839.80	4,718,018.56	4,360,357.41	3,678,943.60
March	3,504,892.28	3,656,482.75	3,183,111.17	3,058,832.16
April	3,698,017.89	3,735,516.86	3,315,274.45	2,641,419.06
May	4,121,511.60	3,923,692.55	3,973,786.69	3,785,178.60
June	3,805,323.22	4,042,928.05	3,741,152.53	3,556,747.61
July	3,815,705.17	3,895,788.19	3,688,689.15	3,511,044.11
August	3,868,202.11	3,855,671.39	3,991,764.99	3,603,176.65
September	3,906,921.12	3,857,410.13	3,803,716.42	3,549,348.35
October	4,073,345.55	4,025,134.40	3,891,040.16	3,578,101.11
November	3,824,201.10	3,967,655.21	3,853,821.65	3,550,414.14
December	3,928,379.77	3,857,914.63	3,536,833.15	3,476,229.73
Totals	\$ 47,274,242.00	\$ 47,392,727.87	\$ 45,036,742.56	\$ 41,065,220.56

Comparison to Previous Periods

Month	Current	Prior	\$ Variance	% Variance
January	\$ 4,208,902.39	\$ 3,856,515.15	\$ 352,387.24	9.1%
February	4,518,839.80	4,718,018.56	(199,178.76)	-4.2%
March	3,504,892.28	3,656,482.75	(151,590.47)	-4.1%
April	3,698,017.89	3,735,516.86	(37,498.97)	-1.0%
May	4,121,511.60	3,923,692.55	197,819.05	5.0%
June	3,805,323.22	4,042,928.05	(237,604.83)	-5.9%
July	3,815,705.17	3,895,788.19	(80,083.02)	-2.1%
August	3,868,202.11	3,855,671.39	12,530.72	0.3%
September	3,906,921.12	3,857,410.13	49,510.99	1.3%
October	4,073,345.55	4,025,134.40	48,211.15	1.2%
November	3,824,201.10	3,967,655.21	(143,454.11)	-3.6%
December	3,928,379.77	3,857,914.63	70,465.14	1.8%
Totals	\$ 47,274,242.00	\$ 47,392,727.87	\$ (118,485.87)	-0.3%

Comparison to Budget

Month	Actual	Budget	\$ Variance	% Variance
January	\$ 4,208,902.39	\$ 3,976,324.84	\$ 232,577.55	5.8%
February	4,518,839.80	4,572,531.00	(53,691.20)	-1.2%
March	3,504,892.28	3,589,191.00	(84,298.72)	-2.3%
April	3,698,017.89	3,731,302.56	(33,284.67)	-0.9%
May	4,121,511.60	4,130,028.00	(8,516.40)	-0.2%
June	3,805,323.22	4,049,906.68	(244,583.46)	-6.0%
July	3,815,705.17	4,050,269.52	(234,564.35)	-5.8%
August	3,868,202.11	4,128,891.25	(260,689.14)	-6.3%
September	3,906,921.12	4,152,193.90	(245,272.78)	-5.9%
October	4,073,345.55	4,268,715.50	(195,369.95)	-4.6%
November	3,824,201.10	4,291,765.78	(467,564.68)	-10.9%
December	3,928,379.77	4,225,879.97	(297,500.20)	-7.0%
Totals	\$ 47,274,242.00	\$ 49,167,000.00	\$ (1,892,758.00)	-3.8%

*The 2024 Combined budget for Sales Tax is \$49,167,000

City of Jonesboro, Arkansas
City Sales and Use Tax Report (Cash Basis)
2024

Historical Data

Month	2024	2023	2022	2021
January	\$ 2,317,133.96	\$ 2,133,729.01	\$ 2,040,928.57	\$ 1,715,538.87
February	2,517,307.78	2,635,793.76	2,423,246.98	2,065,223.04
March	1,939,232.49	2,026,463.78	1,769,568.23	1,703,045.35
April	2,041,119.32	2,076,004.55	1,888,135.01	1,467,798.28
May	2,288,399.58	2,170,092.57	2,201,074.32	2,108,493.80
June	2,111,214.22	2,254,614.98	2,131,956.39	1,982,119.61
July	2,118,369.81	2,160,108.13	2,047,774.63	1,963,838.93
August	2,135,107.75	2,131,256.75	2,207,564.87	2,004,307.56
September	2,160,292.56	2,130,151.48	2,101,899.21	1,962,162.00
October	2,247,031.59	2,228,139.32	2,166,360.53	1,959,389.66
November	2,121,273.99	2,184,989.01	2,122,886.06	1,959,880.40
December	2,166,282.11	2,130,203.21	1,960,854.97	1,919,326.33
Totals	\$ 26,162,765.16	\$ 26,261,546.55	\$ 25,062,249.77	\$ 22,811,123.83

Comparison to Previous Periods

Month	Current	Prior	\$ Variance	% Variance
January	\$ 2,317,133.96	\$ 2,133,729.01	\$ 183,404.95	8.6%
February	2,517,307.78	2,635,793.76	(118,485.98)	-4.5%
March	1,939,232.49	2,026,463.78	(87,231.29)	-4.3%
April	2,041,119.32	2,076,004.55	(34,885.23)	-1.7%
May	2,288,399.58	2,170,092.57	118,307.01	5.5%
June	2,111,214.22	2,254,614.98	(143,400.76)	-6.4%
July	2,118,369.81	2,160,108.13	(41,738.32)	-1.9%
August	2,135,107.75	2,131,256.75	3,851.00	0.2%
September	2,160,292.56	2,130,151.48	30,141.08	1.4%
October	2,247,031.59	2,228,139.32	18,892.27	0.8%
November	2,121,273.99	2,184,989.01	(63,715.02)	-2.9%
December	2,166,282.11	2,130,203.21	36,078.90	1.7%
Totals	\$ 26,162,765.16	\$ 26,261,546.55	\$ (98,781.39)	-0.4%

Comparison to Budget

Month	Actual	Budget	\$ Variance	% Variance
January	\$ 2,317,133.96	\$ 2,203,843.15	\$ 113,290.81	5.1%
February	2,517,307.78	2,536,874.27	(19,566.49)	-0.8%
March	1,939,232.49	1,991,309.91	(52,077.42)	-2.6%
April	2,041,119.32	2,045,866.35	(4,747.03)	-0.2%
May	2,288,399.58	2,291,370.31	(2,970.73)	-0.1%
June	2,111,214.22	2,250,452.99	(139,238.77)	-6.2%
July	2,118,369.81	2,236,813.88	(118,444.07)	-5.3%
August	2,135,107.75	2,250,452.99	(115,345.24)	-5.1%
September	2,160,292.56	2,294,084.73	(133,792.17)	-5.8%
October	2,247,031.59	2,381,769.99	(134,738.40)	-5.7%
November	2,121,273.99	2,400,054.76	(278,780.77)	-11.6%
December	2,166,282.11	2,395,324.67	(229,042.56)	-9.6%
Totals	\$ 26,162,765.16	\$ 27,278,218.00	\$ (1,115,452.84)	-4.1%

*The 2024 Budget for City Sales Tax is \$27,278,218

City of Jonesboro, Arkansas
 County Sales and Use Tax Report (Cash Basis)
 2024

Historical Data

Month	2024	2023	2022	2021
January	\$ 1,891,768.43	\$ 1,722,786.14	\$ 1,656,266.22	\$ 1,360,246.57
February	2,001,532.02	2,082,224.80	1,937,110.43	1,613,720.56
March	1,565,659.79	1,630,018.97	1,413,542.94	1,355,786.81
April	1,656,898.57	1,659,512.31	1,427,139.44	1,173,620.78
May	1,833,112.02	1,753,599.98	1,772,712.37	1,676,684.80
June	1,694,109.00	1,788,313.07	1,609,196.14	1,574,628.00
July	1,697,335.36	1,735,680.06	1,640,914.52	1,547,205.18
August	1,733,094.36	1,724,414.64	1,784,200.12	1,598,869.09
September	1,746,628.56	1,727,258.65	1,701,817.21	1,587,186.35
October	1,826,313.96	1,796,995.08	1,724,679.63	1,618,711.45
November	1,702,927.11	1,782,666.20	1,730,935.59	1,590,533.74
December	1,762,097.66	1,727,711.42	1,575,978.18	1,556,903.40
Totals	\$ 21,111,476.84	\$ 21,131,181.32	\$ 19,974,492.79	\$ 18,254,096.73

Comparison to Previous Periods

Month	Current	Prior	\$ Variance	% Variance
January	\$ 1,891,768.43	\$ 1,722,786.14	\$ 168,982.29	9.8%
February	2,001,532.02	2,082,224.80	(80,692.78)	-3.9%
March	1,565,659.79	1,630,018.97	(64,359.18)	-3.9%
April	1,656,898.57	1,659,512.31	(2,613.74)	-0.2%
May	1,833,112.02	1,753,599.98	79,512.04	4.5%
June	1,694,109.00	1,788,313.07	(94,204.07)	-5.3%
July	1,697,335.36	1,735,680.06	(38,344.70)	-2.2%
August	1,733,094.36	1,724,414.64	8,679.72	0.5%
September	1,746,628.56	1,727,258.65	19,369.91	1.1%
October	1,826,313.96	1,796,995.08	29,318.88	1.6%
November	1,702,927.11	1,782,666.20	(79,739.09)	-4.5%
December	1,762,097.66	1,727,711.42	34,386.24	2.0%
Totals	\$ 21,111,476.84	\$ 21,131,181.32	\$ (19,704.48)	-0.1%

Comparison to Budget

Month	Actual	Budget	\$ Variance	% Variance
January	\$ 1,891,768.43	\$ 1,772,481.69	\$ 119,286.74	6.7%
February	2,001,532.02	2,035,656.73	(34,124.71)	-1.7%
March	1,565,659.79	1,597,881.09	(32,221.30)	-2.0%
April	1,656,898.57	1,685,436.21	(28,537.64)	-1.7%
May	1,833,112.02	1,838,657.69	(5,545.67)	-0.3%
June	1,694,109.00	1,799,453.69	(105,344.69)	-5.9%
July	1,697,335.36	1,813,455.64	(116,120.28)	-6.4%
August	1,733,094.36	1,878,438.26	(145,343.90)	-7.7%
September	1,746,628.56	1,858,109.17	(111,480.61)	-6.0%
October	1,826,313.96	1,886,945.51	(60,631.55)	-3.2%
November	1,702,927.11	1,891,711.02	(188,783.91)	-10.0%
December	1,762,097.66	1,830,555.30	(68,457.64)	-3.7%
Totals	\$ 21,111,476.84	\$ 21,888,782.00	\$ (777,305.16)	-3.6%

*The 2024 Budget for County Sales Tax is \$21,888,782

City of Jonesboro, Arkansas
 Combined State Turnback Report (Cash Basis)
 2024

Historical Data

Month	2024	2023	2022	2021
January	\$ 703,774.94	\$ 722,130.46	\$ 725,110.11	\$ 585,117.03
February	664,698.70	659,466.69	639,323.60	516,793.36
March	575,268.79	546,400.33	546,128.55	451,951.78
April	614,740.56	644,691.01	628,690.16	489,461.69
May	656,433.52	607,380.40	633,804.95	589,145.05
June	644,692.04	646,793.33	618,379.61	582,699.72
July	775,499.47	851,313.69	880,833.40	794,644.37
August	616,409.61	609,925.44	663,025.33	540,098.57
September	644,063.82	660,774.12	647,169.88	543,714.18
October	539,555.24	645,402.15	658,112.49	620,097.45
November	604,855.02	605,648.19	651,637.64	596,252.64
December	589,908.19	623,165.05	663,991.34	588,771.90
Totals	\$ 7,629,899.90	\$ 7,823,090.86	\$ 7,956,207.06	\$ 6,898,747.74

Comparison to Previous Periods

Month	Current	Prior	\$ Variance	% Variance
January	\$ 703,774.94	\$ 722,130.46	\$ (18,355.52)	-2.5%
February	664,698.70	659,466.69	\$ 5,232.01	0.8%
March	575,268.79	546,400.33	\$ 28,868.46	5.3%
April	614,740.56	644,691.01	\$ (29,950.45)	-4.6%
May	656,433.52	607,380.40	\$ 49,053.12	8.1%
June	644,692.04	646,793.33	\$ (2,101.29)	-0.3%
July	775,499.47	851,313.69	\$ (75,814.22)	-8.9%
August	616,409.61	609,925.44	\$ 6,484.17	1.1%
September	644,063.82	660,774.12	\$ (16,710.30)	-2.5%
October	539,555.24	645,402.15	\$ (105,846.91)	-16.4%
November	604,855.02	605,648.19	\$ (793.17)	-0.1%
December	589,908.19	623,165.05	\$ (33,256.86)	-5.3%
Totals	\$ 7,629,899.90	\$ 7,823,090.86	\$ (193,190.96)	-2.5%

Comparison to Budget

Month	Actual	Budget	\$ Variance	% Variance
January	\$ 703,774.94	\$ 696,637.06	\$ 7,137.88	1.0%
February	664,698.70	657,078.92	\$ 7,619.78	1.2%
March	575,268.79	583,042.73	\$ (7,773.94)	-1.3%
April	614,740.56	614,256.79	\$ 483.77	0.1%
May	656,433.52	647,910.84	\$ 8,522.68	1.3%
June	644,692.04	632,488.97	\$ 12,203.07	1.9%
July	775,499.47	838,636.29	\$ (63,136.82)	-7.5%
August	616,409.61	649,202.19	\$ (32,792.58)	-5.1%
September	644,063.82	640,187.17	\$ 3,876.65	0.6%
October	539,555.24	664,397.92	\$ (124,842.68)	-18.8%
November	604,855.02	650,906.86	\$ (46,051.84)	-7.1%
December	589,908.19	650,906.24	\$ (60,998.05)	-9.4%
Totals	\$ 7,629,899.90	\$ 7,925,652.00	\$ (295,752.10)	-3.7%

*The 2024 Combined Turnback Budget is \$7,925,652

*Combined State Turnback Report includes money from the 1/2 cent Highway Sales Tax.

City of Jonesboro, Arkansas
General Turnback Report (Cash Basis)
2024

Historical Data

Month	2024	2023	2022	2021
January	\$ 158,866.78	\$ 154,090.08	\$ 154,195.42	\$ 131,133.38
February	80,517.41	75,733.77	75,785.70	60,067.50
March	80,517.41	75,733.77	75,785.70	60,051.12
April	80,517.41	75,733.77	75,785.70	59,961.14
May	80,517.41	75,733.77	75,785.70	59,979.51
June	80,515.22	71,867.19	75,785.70	112,101.13
July	220,046.27	272,670.16	272,507.08	289,980.84
August	64,992.77	71,016.33	63,515.60	57,490.09
September	80,511.59	80,527.52	75,785.70	68,666.43
October	80,511.59	80,527.44	75,785.70	75,818.89
November	80,511.59	80,527.44	75,750.67	75,818.89
December	80,511.59	80,527.44	75,750.67	75,819.79
Totals	\$ 1,168,537.04	\$ 1,194,688.68	\$ 1,172,219.34	\$ 1,126,888.71

Comparison to Previous Periods

Month	Current	Prior	\$ Variance	% Variance
January	\$ 158,866.78	\$ 154,090.08	\$ 4,776.70	3.1%
February	80,517.41	75,733.77	\$ 4,783.64	6.3%
March	80,517.41	75,733.77	\$ 4,783.64	6.3%
April	80,517.41	75,733.77	\$ 4,783.64	6.3%
May	80,517.41	75,733.77	\$ 4,783.64	6.3%
June	80,515.22	71,867.19	\$ 8,648.03	12.0%
July	220,046.27	272,670.16	\$ (52,623.89)	-19.3%
August	64,992.77	71,016.33	\$ (6,023.56)	-8.5%
September	80,511.59	80,527.52	\$ (15.93)	0.0%
October	80,511.59	80,527.44	\$ (15.85)	0.0%
November	80,511.59	80,527.44	\$ (15.85)	0.0%
December	80,511.59	80,527.44	\$ (15.85)	0.0%
Totals	\$ 1,168,537.04	\$ 1,194,688.68	\$ (26,151.64)	-2.2%

Comparison to Budget

Month	Actual	Budget	\$ Variance	% Variance
January	\$ 158,866.78	\$ 158,237.06	\$ 629.72	0.4%
February	80,517.41	78,298.92	\$ 2,218.49	2.8%
March	80,517.41	78,292.73	\$ 2,224.68	2.8%
April	80,517.41	75,856.79	\$ 4,660.62	6.1%
May	80,517.41	75,860.84	\$ 4,656.57	6.1%
June	80,515.22	87,358.97	\$ (6,843.75)	-7.8%
July	220,046.27	253,126.29	\$ (33,080.02)	-13.1%
August	64,992.77	77,152.19	\$ (12,159.42)	-15.8%
September	80,511.59	74,867.17	\$ 5,644.42	7.5%
October	80,511.59	78,887.92	\$ 1,623.67	2.1%
November	80,511.59	78,856.86	\$ 1,654.73	2.1%
December	80,511.59	78,856.24	\$ 1,655.35	2.1%
Totals	\$ 1,168,537.04	\$ 1,195,652.00	\$ (27,114.96)	-2.3%

*The 2024 General Turnback Budget is \$1,195,652

*January includes Property Tax Relief Distributions. July includes lending from the Budget Stabilization Trust Fund

*July includes annual payment pursuant to Act 265 of 2014. This payment is actually a loan and 1/12 is deducted from subsequent distributions.

*August includes payment to Arkansas Self-Funded Cyber Response Program Trust Fund (ACT 846 of 2023)

City of Jonesboro, Arkansas
Street Turnback Report (Cash Basis)
2024

Historical Data

Month	2024	2023	2022	2021
January	\$ 544,908.16	\$ 568,040.38	\$ 570,914.69	\$ 453,983.65
February	584,181.29	583,732.92	563,537.90	456,725.86
March	494,751.38	470,666.56	470,342.85	391,900.66
April	534,223.15	568,957.24	552,904.46	429,500.55
May	575,916.11	531,646.63	558,019.25	529,165.54
June	564,176.82	574,926.14	542,593.91	470,598.59
July	555,453.20	578,643.53	608,326.32	504,663.53
August	551,416.84	538,909.11	599,509.73	482,608.48
September	563,552.23	580,246.60	571,384.18	475,047.75
October	459,043.65	564,874.71	582,326.79	544,278.56
November	524,343.43	525,120.75	575,886.97	520,433.75
December	509,396.60	542,637.61	588,240.67	512,952.11
Totals	\$ 6,461,362.86	\$ 6,628,402.18	\$ 6,783,987.72	\$ 5,771,859.03

Comparison to Previous Periods

Month	Current	Prior	\$ Variance	% Variance
January	\$ 544,908.16	\$ 568,040.38	\$ (23,132.22)	-4.1%
February	584,181.29	583,732.92	\$ 448.37	0.1%
March	494,751.38	470,666.56	\$ 24,084.82	5.1%
April	534,223.15	568,957.24	\$ (34,734.09)	-6.1%
May	575,916.11	531,646.63	\$ 44,269.48	8.3%
June	564,176.82	574,926.14	\$ (10,749.32)	-1.9%
July	555,453.20	578,643.53	\$ (23,190.33)	-4.0%
August	551,416.84	538,909.11	\$ 12,507.73	2.3%
September	563,552.23	580,246.60	\$ (16,694.37)	-2.9%
October	459,043.65	564,874.71	\$ (105,831.06)	-18.7%
November	524,343.43	525,120.75	\$ (777.32)	-0.1%
December	509,396.60	542,637.61	\$ (33,241.01)	-6.1%
Totals	\$ 6,461,362.86	\$ 6,628,402.18	\$ (167,039.32)	-2.5%

Comparison to Budget

Month	Actual	Budget	\$ Variance	% Variance
January	\$ 544,908.16	\$ 538,400.00	\$ 6,508.16	1.2%
February	584,181.29	578,780.00	5,401.29	0.9%
March	494,751.38	504,750.00	(9,998.62)	-2.0%
April	534,223.15	538,400.00	(4,176.85)	-0.8%
May	575,916.11	572,050.00	3,866.11	0.7%
June	564,176.82	545,130.00	19,046.82	3.5%
July	555,453.20	585,510.00	(30,056.80)	-5.1%
August	551,416.84	572,050.00	(20,633.16)	-3.6%
September	563,552.23	565,320.00	(1,767.77)	-0.3%
October	459,043.65	585,510.00	(126,466.35)	-21.6%
November	524,343.43	572,050.00	(47,706.57)	-8.3%
December	509,396.60	572,050.00	(62,653.40)	-11.0%
Totals	\$ 6,461,362.86	\$ 6,730,000.00	\$ (268,637.14)	-4.0%

*The 2024 Budget for Street Turnback is \$6,730,000

*With Amendment 91 being replaced with Amendment 101 making Hwy. Sales tax permanent.

The 1/2 hwy sales tax will no longer be seperated from the States Distribution.

City of Jonesboro, Arkansas
 Fuel Purchases Report (Cash Basis)
 2024

Comparison of Fuel Purchases vs. Prior Year

MONTH	Current Year Fuel	Previous Year Fuel	\$ Variance	% Variance
January	\$ 73,436.85	\$ 79,083.55	\$ (5,646.70)	-7.1%
February	105,302.55	145,630.38	(40,327.83)	-27.7%
March	127,484.17	81,931.01	45,553.16	55.6%
April	115,466.28	142,664.42	(27,198.14)	-19.1%
May	107,670.50	117,995.22	(10,324.72)	-8.8%
June	129,220.53	115,983.48	13,237.05	11.4%
July	101,881.76	102,295.92	(414.16)	-0.4%
August	115,582.11	167,482.18	(51,900.07)	-31.0%
September	138,001.35	136,241.32	1,760.03	1.3%
October	99,186.44	154,084.61	(54,898.17)	-35.6%
November	130,238.26	97,532.66	32,705.60	33.5%
December	89,186.82	123,985.50	(34,798.68)	-28.1%
YTD Total	\$ 1,332,657.62	\$ 1,464,910.25	\$ (132,252.63)	-9.0%

Comparison of Fuel Purchases in Gallons

MONTH	Current Year Gallons	Prior Year Gallons	Variance	% Variance
January	28,737	29,739	(1,002)	-3.4%
February	40,903	48,742	(7,839)	-16.1%
March	46,651	28,104	18,547	66.0%
April	38,301	49,344	(11,043)	-22.4%
May	35,957	39,523	(3,566)	-9.0%
June	46,822	41,875	4,947	11.8%
July	38,218	34,268	3,950	11.5%
August	41,676	55,707	(14,031)	-25.2%
September	51,427	42,788	8,639	20.2%
October	41,006	47,197	(6,191)	-13.1%
November	52,010	33,710	18,300	54.3%
December	38,282	46,050	(7,768)	-16.9%
YTD Total	499,987	497,046	2,941	0.6%

Comparison of Average Price per Gallon of Fuel Purchased

MONTH	Gasoline		Diesel	
	Current Year	Prior Year	Current Year	Prior Year
January	\$ 2.46	\$ 2.54	\$ 2.82	\$ 2.90
February	2.45	2.89	2.75	3.17
March	2.70	2.83	2.81	2.99
April	3.04	2.84	2.94	2.98
May	3.04	3.11	2.81	2.83
June	2.89	2.81	2.61	2.71
July	2.65	2.99	2.73	2.95
August	2.85	3.07	2.63	2.93
September	2.75	3.11	2.53	3.28
October	2.47	3.16	2.33	3.49
November	2.52	2.78	2.46	3.31
December	2.36	2.63	2.28	2.83
YTD Average	\$ 2.68	\$ 2.90	\$ 2.64	\$ 3.03

Comparison of Fuel Purchases vs. Budget

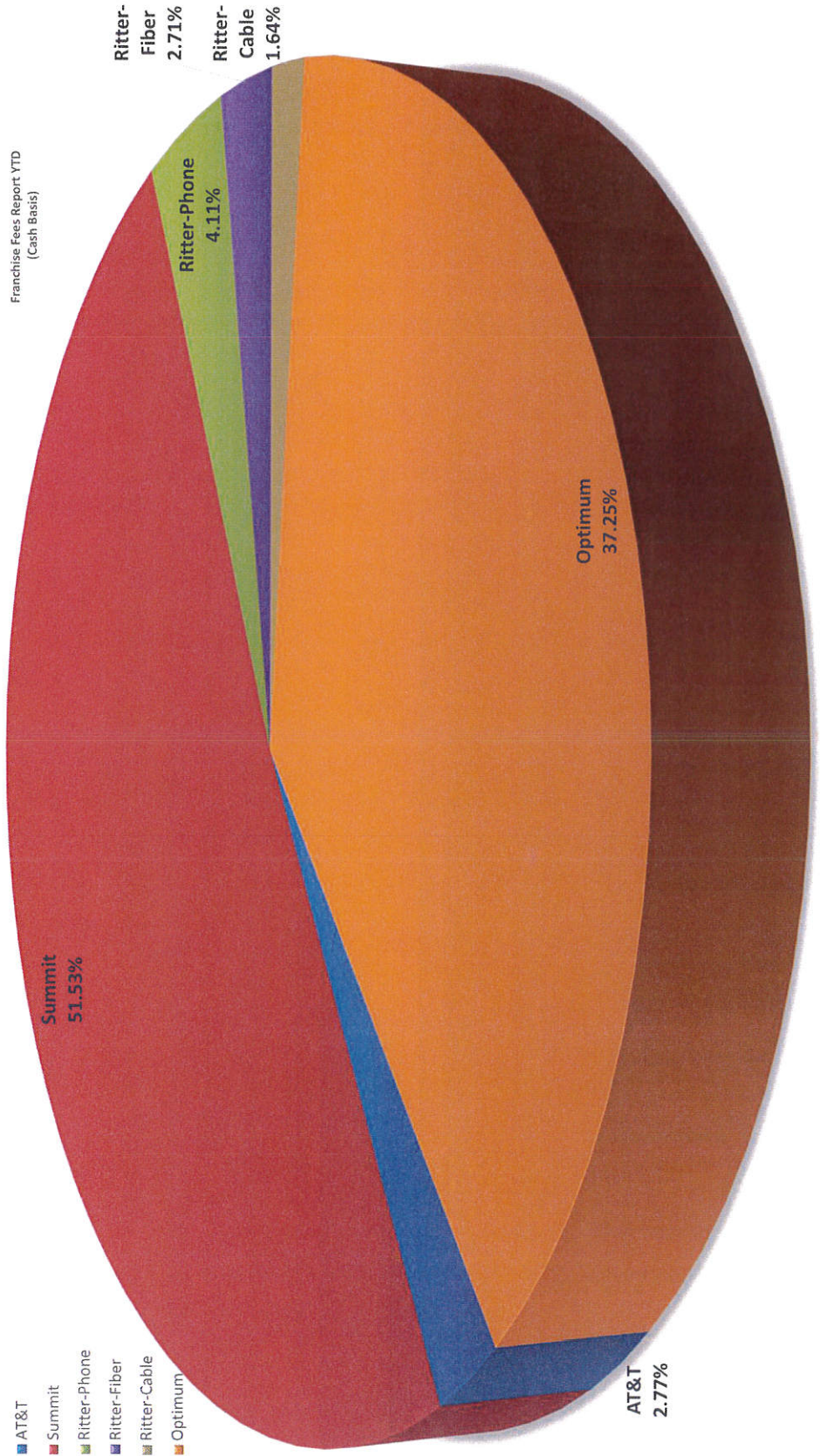
MONTH	Actual	Budget	\$ Variance	% Variance
January	\$ 73,436.85	\$ 140,583.33	\$ (67,146.48)	-47.8%
February	105,302.55	140,583.33	(35,280.78)	-25.1%
March	127,484.17	140,583.33	(13,099.16)	-9.3%
April	115,466.28	140,583.33	(25,117.05)	-17.9%
May	107,670.50	140,583.33	(32,912.83)	-23.4%
June	129,220.53	140,583.33	(11,362.80)	-8.1%
July	101,881.76	140,583.33	(38,701.57)	-27.5%
August	115,582.11	140,583.33	(25,001.22)	-17.8%
September	138,001.35	140,583.33	(2,581.98)	-1.8%
October	99,186.44	140,583.33	(41,396.89)	-29.4%
November	130,238.26	140,583.33	(10,345.07)	-7.4%
December	89,186.82	140,583.33	(51,396.51)	-36.6%
YTD Total	\$ 1,332,657.62	\$ 1,687,000.00	\$ (354,342.38)	-21.0%

*Timing of bulk fuel purchases may cause large comparison variances

City of Jonesboro, Arkansas
Franchise Fee Tax Report
YTD 2024

Months	AT&T	Summit	Ritter-Phone	Ritter-Fiber	Ritter-Cable	Optimum	All Others	Current Year Total	Prior Year Total
January	\$ 2,708.17	\$ 92,690.65	\$ 4,759.78	\$ 2,701.86	\$ 1,762.06	\$ 138,061.48	\$ 612.41	\$ 243,296.41	\$ 301,514.57
February	3,343.97	150,082.62	4,683.56	3,267.20	1,588.25	-	337.54	163,303.14	200,486.11
March	3,474.62	133,701.12	4,666.21	3,093.11	1,928.49	-	296.92	147,160.47	154,580.63
April	5,457.98	79,676.81	4,581.61	3,073.95	1,941.89	126,951.03	1,771.21	223,454.48	324,717.35
May	3,506.73	47,079.56	4,634.13	3,086.52	1,938.64	-	275.68	60,521.26	77,927.11
June	3,199.87	30,524.83	4,694.37	3,119.26	1,941.01	-	323.42	43,802.76	48,203.54
July	3,133.48	26,117.36	4,573.94	3,106.78	1,866.24	124,512.50	729.74	164,040.04	186,762.40
August	3,080.92	24,407.45	4,777.96	3,106.78	1,866.24	-	434.66	37,674.01	38,995.45
September	2,623.65	23,753.12	4,709.65	3,134.36	1,908.78	-	501.86	36,631.42	39,260.51
October	2,718.56	25,737.04	4,693.77	3,185.61	1,914.33	120,729.38	689.94	159,668.63	179,274.42
November	2,031.26	31,442.13	4,770.56	3,170.22	1,885.55	-	534.29	43,834.01	40,045.78
December	2,601.28	40,655.56	4,710.10	3,133.58	1,887.93	-	508.67	53,497.13	68,699.19
Totals	\$ 37,880.49	\$ 705,868.25	\$ 56,255.64	\$ 37,179.23	\$ 22,429.41	\$ 510,254.39	\$ 7,016.34	\$ 1,376,883.76	\$ 1,660,467.06

Franchise Fees Report YTD
(Cash Basis)



Advertising and Promotion Funds
City of Jonesboro, Arkansas
December 2024

	Prepared Foods Fund		3% Hotel/Motel Fund		1% Hotel/Motel Fund	
	Monthly	Annual	Monthly	Annual	Monthly	Annual
Beginning Fund Balance	\$ 9,903,159	\$ 6,842,619	\$ 361,474	\$ 394,252	\$ 968,160	\$ 651,554
NET Prepared Foods	(167,933)	2,612,748				
NET 3%			(103,009)	(85,884)		
NET 1%					(925,517)	(637,594)
Event Net Activity - Governors Conference			-	(59,096)		
Event Net Activity -2024 Eclipse			-	(3,115)		
Event Net Activity -2025 Jonesboro Gravel			(16,000)	(16,000)		
Sponsorship			(56)	444		
Interest Earnings	26,693	306,552	937	12,745	2,647	31,329
Current Fund Balance	\$ 9,761,919	\$ 9,761,919	\$ 243,346	\$ 243,346	\$ 45,289	\$ 45,289

Prepared Foods Fund

	Monthly	YTD	Monthly Tax Collections											
			January	February	March	April	May	June	July	August	September	October	November	December
Revenues	\$ 499,203	\$ 6,504,280	\$ 599,719	491,743	524,080	548,266	544,376	529,236	579,845	538,616	519,704	560,574	568,918	499,203
Expenses	667,136	3,891,532												
NET	\$ (167,933)	\$ 2,612,748												
			Total	\$ 3,237,420										\$ 6,504,280

3% Hotel/Motel Fund

	Monthly	YTD	Monthly Tax Collections											
			January	February	March	April	May	June	July	August	September	October	November	December
Revenues	\$ 73,448	\$ 936,513	\$ 68,767	62,247	81,714	82,975	94,531	73,354	81,466	80,454	79,616	79,828	78,114	73,448
Expenses	176,457	1,022,397												
NET	\$ (103,009)	\$ (85,884)												
			Total	\$ 463,587										\$ 936,513

1% Hotel/Motel Fund

	Monthly	YTD	Monthly Tax Collections											
			January	February	March	April	May	June	July	August	September	October	November	December
Revenues	\$ 24,483	\$ 312,406	\$ 22,922	20,749	27,030	27,616	31,509	24,642	27,155	26,818	26,540	26,609	26,334	24,483
Exp - JMC Soccer Turf Project	950,000	950,000												
NET	\$ (925,517)	\$ (637,594)												
			Total	\$ 154,468										\$ 312,406

Monthly & YTD Comparisons

	Monthly				YTD			
	Current Yr	Prior Yr	\$ Change	% Change	Current Yr	Prior Yr	\$ Change	% Change
Prepared Foods	\$ 499,203	\$ 484,556	\$ 14,647	3%	\$ 6,504,280	\$ 6,198,742	\$ 305,538	5%
3% Hotel/Motel	73,448	71,820	1,628	2%	936,513	977,913	(41,401)	-4%
1% Hotel/Motel	24,483	23,941	542	2%	312,406	326,113	(13,707)	-4%

Embassy Suites 3%

	January	February	March	April	May	June	Mid-Yr Totals
TOTALS	\$ 16,909.16	\$ 17,335.81	\$ 22,897.73	\$ 19,570.46	\$ 23,324.80	\$ 21,478.30	\$ 121,516.26

	July	August	September	October	November	December	YTD Totals
TOTALS	\$ 22,389.08	\$ 21,377.37	\$ 22,579.70	\$ 19,292.06	\$ 23,112.65	\$ 18,703.19	\$ 248,970.31

Fund 80 - Hotel/Motel 3% Fund Event Current Year Activities

Governors Conference on Tourism

Sponsorship

Sponsor	Description	Date	Amount
Jetton General Contracting		2/2/2024	\$ 1,000
Nabholz		2/2/2024	1,000
Simmons Bank		2/2/2024	1,000
Gearhead Outfitters		2/2/2024	1,000
Jonesboro Unlimited		2/9/2024	1,000
First Security Bank		2/16/2024	2,500
Hytrol Conveyor		2/21/2024	2,500
Signature Bank	Taste of Downtown	2/21/2024	5,000
Corinth Coca-Cola		3/12/2024	1,000
Ritter Communications		3/18/2024	1,000
Ace One Technology		3/18/2024	1,000
First National Bank	\$750 Cash & \$1,750 In-kind Conf Receptions	3/20/2024	2,500
Crafton Tull & Associates		3/29/2024	1,000
Total Event Sponsorship			\$ 21,500

Expense

Payee	Description	Date	Check No.	Amount
Art Advertising Inc	Banner	1/22/2024	153659	\$ 1,107
MESH01-Mesh Credit Card	Faulk and Borlugie	2/8/2024	CC	69
MESH01-Mesh Credit Card	Stickers	2/8/2024	CC	20
riri02 - Rig Rite US Inc	Cables for Banner	2/8/2024	CC	111
Vikki McGee-Campbell	Entertainment	2/8/2024	154079	750
Cline Tours Inc	Coach Services	2/22/2024	154155	17,501
Security (10@\$250)	Detail Available Upon Request	2/22/2024	Various	2,500
MESH01-Mesh Credit Card	Easels for govcon displays	3/8/2024	CC	99
Embassy Suites Hotels	Conference Event & Guest Rooms	3/8/2024	154430	29,049
Royal Oaks 237 Inc	Food	3/8/2024	154523	665
Urban Organics	Food	3/8/2024	154565	3,013
AJ'S Club Inc	Food	3/8/2024	154342	574
Myers Family Projects	Food	3/8/2024	154486	326
Project Awareness Inc	Food	3/8/2024	154509	743
Le Bon Temps Roule LLC	Food	3/8/2024	154734	1,799
ASU System Foundation Inc	Concert, Hall rental, t-shirts	3/8/2024	154355	19,041
Elizabeth Spencer	Flowers	3/8/2024	154429	300
Downtown Jonesboro Alliance	Supplies Reimbursement	3/8/2024	154426	253
In-Kind (First National Bank)	Conference Receptions	3/20/2024	N/A	1,750
Comfort Inn Jonesboro	Hotel Rooms for Charter Drivers	3/22/2024	154670	927
Total Event Expense				\$ 80,596

Governors Conference on Tourism Net Activities \$ (59,096)

2024 Eclipse

Sponsorship

Sponsor	Description	Date	Amount
Jonesboro Fraternal Order of Police	Video Contest	2/2/2024	\$ 250
Art Advertising Inc	Video Contest	2/16/2024	250
The Solutions Group	Video Contest	3/1/2024	250
Total Event Sponsorship			\$ 750

T-Shirt Sales

Business	Description	Date	Amount
Circa 1859 Inc	T-Shirt Sales	4/15/2024	\$ 640
Art Advertising Inc	T-Shirt Sales	4/26/2024	3,306
East Arkansas Broadcasters	T-Shirt Sales	4/26/2024	1,319
Total T-Shirt Sales			\$ 5,265

Expense

Payee	Description	Date	Check No.	Amount
MESH01-Mesh Credit Card	Eclipse t-shirts	2/8/2024	CC	136
ARAD01 - Art Advertising Inc	Eclipse t-shirts	3/8/2024	154359	\$ 3,147
ARAD01 - Art Advertising Inc	Eclipse website design	4/22/2024	155082	3,760
MOME02 - MOR Media	Eclipse Ad in 2024 Spring Edition of Explore	4/22/2024	155210	875
MESH01-Mesh Credit Card	Postage	5/8/2024	CC	17
MESH01-Mesh Credit Card	Facebook Boost for Promotion	5/8/2024	CC	23
MESH01-Mesh Credit Card	Facebook Boost for Promotion	5/8/2024	CC	25
MESH01-Mesh Credit Card	Facebook Boost for Promotion	5/8/2024	CC	25
ARAD01 - Art Advertising Inc	Eclipse t-shirts	6/10/2024	155856	\$ 1,123
Note: \$4,880.32 paid Dec 2023 for Solar Eclipse glasses				
Total Event Expense				\$ 9,130

2024 Eclipse Net Activities \$ (3,115)

2025 Jonesboro Gravel

Expense

Payee	Description	Date	Check No.	Amount
All Sports Productions Inc	Brand Dev, Adv & Promotion	12/23/2024	158909	16,000
Total Event Expense				\$ 16,000

2025 Jonesboro Gravel Net Activities \$ (16,000)

Advertising and Promotion Funds
City of Jonesboro, Arkansas
December 2024

Fund 80 - Hotel/Motel 3% Fund Expenditure

Grant Award				
Payee	Description	Date	Check No.	Amount
2023 Grant Awards				
Hope Foundaton	Brewing Hope Coffee Festival	1/8/2024	153552	\$ 5,000
NEA Baptist Charitable Foundation	Annual Duck Classic	2/22/2024	154231	10,000
Red Wolf Foundation	Athletic Events held in Jonesboro (2022)	3/22/2024	154769	50,000
City of Jonesboro/Hughey Nursery	Update of Welcome to Jonesboro signs	3/27/2024	154829	15,000
2024 Grant Awards				
Midwest Cubing Association	Red Wolf Cubing	1/22/2024	153754	\$ 500
The Link Theatre Company	Professional Theatre	1/22/2024	153805	10,000
Jonesboro Business Association	Jonesboro Crawfish Festival	2/22/2024	153971	5,000
Delta Symphony Orchestra	Quarterly Program Support Payments	4 @ \$5,000	Various	20,000
Downtown Jonesboro Alliance	Quarterly Program Support Payments	4 @ \$7,500	Various	30,000
The Foundation of Arts	Quarterly Program Support Payments	4 @ \$23,750	Various	95,000
Hispanic Community Services	Quarterly Program Support Payments	4 @ \$3,750	Various	15,000
University Heights Lions Club	Pickle Ball Tournament	2/22/2024	154300	2,500
Jets Aquatics Club	Spring/Summer Events	3/22/2024	154720	25,000
Disc Side of Heaven	The Jonesboro Open - Disc Golf Pro Tour	3/22/2024	154691	25,000
KLEK	Juneteenth Celebration	3/22/2024	154732	10,000
LGS Entertainment	Nerds Assemble/Schools out for the Summer	3/22/2024	154736	5,000
ASU Club Softball	Softball Tournaments & Camps	4/8/2024	154855	10,000
Friends of the Library	NEA Game Fest	4/8/2024	154922	1,000
Center Stage Productions	2024 Cup Season	5/8/2024	155366	2,500
Hijinx	Hijinx Open	7/22/2024	156633	40,000
Ozark Foundation	2024 Arkansas Traveler	7/22/2024	156681	10,000
United Way	Battling for a Better Tomorrow	8/8/2024	156991	7,500
NEA Children's Museum	Feasibility Study	9/23/2024	157570	10,000
Red Wolf Renaissance Fair	Community Partnership	9/9/2024	157335	250
Red Wolf Foundation	County Judges Association - Facility Rental	9/9/2024	157334	2,000
Christmas Attractions LLC	Christmas in the Park	10/8/2024	157740	10,000
Jbr Softball Assoc/Koehn Contracting	Tournament Support/Field 10 Renovation	YTD	Various	35,000
Parish Automotive LLC DBA DNW	Regional Duck Call Contest	11/8/2024	158396	3,000
St. Bernards Womens Advisory Board	Pink Warrior Event	11/22/2024	158662	5,000
Jonesboro City Stars Booster Club	Jonesboro Christmas Parade	11/22/2024	158597	500
AR Recreation & Park Assoc	AR Rec & Parks Annual Convention	12/9/2024	158732	5,000
Jonesboro City Stars Booster Club	Youth Sports League & Tournaments	12/9/2024	158811	35,000
Downtown Jonesboro Alliance	JoyFest	12/23/2024	158980	15,000
Downtown Jonesboro BBQ Fest	Annual BBQ Fest	12/31/2024	Transfer	100,000
Jonesboro Police DARE	Dare To Be A Champion	12/31/2024	Transfer	10,000
Total Grant Award Expense				\$ 624,750

Administrative Expense

Payee	Description	Date	Check No.	Amount
Christy Appleton	Administrative	YTD	Check	\$ 12,000
Craig Rickert	Salary+Stipend Expense (50%)	YTD	ACH	58,500
US Gov. & State of Arkansas	FICA (Employer) & Unemployment Taxes	YTD	ACH	4,829
Young Investments	Office Space	YTD	Check	7,800
Travel & Exp Reimb	Detail Available Upon Request	YTD	Check	3,780
Insurance & Licenses	Detail Available Upon Request	YTD	Check	445
Professional Services	Detail Available Upon Request	YTD	Check	10,105
Advertising & Promotion	Detail Available Upon Request	YTD	Check	29,599
Supplies	Detail Available Upon Request	YTD	Check	1,537
Office Supplies	Detail Available Upon Request	YTD	Check	1,154
Website Hosting/Maint & Design	Detail Available Upon Request	YTD	Check	18,001
Total Administrative Expense				\$ 147,749

Other

Payee	Description	Date	Check No.	Amount
JHP/Embassy Suites	2023 Reimbursements (Q4)	Jan	Check	\$ 62,036
JHP/Embassy Suites	2024 Reimbursements (Q1, Q2, Q3)	YTD	Check	187,862
Total Other Expense				\$ 249,898
Total 3% H/M Expense				\$ 1,022,397

Fund 82 - Prepared Foods Fund Expenditure

Sports Complex Project				
Professional Services				
Payee	Description	Date	Check No.	Amount
Eastern Sports Management	Design Consultation	2/22/2024	154178	\$ 31,136
Mark Nichols	Traffic Impact Study - 40%	YTD	Check	20,800
Waddell Cole & Jones PA	Legal Services	YTD	Check	7,795
Womack Phelps Puryear Mayfield ...	Legal Services	9/9/2024	157385	300
Crafton Tull & Associates	Design Services	YTD	Check	2,625,873
Victus Advisors	Feasibility Study	YTD	Check	33,267
Associated Engineering LLC	Minor Plat	12/23/2024	158926	850
Total Professional Services				\$ 2,720,021
Land Acquisition				
Payee	Description	Date	Check No.	Amount
Professional Title Services	Land Acquisition-Race Street	4/2/2024	154837	\$ 1,102,105
Total Land Acquisition				\$ 1,102,105
Total Sports Complex Project Expense				\$ 3,822,126
Administrative Expense				
Payee	Description	Date	Check No.	Amount
Craig Rickert	Salary+Stipend Expense (50%)	YTD	ACH	\$ 58,500
US Gov. & State of Arkansas	FICA (Employer) & Unemployment Taxes	YTD	ACH	4,475
Travel & Exp Reimb	Detail Available Upon Request	YTD	Check	2,076
Advertising & Promotion	Detail Available Upon Request	YTD	Check	130
Maintenance Bldg & Grounds	Detail Available Upon Request	YTD	Check	4,225
Total Administrative Expense				\$ 69,406
Total Prepared Foods Expense				\$ 3,891,532

City of Jonesboro, Arkansas
 Alcoholic Beverage Tax Comparison To Prior Year
 December 2024

	January	February	March	April	May	June	6-Month Totals
TOTALS	\$ 68,931.83	\$ 54,663.84	\$ 58,229.01	\$ 67,880.53	\$ 62,010.39	\$ 58,538.74	\$ 370,254.34

	July	August	September	October	November	December	YTD Totals
TOTALS	\$ 59,253.75	\$ 54,554.40	\$ 57,326.08	\$ 65,221.65	\$ 57,196.07	\$ 59,616.02	\$ 723,422.31

	Current Year Month	Prior Year Month	\$ Variance	% Variance
TOTALS	\$ 59,616.02	\$ 49,222.85	\$ 10,393.17	21.1%

	YTD Current Year	YTD Previous Year	\$ Variance	% Variance
TOTALS	\$ 723,422.31	\$ 688,733.99	\$ 34,688.32	5.0%

Fixed Assets

Monthly Asset Report - December 2024

Asset	Purchased	Dept	Description	Orig Cost
01-116-0012	12-23-2024	114Code	Radio APX 6000 Series Radio	5,448.26
			Code Enforcement	5,448.26
07-162-0008	12-30-2024	16LndBnk	Land: 1100 S Culberhouse land purchase per Res 24:164	55,246.16
			Land Bank	55,246.16
02-100-1502	12-04-2024	50Street	2025 Freightliner Crew Cab Asphalt Patching Truck	251,895.00
02-100-1503	12-09-2024	50Street	Grindlazer Line Eraser - HP DC89G	6,752.18
			Street	258,647.18
06-100-2040	12-09-2024	70E911	Motorola MCC7500E Dispatch console	94,590.72
06-100-2041	12-23-2024	70E911	Laptop AT&T Hosted 911 command post laptop	22,000.00
06-100-2042	12-23-2024	70E911	Laptop AT&T Hosted 911 command post laptop	22,000.00
			E-911	138,590.72
05-100-2902	12-23-2024	80Park	Tractor John Deere Q850R commercial Quictrak R series - Sourcewe	12,148.46
05-100-2903	12-09-2024	80Park	Hip Roof shade structure - Field #9 Southside	13,800.00
			Parks - Administration	25,948.46
Totals				483,880.78

Non-Uniform 401(a) Defined Contribution & 457(b) Retirement Savings Plans - Fund 21

Changes in Position

2024 Year to Date

Activity	January	February	March	April	May	June	Mid-Year
Beginning Balance	\$2,997,599.34	\$2,984,913.68	\$3,057,856.85	\$3,042,609.36	\$2,985,521.67	\$3,035,466.34	\$2,997,599.34
Additions:							
Employee Contributions							-
Employer Contributions	32,203.16	31,275.35	30,471.38	45,975.39	30,685.08	31,129.31	201,739.67
Other Additions	5,682.10	21,312.49	16,450.68	24,496.45	10,298.48	7,939.18	86,179.38
Total Additions	37,885.26	52,587.84	46,922.06	70,471.84	40,983.56	39,068.49	287,919.05
Deductions:							
Plan Distributions	43,721.24	964.40	116,828.82	13,560.69	60,448.41	29,842.86	265,366.42
Administrative Expenses	2,587.50	-	-	2,565.00	9,675.06	-	14,827.56
Other Deductions	-	-	-	-	-	-	-
Total Deductions	46,308.74	964.40	116,828.82	16,125.69	70,123.47	29,842.86	280,193.98
Adjustments:							
Unrealized Investment Gain(Loss)	(4,262.18)	21,319.73	54,659.27	(111,433.84)	79,084.58	20,301.95	59,669.51
Other Adjustments	-	-	-	-	-	-	-
Total Adjustments	(4,262.18)	21,319.73	54,659.27	(111,433.84)	79,084.58	20,301.95	59,669.51
Ending Balance	\$2,984,913.68	\$3,057,856.85	\$3,042,609.36	\$2,985,521.67	\$3,035,466.34	\$3,064,993.92	\$3,064,993.92

Activity	July	August	September	October	November	December	Y-T-D
Beginning Balance	\$3,064,993.92	\$3,164,701.22	\$3,243,304.73	\$7,566,365.41	\$7,369,243.90	\$7,652,879.93	\$2,997,599.34
Additions:							
Employee Contributions			36,289.01	36,353.53	42,483.45	73,445.56	188,571.55
Employer Contributions	31,293.94	31,256.28	46,406.23	30,921.84	36,134.95	30,716.89	408,469.80
Other Additions	7,614.87	9,710.83	351,965.06	12,009.37	24,509.44	237,164.11	729,153.06
Total Additions	38,908.81	40,967.11	434,660.30	79,284.74	103,127.84	341,326.56	1,326,194.41
Deductions:							
Plan Distributions	2,689.68	10,850.38	3,214.91	123,341.05	55,272.57	40,680.52	501,415.53
Administrative Expenses	7,693.87	-	2,568.11	-	2,515.88	2,537.90	30,143.32
Other Deductions	-	-	-	-	-	-	-
Total Deductions	10,383.55	10,850.38	5,783.02	123,341.05	57,788.45	43,218.42	531,558.85
Adjustments:							
Unrealized Investment Gain(Loss)	71,182.04	48,486.78	(242,994.12)	(153,065.20)	238,296.64	(422,780.73)	(401,205.08)
Other Adjustments	-	-	4,137,177.52	-	-	-	4,137,177.52
Total Adjustments	71,182.04	48,486.78	3,894,183.40	(153,065.20)	238,296.64	(422,780.73)	3,735,972.44
Ending Balance	\$3,164,701.22	\$3,243,304.73	\$7,566,365.41	\$7,369,243.90	\$7,652,879.93	\$7,528,207.34	\$7,528,207.34

*Effective September 2024, the 457(b) plan is now accounted for in Fund 21 reflecting the total defined contribution & retirement savings plans for Non-Uniform emp.

*The assigned Trustee is First Security Bank. The recordkeeper is Milliman, Inc.

**Non-Uniform Pension Account
Changes in Position
2024 Year to Date**

Activity	January	February	March	April	May	June	Mid-Year
Beginning Balance	\$10,312,018.21	\$10,298,061.22	\$10,443,717.00	\$10,619,118.45	\$10,270,031.82	\$10,496,295.73	\$10,312,018.21
Additions:							
Employer Contributions	-	-	-	-	-	-	-
Other Additions	2,324.14	1,811.78	2,901.20	2,639.83	1,945.85	2,532.75	14,155.55
Total Additions	2,324.14	1,811.78	2,901.20	2,639.83	1,945.85	2,532.75	14,155.55
Deductions:							
Pension Benefits	39,540.97	42,710.09	43,053.94	42,149.87	41,566.31	41,745.70	250,766.88
Administrative Expenses	1,979.18	3,043.78	994.20	2,025.44	3,092.35	993.62	12,128.57
Other Deductions	-	-	-	-	-	-	-
Total Deductions	41,520.15	45,753.87	44,048.14	44,175.31	44,658.66	42,739.32	262,895.45
Adjustments:							
Unrealized Investment Gain(Loss)	25,239.02	189,597.87	216,548.39	(307,551.15)	268,976.72	83,673.03	476,483.88
Other Adjustments	-	-	-	-	-	-	-
Total Adjustments	25,239.02	189,597.87	216,548.39	(307,551.15)	268,976.72	83,673.03	476,483.88
Ending Balance	\$10,298,061.22	\$10,443,717.00	\$10,619,118.45	\$10,270,031.82	\$10,496,295.73	\$10,539,762.19	\$10,539,762.19

Activity	July	August	September	October	November	December	Y-T-D
Beginning Balance	\$10,539,762.19	\$10,710,642.61	\$10,850,613.24	\$10,960,408.82	\$10,669,081.09	\$10,954,578.68	\$10,312,018.21
Additions:							
Employer Contributions	-	-	-	-	-	-	-
Other Additions	2,156.97	1,911.23	1,899.69	1,451.71	1,958.09	2,274.80	25,808.04
Total Additions	2,156.97	1,911.23	1,899.69	1,451.71	1,958.09	2,274.80	25,808.04
Deductions:							
Pension Benefits	41,745.70	42,420.01	42,648.61	43,488.28	42,928.50	42,928.50	506,926.48
Administrative Expenses	2,041.14	3,076.10	993.19	23,370.09	993.28	993.79	43,596.16
Other Deductions	-	-	-	-	-	-	-
Total Deductions	43,786.84	45,496.11	43,641.80	66,858.37	43,921.78	43,922.29	550,522.64
Adjustments:							
Unrealized Investment Gain(Loss)	212,510.29	183,555.51	151,537.69	(225,921.07)	327,461.28	(285,509.63)	840,117.95
Other Adjustments	-	-	-	-	-	-	-
Total Adjustments	212,510.29	183,555.51	151,537.69	(225,921.07)	327,461.28	(285,509.63)	840,117.95
Ending Balance	\$10,710,642.61	\$10,850,613.24	\$10,960,408.82	\$10,669,081.09	\$10,954,578.68	\$10,627,421.56	\$10,627,421.56

*The Non-Uniform pension account is the old pension plan. Funds are managed by PRINCIPAL & STEPHENS.

City of Jonesboro
American Rescue Plan Funds (FINAL SCHEDULE)
December 2024

Schedule of Activity		Annual Activity				
Revenues	Amount	2021	2022	2023	2024	Total
Interest Earned	974,439	9,094	143,307	466,732	355,307	974,439
Federal Distribution	15,579,043	7,789,522	7,789,522	-	-	15,579,043
Total	16,553,482	7,798,615	7,932,829	466,732	355,307	16,553,482

Appropriations	Amount	2021	2022	2023	2024	Total	Available
Public Safety #1	1,803,000	19,535	1,018,543	773,743	-	1,811,821	(8,821)
Public Safety #2	1,306,525			1,279,208	27,317	1,306,525	(0)
Drainage/Ditch Maintenance	925,000		844,961	-	80,039	925,000	-
Mosquito Abatement	250,000		60,396	-	50,000	110,396	139,604
Administrative & Council Upgrades	120,000	-	39,000	128,939	-	167,939	(47,939)
Jonesboro Rec Center	1,535,560		685,084	813,350	88,202	1,586,636	(51,076)
Parker Park Pool	1,418,000			447,723	970,277	1,418,000	0
JFD Additional 12 Firefighters	600,000			-	600,000	600,000	-
Aquatic Feature - Sports Complex	3,200,000					-	3,200,000
Humanitarian	500,000					-	500,000
Total	11,658,085	19,535	2,647,983	3,442,964	1,815,835	7,926,318	3,731,767
Net Activity		7,779,080	5,284,846	(2,976,232)	(1,460,529)	8,627,165	
Unappropriated Funding							4,895,397

Schedules of ARPA Fund Availability

Combined Revenues	16,553,482
Combined Appropriations	11,658,085
Unappropriated ARPA Funds	4,895,397
Combined Appropriations	11,658,085
Combined Expenditures	7,926,318
Unexpended Appropriations	3,731,767
Unappropriated ARPA Funds	4,895,397
Unexpended Appropriations	3,731,767
Cash Balance	8,627,165

City of Jonesboro
 ARPA Restricted Revenue Replacement Fund Schedule (REMAINING AMERICAN RESCUE PLAN FUNDS)
 December 2024

Schedule of Activity		Annual Activity				
Revenues	Amount	2021	2022	2023	2024	Total
Revenue Replacement Funding	10,000,000		10,000,000			10,000,000
Interest Earned	974,439	9,094	143,307	466,732	355,307	974,439
Total	10,974,439	9,094	10,143,307	466,732	355,307	10,974,439

Expenditures	ARPA Appropriation	ARPA Exp	Revenue Replacement Appropriation	2021	2022	2023	2024	Total	Remaining Amount
Public Safety #1	1,803,000	1,803,000	-			8,821		8,821	(8,821)
Public Safety #2	1,306,525	1,306,525	-					-	-
Drainage/Ditch Maintenance	925,000	925,000	-					-	-
Mosquito Abatement	250,000	8,958	241,042		51,438	-	50,000	101,438	139,604
Administrative & Council Upgrades	120,000	-	120,000	-	39,000	128,939	-	167,939	(47,939)
Jonesboro Rec Center	1,535,560	1,535,560	(0)		-	-	51,076	51,076	(51,077)
Parker Park Pool	1,418,000	-	1,418,000			447,723	970,277	1,418,000	0
JFD Additional 12 Firefighters	600,000	-	600,000			-	600,000	600,000	-
Aquatic Feature - Sports Complex	3,200,000	-	3,200,000					-	3,200,000
Humanitarian	500,000	-	500,000					-	500,000
Total	11,658,085	5,579,043	6,079,042	-	90,438	585,483	1,671,353	2,347,275	3,731,767
Net Activity			4,895,398	9,094	10,052,869	(118,751)	(1,316,047)	8,627,165	
Unappropriated Funding									4,895,398

Schedules of ARPA Replacement Restricted Fund Availability

Revenue Replacement Revenues	10,000,000
Interest Earned	974,439
ARPA Rev Replacement Funds	10,974,439
ARPA Rev Replacement Funds	10,974,439
ARPA Rev Replacement Appropriations	6,079,042
Unappropriated ARPA Rev Replacement Funds	4,895,398
ARPA Rev Replacement Appropriations	6,079,042
ARPA Rev Replacement Expenditures	2,347,275
Unexpended ARPA Rev Replacement Appropriations	3,731,767
Unappropriated ARPA Rev Replacement Funds	4,895,398
Unexpended Appropriations	3,731,767
Cash Balance	8,627,165

Capital Improvement Detail by Project

Department	Description	2023 Carryover	Grant/Other	2024 Budget	Bud Amend, Contr Appr, Sch Adj	Total Funding	2024 Activity	Open PO Remaining	\$ Remaining
General Fund Supported Projects									
Building Maint.	Forum	12,151				12,151	12,151	-	-
	Unanticipated Facilities Maint.	137,711				137,711	117,451	-	20,259
Engineering	Misc. Drainage Projects	92,605				92,605	171,910	-	(79,305)
	NEA Development (NEAIDC)	-		171,250		171,250	171,250	-	-
	Maintenance Gauges/Wells	17,540				17,540	2,880	-	14,660
Grants	University Heights Trail	1,713,408	316,000			2,029,408	3,500	-	2,025,908
	Downtown to A-State	1,155,930	1,057,605		446,645	2,660,180	1,955,247	-	704,933
	EDA/DRA Cares ACT	90,290				90,290	-	-	90,290
Parks Admin.	Parks Master Plan	25,129	115,927	1,500,000		1,641,056	264,276	-	1,376,780
	Parks Security Camera Upgrade	170,920			(113,000)	57,920	26,175	-	31,745
Softball	Public Wifi Infrastructure	26,191				26,191	26,191	-	-
	Field 10 Flip	56,723	35,000		113,000	204,723	202,551	-	2,172
Urban Parks	Various Park Improvements	24,785	301,030	100,000		425,815	205,041	-	220,774
	New Park (Pocket or Neighborhood)	300,000		300,000	(567,309)	32,691	(0)	1	32,690
	Dog Park & Other	174,510				174,510	243,052	-	(68,542)
C.F.P	Soft Surface Trail/Way Finding	136,109				136,109	136,101	-	8
	Walking Trail Lights	32,816			414,214	447,030	306,397	144,000	(3,367)
	50 Spot Parking Lot	451,027				451,027	69,453	-	381,574
	Overlay Back Half of Loop Road	167,385				167,385	-	-	167,385
	Trail Spur from Entrance	23,748				23,748	-	-	23,748
J.M.C	Soccer Field Improvement/Artificial Turf	515,714	1,223,750			1,739,464	2,402,725	-	(663,261)
	Public Wifi Infrastructure	37,350				37,350	37,349	-	1
	Concession Siding	29,100				29,100	-	-	29,100
Admin	Welcome Signs	82,487	15,000			97,487	85,178	-	12,309
Comm. Centers	Winter Wonderland	57,458				57,458	35,205	-	22,253
	Gym Floors Touch Up	26,300				26,300	-	-	26,300
	Allen Park Playground	-			567,309	567,309	52,486	514,824	(1)
	Parker Park Parking Expanded	30,000				30,000	-	-	30,000
	Parker Park Pool	1,334,099	1,163,277		189,709	2,687,085	2,701,665	-	(14,580)
Shooting Comp.	Shooting Range (All)	289,860				289,860	122,199	-	167,661
	Total General Fund Projects	7,211,345	4,227,589	2,071,250	1,050,568	14,560,752	9,350,431	658,825	4,551,496
Street Fund Supported Projects									
Engineering	Misc. Street Projects	448,690				448,690	411,915	-	36,775
	Sidewalks/Misc. Concrete	9,415		1,000,000		1,009,415	1,009,472	-	(57)
	Caraway/Parker/Fox Meadow-R.O.W/Util	151,346				151,346	123,022	-	28,324
	Railroad Maintenance	7,294		400,000		407,294	418,520	-	(11,226)
	AHTD Bridge Inspections	3,000				3,000	3,221	-	(221)
	AHTD100657 MLK Extension	71,711				71,711	33,711	-	38,000
	AHTD100881 Hwy 18 Widening	51,545				51,545	-	-	51,545
	AHTD100879 49/1555-49/Parker	47,741				47,741	-	-	47,741
	Street Overlays	2,963		1,000,000	1,500,000	2,502,963	2,178,477	-	324,486
	Total Street Fund Projects	793,705	-	2,400,000	1,500,000	4,693,705	4,178,337	-	515,368
	Capital Improvement	\$ 8,005,050	\$ 4,227,589	\$ 4,471,250	\$ 2,550,568	\$ 19,254,457	\$ 13,528,768	\$ 658,825	\$ 5,066,864

Name	Application Date	Status	Customer #	License Type	Location	Contact Address	City, State	Phone	Email
Allied Flooring Solutions	12/10/2024	Partial	24637	Inventory Based Businesses	5410 Harrisburg Rd	PO Box 710	Fort Worth TX	(214) 304-0001	jmcfriland@alliedrental.com
Arkansas Renovation Company	12/10/2024	Partial	24639	Sub-Contractor	Outside City Limits	177 CR 799	Jonesboro AR	(870) 273-2544	mandj2355@gmail.com
Claddagh Solar and Electric	12/13/2024	Partial	24643	Sub-Contractor	Outside Jonesboro	42412 Hwy 10	Bigelow AR	(501) 993-7938	slamb@claddaghsolar.org
ecoATM LLC	12/23/2024	Active	24650	Miscellaneous Occupation	5527 Highway 1 South	10121 Barnes Canyon Rd	San Diego CA	(858) 766-7250	brian.spears@ecoatm.com
Home 2 Suites	12/11/2024	Partial	24641	Hotels/Motels-75 to 99 rooms	3011 Whitemans Creek Dr	3011 Whitemans Creek	Jonesboro AR	(870) 336-8888	home2jonesboro@gmail.com
Jobe Land Leveling Inc.	12/11/2024	Active	24642	Sub-Contractor	Outside Jonesboro	PO Box 65	Judsonia AR	(870) 512-9212	jobelandleveling10@gmail.com
Jonesboogie Records	12/3/2024	Renewal	24626	Inventory Based Businesses	2320 E Matthews Ave	2320 E Matthews Ave	Jonesboro AR	(870) 351-9399	littlecakerecords@yahoo.com
KEDPlasma LLC	12/5/2024	Partial	24634	Medical Laboratories	2309 E Nettleton #A	400 Kelby Street 11th Floor	Fort Lee NJ	(870) 934-9435	s.londono@kedrion.com
Keeling Advertisement	12/16/2024	Partial	24644	Advertising-Poster/Painter/Neon/Magnetic/Signs	1401 Lakewood Dr #1	1401 Lakewood Dr #1	Jonesboro AR	(870) 362-4594	brandon.keeling@icloud.com
La Bocca Italian Restaurant and Pizzeria	12/26/2024	Partial	24648	Restaurant-151 to 225 seats	2915 Kazi St	2915 Kazi Street	Jonesboro AR	(870) 316-4657	rnezri@gmail.com
LiLah's Love LLC	12/13/2024	Partial	24645	Inventory Based Businesses	4303 Aggie Road #37	4303 Aggie Road #37	Jonesboro AR	(870) 204-3135	rubydawn@gmail.com
M&A Supply Company Inc.	12/9/2024	Renewal	24636	Distributors	6515 CW Post Rd. #1	7000 Executive Center Dr. #200	Brentwood TN	(615) 450-0944	accounts.payable@masupplycompany.com
Over The Top Production	12/23/2024	Active	24649	Photo Developer/Supplies/Photographer	516 Gee Street #C	516 Gee Street #C	Jonesboro AR	(870) 455-8505	jparks@overthetopproduction@icloud.com
Pinnacle Signs LLC.	12/4/2024	TF	24632	Advertising-Poster/Painter/Neon/Magnetic/Signs	Outside Jonesboro	7610 Counts Massie Rd	North Little Rock A	(501) 812-4433	tanner@pinnacle-signs.com
RM Jonesboro Siding	12/5/2024	Renewal	24635	Sub-Contractor	809 Gwen St	809 Gwen St	Jonesboro AR	(870) 604-9563	mr3434770@gmail.com
Rodney Head Plumbing	12/5/2024	Renewal	24633	Sub-Contractor	Outside City Limits	331 Greene 734 Rd	Paragould AR	(870) 505-2570	rhead@rmlawrence.com
Sip Social of NEA	12/11/2024	Active	24640	Service Business Not Classified	Outside City Limits	Drinking Bougie in NEA LLC 257 CR 306	Jonesboro AR	(870) 802-9028	sipsocialofneas@icloud.com
Tax Masters Co.	12/4/2024	Renewal	24631	Accountants	2621 E Nettleton Ave. #2	1517 Franklin Street	Jonesboro AR	(870) 627-1281	chardaywoods@gmail.com
Vital Movement	12/10/2024	Active	24638	Medical Professionals Not Classified	1500 S Caraway Rd. Suite B	440 Copperstone Drive	Jonesboro AR	(870) 636-9202	vitalmovement2025@gmail.com
WOOF Social LLC	12/3/2024	Renewal	24630	Consulting Service	512 W Matthews Ave	PO Box 38	Jonesboro AR	(870) 260-5342	catf@woofsocialmarketing.com
YME Artwork	12/26/2024	Active	24651	Commercial Artist	3101 Carnaby St. #J311	3101 Carnaby Street #J311	Jonesboro AR	(870) 639-9391	yvette_e@yahoo.com

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Total